

REQUEST FOR PROPOSALS

CONCRETE IMPROVEMENTS

Palmyra Middle School

600 W. Line Street
Palmyra, MO 63461

Proposal Deadline	3:00 p.m., Friday, November 6, 2026
Submission Location	Palmyra R-I Central Office 1703 S. Main Street, Palmyra, MO 63461
Project Site	Palmyra Middle School 600 W. Line Street, Palmyra, MO 63461

Late proposals will not be accepted.

1. Invitation to Submit Proposal

The Palmyra R-I School District is accepting proposals from qualified contractors for concrete improvements at Palmyra Middle School, 600 W. Line Street, Palmyra, Missouri 63461. The work consists of new concrete pads, concrete removal and replacement, and repair of existing steps and handrails.

Contractors are responsible for verifying field dimensions and existing conditions before submitting a proposal. Dimensions listed in this request are approximate and are provided to describe the anticipated scope of work.

2. Scope of Work

Project 1 - West Side Concrete Pad

- Construct a new concrete pad along the new curb on the west side of the building.
- Approximate dimensions: 6 feet x 180 feet.
- Concrete depth: 5 inches.
- Include necessary site preparation, forming, reinforcement as proposed, placement, finishing, control joints, curing, and cleanup.
- Finished concrete shall be appropriately graded for drainage and transition to adjoining surfaces.

Project 2 - Outdoor Lunch Area Concrete Pad

- Construct a new concrete pad in the outdoor lunch area tucked into the southwest corner of the building.
- Approximate dimensions: 31 feet x 42 feet.
- Concrete depth: 4 inches.
- Include necessary site preparation, forming, reinforcement as proposed, placement, finishing, control joints, curing, and cleanup.
- Finished pad shall be appropriately graded for drainage and regular use as an outdoor seating/lunch area.

Project 3 - West Side Steps and Handrails

- Repair deterioration, cracking, spalling, or other damaged areas of the existing concrete steps on the west side of the middle school.
- Secure all existing handrails so they are firmly anchored and safe for continued use.
- Proposal must include a written description of the contractor's proposed method for repairing deteriorated concrete.
- Proposal must include a written description of the proposed method for securing and/or re-anchoring the handrails.
- Completed repairs shall provide a durable, safe, and finished surface suitable for regular school use.

Project 4 - Entryway Concrete Replacement

- Remove and replace an existing concrete section at the middle school entryway north of the main entrance.
- Approximate dimensions: 13 feet x 14 feet.
- Concrete depth: 5 inches.
- Include demolition, removal and disposal of existing concrete, subgrade preparation, forming, reinforcement as proposed, placement, finishing, control joints, curing, and cleanup.
- New concrete shall provide appropriate transitions to the existing entrance and surrounding surfaces.

Project 5 - Entryway Step Replacement

- Remove and replace the concrete section serving as a step at the same entryway north of the main entrance.
- Approximate dimensions: 3 feet x 10 feet.
- Include demolition and disposal, preparation, forming, reinforcement as appropriate, placement, finishing, curing, and cleanup.
- Finished work shall provide a safe and appropriate transition at the building entrance.

3. Contractor Requirements

- Provide information regarding significant concrete construction and repair experience, including similar projects completed.
- Be able to obtain and maintain all insurance required by the Palmyra R-I School District. Proof of required insurance shall be provided prior to beginning work.
- Maintain a safe and orderly worksite and protect existing school property, landscaping, utilities, and adjacent improvements.
- Remove construction debris and leave all project areas clean upon completion.
- Coordinate project scheduling, site access, deliveries, and work areas with the Palmyra R-I School District.
- Clearly identify any exclusions, assumptions, alternates, or additional costs not included in the proposal.
- Contractor should include cost of performance and payment bonds in the contract.

4. Proposal Content

Each proposal should include, at minimum:

- Contractor/company name, address, phone number, email address, and primary contact.
- Pricing for each project area and a total proposed project cost.
- Description of relevant concrete construction and repair experience.
- Proposed repair method for the west-side concrete steps.
- Proposed method for securing and/or re-anchoring the existing handrails.
- Estimated project schedule, including anticipated start date and length of construction.
- Any exclusions, assumptions, conditions, or proposed alternatives.
- Confirmation that the contractor can obtain the insurance required by the District.

5. Submission Instructions

Deadline: Proposals must be received no later than **3:00 p.m. on Friday, November 6, 2026.**

Submit to:

Palmyra R-I School District – Central Office
1703 S. Main Street
Palmyra, MO 63461

Late proposals will not be accepted.

6. Reservation of Rights

The Palmyra R-I Board of Education reserves the right to reject any and all proposals, to waive informalities or irregularities in proposals, and to accept the proposal determined to be in the best interest of the District.

7. Project Reference Photos

The following photographs are provided as visual references. Contractors should verify existing site conditions and measurements.



West side curb area - proposed 6' x 180' concrete pad



Southwest outdoor lunch area - proposed 31' x 42' concrete pad



Entryway north of the main entrance - existing concrete section and step proposed for removal/replacement

8. Contractor Proposal Form

Contractor/Company: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Project	Description	Proposed Price
1	6' x 180' west side pad, 5" depth	\$ _____
2	31' x 42' outdoor lunch area pad, 4" depth	\$ _____
3	West side steps and handrail repairs	\$ _____
4	13' x 14' entryway replacement, 5" depth	\$ _____
5	3' x 10' entryway step replacement	\$ _____
	TOTAL PROPOSED PROJECT COST	\$ _____

Proposed Repair Methods

Concrete step deterioration repair method:

Handrail securing/re-anchoring method:

Experience and Schedule

Relevant concrete experience / similar projects:

Anticipated start date: _____

Estimated construction duration: _____

Exclusions, assumptions, or conditions:

Insurance confirmation: By signing below, the bidder confirms the ability to obtain and maintain insurance required by the Palmyra R-I School District.

Authorized Signature: _____ Date: _____

Printed Name/Title: _____