BEAVERHEAD COUNTY HIGH SCHOOL



STUDENT HANDBOOK

2026-2027

HOME OF THE BEAVERS

ACADEMICS • SPIRIT • TRADITION

BEAVERHEAD COUNTY HIGH SCHOOL | 104 N Pacific St, Dillon, MT 59725 | (406) 683-2361 | WWW.BCHSMT.COM

WELCOME TO THE 2026-2027 SCHOOL YEAR

To our Students, Families, and the BCHS Community:

It is a privilege to welcome you to a new year at Beaverhead County High School. As your Superintendent/Principal, I am energized by the potential this year holds. Whether you are a senior preparing for your final chapter or a freshman stepping onto campus for the first time, this year is a vital opportunity to define your future through academic rigor, personal growth, and community engagement.

Our Mission and Vision

At BCHS, our mission is to provide a safe, challenging, and respectful learning environment. We are committed to a tradition of high expectations—not only for academic achievement but for the development of character and integrity. We believe that by fostering **personal responsibility and mutual respect**, we prepare our students to lead and succeed in an ever-changing world.

The Purpose of This Handbook

This handbook is designed to serve as your guide to a successful year. It outlines the standards for behavior, attendance, and safety that ensure our school remains a focused and productive environment for everyone. I encourage students and parents to review these pages together. Understanding these expectations is the first step toward a partnership rooted in transparency and shared goals.

A Personal Commitment

My career in Montana education—ranging from the English classroom and the football field to 14 years in administration—has taught me that student success is a team effort. My wife, Brittany, and I are raising four children of our own, so I understand the trust you place in us every day. I am here to serve you, and my door is always open to discuss how we can better support our students' journeys.

Let's Make it a Great Year

High school is a time for gaining independence and discovering your passions. Whether in the classroom, in the shop, or on the field, I challenge you to give your best effort every single day. Let's work together to make 2026-2027 a landmark year for Beaverhead County High School.

GO BEAVS! – *Mr. Patterson*

VISIT US ONLINE

Our website can be found at www.bchsmt.com. To view grades and attendance, click on the Infinite Campus Quick Link found on our home page. Both our website and Infinite Campus have apps that can be found in the Google Play Store or the Apple Store. When searching for our web app, search Beaverhead County High School Montana.

SCHOOL SPIRIT

School spirit may be divided into three categories:

1. Courtesy - Toward teachers, fellow students, and the officials of school athletic activities.
2. Pride - In everything our school endeavors to accomplish and has accomplished.
3. Sportsmanship - The ability to win and lose gracefully. School spirit means loyalty to all functions of the school. A loyal student supports his/her school and does his/her utmost to keep his/her scholastic and activity standards at the highest possible level.

BELL SCHEDULE – Monday thru Thursday

Period 1 8:15 - 9:06
Period 2 9:11 - 10:02
Period 3 10:07 - 10:58
Period 4 11:03 - 11:55
Period 5 12:47 - 1:38
Period 6 1:43 - 2:34
Period 7 2:39 - 3:30

BELL SCHEDULE - Friday

Period 1 8:15 – 8:56
Period 2 9:01 – 9:42
Period 3 9:47 – 10:28
Period 4 10:33 – 11:11
Period 5 11:19 – 12:05
Period 6 12:55 – 1:40
Period 7 1:45 – 2:30

CALENDAR FOR SCHOOL YEAR 2026-2027

TUESDAY, AUGUST 24 ..... ……..STAFF PIR DAY
WEDNESDAY, AUGUST 25..... ……..STAFF PIR DAY
THURSDAY, AUGUST 26 ..... ……..STAFF PIR DAY
FRIDAY, AUGUST 27 .....FRESHMEN ORIENTATION DAY
MONDAY, AUGUST 28..... ……...FIRST DAY ALL GRADES LEVELS
THURSDAY, SEPTEMBER 3 .....BEAVERHEAD COUNTY FAIR NO SCHOOL
FRIDAY, SEPTEMBER 4.....BEAVERHEAD COUNTY FAIR NO SCHOOL
MONDAY, SEPTEMBER 7..... ……..LABOR DAY NO SCHOOL
MONDAY, SEPTEMBER 21 ..... ……NO SCHOOL – STAFF PIR DAY
TUESDAY, OCTOBER 13……RELEASE @ 2:30-PARENT-TEACHER CONFERENCE 5:30-8:30 P.M.
THURSDAY & FRIDAY, OCTOBER 15-16……MFPE DAYS – NO SCHOOL
FRIDAY, NOVEMBER 6.....……END OF FIRST QUARTER 44
WEDNESDAY, NOVEMBER 25..... .THANKSGIVING VACATION NO SCHOOL
THURSDAY, NOVEMBER 26..... .THANKSGIVING VACATION NO SCHOOL
FRIDAY, NOVEMBER 27..... .THANKSGIVING VACATION NO SCHOOL
TUESDAY, DECEMBER 22..... …½ DAY FOR STUDENTS OUT AT 12:05
WEDNESDAY, DECEMBER 23 ..... ……CHRISTMAS VACATION BEGINS
MONDAY, JANUARY 4 ..... ……..SCHOOL RESUMES
MONDAY, JANUARY 18..... …...MLK DAY NO SCHOOL
TUESDAY-THURSDAY, JANUARY 19-21..... ……..SEMESTER FINALS
FRIDAY, JANUARY 22 .....……END OF SECOND QUARTER 43
..... …….END OF FIRST SEMESTER 87
MONDAY, FEBRUARY 15..... ……...STAFF PIR DAY
FRIDAY, FEBRUARY 26.....……STAFF PIR DAY
TUESDAY, MARCH 2……..RELEASE @ 2:30-PARENT-TEACHER CONFERENCE 5:30-8:30 P.M.
THURSDAY, MARCH 25.....SPRING BREAK BEGINS
WEDNESDAY, MARCH 31 .....……..SCHOOL RESUMES
FRIDAY, APRIL 2 ..... …….END OF THIRD QUARTER 44
SATURDAY, MAY 2……B.C.H.S BACCALAUREATE 7:00 P.M. AUDITORIUM
SUNDAY, MAY 30……...B.C.H.S. GRADUATION, 2:00 P.M. B.W. LODGE GYMNASIUM
MONDAY, MAY 31.....……MEMORIAL DAY NO SCHOOL
TUESDAY-THURSDAY, JUNE 1-3 ..... ……..SEMESTER FINALS
FRIDAY, JUNE 4 ..... ……END OF FOURTH QUARTER 44
……..½ DAY FOR STUDENTS OUT AT 12:05
..... ……END OF SECOND SEMESTER 88

MBI at BCHS…Making BCHS Incredible

Beaverhead County High School believes that it is important to invest in students. We have established high standards for student behavior. The following expectations are the universal expected behaviors of all the students and staff at BCHS. We refer to these expectations as the Beaver Basics. When students/staff demonstrate these positive expected behaviors, they help create a positive learning environment geared toward student achievement. These behaviors also lead to measures of personal satisfaction and success in school and beyond.

The Vision of the MBI team is to improve academics and behavior by enhancing engagement, encouraging respect, and building relationships among all Beaverhead County High School students and staff. We dedicate ourselves to ***M****aking* ***BCHS I****ncredible by teaching and modeling the necessary skills to be successful.*

Be Responsible Come Prepared
Have Good Character Show Respect
BCHS Anti -Bullying Rules Olweus Program

Olweus Definition of Bullying:
Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.

Montana Code Annotated definition of Bullying:
Bullying" means any harassment, intimidation, hazing, or threatening, insulting, or demeaning gesture or physical contact, including any intentional written, verbal, or electronic communication or threat directed against a student that is persistent, severe, or repeated and that:

a) causes a student physical harm, damages a student's property, or places a student in reasonable fear of harm to the student or the student's property;
b) creates a hostile environment by interfering with or denying a student's access to an educational opportunity or benefit; or
c) substantially and materially disrupts the orderly operation of a school.

The term includes retaliation against a victim or witness who reports information about an act of bullying and includes acts of hazing associated with athletics or school-sponsored organizations or groups.

1. Be Responsible…If we know that somebody is being bullied, we will tell an adult at school and an adult at home.
2. Come Prepared…We will try to help students who are bullied.
3. Have Good Character…We will try to include students who are left out.
4. Show Respect…We will not bully others.

PARENTAL AND FAMILY ENGAGEMENT

Beaverhead County High School collaborates with parents and guardians to promote the mutual goal of student achievement. To ensure parents are aware of their rights and the opportunity to engage with the School District, specific policies and procedures are available on the School District's website at www.bchsmt.com and are available to be printed upon request. Please consult the following policies to learn more about methods to be an active part of your student's education:

- Uniform Complaint Procedure–Policy 1700
- Student and Family Privacy Rights–Policy 2132
- Parent/Family Engagement and Involvement in Education–Policy 2158
- Student Health Instruction–Policy 2335
- School Activities and Clubs–Policy 3233, Policy 3510, Policy 3550
- Student Health–Policy 3410
- Student Immunization–Policy 3413
- Student Records and Confidentiality–Policy 3600

Clubs and Organizations

According to Board Policies 2132 and 2158, parents have the right to know about educational opportunities, surveys, instruction, records, services, events, materials, clubs, groups, athletics, and activities offered at Beaverhead County High School. This information is provided so that parents can be informed and determine how and when they want their students to attend and participate. As part of these policies, the parents/guardians also have the opportunity to withdraw their student from any of these offerings.

Academic Olympics	**Chorus**	**Key Club**
Art Club	**Drama Club**	**Literary Club**
Band	**FCCLA**	**Robotics Club**
B-Club	**FFA**	**Student Council**
BPA	**Honor Society**	**Yearbook**
	H O S A	

In order to participate in the above listed clubs, please sign and return the following document. This is required in order for your son/daughter to participate. Club and Activity Consent Form

Non-Curricular Student Groups

The following non-curricular student-led and initiated groups have followed the guidelines detailed in Board Policy 3550 to meet on school premises during non-instructional time. Please be aware that as a parent you have the right to opt your child out from being able to participate in any or all of these activities. These activities can change at any time during the school year so please check this list from time to time. If you would like to opt your child out from attending one of these groups please email Greg Lemelin at glemelin@bchsmt.com or Josh Patterson at jpatterson@bchsmt.com . If you have any questions, please do not hesitate to contact the high school office.

Chess Club

Queer Straight Alliance

Federal Program Coordinators:

- Title IX Director: Greg Lemelin | glemelin@bchsmt.com | 406-683-2361
- Section 504 Director: Greg Lemelin |glemelin@bchsmt.com | 406-683-2361
- Title II Director: Josh Patterson | jpatterson@bchsmt.com | 406-683-2361

RIGHTS CONCERNING A STUDENT'S SCHOOL RECORDS

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over eighteen (18) years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and copy the student's education records, within a reasonable time from the day the District receives a request for access.
2. The right to request amendment of the student's education records which the parent(s)/guardian(s) or eligible student believes are inaccurate, misleading, irrelevant, or improper.
3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA or state law authorizes disclosure without consent.
4. The right to a copy of any school student record proposed to be destroyed or deleted.
5. The right to prohibit the release of directory information concerning the parent's/ guardian's child.
6. The right to request that information not be released to military recruiters and/or institutions of higher education.
7. The right to file a complaint with the U.S. Department of Education, concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:
Family Policy Compliance Office
U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

You can find all Beaverhead County policies by at the following website: www.bchsmt.com. If you have any questions or concerns, please contact the high school office at 406-683-2361.

ALCOHOL & DRUGS

a) Selling or distributing drugs, alcohol, non-prescription drugs and controlled substances will result in a 90 day out of school suspension and a recommendation for expulsion. Law enforcement authorities will be notified.
b) A first offense by a student who uses or possesses alcohol and/or illegal or dangerous substances at school or school functions or shows evidence of having used these substances will result in a mandatory seven (7) day out of school suspension. The student will also be referred to law enforcement authorities for legal involvement. Parents will be notified of action taken as soon as possible. Students will also have eligibility for extracurricular activities restricted, as outlined in the student Activity Code (Board Policy #3512).
c) A second offense under item (B) above will result in a mandatory forty-five (45) day out of school suspension.
d) Third under item (B) and subsequent offenses will result in a mandatory forty-five (45) day out of school suspension, and a recommendation for expulsion. Absences due to out of school suspension WILL NOT be counted toward the six day per quarter attendance limit in the attendance policy.

If the current school year ends prior to the end of any suspension period above, the suspension period will continue beginning with the first day of classes during the following school year. For the purpose of this policy, "day" refers to a regular school day.

ACADEMIC ACCOUNTABILITY AND CONSEQUENCES

Maintaining high standards for student accountability is essential to our mission. Under Montana's proficiency-based learning laws, student progress is determined by the demonstration of competence. While the law prevents us from automatically failing a student solely due to a lack of attendance, we can impose academic consequences when established deadlines for work submission are not met.

- **Exceeding Make-Up Deadlines:** Once a student exceeds the time permitted to make up work (as outlined above), academic consequences must be applied. All students who fail to turn in work by the permitted make-up deadlines—including those returning from suspension—will be assigned a **Zero** for that missing work. Extensions for extreme circumstances must be requested from the teacher first, but may only be granted via **administrative approval**.

- **The "Third Day" Rule:** An assignment submitted on the third day after a deadline will receive a score **no higher than 60**, and only if the teacher determines the student has demonstrated proficiency. If the assignment is not submitted by the 3rd day, the assignment shall receive a score of **Zero** until such time as the student submits the assignment and demonstrates proficiency or earns a failing score**. No unsubmitted or late assignments will be accepted once the quarter has concluded (All assignments due at the end of each quarter).** Extensions for extreme circumstances must be requested from the teacher first, but may only be granted via **administrative approval**.

- **General Late Work (Unrelated to Attendance):** For assignments not related to an absence, a tiered deduction will be implemented as follows: a **15% deduction** from the overall score for each day late, up to a maximum of 2 days (30% total deduction). If the assignment is not submitted by the 3rd day, the assignment shall receive a score of **Zero** until such time as the student submits the assignment and demonstrates proficiency or earns a failing score**. No unsubmitted or late assignments will be accepted once the quarter has concluded** (Extensions for extreme circumstances must be requested from the teacher first, but may only be granted via **administrative approval**).

