MINUTES

ORGANIZATIONAL USD 251 BOARD OF EDUCATION MEETING

July 8, 2020 at 5:30 p.m.

1. **CALL TO ORDER:**
   a. The organizational meeting was called to order at 5:30 p.m. by Matt Horton in the BOE meeting room in Americus.
   BOARD MEMBERS PRESENT:
   Matt Horton, Angela Anderson, Tim Burton, David Goldsmith Jr, Tammie Reed, and Gary Heine.
   BOARD MEMBERS ABSENT:
   Mitchell Maxfield
   SUPERINTENDENT:
   Bob Blair
   BOARD CLERK:
   Nicolette Nuessen
   GUESTS:
   Darrin Harrison, JD Chanley, Corey Wiltz, Marah DeLong, Elly Dice, Dr. Brian Jordan, and Sue Givens.

2. **APPROVAL OF AGENDA:**
   Angela Anderson (David Goldsmith Jr) moved to approve the agenda, moving 2020-2021 NLC Student Handbook amended to the top. Motion passed. (6-0)

3. **2020-2021 NLC Student Handbook amended**
   Angela Anderson (Matt Horton) moved to approve the amended 2020-2021 NLC Student Handbook. Motion passed. (6-0)

   JD Chanley, Marah DeLong, and Elly Dice left the meeting at 5:45 p.m.

4. **KASB GOAL SETTING SESSION:**
   The board participated in a goal setting session with Dr. Brian Jordan and Sue Givens from KASB.

   Darwin Sweetman joined the meeting at 6:30 p.m.
   Peggy Fort and Jessica Woodrow joined the meeting at 6:55 p.m.
   Mitchell Maxfield is now present and voting at 7:15 p.m.
   Dr. Brian Jordan and Sue Givens left the meeting at 7:45 p.m.

5. **PRESIDENT'S REMARKS:**
   Matt Horton welcomed Mr. Blair to the district. He talked a little about the goal setting session, said that the board is together on most things and believes they will be able to move forward together. He further spoke of the upcoming school year, how there are still so many uncertainties.

6. **SUPERINTENDENT'S REMARKS:**
   Bob Blair shared several items with the board, including the current construction progress, a preliminary budget report, and current district investments. He reminded everyone that KSDE will release the School Guidance Document later in the week. Lyon County Health approved the proposed NHHS Graduation plan, which will take place Saturday, July 18 at 7:00 p.m.

7. **PUBLIC COMMUNICATION:**
   Public comments are suspended until further notice.

8. ANNUAL RE-ORGANIZATION OF THE BOARD OF EDUCATION:

a. ELECTION OF PRESIDENT:
Matt Horton turned over the meeting to the Clerk, who conducted the election for President.
Gary Heine nominated Matt Horton as President of the Board. The Clerk poled the board. Matt Horton received 7 votes. Matt Horton is the President of the Board for the 2020-21 school year.
Matt Horton resumed control of the meeting.

b. ELECTION OF VICE PRESIDENT:
Tim Burton nominated Angela Anderson and Tammie Reed nominated Gary Heine as Vice President of the Board. David Goldsmith (Tim Burton) moved to cease nominations. The President poled the board. Angela Anderson received 4 votes, Gary Heine received 3 votes. Angela Anderson is the Vice President of the Board for the 2020-21 school year.

9. DISPOSITION OF BUSINESS BY CONSENT:

Angela Anderson (Mitchell Maxfield) moved to approve consent items as follows. Motion passed. (7-0)

