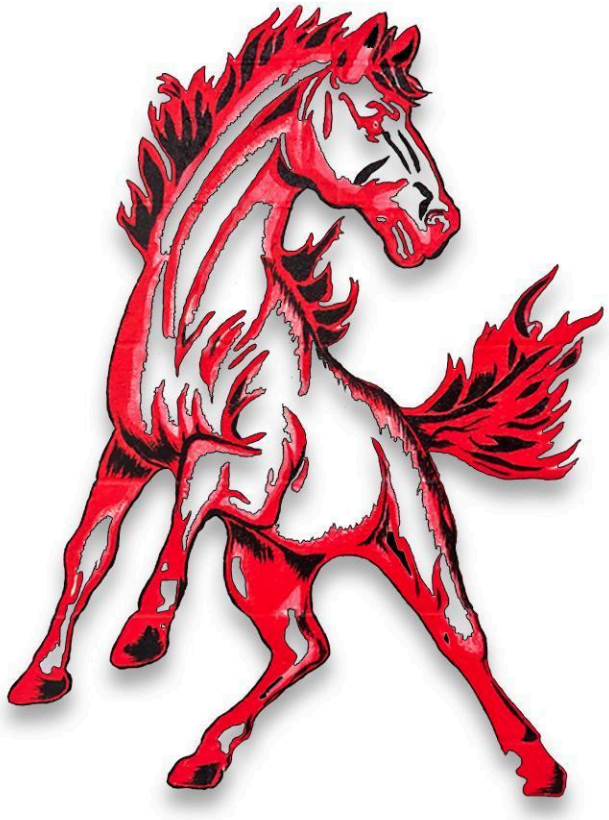
FRONTIER PUBLIC SCHOOLS

STUDENT HANDBOOK



Excellence Starts With You

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FRONTIER PUBLIC SCHOOLS

STUDENT HANDBOOK

2026-2027

(REVISED JULY 2026 IN PROGRESS)

Frontier Public Schools District Expectations

For Students

Every student enrolled in Frontier Public Schools has the **unabridged right to a high-quality education**—regardless of age, sex, race, religion, national origin, disability, pregnancy, parenthood, or marital status. In full compliance with board policy and applicable federal civil rights laws, the district is committed to ensuring that no student's opportunity to participate fully in classroom instruction, school programs, or activities is impaired by discrimination or bias.

Instruction will be **differentiated and inclusive**, designed to meet individual learning needs and support diverse learning styles. This includes reasonable accommodation for students with disabilities and a commitment to **equity and fairness** in grading, discipline, and academic expectations.

Frontier Public Schools affirm every student's right to a learning environment that is **safe, respectful, and free from disruptions** that interfere with teaching and learning. Bullying, harassment, or discriminatory conduct by staff or peers is prohibited and will be addressed in accordance with state and district policies and laws.

All students are encouraged to actively participate in school life and will be supported in their academic, social, and emotional growth through access to counseling, special services, and fair disciplinary processes.

For Educators and Administrators

Educators and administrators at Frontier Public Schools are entitled to a **professional, supportive environment** where they can perform their duties without fear of discrimination, intimidation, or interference. The district upholds a workplace free of harassment and guided by policies aligned with **Title VI, Title VII, Title IX**, and other federal mandates.

Staff members have the right to carry out instructional and leadership responsibilities in settings that are **orderly, safe, and grounded in mutual respect**. The district prohibits verbal abuse, physical harm, or retaliation against any staff member performing their professional role.

Moreover, teachers and administrators are expected to uphold equitable practices in their instructional delivery and student interactions, ensuring **equal access and opportunity for all students** in both academic and extracurricular domains.

The district affirms its commitment to equity, staff development, and transparent leadership practices as essential components of educational excellence.

For Parents and Guardians

Parents and guardians are essential partners in the education of Frontier students and have the right to expect that their children receive a **safe, equitable, and high-quality education**. Under the district's Equal Education Opportunities policy, families can trust that student access to instruction and school resources will not be limited based on characteristics unrelated to individual capability.

The district will maintain **clear and open communication** with families regarding academic progress, behavioral concerns, school safety, and any factors that may affect a student's educational experience. Parents can also expect that school employees will **treat all students fairly and without discrimination** in all curricular and extracurricular matters.

The district invites ongoing parent involvement in decisions affecting student welfare, including school improvement planning, special education services, and student success initiatives.

GENERAL ENROLLMENT INFORMATION

Enrollment in Frontier Public Schools is limited to children who meet age, residency, and legal custody requirements as outlined by state law and district policy.

Age Requirements:

- Children who are at least four (4) years old but not more than five (5) years old on or before September 1 may enroll at Frontier Elementary School in the full-day non-compulsory early childhood program at no charge.
- Children must be five (5) years old on or before September 1 to enroll in kindergarten.
- Students must be six (6) years old on or before September 1 to enroll in the first grade.
- Age may be verified by a birth certificate, parent or guardian statement, physician statement, or previous educational records.

Residency and Legal Custody:

- Only a parent, legal guardian, or person with court-issued legal custody may enroll a student in Frontier Public Schools.
- Students in the district, due to a transfer of guardianship, must live full-time with the guardian.
- Residency must be verified as a legal resident of the Frontier Public School District, or the student must have an approved legal transfer on file with the Superintendent's office.

Attendance Rights:

- Children between the ages of 5 and 21 on or before September 1 are entitled to attend public school tuition-free within their district, regardless of nationality or citizenship, provided age and residency requirements are met.
- Individuals who have reached 21 years of age on or before September 1 are entitled to a free public education within their resident school district.
- Provided there are no disciplinary issues, they may maintain enrollment status until:

    - Until they successfully graduate during that academic year or
    - The conclusion of the academic year in which they turn 21.
    - Special education students who have reached 22 years of age on or before September 1 are eligible to enroll.

Legal Reference:

- 70 O.S. § 1-114

Transfers:

- Transfers into the district will be considered based on class size limits, discipline history, and attendance records and are subject to Board Policy and administrative approval.

Suspensions and Enrollment Restrictions:

- Students suspended out-of-school from any public or private school in Oklahoma or another state for violent acts or conduct endangering others are not eligible to enroll until the suspension period ends or terms are met.
- The district may refuse enrollment or remove students who pose a threat to the safety of themselves or others.

Personalized Learning Pathways:

- Students with Individualized Education Programs (IEPs) will receive services in accordance with their personalized plans.

Enrollment Documentation:

- Upon enrollment, a birth certificate, immunization records, and proof of residency must be presented.

For questions concerning legal residence or guardianship, contact the school office before enrolling as a student.

Student Immunization Policy

The Frontier Board of Education is committed to providing a safe and healthy environment for all students and staff. To protect the health of our children and maintain a hazard-free learning environment, the board requires that all students be immunized in accordance with Oklahoma state laws and regulations issued by the Oklahoma State Department of Health.

Immunization Requirements:
Prior to admission, students must present certification from a licensed physician or an authorized representative of the State Department of Health verifying that the student has received, or is in the process of receiving, all required immunizations. These immunizations must include:

- **Diphtheria, Pertussis, and Tetanus (DPT/DTaP):** 5 doses (unless the 4th dose was given after the child's 4th birthday)
- **Polio Vaccine:** 4 doses (unless the 3rd dose was given after the child's 4th birthday)
- **Measles, Mumps, and Rubella (MMR):** 2 doses (with both doses preferably being the combined MMR vaccine)
- **Hepatitis A and B:** A series of doses started before kindergarten entry
- **Chickenpox (Varicella) Vaccine:** Proof of vaccination or history of disease
- **Tdap (Tetanus, Diphtheria, Pertussis booster):** 1 dose specifically required for 7th through 12th-grade entry.

Exemptions:
Students may be exempt from required immunizations for medical, religious, or personal reasons upon submission of appropriate documentation.

Admission Contingency:
No child will be admitted to school unless certification of immunization or approved Oklahoma State Department of Health (OSDH) exemption documentation is submitted to the school administration.

Financial Assistance:
If parents or guardians are unable to afford the required immunizations, the school will assist by referring the family to the Oklahoma State Department of Public Health for available support services.

Legal References:

- 70 O.S. §1210.191, et seq.
- Oklahoma State Department of Health Regulations

Necessary Medications Policy

A. Possession and Self-Administration of Medications
Students are prohibited from carrying or self-administering any medication while on school premises. However, an important exception exists for life-saving medications such as anaphylaxis treatment (e.g., epinephrine auto-injectors) and insulin delivered via an insulin pump. Students who require these specific medications may always possess and administer them independently throughout the school year, provided that written authorization for self-administration has been obtained from a licensed healthcare provider and is on file in the school nurse's office.

B. Delivery and Administration of Medications at School
For all other medications—whether prescription or over-the-counter—that a student needs during the school day, the parent or guardian must personally deliver the medication to the school nurse or designated school personnel. This must be accompanied by a completed parental authorization form and comply fully with Oklahoma state laws and the school's established policies and procedures for medication administration. The school nurse or authorized personnel will store and dispense the medication according to these guidelines to ensure student safety and proper usage.

C. Prohibited Substances
Students are prohibited from bringing any over-the-counter stimulants, "pick-me-ups," or similar substances to school. This includes energy supplements, energy drinks, caffeine pills, or any unapproved non-prescription medications intended to enhance alertness or performance.

Pre-Kindergarten Enrollment Policy

Enrollment in the Frontier Public Schools Pre-Kindergarten program is limited to 20 students per class to maintain a high-quality learning environment with appropriate teacher-to-student ratios.

Enrollment will be conducted on a **first-come, first-served basis**, beginning on the designated **pre-enrollment day** each school year. It is the parent or guardian's responsibility to ensure that

all required enrollment documents are submitted on or after this date to be considered for placement.

To be eligible for enrollment, a child must be **four (4) years of age on or before September 1** of the calendar year in which they plan to attend.

If more than 20 students attempt to enroll in the pre-Kindergarten program, a **timed and dated waiting list** will be initiated. Students will be placed on this list so their completed enrollment applications can be received. As space becomes available, students on the waiting list will be contacted and offered enrollment in the same order.

Parents are encouraged to enroll early to secure placement, and should ensure that all necessary documentation (e.g., birth certificate, immunization records, proof of residency) is submitted at the time of pre-enrollment to avoid delays in processing.

School Hours

To ensure student safety and appropriate supervision, students **should not arrive on campus earlier than 7:50 a.m.** Doors remain locked until staff supervision begins at **7:50 a.m.**

Students are expected to be in their classrooms **no later than 8:20 a.m.** to begin the instructional day on time. Prompt arrival supports a productive start to the school day and minimizes classroom disruptions.

Dismissal occurs at the following times:

- **Monday through Thursday: 3:05 p.m**.
- **Friday (Early Release Day): 1:30 p.m.**

Parents and guardians are expected to plan accordingly to ensure timely drop-off and pick-up of students.