- **Recovery and Tutoring:** We permit and strongly encourage students to complete missing assignments during our **Tuesday and Thursday noon tutoring sessions.** If a student has received a zero for exceeding the late work deadline, surpassing a make-up deadline, or failing to submit work upon return from suspension, they may still submit the work to demonstrate proficiency up until the end of the quarter. Such assignments may receive a score **no higher than 60**, provided the teacher determines the submitted work demonstrates proficiency. If the submitted work does not demonstrate proficiency, defined as showing 60% understanding of the material/concept or a score of 60 or better on the assignment, then the student will receive the failing score earned (some points are better than no points).

ATTENDANCE POLICY

Attendance plays a vital role in the student's academic success, making it extremely important to be in class. There are many activities and discussions which occur in the classroom, which simply cannot be made up. Even though students may obtain the notes and complete the assignments, they have lost the value of actively participating in class and interacting with their teachers and peers. The Beaverhead County High School attendance policy is based on state law (§ 20-5-103, MCA).

Excused absences are the only absences that WILL NOT be used in calculating the attendance record.

Types of Absence

- **Excused Absences (EA):** Teachers are required to allow make-up work for these absences. Students are allowed one day for each day of excused absence to complete work, up to a maximum of one week (5 consecutive days). Please note: If a teacher assigned work with an established deadline prior to the student being absent, the student is still required to meet that original deadline unless the administration allows for additional time. Students that are absent for school sponsored activities should see their teacher before their absence and complete a homework form. Examples of an excused absence are: medical or dental appointment, court appointment, bereavement, upperclassmen college visitations, school sponsored activities, and absences related to illness with a doctor's note (unless a doctor's note is provided, all absences related to illness will be classified as Avoidable Absences and used in the calculation of the attendance record).

- **Avoidable Absences (AA):** Avoidable absences must be pre-arranged and are used in the calculation of the attendance record. If a student submits a completed pre-arranged absence form prior to being gone, they will be allowed to make up their work for each day absent up to a maximum of one week (5 consecutive days). If an avoidable absence is NOT pre-arranged, it will be classified as an unexcused absence, and the corresponding rules for unexcused absences will apply. Only the administration may grant permission for additional make-up days for avoidable absences. Examples of an avoidable absence are but not limited to: family vacation, hunting, fishing, skiing, sledding, shopping, non-school sponsored activities, weddings, haircuts and hair appointments, leaving school early because the student is having a hard day, and absences related to illness without a doctor's note (all illness related absences require a doctor's note upon return in order to reclassify the absence as excused).

- **Unexcused Absences (UA):** Students who miss school without a pre-disclosed reason or confirmed allowable excuse are classified as unexcused and are allowed ONLY ONE DAY to make up missed work. Unexcused absences are used in the calculation of the attendance record. Only the administration has the authority to allow additional make-up days for unexcused absences. Examples of an unexcused absence are but not limited to: oversleeping, absences without the permission or knowledge of parent/guardian, leaving school without notifying office personnel and signing out (truant), etc.

- **Absence due to Suspensions (OSS & ISS):** Students suspended from school (OSS) are allowed to make up work for full credit while at home. However, all missed work is due immediately upon the day of their return to school; any assignments not submitted at this time shall receive a score of Zero. It is the student's responsibility to communicate with his/her teacher if an assignment is not online and must be completed in person at the teacher's discretion. Assignments not submitted upon return can still technically be made up by submitting the assignment and demonstrating proficiency. Consistent with our proficiency-based recovery protocols, these assignments may receive a maximum score of 60 if the student has demonstrated proficiency and the assignment is submitted before the end of the quarter.

- **Absence due to Office Referral:** Students who are sent to the office for a disruption, class rules violation, or any other disciplinary reason will be allowed one day to make up work missed during that class period (s).

All student must checkout in the main office before leaving campus. Although parents may be aware of the circumstances, the absence will be classified as unexcused for attendance purposes. **ALL ABSENCES WILL BE RECORDED AS UNEXCUSED UNTIL NOTIFICATION FROM A PARENT/GUARDIAN IS RECEIVED BY THE OFFICE.**
If a student is determined to be truant, absent without the knowledge of a parent/guardian, the student's parents/guardians will be notified and time missed will be made up in detention and/or suspension.

Tardies (T): Students not in their classroom prior to the tardy bell will be marked tardy. Students will be assigned detention for each tardy exceeding THREE (3) in any class and at every two increments thereafter, (6, 8, 10). Student's attendance will be coded (A) absence for those students who come to class excessively late, which includes anything fifteen (15) minutes or later. In other words, excessive lateness to class will count as an absence.

Progressive Discipline for Tardies (Periods 2nd, 3rd, 4th, 6th & 7th)

- **4 Tardies = 2 hrs Detention**
- **6 Tardies = 4 hrs Saturday Detention**
- **8 Tardies = 4 hrs Saturday Detention/loss of open lunch for 6 days (Tue,Wed,Thur)**
- **10 Tardies = In-School-Suspension/loss of open lunch for 6 days (Tue,Wed,Thur)**

Progressive Discipline for Tardies & Attendance Plan Violations (Periods 1st & 5th)

- **4 Tardies/1st Attendance Plan Violation = 4 hrs Saturday Detention**
- **6 Tardies/2nd Attendance Plan Violation = 4 hrs Saturday Detention/loss of open lunch for 6 days (Tue,Wed,Thur)**
- **8 Tardies/3rd Attendance Plan Violation = In-School-Suspension/loss of open lunch for 6 days (Tue,Wed,Thur)**
- **10 Tardies/4th Attendance Plan Violation = 2 days In-School-Suspension/ loss of open lunch for 6 days (Tue,Wed,Thur)**

CONSEQUENCES OF EXCESSIVE ABSENTEEISM

A seventh absence in a quarter will result in an attendance letter sent to the parent and a referral to the attendance intervention committee for review. Unexcused absences may result in a referral to the attendance intervention team prior to the sixth absence. The attendance intervention committee may, at any time, intervene on behalf of a student considered to be at-risk as a result of attendance issues.

ATTENDANCE INTERVENTION COMMITTEE PROCESS

The Intervention Committee will be made up of the Principal, Assistant Principal, two staff members, the student, and the student's parent(s) and/or Guardian(s). Prior to scheduling an attendance intervention meeting, the attendance committee will review the student's attendance profile report and consider any extenuating circumstances that may be presented by the student and parent and/or guardian to determine if a meeting needs to be scheduled. The student and/or parent are informed by the Assistant Principal of the attendance infraction. A hearing date will be set and held at the school. The attendance committee will review the student's attendance profile report and course grades to determine if the student will be placed on an attendance intervention plan, and review any extenuating circumstances that may be presented by the student and parent and/or guardian. The attendance committee can, after consideration of a student's parent/guardian's input, develop an intervention plan that puts certain stipulations on a student concerning attendance for the rest of the quarter and/or semester. The student will then return to class with the attendance intervention committee's stipulations. If the stipulations are violated, progressive consequences will follow as outlined in the order shown for Tardies in 1st & 5th period & Attendance Plan Violations.

ATTENDANCE POLICIES RELATED TO EMANCIPATED AND MAJORITY AGE STUDENTS

1. All Students regardless of their age, who are living at home or in foster care, are considered to be under the supervision of their parents or guardians; and the parents or guardians of these students will be required to verify and sign all appropriate school documents.
2. If a student is 18 years of age or older and is not living at home, the student may be held responsible for his or her absences, signatures, and behavior.
3. If a student is under 18 and is married, he or she may be considered emancipated and considered in the same manner as those 18 and over and not living at home.
4. A student who is under 18, not married, and not living at home may be considered emancipated and treated in the same manner as a student who is 18 and not living at home, if the parents verify the emancipation. A statement to this effect that is signed by the parents or guardians and notarized will be required by the school.

PARENT/GUARDIAN NOTIFICATION

Parents/guardians of absent students will be notified on a daily basis by the high school office. Parents/guardians without a phone will be requested to provide the number of an individual who can contact them or take a message confirming the student's absence. A daily log of attendance calls will be maintained by office personnel.

After a student is marked absent in a class for five (5) days, the attendance officer will mail a letter to the student's parent/guardian as a reminder of the school policy and as a means to verify the number of absences. The parent/guardian will be asked to provide evidence of any extenuating circumstances. After the seventh (7^{th}) absence in a quarter, the attendance officer will mail a second (2^{nd}) letter to the student's parent/guardian informing them that their son/daughter has exceeded the attendance policy limit. This would also result in a referral to the attendance intervention committee and a scheduled meeting with the committee as stated in Board Policy 3122.

RETURNING FROM ABSENCES

Absences from school requires an excuse from parent/guardian. Notification of excuse by parent/guardian must be turned into the office within 48 hours from the time their son or daughter returns to school. **Remember, ALL absences will be recorded as Unexcused (UA) until such notification is received by the office.** If the parent/guardian fails to notify the school within 48 hours, those absences coded as Unexcused Absence (UA) can only be changed to an Excused Absence (EA) by written documentation sent to the school by a physician. This excuse may be presented in written, verbal (telephone), or personal form to the office.

OUT OF SCHOOL SUSPENSION (OSS)

An out of school suspension is the temporary removal of a student from the school and subsequent ban from campus for a predetermined number of days. Students are allowed to make up work missed while at home for full credit. After the suspension has been served, all missed work will be immediately due on the day of return to school. It is the student's responsibility to complete and turn in assignments completed during their OSS according to each teacher's preference.

IN SCHOOL SUSPENSION (ISS)

An in-school suspension is a suspension within the school which temporarily removes the student from the regular classroom environment and permits the student to complete their coursework in an isolated setting. ISS also includes their lunch time. At the beginning of their day of ISS, students will go to each of their teachers to get their assignments for the day. It is the student's responsibility to complete and turn in their assignments from their ISS, based on each teacher's preference.

CANINE CONTRABAND SEARCH PROCEDURE –Board Policy 3232

Beaverhead County High School contracts with a Canine Detection Agency to help preserve a safe and drug-free environment. During a canine contraband search of hallways, parking lots and other school property, teachers will be asked to keep their students in their classrooms; should the dog "alert" on a student's locker, car or other belongings, the student will be called out of class, informed of the items that the dog has alerted on, and be present for the search. The discovery of

any contraband may result in referral to law enforcement. Law enforcement will comply with applicable criminal law procedures as part of its investigation. School officials will comply with school district procedures when determining if a violation of district policy has occurred and if any student discipline or personnel action is required. During searches of classrooms, students will exit the classroom prior to the canine, handler, and administrator's entry and will remain under the supervision of their teacher during the search. By signing and returning the form acknowledging receipt and review of this handbook, the student confirms he or she understands this policy.

CELL PHONE AND ALL ELECTRONIC DEVICES

Due to the potential for disrupting the educational setting and problems which have occurred in the past, cell phones and all other electronic devices will not be allowed for use during school hours (8:15 am-3:30pm instructional time) in any BCHS building. Students will be allowed to use their cell phone and other electronic devices in hallways prior to 8:15 am, however, when the bell rings students are not allowed to use their cell phones or other electronic devices at all during the above mentioned instructional time, which includes all hallways, and outside between buildings during class changes, except for open lunch which is 11:55-12:47 M-Th and 12:05-12:55 on Friday's. Students should turn off their cell phones and electronic devices and are allowed to carry their phone on their person or can put their phone in their school locker, vehicle or back pack/book bag during the school day. No cell phone or other electronic device are allowed to be in view or used in class except in the case of an emergency, which must be approved by the administration prior to a student using a cell phone in school. Students must clearly communicate effectively with their teacher, and obtain permission, prior to using their phone in a classroom environment. When students leave the classroom to run an errand, go to the restroom, etc, students are expected to place their phones on the teacher's desk prior to leaving.

Progressive Discipline Plan – Cell Phone & All Electronic Device Policy Violations

Level I	3 lunch detentions – parents must pick up the phone
Level II	4 hours Saturday Detention – parents must pick up the phone
Level III	In- School Suspension – parents must pick up the phone and the student cannot have a phone on school property for the remainder of the semester.

CHANGE OF ADDRESS

Students should report any change of address or telephone number that may occur during the school year. This information is requested by the office in case of emergency so parents or guardians can be contacted with minimum conflict. Students with working parents/guardians should provide the office with the place of employment so the parent/guardian can be contacted immediately.

CHEATING/PLAGIARIZING

All students are advised and counseled to avoid cheating on tests, copying another student's composition or homework, and plagiarizing the ideas, words, or writings of another. Students who are determined to have cheated or plagiarized will be given a zero on the assignment or test and a possible disciplinary referral to the Assistant Principal. Students who go into a teacher's grade book, either the hard copy or computer, and change a grade will be disciplined in the same manner. If the grade change occurs on the teacher's computer, students will also be subject to discipline in accordance with our Electronic Network Access policy.

CLOSED CAMPUS

Beaverhead County High School has a closed campus, with the exception to the lunch period. Students are not allowed to leave school grounds, during school hours, without permission, which is explained in the Passes and Leaving campus section of the Student Handbook. Students leaving campus without permission or checking out through the office during school hours will be subject to disciplinary action.

CLUBS & ORGANIZATIONS

The administration recognizes the merit of student organizations which are properly sponsored, governed, and conducted. To this end the following rules are adopted:

(A) The principal shall have final control over the activities of all student organizations.
(B) All student organizations shall be chartered and their activities permitted through the student council of BCHS.
(C) No student organization shall exist in BCHS, no activity carried on, nor money collected without prior consent of the student council.
(D) No secret fraternities or societies are permitted.
(E) All student organizations and/or activities shall have a faculty sponsor who shall be responsible for the group.
(F) All student activities shall be governed by the rules and regulations of the Montana High School Association where they apply.

COMMUNICABLE DISEASES / CONDITIONS

To protect children from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. Parents of a student with a communicable or contagious disease should phone the school office or principal so that other students who **may** have been exposed to the disease can be alerted.
These diseases include, but are not limited to:

Amebiasis	Hepatitis	Rubella (German Measles)
Campylobacteriosis	Influenza	including congenital
Chickenpox	Lyme disease	Salmonellosis
Chlamydia	Malaria	Syphilis
Colorado Tick Fever	Measles (Rubeola)	Scabies
Diptheria	Meningitis	Shigellosis
Gastroenteritis	Mumps	Streptococcal disease
Giardiasis	Pinkeye	Tuberculosis
Hansen's disease	Ringworm of the scalp	Whooping Cough (Pertussis)

[Further information may be found at policy 3417 in the District's Policy Manual]

COMPLAINTS BY STUDENTS / PARENTS

Usually student or parent complaints or concerns can be addressed simply by a phone call or a conference with the teacher. For those complaints and concerns that cannot be handled so easily, the District has adopted a uniform complaint procedure policy at 1700 in the District's policy manual.

