



*Pulaski County Public Schools
School Nutrition Program
202 N. Washington Avenue
Pulaski, VA 24301*

August 6, 2025 – May 31, 2026

FARM TO SCHOOL - BEEF REQUEST FOR QUOTES



Pulaski County Public Schools
School Nutrition Program
Farm to School
Informal Solicitation - Request for Quotes
School Year 2025-2026

PRODUCT SPECIFICATIONS AND VENDOR REQUIREMENTS

Product Overview:	<i>Beef cattle processed into: 100% raw ground beef — packaged in 5 lb. rolls (preferred) (see Portion/Unit Size for other options)</i>
Product Description:	<i>85/15 fat content Individually Quick Frozen IQF or acceptable procedure for freezing product before pickup No additives, preservatives or flavors.</i>
Cattle Requirements:	<i>Pastured livestock, fed hay in winter is allowable 4-way Grain Pellets for growing beef cattle is an acceptable food source Silage is an acceptable food source in addition to grass Vaccines and other medicine for health of animal is acceptable</i>
Traceability Requirements:	<i>Livestock for processing is born and raised on local farm(s) within 120 miles of Pulaski County, VA</i>
Portion/Unit Size:	<i>5 lb. rolls of packaged ground beef – 8/5 lb. per case or will accept 4-10 lb. packages per case (consistency of packaging is required for ground beef and beef patties) All cases must be labeled to identify package and contents of case which is to include quantity of items per case and date packaged/use by date Must have USDA seal of inspection on the label and Safe Handling instructions</i>
Case Size and Packaging:	<i>5 lb. (5 lb. packaging preferred) for ground beef – will accept 5 lb., 10 lb. or 20 lb. (weight of each package must be consistent and labeled - no more than 40 lbs. per case for ground beef)</i>
Estimated Quantity:	<i>Estimated number of livestock is seven (7) 900-1400 lb. in weight beginning August 2025 through May 2026. Estimated amount of beef per animal is 530 lbs. after processing depending on hoof weight. Delivery of ground beef will occur three times per year – August, November and February.</i>

	<i>Estimated servings 3,625 lbs. of ground beef (5-10lb packages).</i>
Processing	USDA approved Meat Processor of your choice may be used. Suggestions or known processors: Washington County Meat Packing 20505 Campground Road Bristol, VA 24202 <u>or</u> Smith Valley Meats Processing 246 Church St, Rich Creek, VA 24147 Processing facilities requires a 6-month advance reservation – consideration of another processor is acceptable if they meet the USDA approved inspection requirements and packaging requirements.
Delivery/Receiving Requirements:	<i>Delivery must be made to ensure proper temperature of meat is maintained from pickup to delivery at each school site</i> <i>Frozen – held 0 degrees F. or below at all times</i> <i>All schools have adequate storage space for deliveries every three months or as needed</i>
Vendor Pricing:	<i>All-inclusive Pricing:</i> <i>Cost for processing ground beef per lb.</i> <i>Cost share of transporting livestock to processing facility</i> <i>Costs related to processing, packaging</i> <i>Cost of delivery to school sites listed below</i> <i>Vendor must submit to jessica.morrison@pcva.us a brief explanation of reason for cost increase due market increase, fuel cost, or other related factors. Explanation will be evaluated by the Director of Finance and Director of School Nutrition and payment will be made for all-inclusive purchase of locally sourced beef to awarded vendor(s). Cost increases must be requested prior to beef processing to allow for discontinuation of agreement if necessary.</i>
Delivery Locations:	<i>Seven (7) Pulaski County Public Schools:</i> <i>1. Pulaski County High School</i> <i>2. Pulaski County Middle School</i> <i>3. Pulaski Elementary School</i>