Transportation

School buses arrive on campus at approximately 7:50 a.m. each morning. Students will be transported to and from their designated bus stop only.

For **student safety and bus capacity management**, daily bus route changes are **not permitted**. In an emergency or special circumstance, the building principal may approve a route change on a case-by-case basis.

If a student needs to be **picked up or dropped off at a location other than their regular bus stop**, a parent or guardian must **notify the building secretary by 2:30 p.m.** the same day. Requests submitted after 2:30 p.m. may not be accommodated.

Important Note: Once students have boarded the bus for dismissal. This policy is in place to ensure the safety and efficiency of dismissal procedures.

Parents who are picking up students by car should use the **designated car line in front of the superintendent's office.** All students, Pre-K through 12th grade, who leave campus during the school day for any reason must be **signed out by a parent or legal guardian** in the central office.

Students who repeatedly violate bus conduct rules may be subject to disciplinary actions, including **temporary or permanent removal from bus transportation privileges**.

Student Driving and Parking Policy

Students who drive to school must park only in the designated student parking area on the east side of the campus. Parking on campus is a privilege extended to students who follow district rules and is not a guaranteed right.

- All vehicles must be parked immediately upon arrival and remain parked until school is dismissed, and buses have departed, unless permission is granted by the principal or superintendent due to an emergency.
- Students **must not sit in parked cars** or return to vehicles during the school day without administrative approval.
- **Driving privileges may be revoked** for reckless driving, parking violations, or any conduct deemed unsafe or inappropriate.
- Vehicles must be registered in the high school office, and students **must provide a valid driver's license, proof of insurance, and obtain a school-issued parking permit**.
- **Daily bus route changes are not permitted** due to safety and capacity concerns. In an emergency, the principal must approve changes before 2:30 p.m.

- **For all away events and overnight trips, student vehicles are restricted to the east student parking lot.** Vehicles may not be left behind school buildings or at athletic complexes.
- Students riding on or off campus with another student must have a signed **Hope Schaffer Act Waiver** (House Bill 2102, effective July 1, 2024) on file in the principal's office.

Vehicle Inspections

All student vehicles parked on school property are subject to search by school officials **without notice, consent, or a warrant.** If reasonable suspicion exists that the vehicle may contain illegal, unauthorized, or unsafe materials. Failure to comply may result in loss of driving privileges and further disciplinary action.

The school district is **not liable for theft, damage, or accidents** involving student vehicles while on school property.

Legal Reference:

- 70 O.S. § 24-102

Closed Campus Policy

To ensure the safety and supervision of all students, **Frontier Public Schools enforce a closed campus policy during all school hours, including all lunch periods.** This means that **no student may leave the school grounds at any time during the school day without prior administrative approval** and proper check-out procedures.

Leaving Campus During Lunch

- **All students, regardless of age or driver's license status**, are required to remain on campus for lunch.
- Students may eat lunch in designated areas, whether the meal is provided by the school cafeteria or brought from home.
- **No student may leave campus for lunch** under any circumstance unless:
    - They are **checked out in person** at the front office,
    - By an **authorized adult listed** in the school's records system.

This rule applies to **all students, including those who are 18 years of age or older.**

Proper Check-Out Procedure

- Only a parent, legal guardian, or individual listed on the student's emergency contact list may check out a student.
- Students who are 18 years of age or older may check themselves out; however, they are obligated to follow the closed campus lunch rules above.

Consequences for Violations

Violating or assisting in violation of the closed campus policy or proper check-out procedure is considered a serious offense. Disciplinary actions include:

- **First offense**:
  - 5 days of ISS
  - **9-week suspension** of student driving/parking privileges.
- **Subsequent offenses** may result in:
  - Extended suspension of driving privileges,
  - **Short-term or long-term suspension** from school, depending on the severity and frequency of the infractions.

Leaving Campus Without Permission

Students are **prohibited** from leaving school property during the school day without explicit permission from the **Principal or Superintendent**. Doing so is considered **truancy** and will be addressed in accordance with the district's attendance and discipline policies.

Attendance and Credit Policy

Absences:

The Oklahoma State Department of Education (OSDE), the Oklahoma Compulsory Attendance Law, and the Oklahoma State Report card do not recognize any absences as excused or unexcused unless it is recognized as a school sponsored event or activity.

- Students must attend a minimum of **90% of the total school days.**
    - Students are allowed n**o more than eight (8) total absences per semester or 16 total absences per academic year**
    - Students who accumulate an absentee rate of 10% or more will be considered chronically absent.
        - A passing grade (60% or better) does not insure that your student will receive credit for the course enrolled if they are chronically absent.

Consequences for Excessive Absences:

FPS recognizes that direct and interactive teacher instruction, collaborative activities, and peer to peer learning is vital in development, learning, and growth. While worksheets and after-school tutoring are good supplements, cannot replicate authentic classroom instruction time.

Due to an updated system and recent policy changes; school days may no longer be "made up" retroactively and three (3) tardies or early releases (of 20 minutes or more) will equal one absence. FPS, in an effort to communicate and help students, parents, and guardians be aware and manage absences, has approved the **Absenteeism Tier System** below. As parents and guardians, you can help your student by making every effort to schedule doctors' visits and other personal visits after school or on early-release Fridays.

If, for any reason, the child is unable to attend school, the parent or guardian should notify the school that morning, before 9:00am to verify that a student is not in attendance.

Absenteeism Tier System:

Tier 1: Preventative Awareness (0 to 2 Absences)

- Informative parent/guardian meeting held during our Meet the Teacher event.
- Students who are not in their classrooms by 8:40 a.m. will be officially marked absent.
- Officer Melody or Domingo Flores, FPS School Resource Officers (SRO) will initiate check-in calls for any unverified absences at 9:00 a.m. daily.
    - Absences may be verified (letting the appropriate office know that a parent or guardian is aware that the student is not in school) with a phone call, note, email, etc.
- Documentation of all parental contact in SchoolInsight

Tier 2: Early Outreach (3 Absences)

- Direct contact will be made by one of our SROs to:
    - Identify if there are student or family barriers that are preventing the student from being at school.
    - Remind the parent, guardian, and/or student of the district's attendance expectations.

- Continue to keep accurate documentation of communication and archive it in SchoolInsight.

Tier 3: Formal Action (6 Absences)

- Official warning letter hand delivered, to the parent or guardian, by Officer Flores.
    - Mandatory, face-to-face Attendance Improvement Plan (AIP) meeting scheduled with parent/guardian.
    - Meeting date and time confirmed with signature.
        - Meetings can be scheduled at 8:00AM and 3:00PM, based upon availability, on the Tuesday or Thursday immediately following receival the Formal Action letter.
    - Failure to attend the AIP meeting will be documented and included in the evidence should a truancy case need to be filed with the DA's office.

Tier 4: Truancy Filed and No Credit Notification Delivered (9 Absences)

- Truancy will be filed with the District Attorney and will include:
    - Documentation of all communication between the school and the parent/guardian.
    - The student's attendance records
    - The student's discipline records
    - The student's grade sheet
- The parent/guardian will receive a hand delivered official notification regarding truancy and loss of credit.

Forfeiture of Class Credit and Failure to Advance

- With the official notification of truancy, the parent/guardian will receive:
    - Notification stating that the student has missed the maximum number of days allowable to gain credit in that course or advance to the next grade - student becomes ineligible to participate in sports, activities, and other organizations until a determination is made by the Appeals Review Committee -
    - A form to request an optional No Credit Appeal review
    - A No Credit Appeal for Attendance instruction page and a Cover Page should you choose to appeal.
- The parent/guardian/student should, at that time, decide if they wish to receive no credit or initiate an appeal for class credit due to unavoidable or extenuating circumstances.

As parents and guardians, you can help your student by making every effort to schedule doctors' visits and other personal visits after school or on early-release Fridays.

If a student faces truancy proceedings or needs to appeal for lost credit, providing documentation for the following unavoidable absences can help support their case

- Student or family illness
- Medical or dental appointments notes/receipts
- Legal matters (including court appearances and jury duty)

- Funeral programs
- Religious holidays or observances
- Verification of other activities attended not sanctioned by the district
- Services or meetings related to a student's Individualized Education Program (IEP)
- Other documentation showing evidence of unavoidable absences due to extenuating circumstances

Once the submission deadline passes, the Attendance Review Committee will evaluate all appeals individually in the order received. Results will be communicated to students (grades 7–12) and/or the parents/guardians within 10 days of the posted appeal deadline.

- **The No-Credit Appeal is the single and final opportunity to recover your student's course credit.**
    - **The NCA committee's decision is final and no further appeals can be made.**
    - **Notification of their decision will be sent via email within 10 days of the appeal due date listed on the instruction page.**

Legal Reference:

- 70 O.S. § 10-106
- OAC § 210:10-13-25
- Oklahoma State Department of Education: Chronic Absenteeism

Extended Illness / Medical Exemption

In cases of chronic or life-threatening illness, students may qualify for exemption from attendance calculation. These cases will be reviewed by the **Attendance Review Committee**. Approved exemptions will be reported to the **Oklahoma State Department of Education (OSDE)**.

Parent Notification

If, for any reason, the child is unable to attend school, the parent or guardian should notify the school that morning, before 9:00am to verify that a student is not in attendance.

Tardies and Early Release from Class

A student is considered **tardy** if they are not in their seat when the bell rings for arrival or dismissal, unless noted otherwise below:

- Students more than **20 minutes late to a class or who leave with more than 20 minutes left in a class** will be considered **absent** for any period.
- **Three accumulated tardies in any class period will constitute an absence** on the day the third tardy occurs.

Due to an updated system and recent policy changes; school days may no longer be "made up" retroactively and three (3) tardies or early releases (of 20 minutes or more) will equal one absence.

Punctuality is essential to maintaining an effective learning environment. Frequent tardiness disrupts instruction and negatively affects student performance. Frontier Public Schools expect all students to arrive at class, on time, each day. Tardies will be tracked and applied to absences per the policy above.

Classroom Assignments

Classroom Assignments

At Frontier Public Schools, instructors are recognized as content experts in their respective subject areas. Each teacher is responsible for delivering instruction aligned with the Oklahoma Academic Standards and designing classroom assignments that promote college and career readiness. Assignments are a critical part of the learning process and are structured to reinforce course objectives, assess understanding, and prepare students for postsecondary success.

Classroom Assignments when Present

Students are expected to take responsibility for completing and submitting their classwork by the deadlines set by their teachers. Assignments not turned in by the specified due date will be marked as **missing or late** and may result in a deduction of **10% from the total grade**. Late work will be accepted up to **two weeks after the original due date**, unless otherwise determined by the teacher due to extenuating circumstances.