In general, a parent or student should first discuss the complaint with the individual involved. If unresolved, a written complaint and a request for a conference should be sent to the Assistant Principal. If still unresolved, the matter may be referred to the Superintendent. Under some circumstances, the District provides for the complaint to be presented to the Board of Trustees in the event the matter cannot be resolved at the administrative level.

Some complaints require different procedures. The Assistant Principals office can provide information regarding specific processes for filing complaints. Additional information can also be found in the designated Board policy, 1700, available in the Principal's and Superintendent's offices.

COMPUTER RESOURCES

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a user agreement (separate from this handbook) regarding use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.
Students and parents should be aware that electronic communications, like e-mail, using District computers are not private and may be monitored by District staff.

CONDUCT- BASIC BEHAVIOR EXPECTATIONS

1) Go with the flow: No student shall obstruct the orderly flow of school activities and/or instruction.
2) No dippin', spittin', chewin', or smokin': Possession of tobacco during the school day is prohibited. Violators will be referred to the Assistant Principal for disciplinary actions outlined in Board policy #3300.
3) Nuisance items: No snowballing, rock throwing, water balloons etc.
4) Watch your mouth: No profane or obscene language, writing, pictures, signs or acts are permitted.
5) Dangerous weapons are not allowed on the school campus. Any student who brings a firearm onto school property, except as provided in Board Policy #3270, shall be expelled for a period of not less than one calendar year unless modified by the board of trustees, upon a recommendation from the district superintendent.
6) Act your age: Running, scuffling in classrooms, stairs or halls is not permitted. No sitting on the floor in the halls.
7) Any undue display of affection on the school grounds or hallways will not be permitted.
8) Fighting/Assault: Students involved in conduct of this nature either before or after school or during the noon hour will be suspended and parents/guardians will be notified. Law enforcement officers may also be contacted and students cited for Disorderly Conduct, in accordance with MCA 20-4-302.
9) Theft: Acts of theft, no matter where committed, are violations of the law and will be treated as such. Suspension or other disciplinary action such as restitution will be enforced, and students may be referred to law enforcement officers for prosecution.
10) Sexual Harassment is against the law. If you believe you have been sexually harassed or you have questions about this issue, seek the help of an adult whom you trust, such as a teacher, guidance counselor, your parent/guardian, the assistant principal or principal. Any accusation of sexual harassment is investigated and recorded by the assistant principal.

CONSEQUENCES FOR MISBEHAVIOR

Failure to adhere to proper behavior standards, as set forth in this handbook, may result in disciplinary action such as: in-school-suspension, out of school suspension, detention, or recommendation to the Board of Trustees for expulsion depending on the frequency and severity of the violation. Each case will be judged on its own merits. Credit for classwork missed during out of school suspension will be allowed. Suspended students may not attend activities which include but are not limited to dances, sporting events and graduation exercises in accordance with MCA 20-5-201 (3). In accordance with MCA 20-4-302, all BCHS student handbook policies remain in effect and will be enforced on the way to or from school as well as during open lunch.

CORPORAL PUNISHMENT

No person who is employed or engaged by the District may inflict or cause corporal punishment on a student. Corporal punishment does not include reasonable force as needed to maintain safety. District personnel are permitted to use reasonable force as needed to maintain safety, for other students, school personnel, or other persons, and for the purpose of self-defense.

COUNSELING ASSISTANCE

The Guidance Counselor will help students with schedule planning as well as post-secondary planning. The guidance office provides information on many occupations and colleges. This information is available to all students. Should you have a problem, personal or otherwise, feel free to discuss it with the counselor.

DANCES

In order to promote a healthy, safe, enjoyable evening for all students, the Dance guidelines will be in place for all dances sponsored by Beaverhead County High School. Students must remain in the facility. Students leaving the dance will not be allowed to re-enter the dance. The dance closes to admittance at 10:00 pm.

DISASTERS

State law requires we have periodic fire, earthquake, lockdowns, and other drills. Each instructor will give the specific directions for leaving a particular room when evacuation drills are practiced. Follow them exactly.

A. The signal for a fire drill is an announcement of "A Fire in the Building."
B. Lockdown Drills will be announced via the school's intercom system.
C. Evacuation routes are posted in each classroom via the Egress Map.
D. Fire alarm tampering is considered a misdemeanor under Montana law.

DISCRIMINATION

The District will make equal educational opportunities available for all students without regard to race, color, national origin, ancestry, sex, ethnicity, language barrier, religious belief, physical or mental handicap or disability, economic or social condition, actual or potential marital or parental status. No student will be denied equal access to programs, activities, services or benefits or be limited in the exercise of any right, privilege, or advantage, or denied equal access to educational and extracurricular programs and activities. The Assistant Principal has been designated to serve as the District's Title IX Coordinator. Inquiries or complaints regarding discrimination should be directed to Title IX/Section 504 Coordinator Greg Lemelin. A copy of the complaint procedure for discrimination issues is on file in Assistant Principal's office.

DRESS CODE

The District has the responsibility to ensure proper and appropriate conditions for learning, along with protecting the health and safety of its student body. Even though the school will allow a wide variety of clothing styles, dress and grooming must not disrupt the educational process of the school or create a health or safety hazard for students, staff, or others.
Therefore:

- Clothes shall be kept clean and must meet common standards of decency.
- Hats, other head coverings, and sunglasses **will not be worn** in all H.S. buildings.
- For safety reasons, chains and spiked bracelets & necklaces are not allowed in school.
- All clothing must cover the mid-section of the body, no midriffs will be allowed.
- No clothing with vulgar, obscene, or suggestive connotations will be allowed.
- No clothing shall have reference to alcohol, tobacco or drugs.
- Mesh shirts will be allowed ONLY if a solid shirt is worn underneath the mesh.
- Low cut muscle or t-back shirts are not acceptable for men nor are spaghetti strap shirts for ladies. MODEST tank tops are acceptable.
- Discretion of what is excessive or in bad taste will be left up to the faculty and administration.

DUAL CREDIT COURSES/COLLEGE COURSEWORK

In-school course options

In-school concurrent/dual credit courses are offered during the standard school day at BCHS. These classes are actual college courses which are taught by BCHS instructors. These courses count towards high school graduation and also qualify for college credit. Students opt in for college credit in the class by filling out an application for concurrent credit, a registration form and a release of information form and submitting them to either the dual credit coordinator at the University of Montana western or Montana Tech, Highlands College.
(See current registration book for more information)

EXTRACURRICULAR PARTICIPATION

Numerous activities, both competitive and non-competitive, are provided at BCHS.

(A) Eligibility for all extra-curricular activities - Academic eligibility for participation in activities is achieved by passing five solid subjects the preceding semester (a solid is a class that meets five days/week and generates 1 credit). All other eligibility qualifications for competitive MHSA sanctioned activities follow the rules established by the Montana High School Association. Coaches of various sports and directors of other activities can give specific regulations concerning their sport/activity.

(B) Participation - Any student interested in a particular activity may try out by reporting to the coach or sponsor of that activity when notice is issued.

(C) Attendance requirements - Students must be in school the half day preceding the activity in order to participate in either practice or competition. An unavoidable absence from school, such as medical appointments, voids the preceding attendance requirements.

(D) Activity Ticket - An activity ticket is available to all students for a $100.00 fee ($250.00 cap per family). This permits students to attend all school functions, such as, games, concerts and school plays. **Each student involved in athletics/activities must purchase an activity ticket.**

Yearbook - The Beavertale, an annual record of students and the activities surrounding school life at BCHS, is available for a fee of $45.00 and $50.00 with a name stamp.

FEES

Materials that are part of the basic educational program are provided with state and local funds and are at no charge to a student. A student, however, is expected to provide his or her own pencils, paper, erasers, and notebooks and may be required to pay certain other fees or deposits, including:

- Costs for materials for a class project that the student will keep.
- Membership dues in voluntary clubs or student organizations and admission fees to extra-curricular activities
- Personal physical education and athletic equipment and apparel.
- Voluntarily purchased pictures, publications, class rings, yearbooks, graduation announcements, etc.
- Voluntarily purchased student accident insurance.
- Participation fees for extracurricular activities.
- Musical instrument rental and uniform maintenance, when uniforms are provided by the District.
- Personal apparel used in extracurricular activities that becomes the property of the student.
- Parking fees and student identification cards.
- Fees for lost, damaged, or overdue library books.
- Fees for driver training courses, if offered.
- Fees for optional courses offered for credit that require use of facilities not available on District premises.

The School District may withhold the grades, diploma, or transcripts of a current or former pupil who is responsible for the cost of school materials, unpaid lunch fees, or the loss or damage of school property until the pupil or the pupil's parent or guardian satisfies the obligation.

FOOD AND DRINKS IN CLASSROOMS

As long as it is approved by the teacher and administration, food will be allowed in classrooms during instruction, lunch time, meetings, and other events before or after school. All drinks must be in a container that has a lid. This policy will differ depending on each teacher and/or classroom environment. Students are encouraged to make healthy food choices. This privilege may be revoked if abused.

GRADUATION REQUIREMENTS

Successful completion (passing) of the following required classes resulting in the attainment of a minimum of 22 credits.

General Education:

- Four years of English
- Two years of Mathematics- minimum Algebra I and Geometry
- Three years of Science (Earth and Space Science, Introduction to Chemistry and Physics, Biology)
- Two years of Social Studies (U.S. History, Government)
- One year of Health Enhancement
- One year of Arts (Music and/or Art classes) World Language is not a Fine Arts.
- One year Vocational/Tech Ed (Family and Consumer Science, Business/Technology, Ag and Industrial Art classes)
- One semester – Financial Literacy – Beginning with the class of 2025
- Elective courses (*8 additional credits required*)

College Preparatory:

In addition to the general education curriculum, the following classes are needed to meet BCHS college preparatory requirements.

- Three years of Mathematics (one year must be Algebra II)
- Three years of Social Studies (World History/Geography, Psychology, Montana History, World Geography) (Be sure to check the college you plan to attend, they may require World History/Geography

Elective classes recommended for College Prep. include:

A. Pre-Calculus
B. Calculus
C. Selections from Science department
D. World History/Geography, Psychology, Sociology, Native American Studies, Western Studies I & II
E. World Language-two years of the same language. Many out of state schools have a world language requirement.
F. Advance Placement classes: English IV, U.S. History, Biology
G. Dual Credit/Concurrent

Credit for class is awarded:

- At the end of the semester.
- Must successfully pass the class.
- Half a credit earned per semester.

Exceptions: a quarter credit may be earned for the following classes: Skills Lab, aides for Office, Athletic Director, and Library (which are not calculated into the G.P.A

Grading Scale:	A	93-100	C	73-76
	A-	90-92	C-	70-72
	B+	87-89	D+	67-69
	B	83-86	D	63-66
	B-	80-82	D-	60-62
	C+	77-79	F	59 and below

Each student has a transcript. Transcripts are the official record of academic achievement. Only semester grades are averaged together to obtain the cumulative G.P.A. (grade point average) at the end of each semester (January & June, all 4 years). Class rankings are determined by cumulative semester grade point average at the close of each semester. Transcripts may also include test scores from the ACT and SAT.

Additional Student Services:

- Skills Lab is provided for students needing improvement in reading and math.
- Special Education Services are available for students who have been identified with a learning disability or other disability.
- Students who fail required courses may choose to take correspondence courses through BYU instead of BCHS or credit recovery through MTDA. Students who have a deficit of credits may obtain additional credits through the BYU correspondence program.
- The total cost of BYU or MTDA courses is the responsibility of the students & their family.
- Students who have a deficit of credits may obtain additional credits through MTDA and/or BYU program (courses that BCHS does not offer).
- Permission for correspondence courses will be reviewed by the guidance/administration offices and completion is the responsibility of the student and parent(s).

HAZING/HARASSMENT/INTIMIDATION/BULLYING/MENACING/THREATS

Beaverhead County High School and the Board will strive to provide a productive learning environment. Hazing, harassment, intimidation, menacing, threats, or bullying by students, staff, third parties, is strictly prohibited and shall not be tolerated.

Bullying" means any harassment, intimidation, hazing, or threatening, insulting, or demeaning gesture or physical contact, including any intentional written, verbal, or electronic communication ("cyberbullying") or threat directed against a student that is persistent, severe, or repeated, and that substantially interferes with a student's educational benefits, opportunities, or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation, at any official school bus stop, or anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a student or staff member or an interference with school purposes or an educational function, and that has the effect of:

- Physically harming a student or damaging a student's property;
- Knowingly placing a student in reasonable fear of physical harm to the student or
- damage to the student's property;
- Creating a hostile educational environment, or;
- Substantially and materially disrupts the orderly operation of a school.

Any student, employee, or third party who has knowledge of conduct in violation of Board policy #3226 and/or #3310 or feels he/she has been a victim of hazing, harassment, intimidation, bullying, threats, or menacing is encouraged to immediately report his/her concerns to the assistant principal or superintendent, who has the overall responsibility for an investigation.

All complaints about behavior that may violate Board policy #3226 and/or #3310 shall be promptly investigated. Students whose behavior is found to be in violation of Board policy #3226 and/or # 3310 will be subject to discipline up to and including expulsion.

Staff whose behavior is found in violation of Board policy #3226 and/or #3310 will be subject to discipline up to and including dismissal. Third parties whose behavior is found in violation of Board policy #3226 and/or #3310 will be subject to appropriate sanctions as determined and imposed by the superintendent and/or Board.

Retaliation is prohibited against any person who reports or is thought to have reported a violation, files a complaint, or otherwise participates in an investigation or inquiry. Such retaliation shall be considered a serious violation of Board policy and will result in disciplinary actions or other appropriate sanctions.

