

Minutes

Meeting of the Board of Directors | Hoquiam School District No. 28
Hoquiam High School Library | Thursday, December 18, 2025 – 5:30 p.m.

Call to Order 5:30 PM

Flag Salute- President Don Oliver led the salute.

Presentation of Award to Chris Eide

Superintendent Villarreal spoke about Director Eide's years of service on the School Board and thanked him for his commitment to Hoquiam Schools.

Oath of Office

Tanya Anderson and Daisy Russell completed their oaths of office and signed accordingly.

Roll Call

Present: President Don Oliver, Director Tanya Anderson, Director Daisy Russell, Director Chris Bryson, Director Mandy O'Hara, Superintendent Mike Villarreal, Keith Ounsted, Business Manager

Student representative Alma Vrizza Renteria Hernandez arrived at 5:50pm

Excused Absent: None

Consent Agenda

- a. Approval of the Minutes
 - Regular Meeting- Nov 17, 2025
 - Special Meeting- Dec 4, 2025
- b. Approval of Agenda
- c. Personnel

Classified Changes:

Hires:

- 1. Dutchess Savage, Lincoln LifeSkills Para, effective 1/5/26
- 2. Danielle Weidman, Evening Custodian, effective 1/5/26

Resignations:

- 1. Misti Lacey, Emerson Cook, effective 1/7/26

Extra-Curricular/Co-Curricular Changes:

Hires:

1. Caleb Larsen, HMS Assistant Basketball Coach, effective 1/5/26
2. Heladio Sanchez, HMS Assistant Basketball Coach, effective 1/5/26

Director Anderson made a motion approve the consent agenda. Director Oliver made a second to the motion. Motion approved 5-0

Spotlight on Excellence- Tammy Lund, High School, Paraeducator

Superintendent Villarreal thanked Tammy for her hard work and dedication to Hoquiam School District.

Reports

- Hoquiam Middle School ASB Report- Student representatives could not attend, Superintendent Mike Villarreal shared the extra-curricular and co-curricular updates for the Middle School.
- Hoquiam High School ASB Report- Joey Bozich, ASB President and Ryker Maxfield, ASB Vice President shared the extra-curricular and co-curricular updates for the High School.
- Superintendent Report- Shared with the Board.
- School Board Directors- Director Daisy Russell spoke about her experience at the WSSDA Conference
- Student Representatives- Alma Vrizza Renteria Hernandez spoke about her experience at the WSSADA Conference.

Finance - Business Manager, Keith Ounsted, shared his report with the Board.

- a. Approval of Accounts Payable and Payroll for October 2025.

Director Anderson made a motion to approve A/P, O'Hara made a second to her motion. Motion approved 5-0

Old Business- None at this time.

New Business

- a. Lincoln SIP Presentation- *Informational*
- b. Reorganization of the Board 2026

Director Oliver made a motion to approve Reorganization of the Board 2026, Director Russell made a second to the motion. Motion approved 5-0

The results of the Reorganization of the Board are in the table below:

President	Chris Bryson
Vice President	Tanya Anderson
WIAA Rep.	Chris Bryson
Legislative Rep.	Daisy Russell & Mandy O'Hara
Curriculum Council	Mandy O'Hara & Don Oliver
Audit of Accounts Payable & Payroll	Daisy Russell
Facility Committee Liaison	Tanya Anderson, Don Oliver & Chris Bryson
	Pending legal feedback

c. Resolution 25-08- Authorized District Personnel

Director Anderson made a motion to approve resolution 25-08, Director Oliver made a second to the motion. Motion approved 5-0

d. Resolution 25-09- New-In-Lieu Replacement Option

Director Oliver made a motion to approve resolution 25-09, Director Russell made a second to the motion. Motion approved 5-0

At 6:05 PM Director O'Hara made a motion to adjourn, Director Oliver made a second to the motion. Motion approved 5-0.

**Warrants Approved ~ School Board Minutes
December-25**

Accounts Payable General Fund Voucher Numbers

748220-748250

748251-748255

748265

748268

748270-748304

Void: #

Payroll General Fund Voucher Numbers

748305-748306

748307-748326

December-25

Total Issue General Fund

\$2,571,873.91

Accounts Payable Capital Project Fund Voucher Numbers

748261-748264

December-25

Total Issue Capital Project Fund

\$165,320.30

Accounts Payable Associated Student Body Voucher Numbers

748256-748258

748260

748266

Void #

December-25

Total Associated Student Body Fund

\$17,951.00

Accounts Payable Private Purpose Trust Fund Voucher Numbers

748259

748267

748269

December-25

Total Private Purpose Trust Fund

\$1,649.75

Accounts Payable Transportation Vehicle Fund Vouchers
Numbers

December-25
Total Transportation Vehicle Fund
\$0.00

Board President

Superintendent/Board Secretary