

May 14, 2025
Regular Meeting Minutes

Chairman Angel DeVries called the regular meeting to order in the Board room of the Malta Middle/Senior High School at 7:01 PM. Board members present were Katie Brown, Jessica Oyler, Angel DeVries, and Kyle Kluck. Katey Marquia was absent. Others present were Superintendent Steve Bucks and Business Manager Heathyr Knowles.

Call to Order

Visitors present: High School Principal Shawn Bleth, Elementary Principal JF Hewitt, Carter Clausen, Evan Grabofsky, Darlene Kolczak, Gina Lamb, Kalli Rummel, Mardee Lamb, Bobi Jo Shores, and Jasmine Young.

Visitor List

Public input: Darlene notified the board that the County Assessor had indicated that taxable value in the county had gone down so we will probably have to run more mills than we have previously done to make our budgets.

Public Input

Consent Agenda

This consists of approving the minutes from the April 9, 2025 regular meeting, April 10, 2025 special meeting, April 24, 2025 special meeting, and May 5, 2025 special meeting, approve the agenda, approve the current month's bills and approve the substitute list.

Motion: Jessica moved to remove item #4, #5, and #18 from the agenda to be addressed at a later date. To change #14 to information only as no action will be taken, and approve bills and minutes with the removal of the name Zach on page 12 of the April 24, 2025 special meeting minutes.

2nd: Katie Brown

Unanimously Approved

Approve Agenda,
Minutes, Bills

Committee Reports:

Personnel: Reviewed staffing needs and approved a flyer advertising for open positions

Transportation: Reviewed handbooks and bringing a recommendation to the board for increase activity bus driver pay

Finance: Classified negotiations have been completed. We are waiting on completion of Certified for the district health insurance contribution before the CBA can be presented. Certified negotiations continue on May 19, 2025.

Committee
Reports

Administrative
Reports

Administrative Reports:

High School Principal Shawn Bleth reported on high school events. Elementary Principal JF Hewitt gave his report. Carter Clausen reported on the bus routes and discussed the bus fire on activity bus 2. The bus is a total loss, but we are waiting for official report from insurance company. Evan Grabofsky reported on the computer inventory that was taken and future plans for purchases and rotations. Heathyr Knowles gave a finance

Action Items:
2024-2025
Contracts

overview. Mr. Bucks reported on MS activities and the status of the North Harlem and Loring Colony FY26 contracts.

Action Item#1: Approve Pay Scale for Non-Schedule B Positions and Other Substitutes.

Action Items

Motion: Jessica Olyer moved to remove Summer Weight Room from the list, increase Activity Bus Driver pay to \$18/hour in FY26, and approve the other positions on the list and the current rate of pay.

2nd: Katie Brown

Unanimously Approved

Action Item #2: Canvass the 2025 Election Results and Certify the Election. County Clerk Lynnel LaBrie was in attendance to review the election results and answer questions.

Motion: Katie Brown moved to approve the canvass of the votes and sign the Declaration of Results

2nd: Jessica Olyer

Unanimously Approved

Action Item #3: Swearing in of Jessica Olyer – Trustee by acclamation and Heathyr Knowles as District Clerk. Darlenen ~~K~~olczak was on-hand for the swearing in.

Motion: Jessica Olyer moved to appoint Heathyr Knowles as the District Clerk

2nd: Kyle Kluck

Unanimously Approved

Action Item #6: 2024-2025 Contracts. Jake Norby - Summer Weight Room, Rylee Mix – Summer FFA, Kelci Baker – Summer Custodian

Motion: Katie Brown moved to remove Kelci Baker as she had been approved at the last meeting and approve the other two contracts.

2nd: Jessica Olyer

Unanimously Approved

Action Item #7: 2025-2026 Contracts. Non-Union heads, Marianne Wald – Speech Pathologist, Phillips County Hospital – OT, Yvonne Garfield – Psychologist, Karl Ryan Merza – Loring Colony pending verification of employment history, background check, and successful H-1B transfer.

Motion: Jessica Olyer moved to remove Steven Bucks from the non-union heads list because he has a three-year contract and remove Transportation positions from the non-union head list and approve the remainder of the list.

2nd: Katie Brown

Unanimously Approved

Action Item #8: Out of District Attendance Agreement with Glasgow. Darlene ~~K~~olczak reminded the board that there was an agreement among in county schools that they do not do out of district agreements. It's only with schools outside of the county.