	4. Critzer Elemenetary 5. Dublin Elementary 6. Riverlawn Elementary 7. Snowville Elementary (Schools will be prepared to accept delivery with adequate space in walk in freezers for fresh, locally grown beef). All schools have adequate storage space per the attached estimated beef usage.
Delivery Schedule:	Product to be delivered August 2025 – May 2026 A detailed list with quantities for each school will be supplied to vendor for delivery Deliveries must be made between 7:00 am – 2:00 pm – M-F (call 540-994-2523 in advance to schedule delivery day)
Shelf Life Upon Receiving:	Frozen – 6-12 month to maintain quality product
Vendor Requirements:	Must be an approved United States Department of Agriculture (USDA) processing facility to process livestock for use in the School Nutrition Program

The initial terms of these quotes are for the 2025-2026 school year. The quotes may be renewed upon written agreement by producer(s) and Pulaski County Public Schools for 2 successive one year periods, under the specifications written above. Pulaski County Public Schools reserves the right to suspend or annul the agreement at the end of each school year.

Quotes must be submitted by email to Jessica.morrison@pcva.us prior to 4:30 PM on June 6, 2025.

See attachment (page 7) with estimations for SY 2025-2026

QUOTE DOCUMENTATION FORM –

Vendor	Date	Quote Method	Able to Meet	Price <u>quote per pound</u> for <u>ground beef</u>	Price <u>quote per pound</u> for <u>ground</u>
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	Received	Email or phone	Specifications and Vendor Requirements ? (yes/no)	including all associated cost as detailed above.	<u>beef patties</u> including all associated cost as detailed above.

BUY AMERICAN PROVISION

As a sponsor of the National School Lunch and School Breakfast Programs, the District will consider only applicable products which comply with the requirements of the “Buy American” Act. Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the NSLP and SBP in the contiguous United States to purchase, to the maximum extent practicable. Domestic commodities or products for use in meals served under the programs. The legislation defines “domestic commodity or product” as one that is produced in the United States and is processed in the United States, substantially using agricultural commodities that are produced in the United States. The report accompanying the legislation stipulated that “substantially” means over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Exceptions to the Buy American provision should be used as a last resort if competition reveals the cost of domestic products are significantly higher than non-domestic foods. An alternative or exception may be approved upon request. Alternative substitute(s) must be documented. Documentation must include 1) price of the domestic food alternative substitute(s); 2) Availability of the domestic alternative substitute(s) in relation to the quantity ordered; 3) Reason for exception: limited/lack of availability or price (include price); Price of the domestic food product; and Price of the non-domestic product that meets the required specification of the domestic product.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

August 2025 Delivery

School	Address	Pounds
Critzer Elementary School	100 Critzer Dr., Pulaski VA	225
Dublin Elementary School	600 Dunlap Rd., Dublin VA	180
Pulaski County High School	5414 Cougar Trail Rd., Dublin VA	200
Pulaski County Middle School	4396 Lee Highway, Pulaski VA	240
Pulaski Elementary School	2004 Morehead Ln., Pulaski VA	120
Riverlawn Elementary School	8100 Beth Nelson Dr., Fairlawn VA	145
Snowville Elementary School	4858 Leadmine Rd., Hiwassee VA	100

October 2025 Delivery

School	Address	Pounds
Critzer Elementary School	100 Critzer Dr., Pulaski VA	280
Dublin Elementary School	600 Dunlap Rd., Dublin VA	225
Pulaski County High School	5414 Cougar Trail Rd., Dublin VA	250
Pulaski County Middle School	4396 Lee Highway, Pulaski VA	300
Pulaski Elementary School	2004 Morehead Ln., Pulaski VA	150
Riverlawn Elementary School	8100 Beth Nelson Dr., Fairlawn VA	180
Snowville Elementary School	4858 Leadmine Rd., Hiwassee VA	125

February 2025 Delivery

School	Address	Pounds
Critzer Elementary School	100 Critzer Dr., Pulaski VA	225
Dublin Elementary School	600 Dunlap Rd., Dublin VA	180
Pulaski County High School	5414 Cougar Trail Rd., Dublin VA	200
Pulaski County Middle School	4396 Lee Highway, Pulaski VA	240
Pulaski Elementary School	2004 Morehead Ln., Pulaski VA	120
Riverlawn Elementary School	8100 Beth Nelson Dr., Fairlawn VA	145
Snowville Elementary School	4858 Leadmine Rd., Hiwassee VA	100