- To promote academic success and responsibility, students who consistently fail to submit assignments on time may be assigned to:
    - **After School Tutoring**:
        - Designated Tuesdays and Thursdays from 3:05 to 4:05
        - Certified teachers to tutor and help with understanding
        - Bus transportation offered
    - **Saturday School (SS)**: Students who are assigned after school tutoring yet fail to complete missing work or fail to show up for these interventions will be assigned SS:
        - Designated Saturdays from 9:00 to Noon
        - Certified teacher to help with understanding
        - No transportation offered

These interventions are designed to provide structured support, ensure students stay current with coursework, and improve academic performance.

Assignments for Days Absent

Students will be allowed one day for each day absent beginning with the second day of returning to school.

- No penalty shall be assessed against work submitted within the three-day return period.
- Work not turned in by the due date may be considered missing or late, will be accepted no later than two weeks after the assigned due date, and may be docked 10% of the total grade for that assignment.
- Students who are present when a test is announced will be responsible for taking the test when returning to school.
- Students who miss school for any reason will be required to make up any missed assignments or attend tutoring/Saturday School until complete.

Sports and Activity Guidelines

Participation in athletics and extracurricular activities at Frontier Public Schools is a **privilege**, **not a right.** All students are encouraged to participate, but they must meet academic, behavioral, and attendance expectations as outlined by Frontier Public Schools Board Policy and the Oklahoma Secondary School Activities Association (OSSAA).

Definition of Extracurricular Activities

Extracurricular activities include any event or program sponsored by the school, held at the convenience of the school, and resulting in a student's absence from one or more class periods. These include, but are not limited to:

- Student government and related clubs
- Athletics and cheerleading
- Interscholastic academic competitions
- Fine arts (music, drama, speech, debate)
- Special interest school clubs
- School-approved vocational and judging competitions
- School sponsored visits to colleges, universities, and career centers
    - Two verified, but not school sponsored, visits during the senior year

Eligibility to Enroll in Activities

Any student wishing to enroll in athletics or an extracurricular program must receive prior approval from the head coach or sponsor. Factors that may disqualify a student include, but are not limited to:

- Prior or ongoing unacceptable behavior on or off campus
- Chronic attendance problems (Must not exceed the 10% threshold at any time during the season)
- Repeated academic ineligibility
- A failed, mandatory, student drug test
- Significant school discipline history

Behavior and Conduct

Students must be in **good standing** by the rules and expectations of both the school and the activity. Behavior deemed inappropriate or damaging to the school's reputation—on the field, court, bus, or other settings—may result in further disciplinary action by both school administration and the activity sponsor or coach.

If a student is being denied participation, the head coach or sponsor will schedule a meeting with the student's parent or guardian to discuss the reasoning.

Academic Eligibility

Frontier Public Schools follows OSSAA academic eligibility guidelines as well as Frontier School Board Policy for students in grades 5–12:

- Eligibility checks begin in the **fourth week** of each semester and continue weekly.
- Students failing a course are placed on **probation** for one week.
- If the failing grade continues into the next check, the student becomes **ineligible** for one full week (Sunday–Saturday).
- Students must maintain at least a **"C" average** overall (in all classes) to participate.

Students who are **ineligible, for any reason,** may not participate in any school-sponsored competitive event, field trip, or activity involving other schools during their ineligible period.

Students must attend at least half a day of school (return to school by 11:00 M-TH/10:10 F) on the day of an activity to be eligible to participate, unless approved by the principal.

Transportation Guidelines

- Only district–approved drivers may transport students in school vehicles.
- Students may only ride in vehicles with individuals other than the parent/guardian and the activity sponsor if:
    - It is an adult listed in the SchoolInsight program
    - Transportation is happening according to the **Hope Schaffer Act Waiver** (House Bill 2102, effective July 1, 2024) and a signed waiver is on file in the principal's office
- **All trips must be scheduled through the principal's office** and listed on the school calendar.

- **Participating athletes** may drive to and from the softball and baseball facilities for practice and for away game transportation, but must park within the chain link fence.

Special Circumstances

Students may be required to have a parent accompany them on a field trip or event if warranted by behavior or past concerns. This is at the discretion of the building's principal.

GRADUATION REQUIREMENTS

Students must complete at least 24 credit units and meet all state and district graduation requirements to receive a standard high school diploma from Frontier Public Schools. Students and parents should work closely with academic counselors and refer to their **Individual Career Academic Plan (ICAP)** to ensure alignment with college and career goals.

Schedule Change Policy

Students will not be permitted to add or drop out of a class after the first five (5) instructional days of each semester. This deadline ensures that students are properly placed in courses that align with graduation requirements and instructional goals from the beginning of the term.

- Any request for a schedule change within the first five days must be submitted in writing and approved by the building principal or designated counselor. Changes will be considered only for legitimate academic reasons, such as:
    - Misplacement in a course level (e.g., enrolled in Geometry without having completed Algebra I)
    - Failure to meet prerequisites
    - A documented need for credit recovery
    - Conflicts that prevent a student from meeting graduation requirements

- Schedule changes based on teacher preference, lunch period, or requests to be with friends will not be honored.

After the five-day window has closed, students must stay in their assigned courses for the semester.

CORE ACADEMIC REQUIREMENTS for SENIORS GRADUATING in '27, '28, and '29

One unit = One year

- **English Language Arts – 4 Units**

Courses include:

- Grammar and Composition

- American Literature
- English Literature
- World Literature, or
- any advanced English course with content and rigor equal to or above Grammar and Composition

Mathematics – 3 or 4 Units

A minimum of 3 units is required for the core diploma track; 4 units for the College Prep/Work Ready track. Courses include:

- Algebra I (required)
- Algebra II
- Geometry
- Trigonometry
- Math Analysis/Pre-Calculus
- Calculus
- Statistics and Probability
- Computer Science I and II
- Contextual or applied math courses approved by the State Board of Education

Laboratory Science – 3 Units

- 1 unit of life science (Biology I)
- 1 unit of physical science (Physical Science, Chemistry, or Physics)
- 1 unit of a laboratory science with content and rigor equal to or above Biology or Physical Science, which may include Earth and Space Science, or CTE science applications

Social Studies – 3 Units

- U.S. History (1 unit)
- Oklahoma History (0.5 unit)
- U.S. Government (0.5 to 1 unit)
- Additional unit from History, Government, Economics, Civics, Non-Western Culture, or another approved course

World Language or Computer Technology – 2 Units

- 2 units of the same non-English/world language, OR
- 2 units of computer technology (excluding keyboarding/typing), such as computer programming, databases, spreadsheets, graphics, or approved courses from a technology center

Fine Arts or Speech – 1 Unit

- Music
- Art
- Drama
- Speech
- Dance, or
- Media Arts

Additional Pathway Units – 6 Units

May include any academic or career and technology education courses aligned with the student's ICAP, including concurrent enrollment, AP, JROTC, fine arts, and other electives.

General Electives – 3 Units

Chosen to meet personal goals and fulfill the total 24 required credits.

OTHER STATE MANDATES

Personal Financial Literacy

All students must meet the standards of the Oklahoma Passport to Financial Literacy Act.

Cardiopulmonary Resuscitation (CPR) and AED Awareness

Instruction must be completed once between grades 9-12. Waivers may be granted for students with disabilities or upon written parent/guardian request.

U.S. Naturalization Test

Required for graduation beginning with the Class of 2025. Students must pass by scoring at least 60/100. Students may retake the test until they pass.

Assessment Requirement

All students must complete a state-required assessment or approved alternative to qualify for a standard diploma. The highest-achieved score and any industry-recognized credentials will appear on the student transcript.

ACT/SAT

Students must take either the ACT or SAT at least once in their junior year. The district will provide this assessment at no cost.

ACADEMIC REQUIREMENTS for SENIORS GRADUATING in 2030

One unit = One year

Students must complete at least 24 credit units and meet all state and district graduation requirements to receive a standard high school diploma from Frontier Public Schools. Students and parents should work closely with academic counselors and refer to their **Individual Career Academic Plan (ICAP)** to ensure alignment with college and career goals.

Four Pathways for Student Success

All courses taken individually will be connected to one of the four pathways depending on the students ICAP assessments.

1. College
2. Career Tech
3. Military
4. Employment

English Language Arts - 4 Units - No Change

Mathematics - 4 Units

- Algebra I - Freshmen
- Geometry - Sophomores
- Algebra II - Juniors

- Senior Options:
    - Concurrent Enrollment
    - Math of Finance
    - Acellus with rigor above Algebra I
    - Career Tech Approved Courses
    - Computer Science

Laboratory Science - 3 Units - No Change

Social Studies - 3 Units - No Change

Computer Technology - 1 Unit

Non-English World Language - 1 Unit

Fine Arts or Health and Fitness - 1 Unit

General Electives – 7 Units
Chosen to meet personal goals and fulfill the total 24 required credits.

OTHER STATE MANDATES

Personal Financial Literacy

All students must meet the standards of the Oklahoma Passport to Financial Literacy Act.

Cardiopulmonary Resuscitation (CPR) and AED Awareness

Instruction must be completed once between grades 9-12. Waivers may be granted for students with disabilities or upon written parent/guardian request.

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ACT/SAT

Students must take either the ACT or SAT at least once in their junior year. The district will provide this assessment at no cost.

HONORS AND DISTINCTIONS

Honor Roll (Middle School and High School)

Two honor rolls are published each semester:

- Superintendent's Honor Roll: 4.0 GPA
- Principal's Honor Roll: 3.5 - 3.99 GPA

To be eligible for the Academic Banquet, a student must be in middle or high school and received a 4.0 or higher for at least one semester of the current academic year.

National Honor Society (NHS)

Eligibility begins sophomore year (2nd semester):

- Cumulative GPA 3.5 or higher
- Nine (9) hours of documents community service performed
- Positive disciplinary record
- Resume submission required; membership is subject to faculty council approval

Valedictorian/Salutatorian Awards (High School)

- Based on GPA after seven (7) semesters using the weighted scale

	Grade	GPA
A **Concurrent (college) or Advanced Placement (college preparatory)**	**A** **B** **C** **D**	**5.0** **4.0** **3.0** **2.0**
A	**90-100**	**4.0**
B	**80-89**	**3.0**
C	**70-79**	**2.0**
D	**60-69**	**1.0**
F	**0-59**	**no credit**

- Students must attend both semesters of their senior year at Frontier High School
- Students who opt out of the College Prep/Work Ready Curriculum are ineligible (2026-2029)
- Both the salutatorian and valedictorian must give a speech at the graduation ceremony. Requirements:
    - Must follow all district student speech/presentation guidelines
    - Must not exceed three (3) minutes in length

Middle School Valedictorian/Salutatorian

- Must attend Frontier Middle School for at least three (3) semesters
- Must be enrolled for all four nine (9) week periods of 8th grade
- GPA calculated on a 4.0 scale

A	**90-100**	**4.0**
B	**80-89**	**3.0**
C	**70-79**	**2.0**
D	**60-69**	**1.0**
F	**0-59**	**no credit**

GRADUATION CEREMONY PARTICIPATION

To participate in graduation ceremonies, the student must:

- Be in good standing (no discipline issues, unpaid fees, or criminal charges)
- Follow school policies and codes of conduct during the ceremony
- All cap and gown decorations must be approved by the high school principal before the graduation ceremony. The principal will communicate with graduating students promptly about the deadline and process for approval.

