

NOTICE OF VACANCY CLASSIFIED STAFF

Date Posted:
10/23/26-10/30/26

Date Removed:
10/30/2026

Job ID#/Position:
27-06 Bus Driver

Location:
Bus Garage

Job Description/Qualifications:
See attached

Salary Range:
2026-27 School Year:
Bus Driver Step 1 \$21.00 – Step 10 \$23.50, 7.25 hours day /9 months/year, 187 days/year

Start Date:
November 2, 2026

If you are interested in applying for this position, please notify the Administration Office at 111 Academy Drive, Marietta OH in writing on or before:

3:00 pm, October 30, 2026

Marietta City Schools, as an Equal Opportunity Employer, is committed to a policy of Affirmative Action in the employment and advancement of qualified persons without regard to race, color, religion, sex, national origin, age, or handicap.

POSITION DESCRIPTION

POSITION TITLE: Bus Driver
CLASSIFICATION: Transportation
LOCATION: Bus Garage
REPORTS TO: Transportation Manager

Basic Functions & Supervision:

The Bus Driver is under the direct supervision of the Transportation Manager. They assume the responsibility of transporting students in a safe and efficient manner from designated pickup points to and from school.

Responsibilities:

1. Follow pre-set schedule for pickups.
2. Make and document the prescribed form daily pre-trip inspection.
3. Keep records of fuel usage, mileage driven, number of pupils hauled.
4. Keep bus filled with fuel.
5. Check oil, water, transmission fluid and any other fluids as deemed necessary.
6. Keep bus clean inside and out.
7. Drive for field trips and athletic events.
8. Maintain discipline on bus.
9. Comply with all laws and regulations set forth by the State Department of Transportation, the State of Ohio Department of Education and the Marietta City Board of Education.
10. Perform all other related work as assigned or deemed necessary by the Marietta City Board of Education.
11. Maintain an Ohio School Bus driver's certificate.
12. Communicate with parents, administration and supervisor regarding any disciplinary issues.

Minimum Education and Training Required:

1. High School Graduate or equivalent.
2. Complete the Ohio Department of Education School Bus Driver course.
3. Have practical experience driving school buses.
4. Such alternatives to the above qualifications as the Board may deem appropriate and acceptable.

**MARIETTA CITY SCHOOL DISTRICT
111 ACADEMY DRIVE
MARIETTA OH 45750**

**NOTICE OF VACANCY
BID FOR CLASSIFIED EMPLOYEES**

Posting #/Position _____

I, _____ hereby place a bid on the above
(print name)

job posting which expires at 3:30 PM on _____ signed this

_____ day of _____, _____ and submitted to

the Administration Office.

(signature)

Phone/email: _____

For Business Use Only:

Bid received at _____ AM or PM on this _____ day of

_____, _____

by _____