December 10, 2025
Regular Meeting Minutes

Chairman Kyle Kluck called the regular meeting to order in the Board room of the Malta Middle/Senior High School at 7:00 PM. Board members present were Jessica Oyler, Katey Marquis and Kyle Kluck, and Katie Brown. Angel DeVries was absent. Others present were Superintendent Steve Bucks and Business Manager Heathyr Knowles. — Call to Order

Visitors present: Elementary Principal JF Hewitt, Activities Director Jake Norby, High School Principal Shawn Bleth, Middle School Principal Mardee Lamb, Transportation Coordinator Carter Clausen, Gail Wilcott, Janice Reichelt, and Raymond Hough. — Visitor List

Public input: Gail Wilcott presented a request to use school facilities for the local walking group during the winter months — Public Input

Consent Agenda — Approve Agenda, Minutes, Bills

This consists of approving the minutes from the November 12, 2025 regular meeting, approve the agenda, and approve the current month's bills **Motion: Katey Marquis moved to approve the Consent Agenda**
2nd: Jessica Oyler
Motion passed unanimously

Agenda Item #1 – Strategic Plan Taskforce — Agenda Items:

The Strategic Plan Taskforce met for the first time on 11/14/25. The recommended a language change to Goal 3, Objective 3.
Motion: Katie Brown moved to accept the language change to the Strategic Plan proposed by the taskforce.
2nd: Jessica Olyer
Motion passed unanimously

Agenda Item #2 – McKinstry Elementary School Assessment
We have a new proposal for the in-depth assessment of the Elementary School for $64,800.00
Motion: Katie Brown moved to approve the new proposal from McKinstry.
Second: Katey Marquis
Motion passed unanimously

Committee Reports: — Committee Reports

Transportation: Met on 12/5/25 and discussed several items. Minutes included in the packet and there are some action items from that meeting.
Building: Met on 11/19/25 to review the first proposal from McKinstry. Minutes included in the packet and one action item from that meeting

Administrative Reports: — Administrative Reports

All Administrators gave their monthly reports which are included in the packet. The Business Manager and Superintendent also gave their reports

Agenda Items:

Agenda Item #3 – Policy Review
This is the second reading. All policies in the packet are the revised forms from the last meeting.
Motion: Jessica Oyler moved to policies as presented
2nd: Katey Marquis
Motion passed unanimously

Action Item #4 – 2025-2026 Contracts
James Howland; Volunteer Asst Speech and Drama
RJ Tollefson; Volunteer HS Boys Basketball
Motion: Jessica Oyler moved approve the list
2nd: Katie Brown
Motion passed unanimously

Agenda Item #5 – Establish Elementary School Advisory Committee
The Building Committee would like to establish an ES Advisory Committee which would do the work of looking into all the options for the Elementary School once the assessments are completed. The committee should not exceed 12 people and they would have the authority to ask questions, explore options, and give recommendations to the Board of Trustees. There was discussion on who would make up the committee and who would approve the committee. The Board emphasized they wanted to have complete transparency and oversite.
Motion: Jessica Oyler moved to establish an Elementary School Advisory Committee whose members would be chosen by the Building Committee and Superintendent and approved by Board of Trustees. The Committee would have the authority to ask questions, explore options and give their recommendations to the Board of Trustees
2nd: Katie Brown
Motion passed unanimously

Agenda Item #6 – School Vehicles
There were several items up for discussion under this agenda item including approval to hire the FFA, or other group or club if the FFA didn't want to do it, to detail up to (3) school vehicles each quarter for renumeration from the District of $100 per quarter to be paid to their group/club. Also, the purchase of a new Driver's Education vehicle and the purchase of a third E-Class Bus and obsoleting older vehicles in the fleet to be sold at auction.
Motion: Katey Marquis moved to obsolete the 2014 Ford Explorer and the 2012 Traverse to be sold at auction and to give the Transportation Committee the authority to purchase a new Driver's Education vehicle for up to $35,000 which would include the chicken break.
2nd: Jessica Oyler
Motion passed unanimously

Motion: Katey Marquis moved to give the Transportation Committee authority to purchase an E-Class Bus for up to $75,000.
Second: Jessica Oyler

Motion passed unanimously
Motion: Jessica Oyler moved to approach the FFA to detail up to (3) school vehicles each quarter for a payment of $100 total each quarter to their club. If they aren't interested, it will be opened to other clubs/groups.
2nd: Katie Brown
Motion passed unanimously

9:03 PM The Board then went into Closed Session for Agenda Item #7

Agenda Item #7 – Superintendent Review
The board presented the Superintendent with their review

9:46 The Board then came back into Open Session. No actions were required.

The next regular board meeting is set for **Wednesday, January 14, 2026** 7:00 PM in the boardroom of the Malta High School.	Set next board meeting
Motion: Katie Brown moved to adjourn **2nd: Jessica Oyler** **Motion passed unanimously** Meeting adjourned at 8:11 PM.	Adjournment

Kyle Kluck
Chairman of the Board

Heathyr Knowles
Clerk of the Board