NOTE: Course offerings may vary annually. Students transferring into the district after junior year may be granted exceptions in accordance with State Department of Education rules.

All course credits earned through testing or accredited supplemental programs must meet Oklahoma Academic Standards and appear on official transcripts.

Concurrent Enrollment and Advanced Placement (AP)

Concurrent Enrollment

Frontier Public Schools encourage students to pursue academic enrichment through concurrent enrollment, allowing qualified juniors and seniors to earn both high school and college credit simultaneously. Participation supports college and career readiness by giving students timely access to higher education experiences.

Eligibility Requirements:

- Students must be classified as a junior or senior
- Meet admission standards of the participating college or university, including either:
    - A qualifying ACT composite or subject-area score **OR**
    - An unweighted cumulative high school GPA that meets institutional requirements (typically 3.0 or higher).
- Be on track to meet all high school graduation requirements, including coursework and attendance.
- Provide:
    - A signed statement from the principal or counselor verifying academic eligibility and projected graduation.
    - Written parental or guardian consent.
    - Approval from the high school counselor and principal prior to enrollment.

Academic Load and Course Restrictions:

- Students may enroll in a combination of high school and college courses not to exceed a full-time college workload (typically 19 semester hours).
    - *Note:* One-half (0.5) high school unit = 3 semester hours of college credit.
- Concurrent students **may not** enroll in remedial or zero-level college coursework, including co-requisite support classes intended to address high school deficiencies.

Credit Award and Transcript Reporting:

- The school district must award academic credit for all concurrently enrolled college courses that correlate with existing high school coursework. If no correlation exists, the course may be recorded as elective credit.
- A list of commonly accepted concurrent courses and their high school equivalents includes (but is not limited to):

College Course	High School Equivalent
College Algebra	Algebra II

General Biology	Biology II
General Botany	Botany
English Comp I & II	English IV
Intro to Chemistry	Chemistry
U.S. History I & II	U.S. History
American Government	Government
Intro to Speech	Speech
Computer Concepts	Computer Applications
Foreign Language	World Language

- Credit for concurrent courses will appear on the high school transcript at the end of each semester once the student submits an official college transcript to the counselor (within 10 school days of course completion).
- All concurrent course grades will be calculated into the high school GPA on a 4.0 scale.
    - Core academic courses (e.g., English, math, science, social studies) will be **weighted** as follows:
      A = 5, B = 4, C = 3, D = 2, F = 0.

Graduation Requirements and NCAA/OSSAA Eligibility:

- Concurrent courses may fulfill high school graduation requirements if properly aligned.
- Athletes must comply with OSSAA guidelines, ensuring they remain enrolled in high school classes to maintain eligibility.
- OSSAA regulations require students participating in extracurricular activities to remain enrolled in a full daily schedule (at least 4 high school units or their college equivalent). Students cannot have unstructured "off days" where they do not attend school or classes.

Advanced Placement (AP):

- AP coursework is designed to prepare students for college-level academic expectations.
- Students who complete AP exams and earn a **score of 4 or 5** may be granted college credit, subject to the College Board guidelines and acceptance by postsecondary institutions.
- AP courses will receive weighted GPA credit on the same scale used for concurrent coursework:
  A = 5, B = 4, C = 3, D = 2, F = 0.

Concurrent Enrollment Withdrawal Guidelines:

- The State of Oklahoma provides tuition support for juniors and seniors enrolled in concurrent college courses; however, **Frontier Public Schools covers all associated fees and textbook costs.**
- Students seeking to drop a concurrent course must have a **grade of 69% or below** at the time of the request.
- Any student who chooses to enroll in another concurrent course after dropping off will be required to **personally reimburse the district** for the costs of any fees and books for future enrollments.
- Repeated withdrawals may affect a student's eligibility to continue participation in the concurrent enrollment program.

Additional Guidelines:

- Students must reapply for concurrent enrollment each semester.
- Schedule adjustments or withdrawals from concurrent classes require counselor approval and updated forms.
- All costs associated with concurrent enrollment—including tuition, fees, textbooks, and materials—are the responsibility of the student and family. Note: Online course fees are often higher.
- Oklahoma resident high school seniors receive a tuition waiver for up to 18 credit hours, while juniors receive a waiver for up to 9 credit hours.
- Frontier Public Schools are responsible for:
    - Course fees
    - Lab fees
    - Textbooks and required materials
- Parents and students are encouraged to attend informational sessions offered each semester about concurrent enrollment procedures and expectations.

Career Technology Center Enrollment Policy

Frontier Public Schools is committed to supporting students in pursuing college and career readiness through opportunities such as Career Technology Center (CTC) programs. Each year,

eligible juniors and seniors may apply to attend the Oklahoma State Career Technology Center to gain specialized training and workforce preparation in high-demand career fields.

Eligibility and Application Process:

- Students must be classified as junior or senior during the year of attendance.
- Interested students must complete and submit the appropriate CTC application materials by the established deadlines.
- Following application submission, students will participate in an interview process with the Career Technology Center (CTC) Selection Committee.

Selection Criteria:
The CTC committee will evaluate applicants based on a variety of factors, including but not limited to:

- **Attendance:** No more than eight (8) absences during the current school year.
- **Career Intent:** A demonstrated desire to pursue a career in the field related to the program being entered.
- **Program Relevance:** Preference given to students enrolling in programs that lead to immediate employment upon high school graduation.
- **Academic Performance:** Consideration of GPA and ACT scores.
- **Behavior & Discipline:** A review of student conduct and school discipline records.
- **Parental Involvement:** Evidence of parental or guardian engagement in the student's academic and career planning.

The committee reserves the right to consider additional relevant factors to ensure the best match between student goals and program placement.

Drop or Withdrawal from Career Technology Center

Frontier Public Schools maintain a limited number of CTC enrollment slots due to not participating in a Career Tech consortium. Currently, **only ten (10) student placements** are available each year. Because the district pays a substantial tuition cost—typically exceeding $10,000 per student per semester—it is expected that students and families take the commitment seriously.

Career Tech Course Withdrawal Guidelines:

- Students must maintain a minimum grade of "C" in their CTC coursework.
- If a student is earning below a "C," a withdrawal may be permitted only with administrative and parental approval.
- Any withdrawal occurring **after the CTC's official drop deadline** will result in the district still being responsible for full tuition.
- **Students who withdraw from a Career Tech program for non-academic reasons or without meeting the minimum academic requirement will not be eligible to reapply through Frontier High School for future Career Tech or concurrent enrollment opportunities.**

Final Considerations

Students and parents are encouraged to review these policies carefully and consult with the high school counselor to ensure that commitments to Career Tech or concurrent programs align with postsecondary goals. All application decisions and withdrawal requests must be formally approved by the high school principal and counselor.

Promotion, Retention, and Proficiency-Based Advancement

The Frontier Board of Education recognizes that students develop physically, emotionally, socially, and academically at different rates. Therefore, some students may require more than twelve years to complete a standard K–12 education, while others may be ready to advance more quickly through proficiency-based pathways. Grade-level placement decisions are made based on multiple factors to ensure that each student receives an appropriate and supportive educational experience.

Elementary Retention (Grades K – 4)

Promotion in grades Kindergarten through 4th grades will be based on a combination of the following factors:

- Academic performance
- Student maturity (emotional, social, mental, and physical development);
- School attendance and effort;
- Standardized test results;
- Classroom grades

- Teacher recommendation.

Parents will be informed promptly if retention is being considered and may request a conference with school personnel. Final decisions may be appealed using the district's established process.

Middle School Retention (Grades 5–8)

Promotion in grades 5 through 8 will be based on a combination of the following factors:

- Academic performance (students must pass at least **four core subjects**: English, Math, Science, and Social Studies);
- Student maturity (emotional, social, mental, and physical development);
- School attendance and effort;
- Standardized test results;
- Classroom grades
- Teacher recommendation.

Parents will be informed promptly if retention is being considered and may request a conference with school personnel. Final decisions may be appealed using the district's established process.

High School Retention (Grades 9–12)

To be promoted to the next grade level in high school, students must meet the following credit benchmarks:

- **End of 9th Grade (Freshman):** Minimum of **5 credits**
- **End of 10th Grade (Sophomore):** Minimum of **12 credits**
- **End of 11th Grade (Junior):** Minimum of **19 credits**
- **Graduation (12th Grade): 24 credits** and completion of all state and local graduation requirements

Failure to meet these thresholds may result in retention and ineligibility to participate in graduation ceremonies. Final decisions will consider the student's full academic and developmental profile.

Proficiency-Based Promotion

Frontier Public Schools provides students the opportunity to **advance or "test out"** of courses and grade levels based on demonstrated mastery of Oklahoma Academic Standards.

Eligibility:

- Legally enrolled students may request a **proficiency assessment** in one or more core curriculum areas (e.g., math, science, English, social studies, world languages, arts).
- Requests must be made prior to testing windows, which occur **twice annually**: once before and once after the school year.

Assessment and Advancement:

- Proficiency will be demonstrated through appropriate measures such as a portfolio, project, test, or performance aligned to state standards.
- A passing score (minimum proficiency level or 90% mastery) is required to advance.
- If a student does not demonstrate proficiency, **no penalty** will appear on their transcript, and they may attempt the assessment during the next window.

Credit and Placement:

- High school credit will be awarded for students who demonstrate proficiency in 9–12 curriculum areas.
- Credit earned through proficiency will count toward graduation and be transferable to other Oklahoma public school districts.
- Appropriate notation (e.g., "P" for passing) will be placed on the transcript.

Decision-Making:

- The school will confer with the parents/guardians of the student before making any promotion, acceleration, or placement decisions.
- If a parent/guardian requests promotion against school recommendations, they must sign a written statement, which will become part of the student's permanent record.

Appeal Process

If a parent/guardian disagrees with a recommendation for retention or denial of promotion, they may initiate a formal **appeal** through the district's established procedures. The decision of the **Frontier Board of Education** shall be final. However, the parent/guardian may submit a written statement outlining their disagreement, which will be placed in the student's **permanent record**.

Elementary and Middle School Extended School Year (Summer School) Policy

To support student learning and promote academic success, Frontier Public Schools offers an **Extended School Year (ESY) Summer Session** for students in kindergarten through 8th grade who demonstrate significant academic need during the regular school year.