IMMUNIZATION

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student will not be immunized. The immunizations required are: diphtheria, pertussis, rubeola (measles), rubella, mumps, poliomyelitis and tetanus. Haemophilus influenza type B is required for students under age five.

A student who transfers into the District may photocopy immunization records in the possession of the school of origin. The District will accept the photocopy as evidence of the immunization. Within thirty (30) days after a transferring student ceases attendance at the school of origin, the District must receive the original immunization records for the student who transfers into the District.

If a student's religious beliefs conflict with the requirement that the student be immunized, the student must present a statement signed by the student (or by the parent, if the student is a minor) stating that immunization conflicts with the beliefs and practices of a recognized church or religious denomination of which the student is an adherent or member. This statement must be renewed yearly.

If a student should not be immunized for medical reasons, the student or parent must present a certificate signed by a Montana licensed physician stating that, in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition. [For further information, see policy 3413]

LUNCH

(A) Eating at School - The student lounge, located in the commons area, is the area provided for students to dine if they bring their lunch. All candy and pop should be consumed in the student lounge, not in the classroom or halls.

(B) Hot Lunch - High school students may eat at the Hot Lunch Program sponsored by School District #10. Hot Lunch privilege will be denied students who fail to abide by established rules of School District #10. Lunch and breakfast can be ordered at the school from the lunch program at District #10.

(C) Free & Reduced Lunch – It is available at the high school and is handled in a confidential manner. Forms can be picked up in the high school office.

MEDICATIONS-ADMINISTERING MEDICINE TO STUDENTS

Please refer to Board Policy# 3416

All prescription or over the counter medication that must be taken at school must be delivered to the office by the parent/guardian of the student for distribution. A signed parent medication consent form must be filled out. **Prescription medication must be in the original prescription bottle with specifications from the pharmacy printed on it**. Your cooperation in this matter is greatly appreciated.

As a student of Beaverhead County High School I will:

- Have my parent/guardian deliver all medicine, prescription and non-prescription, to the high school office.
- Report to the office when I need medication.

As a parent of a Beaverhead County High School student I will:

- Deliver all medication, prescription and non-prescription, to the high school office.
- Not send medication to school with my son/daughter

"Medication" means prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are ordered by a healthcare provider. It includes over-the-counter medications prescribed through a standing order by the school physician or prescribed by the student's healthcare provider.

The Superintendent/Principal may authorize, in writing, any school employee:

- To assist in self-administration of any drug that may lawfully be sold over the counter without a prescription to a student in compliance with the written instructions and with the written consent of a student's parent or guardian; and

To assist in self-administration of a prescription drug to a student in compliance with written instructions of a medical practitioner and with the written consent of a student's parent or guardian.

Emergency Administration of Medication

In case of an anaphylactic reaction or risk of such reaction, the administrator or designated staff member exempt from the nurse license requirement under § 37-8-103(1)(c), MCA, who has completed training in administration of medication, may give emergency medication orally or by injection to any student in need thereof on school grounds, in a school building, or at a school function, according to a standing order of a chief medical advisor or a student's private physician.

The Board requires that there must be on record a medically diagnosed allergic condition that would require prompt treatment to protect a student from serious harm or death.

Self-Administration of Medication

The District will permit students who are able to self-administer specific medication to do so provided that:

- A physician or dentist provides a written order for self-administration of said medication;
- Written authorization for self-administration of medication from a student's parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian is on file; and
- The vice principal/activities director and appropriate staff members are informed that the student is self-administering prescribed medication.

The Assistant Principal or school administrator may authorize, in writing, any employee to assist with self-administration of medications, provided that only the following may be employed:

- Making oral suggestions, prompting, reminding, gesturing, or providing a written guide for self-administering medications;
- Handing to a student a prefilled, labeled medication holder or a labeled unit dose container, syringe, or original marked and labeled container from a pharmacy;
- Opening the lid of a container for a student;
- Guiding the hand of a student to self-administer a medication;
- Holding and assisting a student in drinking fluid to assist in the swallowing of oral medications; and
- Assisting with removal of a medication from a container for a student with a physical disability that prevents independence in the act.
- Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication

Students with allergies or asthma may be authorized by the building Assistant Principal or Superintendent, in consultation with medical personnel, to possess and self-administer emergency medication during the school day, during field trips, school-sponsored events, or while on a school bus. The student shall be authorized to possess and self-administer medication if the following conditions have been met:

- A written and signed authorization from the parents, an individual who has executed a caretaker relative educational authorization affidavit, or guardians for self-administration of medication, acknowledging that the District or its employees are not liable for injury that results from the student self-administering the medication.

- The student must have the prior written approval of his/her primary healthcare provider. The written notice from the student's primary care provider must specify the name and purpose of the medication, the prescribed dosage, frequency with which it may be administered, and the circumstances that may warrant its use.
- Documentation that the student has demonstrated to the healthcare practitioner and the school nurse, if available, the skill level necessary to use and administer the medication.
- Documentation of a doctor-formulated written treatment plan for managing asthma, severe allergies, or anaphylaxis episodes of the student and for medication use by the student during school hours.

Authorization granted to a student to possess and self-administer medication shall be valid for the current school year only and must be renewed annually.

The following forms can be obtained from the office secretary or are available on the BCHS website www.bchsmt.com

- #3416F1 Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication
- #3416F2 Parent/Guardian Consent/Permission Form to Administer Medication

NON-ATTENDANCE

Board policy # 3122 includes our Non-attendance policy. Any student who is absent ten consecutive days without contacting the office concerning the nature of their absence will be withdrawn.

PARKING LOTS

BCHS parking lots are not a place in which students can participate in any recreational activities not sponsored by BCHS staff/employees. Activities such as pick-up basketball, football, barbequing, and etc. are not allowed unless prior approval has been obtained by the BCHS administration and/or it is directly part of one of our activity programs and supervised by a BCHS employee.

PASSES & LEAVING CAMPUS

(A) Hall Passes - In order to transfer from one assigned area to another a corridor pass must be obtained previous to the period the transfer is taking place. The pass will be pink in color and may be required of any student in the halls while class is in session. Passes will be denied students who violate the corridor pass policy.

(B) Blue Slips - Students who wish to leave the premises while school is in session must (1) present a written request signed by parent/guardian to the office; (2) have parent/guardian call the office making such a request; or (3) present verification of a medical appointment. A blue pass will be issued to students who are granted permission to leave. Students who leave school without checking out in the proper manner will be considered truant. **Request must be made prior to leaving the premises, never afterwards.**

(C) Leaving before end of term - Students wishing to leave school before the end of the regular school term are governed as followed:

- Students who leave before the end of the regular term will receive a grade of "incomplete" for the nine-week period they miss.
- All grades of "incomplete" must be made up within a reasonable period of time, at the discretion of the Principal, or the grade will revert back to the grade earned at the originally scheduled conclusion of the course.
- Students transferring to another school during the school term must check out of BCHS prior to leaving or student transcripts will be withheld.

PERSONAL & SCHOOL PROPERTY

(A) Textbooks - All textbooks are issued on a loan plan. All lost or damaged textbooks and equipment must be paid for by student.

(B) Lockers - A locker will be made available to each student for the purpose of storing books and other belongings. Student lockers are not considered the student's private domain and are subject to inspection by school officials.

(C) School Property - School property such as desks, lockers, etc. are provided for the students use by the county taxpayers. Any equipment lost or damaged will be paid for by the offender. Students will be suspended from school for malicious damage to school property and referred to law enforcement authorities for legal involvement.

PROTECTION OF STUDENT RIGHTS [Policy 2132]

Surveys

Parents have the right to inspect any survey or evaluation and refuse to allow their child to participate in such survey or evaluation.

Instructional Materials

Parents have the right to inspect instructional materials used as a part of their child's educational curriculum, within a reasonable time. This does not include academic tests or assessments.

Collection of Personal Information from Students for Marketing

The district will not administer or distribute to students any survey or other instrument for the purposes of collecting or compiling personal information for marketing or selling such information, with the exception of the collection, disclosure, or use of personal information collected for the exclusive purpose of developing, evaluating, or providing educational products/services for, or to, students or educational institutions. Pursuant to federal law, the district will not request, nor disclose, the identity of a student who completes any survey or evaluation (created by any person or entity, including the district) containing one or more of the following:

- Political affiliations.
- Mental and psychological problems potentially embarrassing to the student or family.
- Sexual behavior and attitudes.
- Illegal, antisocial, self-incriminating, and demeaning behavior.
- Criticism of other individuals with whom the student or the student's family has a close family relationship.
- Relationships privileged under law, such as relationships with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of students or the student's parent/guardian.

Income, except when the information will be used to determine the student's eligibility to participate in a special program or to receive financial assistance under such a program.

RIGHT TO REVIEW TEACHER QUALIFICATIONS

As a parent of a student at Beaverhead County High School, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers, and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether Montana's Office of Public Instruction has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether Montana's Office of Public Instruction has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- Whether any teachers' aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please call the Superintendent/Principal's office at 683-2361.

SATURDAY SCHOOL

Students may be assigned Saturday School as a disciplinary consequence and as an alternative to suspension. Students will be assigned Saturday School for excessive attendance concerns, such as, but not limited to tardies and truancies. Saturday school is a monitored activity where students work on **school work rather than miss school work.** Saturday school will consist of the following guidelines:

- Saturday school will be held on Saturdays as needed.
- Sessions begin immediately @ 8:00 am. Students who are not at the appointed place on time will be sent home and subject to suspension.
- During an 8:00 - 12:00 session, students will be given a 10-minute break from 10:30 - 10:40 during the break all school rules will be in effect.
- Students must bring sufficient school work to last the entire time they are to be in attendance. The student will be sent home if they are not working and will be subject to suspension.
- Students are not to be visiting with each other. All work is to be done alone. Any special equipment needed such as calculators, art equipment, etc., is to be supplied by the students or arrangements made prior to the 8:00 am start time.
- Students will be given prior and proper notice of each Saturday school they are assigned.
- Students that miss a Saturday without making pre-arranged changes with the administration will be suspended. The only way an alternate time can be arranged is if the parent makes that arrangement with the administration.
- Use of cell phones is prohibited.

RESPECT

We expect every staff member to be treated with respect and dignity just as the student should receive respect of the staff. It is imperative that the teacher be in charge of the class, and anything less would lead to a poor educational opportunity for all. A show of disrespect toward a staff member or insubordination on the part of the student will not be tolerated. Staff is responsible for supervision of students anywhere on school property and school sponsored activities.

SECTION 504 OF THE REHABILITATION ACT OF 1973

It is the intent of the District to ensure that students who are disabled, within the definition of Section 504 of the Rehabilitation Act of 1973, are identified, evaluated, and provided with appropriate educational services. For those students who need or are believed to need special instruction and/or related services under Section 504 of the Rehabilitation Act of 1973, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include: notice, an opportunity for the student's parent or legal guardian to examine relevant records, an impartial hearing with opportunity for participation by the student's parent or legal guardian, and a review procedure. Parents who feel their child may qualify for 504 should contact the building principal to initiate an evaluation. Refer to Board Policy 2162 & 2162P.

SPECIAL EDUCATION

The District will provide a free appropriate public education and necessary related services to all children with disabilities residing within the District, as required under the Individuals with Disabilities Education Act (IDEA), provisions of Montana law, and the Americans with

Disabilities Act. For students eligible for services under IDEA, the District will follow procedures for identification, evaluation, placement, and delivery of service to children with disabilities, as provided in the current *Montana State Plan under Part B of IDEA*. Refer to Policy 2161 & 2161P. Parents who feel their child may qualify for Special Education services should contact the building principal to initiate an evaluation.

STUDENT APPEAL PROCEDURE

An out of school suspension may be formally appealed by a student or his/her parent or legal representative. The student wishing to appeal an out of school suspension must file the appeal in writing to the next level in the chain of command within one day of the notification of the suspension. The chain of command is as follows: Asst. Principal to Superintendent/Principal to Board of Trustees.

STUDENT DUE PROCESS RIGHTS

Any student who violates a school rule and is therefore subject to disciplinary action is entitled to a hearing before a final decision has been made. This may be a formal or informal hearing.

STUDENT RECORDS

A student's school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the District until the time the student withdraws or graduates. A copy of this record moves with the student from school to school. By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records, if the school is given a copy of the court order terminating these rights.

The Assistant Principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours, upon completion of the written request form. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records. If circumstances prevent a parent or eligible student from inspecting the records, the District will either provide a copy of the requested records or make other arrangements for the parent or student to review the requested records.

Parents of a minor or of a student who is a dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interests" include any employees, agents, or Trustees of the District; cooperatives of which the District is a member; or facilities with which the District contracts for the placement of students with disabilities, as well as their attorneys and consultants, who are:

- Working with the student;
- Considering disciplinary or academic actions, the student's case, an individual education plan (IEP) for a student with disabilities under IDEA, or an individually designed program for a student with disabilities under Section 504;

- Compiling statistical data; or
- Investigating or evaluating programs.

The parent's or student's right of access to, and copies of, student records do not extend to all records. Materials that are not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher, records pertaining to former students of the District, and records maintained by school law enforcement officials for purposes other than school discipline do not have to be made available to the parents or student.

Certain officials from various governmental agencies may have limited access to the records. The District forwards a student's records on request and without prior parental consent to a school in which a student seeks or intends to enroll. Records are also released in accordance with court order or lawfully issued subpoena. Unless the subpoena is issued for law enforcement purposes and the subpoena orders that its contents, existence, or the information sought not be disclosed, the District will make a reasonable effort to notify the parent or eligible student in advance of compliance.

Parental consent is required to release the records to anyone else. When the student reaches 18 years of age, only the student has the right to consent to release of records. Students over 18, and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the records, the requestor has the right to ask for a hearing. If the records are not amended as a result of the hearing, the requestor has 30 school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and the student are not allowed to contest a student's grade in a course through this process. Parents or the student have the right to file a complaint with the U. S. Department of Education if they believe the District is not in compliance with the law regarding student records.

Copies of student records are available at a cost of .25 cents per page, payable in advance. Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; (3) if the parent fails to follow proper procedures and pay the copying charge; or (4) when the District is given a copy of a court order terminating the parental rights. If the student qualifies for free or reduced- price meals and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge. Certain information about district students is considered directory information and will be released to anyone, including military recruiters and/or post-secondary institutions, who follows procedures for requesting it, unless the parent objects to the release of any or all directory information about the child. The opportunity to exercise such an objection was provided on the form signed by the parent to acknowledge receipt of this handbook.