a. Approval of Minutes from Regular Meeting held on June 10, 2020
b. Approval of Expenditures from June 1 – June 30, 2020
c. Approval of Treasurer Report from June 30, 2020
d. Appointment of Clerk of the Board – Nicolette Nuessen
e. Appointment of Deputy Clerk of the Board – Becky Mayes
f. Appointment of KPERS Representative – Nicolette Nuessen
g. Appointment of Treasurer of the Board – Stacie Horton
h. Appointment of District Lunch Representative – Bob Blair
i. Appointment of Title I, II, IV, and IX Representative – Bob Blair
j. Appointment of Section 504 Coordinator – Bob Blair
k. Appointment of Freedom of Information Officer – Bob Blair
l. Appointment of Point of Contact Person for Criminal History Record Information – Bob Blair
m. Appointment of HIPPA Designations for BlueCross BlueShield, Plan Sponsor, Plan Administrator, Leader, and Officer of BlueCross BlueShield – Nicolette Nuessen
n. Appointment of School Attendance Officers – Peggy Fort, Corey Wiltz
o. Appointment of Hearing Officer for Free and Reduced Meal Applications – Bob Blair
p. Appointment of School Attorney – KASB
q. Appointment of Workers Comp Carrier – KASB
r. Adopt the Annual Waiver of Requirements for Generally Accepted Accounting Principles
s. Adopt Guidelines for Activity Funds and Gate Receipts
t. Designate Official Newspaper – Emporia Gazette
u. Designate Depository Bank – Kansasland Bank
v. Approval of Proposed 2020-2021 Meal Prices
w. Approval of $500 Petty Cash Limit at each School & District Office
x. Approval of 1,116 Hour Resolution
y. Approval of early Payment Request
z. Approval of Mileage Rate Reimbursement to follow Federal Mileage Rate
aa. Approval of Special Education Cooperative Agreement & Financial Responsibilities
bb. Approval of the Retention and Removal of Records
cc. Approval of Consent for Disclosure Form to allow sharing of Information on Free & Reduced Meal Applications for Free Textbook Approval
dd. Resolution to Establish Home Rule by USD #251 Board of Education
ee. Approval of 2020-21 BOE Meeting Dates

10. DISCUSSION ITEMS:

a. BOARD POLICY UPDATES FROM KASB – DECEMBER 2019:
Mr. Blair asked the board to review the policies and present any questions at the next board meeting.

b. BOARD POLICY UPDATES FROM KASB – JUNE 2020:
Mr. Blair asked the board to review the policies and present any questions at the next board meeting.

c. USD 251 SUICIDE PROTOCOL:
Mrs. Woodrow was present to answer any questions of the board. Angela Anderson (Mitchell Maxfield) moved to approve the proposed USD 251 Suicide Protocol. Motion passed. (7-0)

d. CROSSWINDS – SOCIAL WORKER:
Mr. Blair shared the proposed contract with the Board. The cost for 2020-21 would be $25,000.-. Mr. Blair recommended to not move forward with the contract due to budget cuts. The Board tabled this item. Mr. Horton inquired about our current social worker and the possibility of sharing her between both buildings. Administration will review this option.

e. VALEDICTORIAN/SALUTATORIAN REQUIREMENTS:
Mr. Sweetman shared the 3 new options a student will have under the new policy. Tim Burton (Mitchell Maxfield) moved to approve the proposed requirements. Motion passed. (7-0)

f. BASES CONTRACT:
Angela Anderson (Tim Burton) moved to approve the BaSES contract. Motion passed. (7-0)

11. PERSONNEL:

a. CONSIDER EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL AND NEGOTIATIONS MATTERS:
Angela Anderson (Mitchell Maxfield) moved to go into executive session, inviting Mr. Blair, to discuss non-elected personnel and negotiations matters pursuant to the exception under KOMA, and the open meeting will resume in the boardroom at 9:12 p.m. Motion passed. (7-0)
The Clerk and guests left the room at 9:07 p.m.
The Board returned to open session at 9:12 p.m.

b. APPROVAL OF 2020-21 CLASSIFIED SALARY SCHEDULE:
No action taken by the Board.

12. BOARD COMMENTS:

David Goldsmith Jr welcomed Mr. Blair and thanked all staff who worked on plans for the upcoming school year.
Angela Anderson dittoed the previous comment, she is looking forward to the new school year, thanked Mr. Harrison for putting the board meeting on Facebook live, and is excited about graduation finally taking place.
Tim Burton welcomed Mr. Blair, thanked everyone for the legwork for graduation, and thanked the Board for the opportunity to present diplomas.
Gary Heine enjoyed the meeting, he feels the district needs to try help students to be prepared for the real world.
Tammie Reed welcomed Mr. Blair, is thankful for the communication taking place between the Board and the Superintendent, she congratulated Mr. Horton and Mrs. Anderson on the election of President and Vice President, she feels that the Board has the same goals, just different ways to look at the data.
Matt Horton dittoed all comments, thanked the Board for their trust, is excited about graduation, hopeful the district can still have prom, gave kudos to the val/sal team, and thanked all staff for all their hard work.

13. ADJOURNMENT:

Gary Heine (Mitchell Maxfield) moved to adjourn the meeting. Motion passed. (7-0)
The meeting adjourned at 9:24 p.m.

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Nicolette Nuessen, Board Clerk

"These minutes are unofficial until approved at the next meeting."