Eligibility and Attendance Guidelines:

1. **Academic Performance Criteria:**
    a. **Encouraged Attendance:**
    Any student in grades K–8 who is identified as performing **half a year or more below grade level** in either **reading or mathematics**, based on end-of-year benchmark assessments, will be **strongly encouraged** to attend the district's summer school program for additional academic support.
    b. **Required Attendance:**
    Students in grades K–8 who are determined to be performing **a full year or more below grade level** in **reading or mathematics** will be **required to attend** summer school to address instructional gaps and accelerate academic progress.

2. **Summer School Credit and Attendance Policy:**
    a. To **receive credit** for participation in the summer school program, students must **attend all scheduled instructional days**. A student may **not miss more than one day** of summer school unless approved in advance by the building principal under extenuating circumstances.

Public Presentations and Performances

Any student-led **speech, poem, performance, or presentation**—whether delivered on Frontier Public Schools (FPS) property or at any event or venue where a student is representing FPS (e.g., competitions, community events, academic fairs, or field trips)—**must receive prior approval** from both the designated **faculty sponsor** and the **building principal**.

Approval ensures that:

- The content is appropriate for the intended audience;
- The message aligns with the mission, values, and standards of Frontier Public Schools;
- All materials comply with district policies on student expression and public communication;
- Proper supervision and logistical coordination can be arranged if necessary.

Students are not permitted to deliver or perform any content publicly on behalf of FPS without this approval. Failure to follow this protocol may result in disciplinary action or loss of performance privileges.

This policy applies to all academic, extracurricular, and co-curricular activities involving public or semi-public audiences, including but not limited to:

- Classroom projects shared at community events
- Speeches or poems at assemblies, graduations, or ceremonies
- Drama, choir, or band performances
- Student council addresses
- Presentations at career tech, concurrent college courses, or partner organization functions

For questions about the approval process or timelines, students should speak with their sponsor or the school office in advance of the planned presentation.

Inclement Weather Notification

In severe weather that necessitates school closure, Frontier Public Schools will promptly communicate the decision to our students, parents, and staff. Notifications regarding school closures or delays will be announced on local television stations Channels 4, 5, and 9, and shared

through our automated phone and text messaging system between 6:00 a.m. and 6:30 a.m., whenever possible.

In addition to these traditional communication channels, the district will utilize our officially approved social media platforms—including Facebook, Thrill Share, Remind, GroupMe etc.—to provide timely updates and vital information regarding weather-related school closures. We encourage all families and staff to follow and monitor these platforms to stay informed.

Our goal is to ensure clear, consistent, and efficient communication during inclement weather to keep our school community safe and well-informed.

Library Media Center – Student Guidelines

The Frontier Public Schools Library Media Center is a valuable resource designed to support student learning, research, and academic achievement. The library provides access to a wide range of age-appropriate print and digital materials, multimedia resources, and research tools that align with the academic curriculum and reflect the standards of our school community.

Purpose and Access

- The Library Media Center is available to all students during school hours and at other designated times as determined by each school site.
- Students are encouraged to use the library for research, independent reading, study, and group projects.
- Library staff are available to assist students in locating and using materials effectively and responsibly.

Appropriate Use of Materials

- Students are expected to treat all library materials, furniture, and equipment with care and respect.
- All borrowed items must be returned on or before the due date. Late returns may result in limited checkout privileges.
- Lost or damaged materials must be paid for in full before additional materials may be checked out.

Materials and Content

- Library materials are carefully selected based on educational value, age appropriateness, and alignment with curriculum standards.
- If students or parents/guardians have concerns about a specific book or resource, a formal request for review may be submitted through the appropriate school office, following district procedures.

Behavior Expectations

- The library is a quiet and respectful space for reading, studying, and collaboration.
- Food and drink are not allowed in the common library area
    - Students are not allowed to spend their lunches in the library
- Disruptive behavior is not permitted.
- Students must follow school-wide technology and internet use policies while using library computers or devices.
- Students are not allowed to spend their lunches in the library

Digital Resources

- Students may have access to digital materials such as eBooks, online databases, and research tools through the library's digital platform.
- Login credentials for digital tools may be provided by the library staff and should be kept secure.

Support and Instruction

- The library staff may provide instruction on research skills, digital literacy, citation formats, and responsible media to use as part of classroom integration or individual guidance.

By using the library media center, students agree to follow all guidelines to ensure a safe, productive, and enriching environment for everyone.

Extracurricular Activity Participation and Conduct Guidelines

Frontier Public Schools recognize that extracurricular activities—including athletic events, dances, performances, banquets, and student-led programs—are valuable components of a well-rounded educational experience. These events are an extension of the school day, and students are expected to behave consistent with district policies, school rules, and community standards.

General Event Guidelines

1. **Re-Entry Policy:**
   For the safety and security of all attendees, students will not be permitted to leave and re-enter the premises during any extracurricular event. This includes school dances, assemblies, athletic contests, programs, and banquets. Once a student or guest exits the venue, re-entry will not be allowed. This policy also applies to any paid, school-sponsored events that are open to the public.
2. **Attendance Requirement for Participation:**
   Students must be in school for at least **half of the instructional day** in order to participate in or attend any school-sponsored extracurricular activity scheduled for that day.
   a. Students must **arrive by 11:00 AM** or return from an excused absence **before noon** to be eligible for participation that evening.
   b. Any exceptions to this policy (e.g., for medical appointments or emergencies) must be approved in advance by the administration.
   c. On Fridays, students must either arrive at school by 10:10 a.m. or remain until at least 10:10 a.m. to be counted as present for the day.

3. **Student Behavior and Discipline:**
   All school rules and behavior expectations apply during extracurricular events, both on and off campus. Violations of district policies—including the use or possession of alcohol, tobacco, vaping devices, drugs, or other controlled substances—will result in immediate disciplinary action and potential removal from the activity.

School Dance Guidelines

Dances sponsored by Frontier Public Schools are school functions, and attendance is a privilege. All participants must follow the rules outlined below and the general extracurricular activity guidelines.

1. **No Re-Entry:**
   Once a student or guest exits the building during a school dance, they must leave the premises and will not be allowed to re-enter.
2. **Guest Policy:**
   Students may invite one guest from outside of the school. All outside guests must:
   a. Be **under the age of 19** and not currently enrolled in middle school.
   b. Be pre-approved by submitting a **Guest Permission Form** with signatures from the guest's parent/guardian, the guest's school administrator (if applicable), and Frontier administration.
   c. Be subject to all school rules and may be denied entry or asked to leave at the discretion of school staff or chaperones.
3. **Substance Use Prohibited:**
   The possession, use, sale, transfer, or being under the influence of any alcohol, illegal drugs, tobacco products, or vaping devices is prohibited. Violators will be removed from the dance, face disciplinary action, and may report to law enforcement when necessary.
4. **Chaperone Authority:**
   Dance chaperones, which include school staff and approved volunteers, have full authority to deny entrance or remove any student or guest from the event for any reason deemed necessary to maintain safety and order.
5. **Admission Time and End Time:**
   a. No one will be admitted into the dance after **10:00 PM**.
   b. All dances will conclude by **12:00 AM (midnight)**.
6. **Grade Eligibility:**
   a. Only students currently enrolled in **grades 9–12** may attend high school dances.
   b. **Middle school dances** are exclusively for **Frontier Middle School students**. No outside students or high school students may attend middle school dances.

Homecoming Procedures

Purpose

Homecoming is a time-honored tradition at Frontier Public Schools and serves to promote school spirit and unity. These procedures are intended to ensure a fair and inclusive process while maintaining the integrity of the event and aligning with school and board policy.

Process and Procedures

- **Secret ballot**- No one will know who will be King and Queen until Homecoming night. The boy players vote for the King and the girl players vote for the Queen. Coaches will put all of the ballots in an envelope and deliver them to the High School Principal to be counted and kept locked up until Homecoming night when the results will be given to the Student Council sponsor or the announcer.
    - Queen, King, candidates, attendants, and the ring bearer and flower girl will all be voted on at the same time.
    - Flower girl and crown bearer, from the Frontier PK or Kindergarten class, will be voted on by the girls' basketball team. A student may receive this honor only once.

- **Candidate eligibility will be determined by these factors**:
    - Must have played basketball at Frontier for at least two years
    - Must be eligible at the time of the vote
    - May not have been suspended their senior year
    - Seniors will be considered first; if there is no eligible senior, the nominations can move to junior attendants and on down respectively.
    - All eligible senior basketball players may be candidates - formal wear for females
    - All candidates will be notified by the Student Council sponsor

- **Attendants** (formal dress for females sports attire for males) will come from the eligible pool of players:
    - one junior
    - one sophomore
    - one freshman

- **A tie decision** will be broken by a vote from both the boys and girls coaches and the Athletic Director if necessary

- **All other students** involved - players, managers, and cheerleaders will be in their sports attire and be staged on the floor during the ceremony.

- **Student Council will be in charge of the Homecoming ceremony and work with the cheer squad** to organize decorations for the ceremony and hallways, spirit days, t-shirts to purchase, and purchase the crowns and flowers.

- Any proposed changes must be presented, in writing, to the High School Principal
    - Revisions to this policy must be decided on by the Athletic Director, the High School Principal, and the Student Council sponsor as a team.
    - They will present changes to the Superintendent a year in advance - cannot affect the next year's vote- to be an approved change.
    - If a change is enacted, it will be recorded and take effect, not the following year, but the next school year.

  If a student chooses to participate but does not follow the rules and purposely disrupts the organization or celebration of the homecoming festivities, it will be considered insubordination; the student/students involved will be subject to consequences.

- Approved revisions will be submitted to the Superintendent for at least one school year before implementation.
    - For example, changes proposed in the 2025–2026 school year would not go into effect until the 2027–2028 school year.

- Once adopted, all changes must be formally recorded and communicated in advance to all affected students and staff.

Frontier Public Schools Lettering Policy

Letter awards at Frontier Public Schools recognize students who demonstrate exceptional achievement, commitment, and conduct in academic and extracurricular endeavors. These

honors are earned—not simply given—and reflect dedication to both academic excellence and positive school citizenship.

Academic Letter Awards

Academic Letter Awards honor students who maintain high academic performance and demonstrate good citizenship throughout the school year.

Eligibility Requirements:

- A student must earn a **cumulative Grade Point Average (GPA) of 3.00 or higher** for the academic year (calculated using grades from both the first and second semesters).
- A student must be enrolled and receive a report card from **Frontier High School for all four quarters (nine-week grading periods)** of the academic year.
- Academic courses must align with the **Oklahoma Academic Standards** and count toward graduation credits.
- Final eligibility will be determined at the close of the second semester, and awards will be presented at the **annual Awards Assembly**.