Should circumstances change, the parent can contact the Assistant Principal to indicate his or her desire to change the original request. Directory information includes: a student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, photographs, dates of attendance, awards received in school, and most recent previous school attended.

SPECIAL EDUCATION RECORDS

Parents of a student with disabilities who has been provided special education services by the District will be notified when any information that specifically identifies the student is no longer needed. If the parent requests destruction of the information and the time established by law for retention has expired, the records will be destroyed. However, if they have expired, the material will be deleted from the records but the records will be maintained until the time has expired.

TRAFFIC RULES

(A) Observe all traffic rules and safety rules.
(B) Observe proper parking rules and regulations. Vehicles parked outside designated spaces in the B.W. Lodge parking lot, ASIT parking lot, or any other BCHS owned parking lot are subject to a fine of $10 for each violation.
(C) No driving vehicles between classes.
(D) Students must register their vehicle by obtaining a parking pass from the main office and displaying their pass in the front windshield of their vehicle to park legally in school parking lots. Noncompliance will result in a $10.00 parking fine.

TOBACCO

Using, possessing, distributing, purchasing or selling tobacco products, and alternative nicotine and vapor products on school grounds will be referred to the Assistant Principal and Law Enforcement for disciplinary action, as outlined in the consequences portion of Board policy 3340.

Level 1: Confiscate, Enrollment in TEG program
Level 2: Confiscate, 2 ISS, possible criminal charges, possible enrollment in TAP program
Level 3: Confiscate, 1 OSS, possible criminal charges, possible enrollment in TAP program

Using, possessing, distributing, purchasing or selling tobacco products, and alternative nicotine and vapor products off school grounds, but during the school day will result in the following disciplinary action:

1st Offense - Loss of open lunch privileges for two weeks.
2nd Offense - Loss of open lunch privileges for one month.
3rd Offense - Loss of open lunch privileges for the remainder of the school year.

TUTORING

Voluntary: Any BCHS student may attend a scheduled tutoring session. If a student requests additional tutoring, the Superintendent will arrange a time for that student to be with a teacher for the course in which help is needed.

Mandatory: Any BCHS students in grades 9-12 who are failing an English, Science, Math and/or History class is assigned Mandatory NOON Tutoring on Tuesday and Thursday of the week.

- Students who fail to attend are assigned one hour of detention and notification sent to the student's parents as to the reason for the detention.
- If a student is failing three core classes, a letter is sent home to parents notifying them of the classes that their child is failing along with a request to give us input on how to reach their child.

VIDEO/AUDIO MONITORING DEVICES

The Beaverhead County High School Trustees authorizes the use of video/audio monitoring devices on District property, school buses and travel buses to ensure the health, welfare, and safety of all employees, students, and visitors, to District property and to safeguard District buildings, grounds, and equipment. Video/Audio monitoring devices may be used in locations deemed appropriate by the Superintendent/Principal. Camera locations are hallways, stairwell, and outside locations. Video/audio recordings of violations of Board policies, administrative regulations, building rules, or law may become a part of a student's educational record.

VISITORS

Parents and others are welcome to visit District schools. For the safety of those within the school, all visitors must first report to the office. Visits to individual classrooms during instructional time are not permitted unless approved by the Assistant Principal and teacher(s). Visitors disrupt the educational environment of a classroom.

DANCE GUIDELINES

In order to promote a healthy, safe, enjoyable evening for all students, the following guidelines will be in place for dances sponsored by Beaverhead County High School.
All parents, students, and guests must read, understand, and sign this agreement before a student will be admitted to any BCHS sponsored dances. Beaverhead County High School encourages families to discuss these guidelines prior to each dance.

Dancing Guidelines (applies on and off dance floor):

- No Grinding (front to back dancing)
- No Straddling Legs or Torso
- No Touching (breasts, buttocks, or genitals)
- No "Making Out (overt and/or prolonged public displays of affection)
- No "Moshing" (physically dangerous and destructive group dancing)

Dress Code for Formal (Winter Ball and Prom)

Ladies:

- Dress/Skirts must be at least mid-thigh in length
- Backless to waist is permitted---Below waist not permitted
- No garters or other exposed lingerie/undergarments
- No sheer/see-through dresses and see-through or bare sides
- No excessively low-cut dresses or tops
- No bare midriffs
- No glowing items placed inside bras

Gentlemen:

- Collared Shirt and Tie (formal)
- Shirts must have sleeves (formal)
- Shirts must remain on (all dances)
- Dress pants or slacks, no jeans (formal)
- No baseball caps or beanies (formal), bandanas or chains (all dances)

If you are unsure your attire meets these dress requirements, check with the assistant principal or principal prior to the day of the dance. Decisions regarding appropriate dancing and dress guidelines are up to the discretion of the administration or chaperones and will not be debated! Students who fail to follow the guidelines for proper dress and dancing will be denied entry or removed from the dance without refund. Parents will be called notifying them of the removal or denied entry. Parent/Student signature sheet required before ticket can be purchased, tickets will not be sold at the door.

Board Policy Students 3612

District-Provided Access to Electronic Information, Services, Equipment, and Networks

The District makes Internet access and interconnected computer systems and equipment available to District students and faculty. The District provides equipment and electronic networks, including access to the Internet, as part its instructional program and to promote educational excellence by facilitating resource sharing, innovation, and communication.

The District expects all students to take responsibility for appropriate and lawful use of this access, including good behavior online. The District may withdraw student access to its equipment, network and to the Internet when any misuse occurs. District teachers and other staff will make reasonable efforts to supervise use of equipment, network, and Internet access; however, student cooperation is vital in exercising and promoting responsible use of this access.

Curriculum

Use of District equipment and electronic networks will be consistent with the curriculum adopted by the District, as well as with varied instructional needs, learning styles, abilities, and developmental levels of students, and will comply with selection criteria for instructional materials and library materials. Staff members may use the Internet throughout the curriculum, consistent with the District's educational goals.

Acceptable Uses

Educational Purposes Only. All use of the District's equipment and electronic network must be: (1) in support of education and/or research, and in furtherance of the District's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the equipment and computer network, and Internet access and any and all information transmitted or received in connection with such usage.

Unacceptable Uses of Equipment and Network

The following are considered unacceptable uses and constitute a violation of this policy:

- Uses that violate the law or encourage others to violate the law, including but not limited to transmitting offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by the District's student discipline policy; viewing, transmitting, or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
- Uses that cause harm to others or damage to their property, including but not limited to engaging in defamation (harming another's reputation by lies); employing another's password or some other user identifier that misleads message recipients into believing that

someone other than you is communicating, or otherwise using his/her access to the network or the Internet; uploading a worm, virus, other harmful form of programming or vandalism; participating in "hacking" activities or any form of unauthorized access to other computers, networks, or other information.

- Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.
- Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its equipment, computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the equipment, network, or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet. Any user is fully responsible to the District and will indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its equipment, computer network, and the Internet, including but not limited to any fees or charges incurred through purchase of goods or services by a user. The District expects a user or, if a user is a minor, a user's parents or legal guardian to cooperate with the District in the event of its initiating an investigation of a user's use of access to its equipment, computer network, and the Internet.

Violations

Violation of this policy will result in a loss of access and may result in other disciplinary or legal action. The principal will make all decisions regarding whether a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with that decision being final.

Policy History: Adopted on:8/13/01 Reviewed on: 5/9/22
Revised on:6/11/07, 5/9/22

BOARD POLICY
Students 3612P

District-Provided Access to Electronic Information, Services, Equipment, and Networks

All use of equipment and electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Terms and Conditions

Acceptable Use – Access to the District's equipment and electronic networks must be: (a) for the purpose of education or research and consistent with the educational objectives of the District; or (b) for legitimate business use.

Privileges – The use of the District's equipment and electronic networks is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The system administrator (and/or Assistant Principal) will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. That decision is final.

Unacceptable Use – The user is responsible for his or her actions and activities involving the equipment and network. Some examples of unacceptable uses are:

a) Using the equipment and network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any federal or state law;
b) Unauthorized downloading of software, regardless of whether it is copyrighted or devirused;
c) Downloading copyrighted material for other than personal use;
d) Using the equipment or network for private financial or commercial gain;
e) Wastefully using resources, such as file space;
f) Hacking or gaining unauthorized access to files, resources, or entities;
g) Invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone;
h) Using another user's account or password;
i) Posting material authored or created by another, without his/her consent;
j) Posting anonymous messages;
k) Using the equipment or network for commercial or private advertising;
l) Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
m) Using the equipment or network while access privileges are suspended or revoked.

Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:

a) Be polite. Do not become abusive in messages to others.
b) Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
c) Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
d) Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
e) Do not use the network in any way that would disrupt its use by other users.
f) Consider all communications and information accessible via the network to be private property.

No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Indemnification – The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District, relating to or arising out of any violation of these procedures.

Security – Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the system administrator or building principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.

Vandalism – Vandalism will result in cancellation of privileges, and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy equipment, data of another user, the Internet, or any other network. This includes but is not limited to uploading or creation of computer viruses.

Telephone Charges – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/ or equipment or line costs.

Copyright Web Publishing Rules – Copyright law and District policy prohibit the republishing of text or graphics found on the Web or on District Websites or file servers, without explicit written permission.

a) For each republication (on a Website or file server) of a graphic or text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the Web address of the original source.
b) Students and staff engaged in producing Web pages must provide library media specialists with e- mail or hard copy permissions before the Web pages are published. Printed evidence of the status of "public domain" documents must be provided.
c) The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the Website displaying the material may not be considered a source of permission.
d) The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
e) Student work may only be published if there is written permission from both the parent/guardian and the student.

Internet Safety

Internet access is limited to only those "acceptable uses," as detailed in these procedures. Internet safety is almost assured if users will not engage in "unacceptable uses," as detailed in these procedures, and will otherwise follow these procedures.

a) Staff members shall supervise students while students are using District Internet access, to ensure that the students abide by the Terms and Conditions for Internet access, as contained in these procedures.
b) Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene; (2) pornographic; or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and determined by the Superintendent or designee.
c) The district shall provide age-appropriate instruction to students regarding appropriate online behavior. Such instruction shall include, but not be limited to: positive interactions with others online, including on social networking sites and in chat rooms; proper online social etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.
d) The system administrator and principal shall monitor student Internet access.

Legal Reference: Children's Internet Protection Act, P.L. 106-554 Broadband Data Services Improvement Act/Protecting Children in the 21st Century Act of 2008 (P.L. 110-385)
20 U.S.C. § 6801, et seq. Language instruction for limited English proficient and immigrant students
47 U.S.C. § 254(h) and (l) Universal service Procedure History:
Adopted on: 8/13/01 Reviewed on:
Revised:6/11/07, 6/11/12, 5/9/22

BOARD POLICY
Students 3231

Searches and Seizure
The goal of search and seizure with respect to students is meeting the educational needs of children and ensuring their security. The objective of any search and/or seizure is not the eradication of crime in the community. Searches may be carried out to recover stolen property, to detect illegal substances or weapons, or to uncover any matter reasonably believed to be a threat to the maintenance of an orderly educational environment. The Board authorizes school authorities to conduct reasonable searches of school property and equipment, as well as of students and their personal effects, to maintain order and security in the schools.

The search of a student, by authorized school authorities, is reasonable if it is both: (1) justified at its inception, and (2) reasonably related in scope to the circumstances which justified the interference in the first place.

School authorities are authorized to utilize any reasonable means of conducting searches, including but not limited to the following:

- A "pat down" of the exterior of the student's clothing.
- A search of the student's clothing including pockets;
- A search of any container or object used by, belonging to or otherwise in the possession or control of a student; and/or
- Devices or tools such as breath-test instruments, saliva test strips, etc.

The "pat down" or "search' of a student, if conducted, will be conducted by a school official or employee of the same gender as the student being searched.

School Property and Equipment and Personal Effects of Students
School authorities may inspect and search school property and equipment owned or controlled by the District (such as lockers, desks, and parking lots).

Administration may request the assistance of law enforcement officials, including their use of specially trained dogs, to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or material.

Students
School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

Students may not use, transport, carry, or possess illegal drugs or any weapons in their vehicles on school property. While on school property, vehicles may be inspected at any time by staff, or by contractors employed by the District utilizing trained dogs, for the presence of illegal drugs, drug paraphernalia, or weapons. In the event the school has reason to believe that drugs, drug paraphernalia, or weapons are present, including by alert-trained dogs, the student's vehicle will be searched, and the student expressly consents to such a search.

Also, by parking in the school parking lots, the student consents to having his/her vehicle searched if the school authorities have any other reasonable suspicion to believe that a violation of school rules or policy has occurred.

Seizure of Property

When a search produces evidence that a student has violated or is violating either a law or District policies or rules, such evidence may be seized and impounded by school authorities and disciplinary action may be taken. As appropriate, such evidence may be transferred to law enforcement authorities.

Searches and Seizure

The following rules shall apply to any searches and the seizure of any property by school personnel:

- The Superintendent/Principal, vice principal/activities director, and the authorized assistants of either shall be authorized to conduct any searches or to seize property on or near school premises, as further provided in this procedure.
- If the authorized administrator has reasonable suspicion to believe that any locker, car, or other container of any kind on school premises contains any item or substance which constitutes an imminent danger to the health and safety of any person or to the property of any person or the District, the administrator is authorized to conduct a search of any car, locker, or container and to seize any such item or substance of any kind on school premises without notice or consent.
- No student shall hinder, obstruct, or prevent any search authorized by this procedure.
- Whenever circumstances allow, any search or seizure authorized in this procedure shall be conducted in the presence of at least one (1) adult witness, and a written record of the time, date, and results shall be made by the administrator. A copy shall be forwarded to the Superintendent/Principal as soon as possible.
- In any instance where an item or substance is found which would appear to be in violation of the law, the circumstance shall be reported promptly to the appropriate law enforcement agency.

