September 10, 2025
Regular Meeting Minutes

Call to Order

Chairman Kyle Kluck called the regular meeting to order in the Board room of the Malta Middle/Senior High School at 7:00 PM. Board members present were Jessica Oyler, Angel DeVries, Katey Marquis and Kyle Kluck, and Katie Brown. Others present were Superintendent Steve Bucks and Business Manager Heathyr Knowles.

Visitor List

Visitors present: ES Principal JF Hewitt, Activities Director Jake Norby, HS Principal Shawn Bleth, MS Principal Mardee Lamb, Carter Clausen, Katie Smith, Katie Ottinger, and Raymond Hough

Public Input

Public input: None.

Approve Agenda, Minutes, Bills

Consent Agenda
This consists of approving the minutes from the August 20, 2025 Budget Meeting and the August 20, 2025 regular meeting, approve the agenda, and approve the current month's bills
Motion: Angel DeVries moved to approve the Consent Agenda
2nd: Jessica Oyler
Motion passed unanimously

Agenda Items:

Agenda Item #1 – Strategic Plan
Second reading of the Strategic Plan. Some minor misspellings were found and board looked closely at the action items that will be informing discussions for the rest of this year.
Motion: Jessica Oyler moved to adopt the Strategic Plan
2nd: Angel DeVries
Motion passed unanimously

Agenda Item #2 – Policy Review
Second reading for advised policy changes and new policies from MTSBA
Motion: Angel DeVries moved to adopt the updated policies with the proposed language.
2nd: Katey Marquis
Motion passed unanimously

Motion: Katey Marquis moved to adopt the new policies with the proposed language
2nd: Katie Brown
Motion passed unanimously

Committee Reports

Committee Reports:
The personnel committee was the only committee that has met. They have some action items on the agenda tonight. They also reviewed the AD job description and sent it to Mr. Norby

Administrative Reports:

ES Principal JF Hewitt gave his report. HS Principal Shawn Bleth gave his report. MS Principal Mardee Lamb gave her report. AD Jake Norby reported on upcoming events and participation numbers. Business Manager Heathyr Knowles reported on the financials. Transportation Coordinator Carter Clausen gave a transportation report. Superintendent Steve Bucks gave his report

Administrative Reports

Agenda Items:

Agenda Item #3 – East Malta Colony Multi District Inter-Local Agreement
Steve Bucks requested the board to review and approve so we can send it to the County Superintendent.
Motion: Katey Marquis moved to accept and sign the agreement
2nd: Angel DeVries
Motion passed unanimously

Agenda Item #4 – Teacher Endorsement Reimbursement
Per the Certified CBA, the board can consider reimbursing a teacher who gets an additional endorsement that benefits the District. The teacher must sign a 5-year agreement.
Motion: Angel DeVries moved to approve up to $8,000 to reimburse Katie Smith for an additional endorsement and enter into a 5 year agreement per the CBA
2nd: Katie Brown
Motion passed unanimously

Agenda Item #5 – Summit Fire and Security Proposal
After our latest inspection at the MS/HS revealed some items that need to be repaired in order to be up to code, Summit Fire and Security provided a proposal for repairs. The amount is above the spending authority of the Superintendent.
Motion: Katey Marquis moved to approve $13,610 to Summit Fire and Security for repairs at the MS/HS building
2nd: Angel DeVries
Motion passed unanimously

Agenda Item #6 – 2025-2026 Hires
Nathan Fried – Substitute Teacher
Carmen Salveson – 5th & 6th Volleyball
Motion: Jessica Oyler moved to approve Carmen Salveson
2nd: Katie Brown
Angel DeVries abstained and motion passed

Motion: Jessica Oyler moved to approve Nathan Fried
2nd: Angel DeVries
Motion passed unanimously

Agenda Item #7 – Policy Review – First Reading
The personnel committee reviewed the MTSBA Volunteer Policy 5430 and made some language additions regarding volunteer coaches. Discussion followed. No action taken as this is a first reading.

Agenda Item #8 – Use of Insurance Payout for Activity Bus Loss
Discussion on how to use the funds from the insurance payout. Transportation committee would like to purchase a 15-passenger van that could be used by all activity groups and some sports teams. Carter presented some options.
Motion: Katey Marquis moved to spend up to $59,000 towards the purchase of a 15-passenger van including the branding decals.
2nd: Angel DeVries
Motion passed unanimously

Set next board meeting

The next regular board meeting is set for **Wednesday, October 8, 2025** at 7:00 PM in the boardroom of the Malta High School.

Adjournment

Motion: Angel DeVries moved to adjourn
2nd: Jessica Oyler
Motion passed unanimously
Meeting adjourned at 8:52 PM.

Kyle Kluck
Chairman of the Board

Heathyr Knowles
Clerk of the Board