Conduct Standards for Eligibility:

- Students must be in **good standing** with discipline.
- A student will **not be eligible** for an academic letter if:
    - They have engaged in behavior that reflects poorly on the school community or compromises the integrity of academic recognition.

Activity Letter Awards

Students who meet the established criteria in athletics, fine arts, clubs, or school organizations may qualify for a **Letter Award** recognizing their consistent participation, achievement, and sportsmanship.

General Guidelines:

- All letter awards must be approved and monitored by the **head coach, sponsor, or activity director**, and final approval is subject to review by the **Athletic Director and/or building Principal**.

- Students must remain **academically eligible and in good disciplinary standing** throughout the activity season or program year.
- A student may **purchase a Frontier letter jacket** at any time, but they will only receive **patches, bars, or symbols** if lettering criteria are officially met.
- **Senior plaques** are awarded to graduating students who have completed **at least two years of participation** in an approved school activity and end the year in good standing.

Each head coach will establish the specific lettering requirements for their respective sport. These requirements will be clearly communicated to all student-athletes and parents at the beginning of the season. Because each sport has unique expectations, the criteria for earning a varsity letter may vary by program. In addition to meeting any sport-specific requirements, student-athletes are expected to demonstrate commitment, sportsmanship, attendance, and adherence to team rules and school policies throughout the season.

Note:
All letter awards are subject to **administrative discretion** and may be withheld if student behavior, attendance, or academic status compromises eligibility. Participation must reflect a genuine commitment to the organization or team, and awards will not be granted based solely on enrollment.

Cafeteria and Food Guidelines

The school cafeteria serves as a shared community space where students are expected to conduct themselves with courtesy, cleanliness, and respect for others. All students are encouraged to make healthy choices while enjoying a safe and orderly dining environment.

Behavioral Expectations:

- All students are expected to eat in a **quiet, respectful, and courteous manner**.
- Students should treat cafeteria staff and fellow students with **kindness and cooperation**.
- **Grades 7–12** students may select their own meals from the available choices but must do so in an **orderly and efficient** manner.

Clean-Up Responsibilities:

- Students must **clean up after themselves** by removing all trays, trash, and leftover food from their tables.

- All eating areas should be left **clean and free of debris** to ensure a welcoming space for the next group of students.

Designated Eating Areas:

- All food served by the school cafeteria must be **consumed within the cafeteria**.
    - The only exceptions are **school-sponsored classes or organizational meetings** that have received **prior administrative approval**.
- Students are **not allowed** to carry cafeteria food into classrooms, hallways, or other communal areas during mealtimes unless directed by school staff.

Outside Food and Drink:

- Students may **not bring food or beverages from outside restaurants or sources** into the school or cafeteria **without prior approval from the school administration**.
- This includes fast food, delivery, and other commercially packaged meals.

Health and Nutrition Compliance:

- Frontier Public Schools participate in the **National School Lunch and Breakfast Programs** and follow **Oklahoma State Department of Education guidelines** for school nutrition.
- Meals provided are designed to meet **federal nutrition standards** that promote student wellness, proper development, and academic success.

Designated High School Lunch Areas:

To minimize disruption in other classrooms and to ensure that we may quickly locate students high schoolers may spend their lunch hours in one of three designated areas:

- Cafeteria
- High School/Middle School Lounge
- Lower Gym (upper gym only on days where the elementary must use the lower courts) or outside courts if the duty teacher takes all participating students outside

Students may not eat in the gym and students are not allowed in their lockers or other areas of the high school unless a teacher has made arrangements with the HS office.

Counseling Services

At Frontier Public Schools, the school counselor is a vital member of the educational team, supporting student success by addressing academic, social-emotional, behavioral, and career-related needs. The counselor also plays a key role in facilitating communication between home, school, and the broader community.

Role of the School Counselor:

The school counselor is committed to:

- Promoting student well-being and personal growth is important.
- Supporting teachers in reaching instructional goals.
- Fostering collaboration between school and home is important.
- Assisting with student academic planning and career exploration.

Access to the Counselor:

- **Student Referrals**: Students may be referred to the counselor by a **teacher**, **homeroom teacher**, or **administrator**. Students may also request a visit to the counselor on their own but **must receive a written pass** from a teacher or administrator who has **verified that a counselor is available.**
- **Return to Class**: After the counseling session, the counselor will issue a pass excusing the student's tardy or absence, if applicable.
- **Parental Conferences: Parents and guardians are encouraged to contact the counselor with concerns.** A counselor is available for conferences from **8:00 a.m. to 9:00 a.m.** each school day or by appointment.
- **Teacher Collaboration**: The counselor is available to consult with teachers regarding student academic, behavioral, or emotional concerns.

Elementary Counseling Program (PK–6):

Students in **Pre-K through 6th Grade** participate in **regularly scheduled counseling sessions** throughout the school year. These sessions are designed to meet **state curriculum requirements** and focus on topics such as:

- Drug and alcohol awareness

- Fire and personal safety
- Health education
- Social-emotional learning and bullying prevention

Emergency Drills

In accordance with Oklahoma state law and Frontier Public Schools safety procedures, all campuses are required to conduct a variety of emergency drills throughout the school year to ensure students and staff are prepared in the event of an actual emergency. These drills help develop the necessary routines and expectations for safely responding to potential threats or hazards.

Required Emergency Drills

Each school site will conduct **ten emergency drills** per academic year, including:

- **Four (4) Security Drills**: These include lockdown or intruder drills to prepare for potential security threats. Drills may be announced or unannounced and include procedures such as sheltering in place or safely evacuating the building under the direction of staff.
- **Two (2) Tornado Drills**: One tornado drill will be conducted in **September** and one in **March**. These drills prepare students for severe weather situations and ensure everyone knows where to go in the event of a tornado warning.
- **Two (2) Fire Drills**: One fire drill must occur within the **first fifteen school days of each semester**. These drills ensure orderly evacuation from the school building in case of fire or smoke.
- **Two (2) Additional Drills**: These may include:
    - **Bus Evacuation Drills**
    - **Earthquake Drills**
    - **Chemical Hazard or Hazardous Material Drills**
    - **Other relevant safety scenarios**

Student Expectations During Drills

- Students are expected to follow all staff instructions **immediately and quietly** during all drills.
- Horseplay, loud talking, or failure to take drills seriously will result in disciplinary action.

- Students should familiarize themselves with posted evacuation maps and designated safety areas in each classroom and hallway.

These drills are conducted **for your safety** and the safety of others. Practicing these procedures ensures a coordinated, calm, and effective response in any real emergency.

Pediculosis (Head Lice) Policy

In accordance with **Oklahoma State Law (70 O.S. § 1210.194)** and Frontier Public Schools policy, the district is committed to maintaining a healthy and safe learning environment for all students. Head lice (pediculosis) is a common childhood condition that can be effectively managed with prompt identification and treatment.

Screening and Identification

Preventive screenings may be conducted periodically throughout the school year, especially at the beginning of the year or when outbreaks are suspected. Screenings are done with sensitivity and discretion to protect student privacy and dignity.

If a student is found to have live lice or visible nits (lice eggs), the student will be referred to the school nurse or designated personnel for further examination.

Parent Notification and Pick-Up

- If lice or nits are confirmed, the school will contact the **student's parent or legal guardian** immediately.
- The student **may be sent home** for treatment in accordance with **70 O.S. § 1210.194**, which allows schools to prohibit students with head lice from attending until appropriate treatment has been completed.

Return to School

- The student may return to school after appropriate lice treatment has been completed.
- Upon return, the student must report to the **school nurse or office for a recheck** before being admitted to class.

- Students must be **free of live lice** to return to school. The presence of non-viable nits may not necessarily prevent reentry, but the decision will be made by the school nurse or administrator based on current health guidelines and the extent of infestation.

Prevention and Support

Frontier Public Schools will:

- Provide parents with educational information on proper treatment and prevention of lice.
- Handle all cases **confidentially and without stigma**, ensuring students and families feel supported.
- Minimize classroom disruption while protecting the health of all students.

By working together, families and schools can manage and prevent the spread of head lice and maintain a positive learning environment for all students.

Bed Bug Guidelines

Frontier Public Schools is committed to maintaining a **safe and healthy environment** for all students and staff. If bed bugs are suspected of being a student or within the school, we follow a careful, respectful process to address the situation without causing unnecessary attention or embarrassment.

Identification and Response

- **Not every bug is a bed bug.** If a suspected bed bug is found in a student's belongings or in the school, staff will **discreetly collect the specimen** for proper identification. Most bugs submitted are not actually bed bugs.
- The specimen will be sealed in a plastic bag and sent for **analysis by a qualified individual**.
- If bed bugs are confirmed, the **school principal will contact the parent/guardian** by phone. If they cannot be reached, a letter will be sent home with the student.
- The student will be **discreetly removed from class** so the nurse or a trained staff member can inspect their clothing and/or belongings in private.

Treatment and Return to Class

If bed bugs are confirmed on a student's clothing or belongings:

- The students will be given **clean clothing** to change into temporarily.
- The affected clothing, including hats, jackets, shoes, or backpacks, will be **placed in a dryer on high heat for 30 minutes** or sealed in a plastic bag or container if a dryer is not available.
- After treatment, the student may return to class in their own clothing or a temporary outfit.
- Any remaining belongings will be sealed in a **plastic bag or container** until they can be treated.
- **Students will not be excluded from class** due to bed bugs.

Our Approach

School staff and administrators will **enforce this policy while doing everything possible to avoid embarrassment** to the affected student, based on the situation. We believe in handling these matters **confidentially and respectfully**, while also protecting the well-being of all students and staff.

If you have questions or concerns, please contact your school principal.

DRESS CODE POLICY

The Frontier Board of Education and administration are committed to maintaining a **positive, safe, inclusive, and distraction-free learning environment** where students can thrive academically and socially. The district acknowledges and respects students' rights to self-expression through dress and appearance while ensuring that such expressions do not interfere with the educational process, safety, or the rights of others.

All students are expected to dress appropriately for the school day or any school-sponsored event. The **primary responsibility** for a student's attire rests with the **student and their parent(s) or guardian(s).** School officials and staff are responsible for enforcing dress code policies **fairly, consistently, and respectfully**, without reinforcing marginalization or bias based on race, sex, gender identity, sexual orientation, ethnicity, culture, religion, body type/size, or income level.

This dress code aims to:

- Ensure student attire **does not interfere with health or safety** of self or others;
- Prevent clothing that may **disrupt or interfere** with the learning environment;
- Support **inclusivity and self-expression** while promoting community values;
- Provide **clear expectations and consequences** that are equitable and reasonable.

REFERENCE: 70 O.S. §6-114(C)

DRESS CODE REGULATIONS

Clothes must be worn in a way that covers the **genitals, buttocks, chest, and breasts** and should be appropriate for all learning environments and activities.