Board Policy Students 3225

Sexual Harassment/Intimidation of Students

Sexual harassment is a form of sex discrimination and is prohibited. An employee, District agent, or student engages in sexual harassment whenever that individual makes unwelcome advances, requests sexual favors, or engages in other verbal, non-verbal, or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

- Denies or limits the provision of educational aid, benefits, services, opportunities, or treatment, or that makes such conduct a condition of a student's academic status; or
- Has the purpose or effect of:
    - Substantially interfering with a student's educational environment;
    - Creating an intimidating, hostile, or offensive educational environment;
    - Depriving a student of educational aid, benefits, services, opportunities, or treatment; or
    - Making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include but are not limited to unwelcome touching, crude jokes or pictures, discussions of sexual experiences, pressure for sexual activity, intimidation by words, actions, insults, or name calling, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe that they may have been sexually harassed or intimidated should consult a counselor, teacher, Title IX coordinator, or administrator, who will assist them in the complaint process. Supervisors or teachers who knowingly condone or fail to report or assist a student to take action to remediate such behavior of sexual harassment or intimidation may themselves be subject to discipline.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any student of the District who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to suspension and expulsion consistent with the District's discipline policy. Any person who knowingly makes a false accusation regarding sexual harassment likewise will be subject to disciplinary action up to and including discharge with regard to employees or suspension and expulsion with regard to students.

The District will make every effort to ensure that employees or students accused of sexual harassment or intimidations are given an appropriate opportunity to defend themselves against such accusations.

To the greatest extent possible, the District will treat complaints in a confidential manner. The District realizes that limited disclosure may be necessary in order to complete a thorough

investigation. Retaliation against persons who file a complaint is a violation of law prohibiting discrimination and will lead to disciplinary action against an offender.

Any individual seeking further information should consult the Superintendent/Principal for the name of the current Title IX Coordinator for the District. The Superintendent/Principal will ensure that student and employee handbooks include the name, address, and telephone number of an individual responsible for coordinating District compliance efforts.

An individual with a complaint alleging a violation of this policy should follow the Uniform Complaint Procedure.

Cross Reference: 1700 Uniform Complaint Procedure Legal References: Art. X, Sec. 1, Montana Constitution
§§ 49-3-101, et seq., MCA Montana Human Rights Act
Title IX of the Educational Amendments, 20 U.S.C. § 1681, et seq.
34 CFR Part 106 Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance

Board Policy Students 3225 F
Harassment Reporting Form for Students

Beaverhead County High School Date:_____

Student's name_____
(If you feel uncomfortable leaving your name, you may submit an anonymous report, but please understand that an anonymous report will be much more difficult to investigate. We assure you that we'll use our best efforts to keep your report confidential.)

Who was responsible for the harassment or incident(s)? _____
_____
_____

Describe the incident(s). _____
_____
_____

Date(s), time(s), and place(s) the incident(s) occurred.
_____
_____

Were other individuals involved in the incident(s)? ___Yes, _____No
If so, name the individual(s) and explain their roles. _____
_____
_____

Did anyone witness the incident(s) ___Yes, __No
If so, name the witnesses. _____
_____
_____

Did you take any action in response to the incident? ___Yes, _____No

If yes, what action did you take? _____
_____
_____

Were there any prior incident(s)? __Yes, __No
If yes, describe any prior incidents _____
_____
_____

Signature of complainant _____

Signatures of parents/legal guardians' _____

Board Policy Instruction 2100-P(1)

Changes in Student Schedules

Beaverhead County High School's scheduling process is request-driven, so changes in student schedules are to be avoided in order to maintain the integrity of the master schedule. To this end, schedule changes are subject to the following conditions:

Schedule changes will be made during the first five (5) days of a semester if any of the following situations exist:

- An obvious error in the schedule, such as a blank class period.
- A student has been re-scheduled into a failed course, but has made up the course through correspondence during the summer.
- Students wish to replace a Study Hall with an academic course (if space is available).
- Changes need to be made to fulfill college requirements.
- A required course that is not currently in their schedule.
- A recommendation from a classroom teacher that the student does not have the ability to complete the requirements of the course.
- Change made in accordance with Special Education or Section 504 plans.

Other requests may be considered on a case-by-case basis during the first five (5) days of the semester. The determining factor for making any changes will be availability of space in classes, the effect on other students, and whether the change is in the best interest of the student involved.

Schedule changes made after the fifth (5th) day of the semester will result in a student receiving a withdrawal F for that course. Exceptions will be made on a case-by-case basis. Examples of situations which would warrant such an exception include:

- Changes made in accordance with Special Education or Section 504 plans.
- Recommendations from a classroom teacher that the student does not have the ability to complete the requirements of the course.

Changes in schedules will not be made to accommodate instructor or time of day preferences.

BOARD POLICY 2333

Participation in Commencement Exercises

A student's right to participate in a commencement exercise of the graduating class at Beaverhead County High School is an honor. As such, participation in this ceremony is reserved for those members of the graduating class who have completed all state and local requirements for graduation before commencement and are not serving a suspension for violation of Policy 3512, which addresses all school-related activities and is inclusive of the date of the ceremony. Students who complete their requirements after the date of commencement exercises will receive their diploma at that time.

Organization and Content of Commencement Exercises

The school district will permit students to honor their American Indian heritage through the display of culturally significant tribal regalia at commencement ceremonies. Any item that promotes drug use, weapon use, threats of violence, sexual harassment, bullying, or other intimidation, or violates another district policy, state, or federal law may not be worn during graduation.

The school administration may invite graduating students to participate in high school graduation exercises according to academic class standing or class officer status. Any student who, because of academic class standing, is requested to participate may choose to decline the invitation.

The school administration will review presentations and specific content, and may advise participants about appropriate language for the audience and occasion. Students selected to participate may choose to deliver an address, poem, reading, song, musical presentation, or any other pronouncement of their choosing.

The printed program for a commencement exercise will include the following paragraphs:

- Any presentation by participants of graduation exercises is the private expression of an individual participant and does not necessarily reflect any official position of the District, its Board, administration, or employees, nor does it necessarily indicate the views of any other graduates.
- The Board recognizes that at graduation time and throughout the course of the educational process, there will be instances when religious values, religious practices, and religious persons will have some interaction with the public schools and students. The Board, while not endorsing any religion, recognizes the rights of individuals to have the freedom to express their individual political, social, or religious views, for this is the essence of education.

Legal Reference: Art. II, Sec. 5, Montana Constitution-Freedom of religion
Art. X, Sec. 7, Montana Constitution – Nondiscrimination In education
' 20-1-308, MCA Religious instruction released time program
' 20-7-112, MCA Sectarian publications prohibited and prayer permitted

Asbestos Management Letter

Dear Parents, Teachers, and Employees:

Uncontrolled asbestos contamination in buildings can be a significant environmental and public health problem. Both the public and private sectors have been dealing with the asbestos issue for many years. In 1986, Congress enacted the Asbestos Hazard Emergency Response Act (AHERA) primarily to require school districts to identify asbestos-containing materials (ACM) in their school buildings and take appropriate actions to control the release of asbestos fibers. In 1987, the U.S. Environmental Protection Agency finalized a regulatory program which enforces the AHERA mandate.

In compliance with the AHERA regulations in 1987, we had our school facilities inspected by the EPA certified building inspector. During that inspection, samples were taken of building materials suspected of containing asbestos. The results of the inspection and laboratory analysis of the samples have confirmed the presence of ACM in portions of the school facilities. It is important to note that these materials are in a form and condition that does not pose an imminent health threat to students, faculty, or employees.

With confirmation of the presence of ACM, an Asbestos Management Plan was developed for our school by an EPA certified management planner. The Management Plan includes the inspection and physical assessment reports, the training program for our custodial and maintenance personnel, the plans and procedures to be followed to minimize disturbance of the asbestos-containing materials, and a program for regular surveillance of ACM.

A copy of the Asbestos Management Plan is available for your review in our administrative offices during regular office hours. Mr. Jack Bergeson is our designated Asbestos Program Coordinator and all inquiries regarding the plan should be directed to him.

We have begun implementing the asbestos Management Plan. It is our intent to not only comply with, but exceed applicable regulations in dealing with the asbestos issue. We will take whatever steps are necessary to ensure that our students, teachers, and employees have a healthy and safe environment in which to learn and work.

STATEMENT OF POLICY AND GOALS FOR EXTRACURRICULAR PARTICIPANTS

BOARD POLICY
Students 3510

Extracurricular Activities

The following competitive Montana High School Association-sanctioned activities are provided at Beaverhead County High School: Football, Baseball, Basketball, Cross Country, Volleyball, Wrestling, Track, Tennis, Golf, Music, Softball, Speech and Drama.
Activities not governed by MHSA but subject to the terms of this policy include but are not limited to: extracurricular field trips, attendance at dances, participation in school plays, participation in student organizations and their activities.

Academic eligibility for participation in activities is achieved by passing five (5) solid subjects the preceding semester (a "solid subject" is a class that meets five (5) days/week), except for seniors fully enrolled in the DAWG Program, whose eligibility will consist of passing four (4) solid subjects, which is in accordance with the Montana High School Association. Students wishing to enroll in the DAWG Program must formally apply and be approved by administration to be eligible for the academic waiver. All other eligibility qualifications follow MHSA rules. Coaches of various sports and directors of other activities may have specific regulations concerning their sport/activity. Correspondence coursework, under the guidelines of Policy 2167, will be allowed for one (1) solid subject area should a student become academically ineligible for participation in extracurricular activities. Once the coursework is complete, and written documentation of a passing grade is produced to administration, the student will immediately become academically eligible for extracurricular participation.

A student interested in a particular activity may try out by reporting to the coach or sponsor of that activity, when notice is issued.

NO STUDENT WILL BE ALLOWED TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES, UNTIL THE STUDENT COMPLIES WITH THE FOLLOWING:

- For athletics, schedule a physical and turn in the completed form to the coach.
- For athletics, turn in a signed Medical Consent Form (3512F2) to the coach.
- For MHSA activities, purchase an Activity Card from the office.
- All other students return Handbook Signoff Form to the office or the first-(1st)-semester English teacher.
- Acknowledgement of Risk form.
- View warning video and sign release.

General Regulations

Participants must travel to and from contests in transportation provided by the school. The only exceptions are:

- Injury/illness to a participant, which requires alternate transportation.

- Prior arrangement in writing between the participant's parent/guardian and the AD/administration.
- Athletes/participants must adhere to the following curfews during their season:
- Night before game or meet: 10:00 p.m.
- Weekends: 12:00 midnight
- Sundays: 10:00 p.m.
- Weekdays: 10:00 p.m.
- After games: thirty (30) minutes
- Students must be in school the half (½) day preceding an activity in order to participate in practice or competition. An unavoidable absence from school, such as a medical appointment, voids the preceding attendance requirement. Student participation in activities on Saturday is not determined by Friday attendance in school.
- Students participating in activities on weeknights are expected to attend ALL classes the following day. Failure to do so will result in the participant being declared ineligible for participation in all or part of the next scheduled competition or activity. Medical appointments will void this requirement.

Alcohol/Drugs

- No use or possession of alcoholic beverages.
- No use or possession of illegal drugs.
- No remaining at a location where illegal drugs or alcohol are being used or are in possession of persons under the age of twenty-one (21), or where evidence of such activity is present.

NOTE 1: For the purpose of this policy, an "illegal drug" is defined by law as a "controlled substance" or "dangerous drug." This includes prescription medication not prescribed for the person in possession of the substance, as well as possession of drug paraphernalia.

NOTE 2: Discretion will be used by school authorities in enforcing rule 3. A student WILL NOT be found in violation of rule 3 if with their parent/guardian, and their parent/ guardian possesses or consumes alcohol or is at an establishment which sells alcohol, and it can reasonably be assumed that the staff of the establishment does not sell alcohol to underage persons, and no underage drinkers are present. However, the presence of students at locations where alcohol is possessed or being consumed by underage persons will be subject to this policy regardless of the presence of adults. Other situations which arise under this policy will be considered on an individual basis.

NOTE 3: The term "no remaining at" means that students MUST make every effort to leave a location where underage persons are in possession of or are consuming drugs or alcohol, or where evidence of such activity is present. The Board has established this portion of the policy to deter student athletic/activity participants from being present where individuals are in possession of or consuming dangerous drugs, and/or individuals under the age of twenty-one (21) are in possession of and/or consuming alcohol.

DISCIPLINARY ACTION

Violations confirmed either by admission of guilt (self-reporting) or school officials' investigations will result in:

FIRST VIOLATION: Suspension from all activities, offices, and organizations for a period of twenty- two (22) calendar days or one-third (1/3) of the regular season scheduled games and/or contests/events– whichever is longer – when the violation occurs during the season. If the suspension is conclusive of the last regular season contest, the student is dismissed from the team. If the violation occurs out of the season, the suspension is twenty-two (22) days. If the offense occurs during the spring, the suspension will be continued the following fall semester. The fall semester will be considered to begin on the first (1st) day of practice for fall activities. Students will be held accountable for their actions beginning on this date through the last day of school.

SECOND VIOLATION: Suspension from all activities, offices, and organizations for a period of forty-five (45) calendar days and dismissal from the team or activity if the violation occurs during the season. If the violation occurs out of the season, the suspension is forty-five (45) days. If the offense occurs during the spring, the suspension will be continued the following fall semester. The fall semester will be considered to begin on the first (1st) day of practice for fall activities, and all registered, enrolled, and pre-enrolled students will be held accountable for their actions beginning on this date through the last day of school. In addition to the previously mentioned sanctions, the student, at the student's expense, must receive an assessment for chemical dependency through the Southwest Montana Chemical Dependency Program and follow treatment recommendations made by the chemical dependency counselor.

THIRD VIOLATION: Suspension from all activities for the remainder of the student's high school career. A student may be reinstated by agreeing to further assessment for chemical dependency, at the student's expense, and following treatment recommendations made by the chemical dependency counselor. The student must provide to the vice principal/activities director the results of the assessment and a record of an ongoing or completed treatment program. The vice principal/activities director will then meet with the student and the student's parents/guardian to determine the appropriate action. Students deemed eligible for reinstatement will be suspended a minimum of ninety (90) days. If the offense occurs during the spring, the ninety-(90)-day suspension will be continued the following fall semester.

<u>Tobacco Use/E-Cigarettes, Vapor Pens and/or Other Inhalant Devices</u>

- No use or possession of tobacco in any form, including but not limited to chewing tobacco and cigarettes.
- No use or possession of e-cigarettes, vapor pens and/or other inhalant devices.

