January 14, 2026
Regular Meeting Minutes

Call to Order

Chairman Kyle Kluck called the regular meeting to order in the Board room of the Malta Middle/Senior High School at 7:00 PM. Board members present were Jessica Oyler, Angel DeVries, Katey Marquis and Kyle Kluck, and Katie Brown. Others present were Superintendent Steve Bucks and Business Manager Heathyr Knowles.

Visitor List

Visitors present: Elementary Principal JF Hewitt, Activities Director Jake Norby, Middle School Principal Mardee Lamb, High School Principal Shawn Bleth, Transportation Coordinator Carter Clausen, IT Director Evan Grabofsky, Raymond Hough, and Barb Galt.

Public Input

Public input: None.

Approve Agenda, Minutes, Bills

Consent Agenda
This consists of approving the minutes from the December 10, 2025 regular meeting, approve the agenda, and approve the current month's bills
Motion: Jessica Oyler moved to approve the Consent Aenda
2nd: Katey Marquis
Motion passed unanimously

Committee Reports

Committee Reports:
Transportation met twice this month to review the purchase of the new Expedition, recommend an update to the CDL Incentive language, discuss the sale of old fleet vehicles, and boosters on certain route buses to help with cellular dead spots.

Administrative Reports

Administrative Reports:
School Principals gave their reports, the AD presented his monthly report, IT Director gave an update on technology upgrades and future projects, the Business Manager gave a financial update and reminded the board about some key upcoming events, and the Superintendent gave his monthly report.

Agenda Items:

Agenda Item #1 – Strategic Plan Update – Information Only
Mr. Bucks reported that there has been a meeting set with Administrators to review the goals and assign some tasks and due dates. McKinstry is gathering their team to start the deep dive evaluation of the Elementary School.

Agenda Item #2 – Retirement Incentive Plan Consideration
Barb Galt approached the board with a proposal regarding her retirement. She would like the board to consider giving her two years of incentive and she will stay one more year.
Motion: Katie Brown moved to send the RIP Consideration to the finance committee
2nd: Jessica Oyler
Motion passed unanimously

Agenda Item #3 – Policy Review – First Reading
Mr. Bucks went through all the policy changes recommended by MTSBA for a first reading. No action required

Action Item #4 – Approve 2025-2026 Contracts
Jennifer Green – Substitute Teacher
James Howland – Asst. Speech and Drama
Motion: Jessica Oyler moved to approve the list
2nd: Angel DeVries
Motion passed unanimously

Agenda Item #5 – Out of State Travel Request
The FFA would like to request permission to travel to Powell, WY in March to attend a workshop.
Motion: Jessica Oyler moved to approve the out of state travel for the FFA
2nd: Katie Brown
Motion passed unanimously

Agenda Item #6 – MHSA Proposals
Mr. Norby will be attending the MHSA Annual Meeting where proposals for changes to policy will be discussed. He would like to the board to allow him to vote at his discretion.
Motion: Katey Marquis moved to allow Mr. Norby to vote at his discretion at the MHSA Annual Meeting on the presented proposals
2nd: Katie Brown
Motion passed unanimously

Agenda Item #7 – Meal Charge Policy 8205 - Information Only
Mr. Bucks reported that the response to delinquent meal accounts is not cohesive across the schools and there are some accounts that may need to be turned over to collections. The board directed the Business Manager to speak to the schools and work on aligning practices, get a total of the negative balance, provide and an average of negative balances, and work with Mr. Bucks to bring a recommendation back to the board about when to send letters, how many letters to send, and when to turn accounts over to collections. No action required.

Agenda Item #8 – Out of District Attendance Agreement
We had a new family come to Malta from the Dodson School District.
Motion: Angel DeVries moved to approve the Out of District Attendance Agreement
2nd: Jessica Oyler
Motion passed unanimously

Agenda Item #9 – TR-5 Claims
The Business Manager presented the first semester TR-5 claims for approval. Due to some payments made to board members and family members, several motions were required.
Motion: Jessica Oyler moved to approve the list except for Crystal Anderson, Alex Weiderrick, and Katey Marquis.
2nd: Angel DeVries
Motion passed unanimously

Motion: Angel DeVries moved to approve the payment to Crystal Anderson
2nd: Katey Marquis
Motion passed with Katie Brown abstaining

Motion: Angel DeVries moved to approve the payment to Katey Marquis
2nd: Katie Brown
Motion passed with Katey Marquis abstaining

Set next board meeting

The next regular board meeting is set for **Wednesday, February 11, 2026** at 7:00 PM in the boardroom of the Malta High School.

Adjournment

Motion: Jessica Oyler moved to adjourn
2nd: Angel DeVries
Motion passed unanimously
Meeting adjourned at 8:30 PM.

Kyle Kluck
Chairman of the Board

Heathyr Knowles
Clerk of the Board