

January 22, 2024  
Special Meeting Minutes

Vice Chairman Katey Marquis called the special meeting to order in the Board room of the Malta Middle/Senior High School at 5:30 PM. Board members present were Jessica Oyler, Katey Marquis, and Kyle Kluck and Katie Brown. Absent was Chairman Angel DeVries. Others present were Business Manager Heathyr Knowles and Superintendent Steven Bucks.

**Call to Order**

Visitors present: None

**Visitor List**

Public input: None

**Public Input**

Action Items:

**Action Item**

#1 – Budget Amendment Approval – the Budget Amendment Resolution was in the paper on 1/15/25 per OPI Procedures. The board now needs to approve the Amendment.

**Motion to adopt the Building Reserve Fund budget amendment –**

**Jessica Oyler**

**Second – Kyle Kluck**

**Approved**

#2 – Change and Increase Substitute Teacher Pay

Finance committee recommends that the payment structure for substitutes be changes to half day and full day. A half day would be 0-4 hours at \$70 and a full day would be anything over 4 hours at \$120.

**Motion to approve the substitute increase for the 2/9/25 pay period –**

**Katie Brown**

**Second – Jessica Oyler**

**Approved**

#3 – 2024/2025 Contracts

Begin Paying Carter Clausen \$30/hour for bus maintenance tasks

Finance committee recommends that we begin paying Carter Clausen \$30/hour for all bus maintenance tasks instead of amending the stipend. He would be required to provide detailed information on each task and how long was spend on it.

The board discussed at length and it was decided that more information was needed on the current contract before they could make a decision.

**Motion to Table the Action Item until the next Regular or Special Meeting – Jessica Oyler**

**Second – Katie Brown**

**Approved**

#4 – 2025/2026 Contracts

We need to send a contract for the 2025/2026 school for Zarina Bala to keep working on her visa to become the Loring Colony teacher

**Motion to have Mr. Bucks hire Zarina Bala as the Loring Colony teacher pending passing a background check – Katie Brown**  
**Second – Kyle Kluck**  
**Approved**

**Motion to adjourn the meeting: Jessica Oylar**  
**Second: Kyle Kluck**  
**Approved**

**Adjournment**

Meeting adjourned at 5:53 PM.



Angel DeVries,  
Chairman of the Board



Heathyr Knowles,  
Clerk of the Board