DISCIPLARY ACTION:

FIRST VIOLATION: Suspension from all activities, offices, and organizations for a period of ten (10) calendar days when the violation occurs during the season. If the suspension is conclusive of the last regular season contest, the student is dismissed from the team. If the violation occurs out of the season, the suspension is ten calendar (10) days. If the offense occurs during the spring, the suspension will be continued the following fall semester. The fall semester will be considered to begin on the first (1st) day of practice for fall activities. Students will be held accountable for their actions beginning on this date through the last day of school.

SECOND VIOLATION: Suspension from all activities, offices, and organizations for a period of forty-five (45) calendar days and dismissal from the team or activity if the violation occurs during the season. If the violation occurs out of the season, the suspension is forty-five (45) days. If the offense occurs during the spring, the suspension will be continued the following fall semester. The fall semester will be considered to begin on the first (1st) day of practice for fall activities, and all registered, enrolled, and pre-enrolled students will be held accountable for their actions beginning on this date through the last day of school. In addition to the previously mentioned sanctions, the
student, at the student's expense, must receive an assessment for chemical dependency through the Southwest Montana Chemical Dependency Program and follow treatment recommendations made by the chemical dependency counselor.

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DUE PROCESS:

A parent/guardian or student who is aggrieved by the imposition of discipline under this policy shall have the right to an appeal to the Superintendent/ Principal. The appeal must be requested no more than three (3) days after notice of the violation and disciplinary consequence. At the appeal the student and parent/guardian shall be subject to questioning by the Superintendent/Principal and shall be entitled to question staff involved in the matter appealed. If the parent/guardian wishes to appeal the decision of the Superintendent/Principal, the parent/guardian must request an appeal before the Board within one (1) day of the decision by the Superintendent/Principal.

Conduct

- NO unsportsmanlike conduct toward an opponent or official or use of profanity during a practice or contest.
- Other team rules as explained by the coach/sponsor must be adhered to.
- Overall attitude toward programs and the rules and regulations of the programs may be a key factor to warrant dismissal from a program.
- No stealing or malicious destruction of public or private equipment or other property.

DISCIPLINARY ACTION

An infraction of conduct rules by a student, which is determined by the coach/advisor to be detrimental to the program, may result in extra workouts and/or suspension.
Rumors are not grounds for disciplinary action. However, rumors will be investigated and disciplinary action will be considered on report of a violation to the coach/advisor or vice principal/activities director. No student should be reported, unless the student can be identified and a valid report of the circumstances given.

It is the responsibility of the coach/advisor or vice principal/activities director to determine whether there are grounds for disciplinary action. Before any suspension shall take effect, the student will have an opportunity to explain or justify their actions. If after such conference the coach/advisor or vice principal/activities director determines that a suspension is justified, the student and parents shall be notified of the suspension.

Students have a right to due process, and they or their parents may request an appeal hearing with the Superintendent/Principal, if they do not agree with the ruling.

Felony Offense

Any person involved in extracurricular activities, who is convicted of or pleads no contest to a felony, will be declared ineligible for activities, offices, and organizations for the reminder of their high school career. A student declared ineligible under this policy retains due process rights and is entitled to a hearing before the Board, at which time the Board may decide to modify the declaration of ineligibility.

Policy History:
Adopted on: 8/10/98
Revised on: 5/8/00; 10/14/02; 7/7/03; 6/13/05; 6/11/07, 06/12/17, 6/13/22

BOARD POLICY 3311
FIREARMS AND WEAPONS

Firearms

For the purposes of the firearms section of this policy, the term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm pursuant to 18 U.S.C. 921 (16).

It is the policy of the Beaverhead County High School to comply with the federal Gun Free Schools Act of 1994 and state law 20-5-202 (2), MCA, pertaining to students who bring a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with 20-5-202 (3), MCA, a teacher, superintendent, or a principal shall suspend immediately for good cause a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with Montana law, a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district must be expelled from school for a period of not less than 1 year.

However, the Board of Trustees through this policy authorizes the Superintendent/ Principal, to use his/her discretion on a case-by-case basis and modify the requirement of expulsion of a student if he/she deems such modification to be warranted under the circumstances.

A decision to change the placement of a student with a disability who has been expelled pursuant to this section must be made in accordance with the Individuals with Disabilities Education Act.

Possession of Weapons other than Firearms

The District does not allow weapons on school property. Any student found to have possessed, used or transferred a weapon on school property will be subject to discipline in accordance with the District's discipline policy. For purposes of this section, "weapon" means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury, including but not limited to air guns; pellet guns; BB guns; fake (facsimile) weapons; all knives; blades; clubs; metal knuckles; num-chuks; throwing stars; explosives; fireworks; mace or other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.

No person shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons, including but not limited to weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The District will refer to law enforcement for immediate prosecution any person who possesses, carries, or stores a weapon in a school building, and the District may take disciplinary action as well in the case of a student. In addition, the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry, or store a weapon in a school building. (45-8-361 (1) (2))

For the purposes of this section only, "school building" means all buildings owned or leased by a local school district that are used for instruction or for student activities. (45-8-361 (5a)
The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building. (45-8-361 (3b)) This policy does not apply to law enforcement officers acting in his or her official capacity. (45-8-361 (3a))

Note: Section (g) of the NCLB Section 4141 – Gun Free Requirements, carves out a very significant exception to the Gun Free Schools Act in that it allows a student to have "a firearm that is lawfully stored inside a locked vehicle on school property. . ." Montana law (20-5-202,

MCA), on the other hand, does not provide for any exception to the expulsion requirement if a student has a firearm that is lawfully stored inside a locked vehicle on school property. The only reference to federal law in 20-5-202(2), MCA is the federal definition of a firearm. As you well know 20-5-202(2), MCA provides that:

(2) The trustees of a district shall adopt a policy for the expulsion of a student who is determined to have brought a firearm, as defined in 18 U.S.C. 921, to school and for referring the matter to the appropriate local law enforcement agency. A student who is determined to have brought a firearm to school under this subsection must be expelled from school for a period of not less than 1 year, except that the trustees may authorize the school administration to modify the requirement for expulsion of a student on a case-by-case basis.

So, Montana schools are required, by state law, to expel a student from school for a period of not less than 1 year if it is determined that the student brought a firearm to school, subject to the case-by-case exception noted in the statute. Based upon the exception noted in federal law and in circumstances where a student is found to have a firearm on school property in a locked vehicle, Montana schools should be citing state law (20-5-202, MCA) and district policy to support any recommendation for expulsion.

There is one significant inconsistency between the Federal Gun Free Schools Act and Montana is that under federal law it provides that "State law shall allow the chief administering officer of a local educational agency to modify such expulsion requirement for a student on a case-by-case basis if such modification is in writing," whereas 20-5-202(2), MCA, provides that the trustees may authorize the school administration to modify the requirement for expulsion of a student on a case-by-case basis.

Cross Reference:	Policy 3310	Student Discipline
	Policy 4332	Conduct of School Property
Legal Reference:	§ 20-5-202, MCA	Suspension and expulsion Possession or allowing possession of a weapon in a school building 20 U.S.C. § 7151, et seq. Gun Free Schools Act of 1994 18 U.S.C. § 921 Definitions NCLB, Section 4141 Gun Free Requirements
	§ 45-8-361, MCA	

Policy 2335F1 - Human Sexuality Instruction Annual Notice

Dear Parent/Guardian,

The Beaverhead County High School is providing a notice that is required under the provisions of Senate Bill 99, signed into law in 2021, and House Bill 471, signed into law in 2025. The operative section of law governing this notice is Section 20-7-120, MCA, which provides as follows:

20-7-120. Excused absences from curriculum requirements -- notice -- prohibited activities.

1. A parent, guardian, or other person who is responsible for the care of a child may refuse to allow the child to attend or withdraw the child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to 20-5-103.
2. Any school implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, shall adopt a policy ensuring parental or guardian notification no less than 5 school days prior to holding an event or assembly or introducing materials for instructional use.
3. A school district shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality instruction in the district or school in advance of the instruction of:
    a. the basic content of the district's or school's human sexuality instruction intended to be taught to the student; and
    b. the parent's or guardian's right to withdraw the student from the district's or school's human sexuality instruction.
4. A school district shall make all curriculum materials used in the district's or school's human sexuality instruction available for public inspection prior to the use of the materials in actual instruction.
5. A school district or its personnel or agents may not permit a person, entity, or any affiliate or agent of the person or entity to offer, sponsor, or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students or personnel if the person, entity, or any affiliate or agent of the person or entity is a provider of abortion services.
6. For purposes of this section, "human sexuality instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

This notice is being provided comprehensively and in advance of the school year, also well in advance of the minimum notice of 5 school days prior to instruction to ensure full transparency

and to provide a parent/guardian the right to opt their child out of "human sexuality instruction" as defined in (6) of the law above.

Courses and Related Activities Where the Topic of Human Sexuality Instruction Could Arise: The district has four categories of activities that involve human sexuality instruction as defined in the law.

1. **Health Enhancement Curriculum:** The first category consists of designated courses involving human sexuality instruction that are part of our health curriculum. Although none of these courses are exclusively devoted to human sexuality instruction, the topic of human sexuality does arise in the typical course delivery at various times.
    - **Boys Health Enhancement I**
    - **Girls Health Enhancement I**
2. **Other Courses:** The second category consists of other courses where topics related to or involving human sexuality instruction arise incidentally through addressing topics germane to the course and consistent with accreditation standards. These courses include but are not limited to science and literature.
    - **Child Development**
    - **Psychology**
    - **Anatomy and Physiology**
    - **AP Biology**
    - **English 1 Novels: Romeo and Juliet, 1984 and Greek Mythology**
    - **English II Novels: To Kill a Mockingbird**
    - **English III Novels: A Streetcar Name Desire, The Great Gatsby**
    - **English IV Novels: Canterbury Tales, Macbeth**
    - **AP English Novels: Invisible Man, The Awakening, As I Lay Dying,**
    - **Special Education Novels: To Kill a Mockingbird by Harper Lee, Speak by Laurie Halse Anderson, The Kite Runner by Khaled Hosseini, The Perks of Being a Wallflower by Stephen Chbosky, Night by Elie Wiesel**
3. **Other Services Provided by Designated Staff:** The third category consists of student-initiated inquiries of school district staff that, in order to address, may involve human sexuality as defined in law. Typical staff involved in these interactions include but are not limited to librarians, counselors, and school nurses. Inquiries will be addressed on an age-appropriate basis using the professional judgment of licensed, certified, or otherwise authorized school personnel.
4. **Special Events and Student Assemblies:** The fourth category consists of special events and student assemblies periodically scheduled that touch on topics of student health and which may involve incidental mention of topics related to human sexuality instruction as defined in the law. The following are dates and times when such assemblies are scheduled during the upcoming school year:

Notice of Your Rights:
As a parent/guardian of a student, you have the right to refuse to allow your child to attend or withdraw your child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend

is an excused absence pursuant to Section 20-5-103, MCA. **You can opt your child out of human sexuality instruction by providing the school district written notice by completing, signing, and submitting the attached form.**

Links to Materials:
The following link will provide you access to BCHS's Human Sexuality related curriculum and resources: https://www.bchsmt.com/o/bchs/page/human-sexuality

You can also find this material by going to www.bchsmt.com > Parent/Student Resources> Human Sexuality.

1. The basic content of the district's or school's human sexuality instruction; and
2. All curriculum materials used in the district's human sexuality instruction.

Human Sexuality Instruction Opt-Out Form
For 2026-2027 School Year

A family who does not want their student to receive human sexuality instruction at school may request to opt out of such instruction by completing this form.

I, _____, Parent or Guardian of, _____ a student enrolled at Beaverhead Country High School, request my student not receive human sexuality instruction for the duration of the 2026-2027 school year in a manner consistent with the excused absence methods identified by the School District as specified in Section 20-5-103, MCA.

I understand my student will not attend any courses, special events, student assemblies where human sexuality instruction occurs. I also understand my student will not receive any services from school district staff regarding human sexuality instruction that may include but are not limited to individual services from teachers, librarians, nurses, or counselors that may related to human sexuality. A student seeking such services will be redirected to the parent in accordance with the decision noted on this form.

I acknowledge I have received notification of my rights in this area under Section 20-7-120, MCA, and have been provided an opportunity to review related information and materials on this topic.

I may withdraw this opt out in writing at any time.

_____ _____
Parent Date

Received by:

_____ _____
School Official Date

Protection of Pupil Rights (PPRA) Annual Notice to Parents

Dear Parent or Guardian:

This letter is to inform you of your rights regarding district surveys, collection and use of student information for marketing purposes, and certain physical examinations. These rights include:

1. Your consent is required before students are required to complete a survey that concerns one or more of the following protected areas if the survey is funded in whole or in part by a program of the U.S. Department of Education.
   - Political affiliations or beliefs of the student or student's parent;
   - Mental or psychological problems of the student or student's family;
   - Sex behavior or attitudes;
   - Illegal behavior, socially unacceptable behavior, behavior that implies your own guilt, or humiliating behavior;
   - Critical appraisals of others with whom respondents have close family relationships;
   - Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
   - Religious practices, affiliations or beliefs of the student or parents; or
   - Income, other than is required by law to determine program eligibility.
2. You must receive notice and an opportunity to refuse to have your student participate in
   - Any other protected information survey, regardless of funding;
   - Any non-emergency, in depth physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student. Exceptions are made for hearing, vision or scoliosis (spine disorder) screenings, or any physical exam or screening permitted or required under State law; and
   - Activities involving collection, release, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
3. You may review, upon request and before administration or use –
   - Protected information surveys of students;
   - Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
   - Instructional material used as part of the educational curriculum.

When a student reaches the age of 18 or is an emancipated minor (has independent status) under State law, the parent's rights transfer to the student.