Motion: Jessica Olyer moved to approve the Out of District

agreement sent by Glasgow

2nd: Kyle Kluck

Unanimously Approved

Action Item #9: Appoint the District Transportation Representative. The next meeting will be by mid-July.

Motion: Jessica Olyer moved to appoint Steve Bucks to the District Transportation Committee

2nd: Katie Brown

Unanimously Approved

Action Item #10: Approve 2025-2026 Pre-School SPED Calendar.

Motion: Jessica Olyer moved to approve the calendar

2nd: Kyle Kluck

Unanimously Approved

Action Item #11: Second Reading of Policy 1230 District Clerk Job Description. Incorporate changes from MTSBA to qualify for STARS Act funding. Board had second reading and could approve now.

Motion: Jessica Olyer moved to approve the changes to policy 1230

2nd: Katie Brown

Unanimously Approved

Action Item #12: Review of technology purchases. Evan Grabofsky is proposing we spend up to \$41,000 on Chromebooks, Multi-Media lab computers, Business lab computers, a new library computer, and misc equipment. This would mean that we would carry some deficit in the tech fund if the E-Rate program moves forward while we wait on the rebate.

Motion: Jessica Olyer moved to approve up to \$41,000 for technology purchases outlined in the proposal

2nd: Katie Brown

Unanimously Approved

Action Item #13: FY25 and FY26 Auditor Contract with Wipfli

Motion: Katie Brown moved to approve the contract with Wipfli for the FY25 and FY26 audit

2nd: Jessica Olyer

Unanimously Approved

Action Item #14: Information Only – we will not be participating in the Ed Genuity coop next year. We will keep it in-house.

Action Item #15: Renewal of the Tyler Contract for FY26. We have an opportunity to add the Cloud Expansion pack which would move us from the Tyler server to the upgraded Cloud version. There are several benefits of doing this including electronic posting of DD, W2, and trainings. There is a one-time fee of \$6,720 and after that our yearly contract would increase to \$17,152.20. Discussion on the pros and cons ensued.

Motion: Kyle Kluck moved to approve the Cloud Expansion pack and the costs associated with it.

2nd: Katie Brown

Unanimously Approved

Action Item #16: Move Debt Service STIP to cash. We have been paying our school building property taxes out of Debt Service and we need to liquidate the STIP and move it to cash to complete the exhaustion of these funds.

Motion: Katie Brown moved to move the Debt Service STIP to cash to pay school property taxes

2nd: Jessica Olyer

Unanimously Approved

Action Item #17: Approve Malta-Whitewater HS Cross Country Coop.

Motion: Jessica Olyer moved to approve that Malta and Whitewater establish a coop for HS Cross Country

2nd: Kyle Kluck

Unanimously Approved

Action Item #19: SPED File Disposition. Information Only. Per Retention and Disposition schedule we will be destroying some SPED files from 2014-2019. We will run a legal ad in the paper for two weeks prior to file destruction

Action Item #20: The transportation committee gave board members electronic copies of Transportation Handbooks for review. The request is to give any changes to Carter and then approve at the June meeting.

The next regular board meeting is set for Wednesday, June 11, 2025 at 7:00 PM in the boardroom of the Malta High School.

Set next board meeting

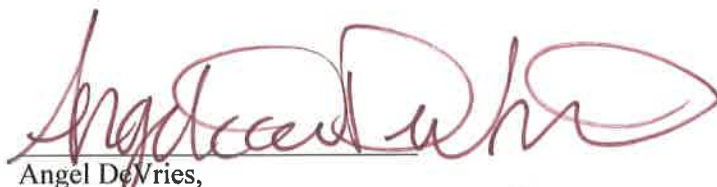
Motion: Jessica Olyer moved to adjourn the meeting

2nd: Kyle Kluck

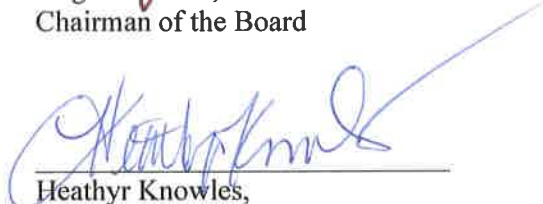
Unanimously Approved

Meeting adjourned at 8:15 PM.

Adjournment



Angel DeVries,
Chairman of the Board



Heathyr Knowles,
Clerk of the Board