While following the Basic Principle above:

- A shirt with **fabric in the front, back, and sides under the arms**
- Pants/jeans or equivalent (skirt, shorts, leggings, sweatpants, or dress)
    - Pajama pants and/or houseshoes are not permitted unless it is a school sponsored dress-up day.
- Shoes appropriate for school activities (activity-specific footwear, such as closed-toe shoes for shop or athletic shoes for PE, may be required)

Courses such as job readiness, public speaking, or professionalism may require assignment-specific attire, but may not enforce culturally specific or body-covering standards beyond what is required for safety or course objectives.

III. Students May Wear (Unless it violates other school rules)

- **Religious headwear**;
- **Fitted pants**, including leggings, yoga pants, and skinny jeans;
- **Ripped jeans if** no undergarments or buttocks are exposed;
- **Tank tops** that do not have spaghetti straps or large armholes;
- **Athletic attire**;
- **Hoodies** (Note: the hood may not be worn over the head while in the school building unless approved by staff or for religious reasons).

IV. Students May Not Wear

- **Hats or head coverings** unless for religious, medical, or approved dedicated events;
- Clothing with **violent imagery or language**;
- Clothing that depicts or suggests **drugs, alcohol, vaping, tobacco, or illegal activity**;
- **Profanity, pornography, hate speech**, or images that create a **hostile or intimidating environment** based on protected classes or marginalized groups;
- Clothing that **exposes visible undergarments**;
- **Swimsuits** (except when approved for a school-sponsored event);
- **Accessories or jewelry that could be considered dangerous** or used as a weapon;
- **Items that obscure the face or ears**, except for religious observance or approved medical reasons.

V. Enforcement Guidelines

- The dress code will be enforced **consistently and respectfully** by all staff members.
- If a student is found to be in violation, they will be given the opportunity to **correct the issue** with minimal loss of instructional time (e.g., changing clothes, covering alternative garments, or calling home).
- **Repeated or intentional violations** may result in progressive discipline in accordance with the district's student behavior policy.

Prohibited Items – Extra Attire:

Students are **not allowed to wear or carry** additional clothing not part of their regular attire, such as **blankets, capes, or oversized wraps**. These items are considered non-essential, may pose a distraction in the learning environment, and are not appropriate for school. Students should arrive dressed in clothing suitable for classroom settings and weather-appropriate outerwear (e.g., coats or jackets), which should be stored appropriately once inside the building.

VI. Applicability

This dress code applies to:

- **All school days** (including Saturday school and summer school);
- **All school-related activities**, including field trips, dances, assemblies, extracurriculars, and formal events such as **prom and graduation**.

FRONTIER SCHOOL LOUNGE AND LOBBY AREAS

The high school lounge and lobby areas are **privileges provided to students** for supervised relaxation and socialization **before school, during lunch, and after school**. These areas are considered part of the overall school environment, and students are expected to demonstrate **mature, respectful, and responsible behavior** while using them.

Students may bring **soft drinks and snacks** into the lounge; however, they are expected to clean up after themselves and help keep the area clean and presentable. **Food or drink spills, littering, or misuse of furniture** may result in loss of lounge privileges.

All students must **remain in designated student areas** and may not stand, sit, or loiter in hallways, entrances, or doorway areas that could block access, create crowding, or disrupt movement between areas. Students are expected to remain within **supervised locations**—such as the high school lounge, lobby, or lower gymnasium—and must always follow staff directions.

Continued misuse of these spaces or failure to meet behavioral expectations may result in temporary or permanent **revocation of access to the lounge and lobby areas**.

Tobacco Policy

The use, possession, or distribution of tobacco products, including but not limited to cigarettes, chewing tobacco, vaping devices, electronic cigarettes, or any product containing nicotine, is prohibited on all school property and at all school-sponsored events. This prohibition applies to all students during the school day and at any school-related function or activity.

If a student is found to be in possession of any tobacco product or related paraphernalia, the following disciplinary actions will be enforced in accordance with school policy and state law:

- **First Offense:**
    - Five (5) days in BIP (Behavioral Intervention Program).
    - Law enforcement officials will be notified and may take further action according to applicable laws regarding tobacco possession by minors.

- **Second Offense:**
    - Ten (10) school days in BIP
    - Law enforcement will again be notified

- **Third Offense:**
    - Five (5) days Out of School Suspension (OSS)
    - Five (5) days BIP

- **Fourth Offense and Beyond:**
    - The student will face an automatic OSS for fifteen (15) school days
    - More severe consequences can be administered by administration, including but not limited to:
        - The loss of school privileges such as participation in sports teams, clubs, honor societies, and awards ceremonies
        - Extended suspension,
        - The possibility of continuing their education through the Alternative Education Program as determined by the administration and availability

The school is committed to maintaining a safe, healthy, and tobacco-free environment for all students and staff. Parents or guardians will be notified promptly when a student is found in violation of this policy.

Student Relationships Policy

The school strives to maintain a positive and respectful moral climate that supports the well-being and success of all students. To uphold these standards, all student behavior during school hours and school-sponsored activities must reflect respect for personal boundaries and appropriate conduct.

Physical contact between students during school hours—including but not limited to holding hands, pushing, tickling, or other forms of touching—is not permitted. These guidelines also extend to all school-sponsored trips, extracurricular activities, and events.

Should a student refuse to comply with these conduct expectations, parents or guardians will be informed promptly. The school reserves the right to take appropriate disciplinary action to ensure a safe and respectful environment for everyone.

WIRELESS COMMUNICATION DEVICES POLICY

STUDENT USE OF PERSONAL ELECTRONIC DEVICES

In compliance with Oklahoma State Law (70 O.S. §1-126; §24-101.1, et seq.; §24-102), Frontier Public Schools is committed to fostering an environment focused on learning. Students are expected to devote their full attention to education during the school day and school-sponsored activities. To support this expectation, the use of personal electronic devices is strictly regulated.

Definition

Personal electronic devices include, but are not limited to:

- Cell phones, smartphones
- Laptops, tablets
- Smart watches, smart glasses
- Wired or wireless headphones or earbuds
- Audio/video recorders
- Gaming devices, electronic toys
- Any device capable of connecting to the Internet, a smartphone, or a wireless network

School-issued or school-approved instructional devices are not considered personal electronic devices under this policy.

General Policy

- Personal electronic devices must be **turned off and stored in the student's assigned school locker** from the time the student arrives until the final bell.
- These devices **may not be carried on the student's person** during class time, passing periods, or lunch unless explicitly permitted by administration.
- Use of personal electronic devices is allowed on **school buses**, but students must adhere to all behavior expectations, including prohibitions on recording, disruption, or inappropriate content.

Prohibited Uses

Students **may not** use personal electronic devices to:

- Engage in **academic dishonesty** (e.g., cheating, sharing test answers)
- Record audio, video, or take photos in areas where privacy is expected (e.g., bathrooms, locker rooms, classrooms without permission)
- Impersonate or share unauthorized media of another student, staff member, or school patron
- Threaten, harass, bully, or intimidate others
- Possess, send, or receive **obscene, pornographic, lewd, or illegal content**
- Disseminate or create inappropriate or illegal digital content ("sexting" or similar behavior)
- Violate **any portion of school policy, handbook rules, or acceptable use guidelines**
- The Oklahoma State Department of Education (OSDE) strictly regulates electronic communication between school personnel and students under House Bill 3958 (70 O.S. § 70-6-401). The policy requires **all employees to include parents or guardians in digital communications and mandates the use of school-approved platforms to ensure student safety.**

NOTE: Possessing, sharing, or distributing illegal content may be considered a crime under state or federal law and will be reported to law enforcement. Violators may face arrest, prosecution, and inclusion on sex offender registries.

Medical and Emergency Exceptions

The following **exceptions** apply:

1. **Emergency Situations** – Students may use personal devices to call 911, contact a parent/guardian, or communicate with law enforcement during:
    a. Medical emergencies (e.g., asthma attacks, allergic reactions, seizures)
2. **Health Monitoring Devices** – Students with chronic or life-threatening conditions (e.g., diabetes, heart disorders) may carry and use devices for health monitoring, with prior approval from administration and/or a healthcare plan on file.

Violation Consequences

Students who violate this policy are subject to the following disciplinary steps:

Offense	Consequence
First Offense	Phone confiscated until the end of the day; parent/guardian notified; **2 days After-School Detention (ASD)**
Second Offense	Phone confiscated until end of the day; parent/guardian notified; **Saturday School assigned**
Third Offense	**Device banned** from campus for remainder of the semester; **5 days in-school detention (ISD)**
Fourth Offense	**5-day out-of-school suspension (OSS)**; student **banned from bringing a personal device to school** for the rest of the academic year

Important: Confiscated devices will only be returned to a parent/guardian following a conference with the administration.

Reporting Violations

Any student who becomes aware of the unauthorized use of an electronic device, or who witnesses misuse, should immediately report the incident to a teacher, coach, or principal.

Use of Office Telephone

Students can use the office telephone only with the permission of the school secretary or principal. The telephone is intended for **emergency use** or school-related matters that cannot be addressed during non-instructional times. Students should make personal arrangements (such as transportation or after-school plans) **before coming to school**, as the use of the office phone is not for routine personal calls. Abuse of this privilege may result in loss of access.

LOCKERS

Lockers are the property of Frontier Public Schools and are provided as a **convenience for students** to store books, materials, and personal items during the school day. Each student will be assigned a locker by the school and is expected to keep it clean, neat, and in good condition. Lockers may not be decorated in a way that is disruptive, offensive, or violates school policy.

Students may bring their own **combination locks**; however, all combinations or spare keys must be **registered with their school office.** This allows for administrative access in case of emergencies or necessary inspections.

All **backpacks, tote bags, and oversized personal items** must be **stored in the student's assigned locker** during the school day. These items are not permitted in the classroom unless explicitly allowed by the administration for educational or medical purposes. **Personal electronic devices**, including **cell phones**, must remain in lockers, **turned off**, during the school day, unless explicitly allowed by the administration for medically documented purposes AND violation of this expectation will result in disciplinary action in accordance with the wireless communication device policy.

Students are **not permitted to visit lockers or loiter in locker areas during the noon hour** unless given express permission by a staff member. Locker access is limited to before school, between classes, and at the end of the day to ensure smooth hallway transitions and minimize disruptions.

Lockers are **school property** and therefore **subject to search at any time** by school administrators or designees, without prior notice or student consent, in accordance with state law and school board policy. Students **have no reasonable expectation of privacy** in school-owned lockers or in individual property stored therein (including backpacks and purses).

Students are **not allowed to switch lockers** or share lockers with other students without **prior approval from the principal**. Unauthorized locker changes may result in disciplinary consequences.