The district has adopted policies, in consultation with parents, regarding these rights. These policies relate to arrangements to protect student privacy in the administration of protected information surveys and the collection, release, or use of personal information for marketing, sales or other distribution purposes. Parents will be notified of these policies at least annually at the start of each school year and after any important changes. The district will also inform parents at the beginning of the school year if the district has identified the specific or approximate dates of activities or surveys and will provide an opportunity for the parent to refuse to have his or her child participate in a specific activity or survey.
For activities scheduled after the school year starts, parents will be provided reasonable notice of

the planned activities and surveys and will be provided an opportunity to refuse to have their child participate in these activities and surveys. Parents will also be provided an opportunity to review any relevant surveys. The following are specific activities and surveys covered under this requirement:

- collection, release or use of personal information for marketing, sales or other distribution;
- administration of any protected information survey not funded by the U.S. Department of Education; and
- any non-emergency, in depth physical examination or screening as described above.

Attached, if scheduled at this time, is a "Scheduled Activities and Surveys" notice. For your convenience, we have also attached a "Parent Consent or Refusal Response" form that must be returned to the office.

To file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of PPRA, contact:

Family Policy Compliance Office
U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

Protection of Pupil Rights Amendment (PPRA) Scheduled Activities and Surveys

Dear Parent or Guardian:

We want to keep you informed about activities and surveys scheduled for the coming school year. There are two types of activities:

- activities requiring the district to obtain your prior written permission for your child to participate; and
- activities for which the district must give you an opportunity to have your child not participate.

The following are activities scheduled at this time. For surveys and activities scheduled after the school year begins, you will receive notice and the right to opt your child out of such activities and surveys

2. **Surveys or Activities with refusal" Provision:** *(Your child will participate unless you opt-out your child and notify us.)*

   Name of Survey or Activity: Rural Behavioral Health Institute

   Summary of Information Collected:

   Date: On or about: fall *(mm/dd/yyyy)* Grades: 9-12

   Name of Survey or Activity: My Voice

   Summary of Information Collected:

   Date: On or about: fall *(mm/dd/yyyy)* Grades: 9-12

Parent Consent or Refusal Response
Student Participation in Scheduled Activities or Surveys

Dear Parent or Guardian:

Please complete, sign and return this form by 09/11/2026 *(mm/dd/yyyy)*. Please refer to the attached list of "Protection of Pupil Rights Amendment (PPRA), Scheduled Activities and Surveys" when completing this form.

If you have any questions regarding these activities or your rights, please contact:

Name: Chrissy Rouse Phone: 406-683-2361

Please complete one form per child and return it to:

The high school main office
104 N. Pacific St.
Dillon, MT 59725

1. Surveys or Activities Requiring Parent Permission:

   I give my permission to the school district to allow my child to participate in the following activities or surveys scheduled for this school year:

   Name of Activity or Survey(s): _____

   _____

2. Surveys or Activities with Refusal Provision:

   I <u>do not</u> give my permission to the school district to allow my child to participate in the following activities or surveys scheduled for this school year:

   Name of Activity or Survey(s): _____

   _____

Parent or Guardian or Adult Student: Please complete a separate form for each child and return the <u>entire</u> form to the address listed above.

I understand my rights regarding the district's conduct of surveys, collection and use of student information for marketing purposes, and certain physical exams. I also understand that there may be additional activities and surveys other than those included in this form and that I will receive notice prior to my child's participation.

Name of Student: _____ Grade: _____ Date: _____
(mm/dd/yyyy)

Name of Parent or Guardian or Adult Student: _____ Signature: _____

Phone: _____ Email: _____

BEAVERHEAD COUNTY HIGH SCHOOL
Parent/Guardian Consent-Permission Form to Administer Medication

Student's Name				Grade
Physician's Name				Physician's Phone #
Medication	Time Frequency	Dosage	How Given	Expected Effects on Learning and Special Considerations

As a parent/guardian of the above-mentioned Beaverhead County High School student I have reviewed BCHS Board policy # 3416 and understand that I will deliver all medication, prescription and non- prescription, to the office. I will not send any medication to school with my son/daughter. I have listed above all medication delivered to the office and my signature below is my consent to allow the designated employees of BCHS to administer only the above listed medication to my child as indicated above by time/frequency, dosage, and how given. Any changes to the above mediation list must be done in the same format as outlined in Board policy #3416.

Parent Signature_____ Student Signature_____

Montana Authorization to Possess or Self-Administer Asthma, Severe Allergy, or Anaphylaxis Medication

For this student to possess or self-administer asthma, severe allergy, or anaphylaxis medication while in school, while at a school sponsored activity, while under the supervision of school personnel, before or after normal school activities (such as while in before-school or after-school care on school-operated property), or while in transit to or from school or school-sponsored activities, this form must be fully completed by: 1) the prescribing physician/ physician assistant/advanced practice registered nurse, and 2) an authorizing parent, an individual who has executed a caretaker relative educational or medical authorization affidavit, or legal guardian.

Student's Name:_____ School:_____ Sex:

(Please circle) Female/Male City/Town:_____ Birth

Date: __/__/__ School Year: _____(Must be renewed annually)

Physician's Authorization:

The above-named student has my authorization to carry and self-administer the following medication:

Medication: (1) _____ Dosage:(1) _____

(2) _____ (2) _____

Reason for prescription(s): _____

Medication(s) to be used under the following conditions (times or special circumstances):

_____

I confirm that this student has been instructed in the proper use of this medication and is able to self-administer this medication without school personnel supervision. I have formulated and provided to the parent/guardian or caretaker relative a written treatment plan for managing asthma, severe allergies, or anaphylaxis episodes and for medication use by this student during school hours and school activities.

Signature of Physician/PA/APRN _____

Phone Number: _____ Date: _____

Authorization by Parent, an individual who has executed a caretaker relative educational or medical authorization affidavit, or Guardian

As the parent, individual who has executed a caretaker relative educational or medical authorization affidavit, or guardian of the above-named student, I confirm that this student has been instructed by his/her health care provider on the proper use of this/these medication(s). He/she has demonstrated to me that he/she understands the proper use of this medication. He/she is physically, mentally, and behaviorally capable to assume this responsibility. He/she has my permission to self-medicate as listed above, if needed. If he/she has used epinephrine during school hours, he/she understands the need to alert the school nurse or other adult at the school who will provide follow-up care, including making a 9-1-1 emergency call.

I acknowledge that the school district or nonpublic school and its employees and agents are not liable as a result of any injury arising from the self-administration of medication by the student, and I indemnify and hold them harmless for such injury, unless the claim is based on an act or omission that is the result of gross negligence, willful and wanton conduct, or an intentional tort.

I agree to work with the school in establishing a plan for use and storage of backup medication. This will include a predetermined location to keep backup medication to which my child has access in the event of an asthma, severe allergy, or anaphylaxis emergency. I have provided the following backup medication: _____

I understand that in the event the medication dosage is altered, a new "self-administration form" must be completed, or the health care provider may rewrite the order on his/her prescription pad, and I, the parent/caretaker relative/guardian, will sign the new form and assure the new order is attached.

I understand it is my responsibility to pick up any unused medication at the end of the school year, and the medication that is not picked up will be disposed of.

I authorize the school administration to release this information to appropriate school personnel and classroom teachers.

Parent/Guardian, Caretaker Relative Signature: _____ Date: _____
(Original signed authorization to the school; a copy of the signed authorization to the parent/guardian and health care provider) See, generally, Mont. Code Ann. § 20-5-420.

Beaverhead County High School
STUDENTS

Education of Homeless Children

Every child of a homeless individual and every homeless child are entitled to equal access to the same free, appropriate public education as provided to other students. The District must assign and admit a child who is homeless to a District school regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The District may not require an out-of-District attendance agreement and tuition for a homeless child.

The Superintendent/Principal will review and revise as necessary rules or procedures that may be barriers to enrollment of homeless children and youths. In reviewing and revising such procedures, the Superintendent/Principal will consider issues of transportation, immunization, residence, birth certificates, school records, and other documentation.

Homeless students will have access to services comparable those offered to other students, including but not limited to:

- Transportation services;
- Educational services for which a student meets eligibility criteria (e.g., Title I);
- Educational programs for children with disabilities and limited English proficiency;
- Programs in vocational and technical education;
- Programs for gifted and talented students; and
- School nutrition program.

The Superintendent/Principal will give special attention to ensuring the enrollment and attendance of homeless children and youths not currently attending school. The Superintendent/ Principal will appoint a liaison for homeless children.

A "homeless individual" is defined as provided in the McKinney Homeless Assistance Act. Anyone having a concern or complaint regarding placement or education of a homeless child will first present it orally and informally to the District homeless liaison. Thereafter, a written complaint must be filed in accordance with the District Uniform Complaint Procedure.

Cross Reference: 1700 Uniform Complaint Procedure

Legal Reference:	42 U.S.C. § 11431, et seq.	McKinney Homeless Assistance Act Admittance
	§ 20-5-101, MCA	of child to school

Policy History:
Adopted on: 6/11/07
Revised on: 6/11/07

Beaverhead County High School

MCKINNEY-VENTO HOMELESS EDUCATION ASSISTANCE DISPUTE RESOLUTION FORM

School District _____ Liaison _____ Telephone _____

Date of first contact by homeless individual, guardian, or representative _____

Homeless Student's Name _____

Describe the issue(s) in question _____
_____
_____
_____
_____

School District Contact _____ Telephone _____
(Superintendent/Principal)

Date _____ (within 7 business days)
Resolution of Liaison/School District Level *(describe below)* or Forwarded to OPI Homeless Coordinator *[please contact at (406) 444-2036)*

Describe Resolution Results _____
_____
_____
_____
_____

Date_____(within 15 business days)
Resolution to OPI Homeless Coordinator (describe below) or Forwarded to Superintendent of Public Instruction

Describe Resolution Results _____
_____
_____
_____
_____

Homeless Coordinator Signature _____

This form must be filed with Heather Denny
Homeless Coordinator Office of Public Instruction
Po Box 202501
Helena, MT 59620-2501

SCHOOL SONG

On to victory Beaverhead, Fight for the Blue and Gold
Take the ball and keep it going, Show them that you're brave and bold!
Rah rah rah!
We will win the game this time, Rain or shine or cold
So on to victory Beaverhead, we fight for the Blue and Gold We fight, We fight
We fight for the score this afternoon We fight, We fight
We fight for the Beavers too We fight, We fight
We fight for the score this afternoon We fight, We fight
We fight for the Beavers too, So on to Victory Beaverhead Fight for the Blue and Gold, Take the ball and keep it going Show them that you're brave and bold!
Rah rah rah!
We will win this game this time, Rain or shine or cold So on to victory Beaverhead
We fight for the Blue and Gold B-E-A-V-E-R-S YEA BEAVERS!

BEAVERHEAD COUNTY HIGH SCHOOL

Master Registration, Consent, & Annual Notification Form • Return within ten (10) days of receipt.

1. STUDENT & PARENT/GUARDIAN INFORMATION

Student First & Last Name
(Please Print) _____ **Grade:** _____

Parent/Guardian First & Last Name
(Please Print) _____

2. REQUIRED ANNUAL POLICY ACKNOWLEDGMENTS & AGREEMENTS

A. Handbook Acknowledgment: We acknowledge receipt of the BCHS Student Handbook and understand our shared responsibility to know and follow all district policies, rules, and regulations contained therein. **B. Internet Access Conduct Agreement (Policy 3612 & Form 3612F):** Students must abide by terms regarding District-Provided Access to Electronic Networks. Violations result in revocation of privileges and disciplinary action. Access is for educational purposes. It is impossible to completely restrict access to all controversial materials; parents agree to indemnify and hold harmless the District, its trustees, administrators, and staff against any claims or damages resulting from use or misuse. Parents accept full supervisory responsibility outside of school. This agreement remains in effect upon turning 18. **C. School Dance & Dress Guidelines Agreement:** We understand and agree to abide by the dance and dress guidelines outlined in the handbook. If the student is removed from a dance for any reason, the parent/guardian accepts full responsibility for picking them up or providing immediate phone permission for the child to drive home.

3. FERPA STUDENT DIRECTORY NOTICE (FORM 3600F2)

The District may disclose designated "Directory Information" (student name, address, email, phone, photos, dates of attendance, awards, sports weight/height, etc.) at its discretion and/or in compliance with law unless directed otherwise below.

CRITICAL NOTE ON WITHHOLDING: Opting out completely means your student **will be excluded** from the school's annual yearbook, graduation programs, sports rosters, awards ceremonies, local media features, and state safety/scholarship programs.

OPT-OUT SELECTIONS (ONLY check boxes below if you want the district to WITHHOLD information):

☐ **FULL WITHHOLDING:** Do NOT disclose any directory information to any third parties or school publications (excludes mandatory legal requests). *(This completely excludes the student from the school yearbook and event programs).*

☐ **LIMITED WITHHOLDING:** Allow internal school publications (yearbook, sports rosters, honors) but do NOT provide information to: ☐ Higher Education ☐ Potential Employers ☐ Armed Forces (Military)

4. EXTRACURRICULAR ACTIVITY / CURRICULAR CLUB CONSENT & INSURANCE (FORM 2151F4)

Check the specific clubs/activities your student has permission to participate in during this school year:

☐ Academic Olympics	☐ B-Club	☐ Drama Club	☐ Literary Club
☐ Art Club	☐ BPA	☐ FCCLA	☐ Robotics Club
☐ Band	☐ Chorus	☐ FFA / OFFA	☐ Student Council
☐ HOSA	☐ Key Club	☐ Honor Society	☐ Yearbook

☐ **ALL LISTED CLUBS & ACTIVITIES ABOVE**

Risk & Liability: Club participation is voluntary and involves inherent risks. Under Sec. 27-1-702, MCA, negligence arising out of participation shall be attributed to the parent as comparative negligence. Emergency medical professionals are authorized to render care if parents cannot be reached. The District assumes no financial liability for medical expenses and does not provide student medical insurance.

☐ I have personal medical insurance to cover student participation.

☐ I do not have personal medical insurance and assume full financial responsibility for all medical costs.

5. UNIFIED MASTER SIGNATURE & AFFIRMATION BLOCK

By signing below, we certify that we have read, understood, and agreed to all components of this master handbook form, including Section 2 (Handbook, Internet, and Dance Agreements), Section 3 (FERPA Directory Notice), and Section 4 (Extracurricular Consent and Liability Release). If the student is under 18, this policy and consent remains in full force and effect upon turning 18.

_____ _____
Student Signature (Required) **Date**

_____ _____
Parent or Legal Guardian Signature (Required) **Date**