School Laptops and Computers

At Frontier Public Schools, the use of technology is considered an essential component of the educational experience. Students in grades PK–12 may be eligible to **check out a school-issued laptop** for use during the academic year. This privilege is based on several factors, including the student's **past record of responsibility and care for school property**.

The **responsibility** to use the device appropriately, maintain its condition, and comply with all district policies regarding technology use. Inappropriate use or abuse of this privilege may result

in consequences, including the loss of access to the device. Examples of misuse include, but are not limited to:

1. Careless handling or physical damage to the device
2. Downloading unauthorized, unlicensed, or inappropriate materials
3. Violation of the district's acceptable use policy or any other handbook provisions related to technology

Consequences may include:

- **First Offense:** Device must be returned to the school for a **minimum of 20 school days**
- **Second Offense:** Loss of laptop privileges for the **remainder of the school year**

If a school laptop is **damaged due to negligence**, parents/guardians will be held financially responsible for **repair costs**. If a device is **lost or stolen**, parents/guardians are responsible for the **full replacement cost** of the laptop.

Students are expected to bring the laptop fully charged each day and to store it securely when not in use.

School Visitors Policy

Frontier Public Schools welcome **positive community involvement** and encourage family and stakeholder participation in school events and activities. However, to maintain student safety and minimize disruptions to learning:

- **All visitors** must first report to the **Superintendent's Office** upon arrival.
- Visitors must sign in, present valid identification if requested, and obtain a visitor name tag that must be visibly worn while on school property.
- After checking in, visitors will be escorted to their destination by school personnel.
- **Student visitors are not permitted**. Students may not bring friends, relatives, or other guests to attend classes or visit during the school day.

In accordance with **Oklahoma School Law 70 O.S. §24-131**, the principal or superintendent has the authority to **remove any individual from school premises** if their presence is deemed to threaten the peaceful operation of the school. Any person who **refuses to leave after being**

directed to do so may be charged with a misdemeanor and, upon conviction, may face a **fine of up to $500**, **imprisonment of up to 90 days**, or **both**.

Fundraising Policy

In accordance with **state law**, all fundraising activities must be **approved by the Board of Education** before they are initiated. Any organization or group wishing to conduct a fundraiser must complete a **Fundraiser Request Form**, which must be submitted to the **principal**, who will forward it to the **superintendent** for inclusion on the next board meeting agenda.

Once board approval is granted, the fundraiser will be added to the official **school calendar**. After the event concludes, a **Fundraiser Summary Worksheet** must be completed by the sponsor and submitted to the principal for final documentation.

Each organization is permitted to conduct **one fundraiser per semester**. Requests for additional fundraisers beyond the initial two must go through the **same approval process** as the original request.

Failure to follow this policy may result in the denial of future fundraising privileges for the organization or sponsor.

Elementary Classroom Parties and Birthday Celebrations

Classroom parties are a special opportunity for students to celebrate major holidays and school events. These parties are typically held during the **last 30 minutes of the school day**, beginning at **2:20 p.m.**, unless otherwise approved by the principal. All items provided for classroom parties must be **pre-packaged—homemade treats are not allowed** for safety and allergy considerations. Frontier Elementary is a **peanut-free campus**, and all food brought to school must comply with this policy to ensure the safety of all students.

Parents/guardians are encouraged to participate by coordinating with the classroom teacher in advance.

Please note that **birthday parties are not considered official classroom events**. If parents would like to send birthday treats, they must obtain **prior approval from the classroom teacher** and leave the items at the **front office**. Parents will **not** be permitted to enter the classroom to celebrate a student's birthday. To promote inclusiveness and avoid feelings of exclusion,

birthday or other party invitations may only be distributed at school **if every student in the class is invited**.

Student Discipline and Behavior Expectations

At Frontier Public Schools, we strive to uphold an **Expectation of Excellence**. This means students are expected to act responsibly, respectfully, and in ways that promote a safe and positive learning environment—for themselves and others.

The school's role is to educate; not to only apply consequences for unacceptable behavior. However, when behavior interferes with learning, safety, or the well-being of others, corrective action will be taken in line with board policy and state law.

Student Expectations of Excellence:

Being polite and respectful is always expected on campus, in school vehicles, and when representing Frontier Public Schools off-campus. Students must follow all school rules and procedures and cooperate with all school employees.

- **Disrespect** - Making inappropriate or offensive gestures, symbols, and/or comments to teachers, staff members, or others in any format (written, verbal, and/or electronic).
- **Profane/Obscene Language** - Written/ spoken communication or gestures that are abusive, disrespectful, obscene/profane or undesirable.
- **Insubordination** - Willful disobedience or non-compliance of school rules, procedures, and/or the instructions of school employees.
    - **Possible consequences:**
        - After School Detention
        - Saturday School
        - BIP
        - OSS

Note: Students involved in athletics, clubs, or extracurricular activities may lose participation privileges if poor decision-making occurs, regardless of whether the behavior occurs during school hours and could face additional consequences from their administration.

Serious Infractions and Suspension/Expulsion

The following behaviors may result in **ISD**, **suspension, expulsion, or the activation of the district's due process policy**, in accordance with Oklahoma law and board policy:

- Vandalism or destruction of property
- Arson
- Conduct that jeopardizes the safety of self or others
- Off-campus behavior that negatively impacts the school environment
- Disruption of the educational process
- Extortion or coercion
- Failure to report to assigned detention or intervention programs
- False threats or emergency calls
- Forgery or fraud
- Gambling
- Hazing or forced initiation
- Indecent exposure
- Physical or verbal abuse
- Possession of caustic substances
- Possession or distribution of obscene material
- Possession or use of weapons or dangerous items, including ammunition
- Harassment or sexual misconduct toward students, staff, or volunteers
- Theft or possession of stolen property
- Use of racial, ethnic, or sexual epithetsAny gang-related activity, including use of gang signs, symbols, graffiti, or group identifiers
- Violation of any board-approved policy, school rule, or regulation

Consideration of Individual Circumstances

Disciplinary actions will be determined by the principal or designated administrator, based on the specific circumstances, including:

- The seriousness of the offense
- Impact on others
- If injury occurred (physically or emotionally)
- Whether it is a repeated or isolated behavior
- Whether a disability influenced the behavior

- Any other relevant context

Discipline and Due Process

Students are entitled to **due process**, meaning that before any suspension, they will be given:

1. **Notice of the offense**, and
2. **An opportunity to respond**

Parent and Student Involvement

Students, parents, and guardians are **encouraged to participate** in shaping school behavior expectations. Suggestions may be submitted to the school administration.

For questions, clarification, or to view a complete copy of the Board Policy, contact your school principal or visit the Frontier Public Schools Superintendents office.

Restorative Justice Program

This program is meant to offer a lesson and to give grace to those who might have made a mistake or been caught in something that was not entirely of their doing. Therefore, this is a one-time offer; students who are caught a second time (or continually) will not have the option of restorative justice or an appeal. They will be suspended for the full 84-day term or one year, depending on their past grievances.

The Restorative Justice Program reduces the suspension to a nine-week duration - 40 days.

- Suspension
    - 10 days initial, out of school suspension (appeal can be requested during this time)
    - 30 days in school suspension
    - Suspension rules apply
    - No extracurricular activities on or off campus, i.e., no athletic events, no field trips, etc.
- Upon returning to campus (ISD), the student must meet weekly, at least one day a week, with a mental health professional dealing in substance abuse or we will provide GMH-Noble County's designated community mental health agency after their initial intake

    - Parent/guardian and student will have the first ten days to contact and proceed with GMH intake interview process
    - Any counseling, not received at school, must be accompanied by a doctor's note along with a release of information so that the school may contact the provider
    - Services must be provided weekly; the counselor should note days attended and days must add up to at least nine visits (if a visit falls on a holiday, an extra session must be provided)
- The student must maintain above eligible status for grades and attendance
    - Student must maintain at least a" C" average
- The student will miss no more than two days while suspended.
    - Each missed day will be added at the end of the suspension - guaranteeing that all 40 days will be served
- The student will agree to monthly drug testing for the remainder of the year - testing negative for illegal substances
    - Students who have an MMA prescription will still be required to test negative for all other illegal substances
    - Students who test positive for other illegal substances will be required to continue their counseling and will remain in ISD until said substance is no longer in their system - appropriate authorities will be notified
- The student will forfeit their driving privileges for the term of suspension.
- If the student or parent does not wish to participate in any portion of the above agreement, an agreement will not be presented, and the offer will not be extended again. They will be required to serve the entire 84-day suspension period.
- The restorative justice program is only for alcohol or marijuana. Since we share a campus with students starting at the newborn stage, their well-being and safety are top priorities.
    - If a student is caught with an opioid, methamphetamine, ecstasy, heroin, peyote, steroids, Xanax, Darvocet, etc., they will not be allowed to participate in the restorative justice program.
- Students who refuse to comply with the rules and guidelines will void their contract. Upon a refused or voided contract, the student must serve the rest of the suspension off the school campus.

Court Orders and Warrants

Frontier Public Schools is committed to maintaining a **safe and secure learning environment** for all students and staff. Because our district serves **grades PK–12 in a single building**, we take additional precautions to ensure all students feel safe and supported at school.

If a student has a **court-issued warrant or legal order** that requires resolution, the student will be required to **reconcile the matter with the appropriate legal authority before returning to school**. This ensures both the safety of the school community and compliance with state and federal law.

- The school will **cooperate with law enforcement** as required by law.
- Parents or guardians will be notified whenever possible, and appropriate **due process procedures** will be followed.
- The student will not be permitted to return to campus **until the legal issue has been resolved**, or until documentation is provided showing that the matter is being lawfully addressed.
- The district will make reasonable efforts to **minimize disruption to the student's education**, in accordance with the district's discipline and attendance policies.

For questions regarding this policy, please contact your building principal or the district superintendent.

Search of Students and Student Property

To protect the safety of all students and staff, **Frontier Public Schools reserves the right to search students and their property** when school officials have **reasonable suspicion** that a student may be in possession of contraband, illegal items, weapons, or items that violate school rules.

School officials—including the **superintendent, principals, teachers, and security personnel**—are authorized to search:

- A student's **person** (such as pockets or clothing)
- **Backpacks, purses, vehicles parked on school grounds, and bags**
- **Lockers, desks, or other school property** assigned to students
- **Vehicles** parked on school property

Searches may occur **without prior notice** and do not require student or parent permission when reasonable suspicion exists.

Note: Lockers, desks, and other school property **remain the property of the school district** and may be opened and inspected at any time.

Refusal to comply with a lawful search may result in disciplinary action.

Legal Reference:

70 OK Stat § 24-102

Weapons-Free School Policy

Frontier Public Schools is a **Weapons-Free District**, in full compliance with the **Gun-Free Schools Act** and Oklahoma law.

Firearms and Dangerous Weapons

Any student who **possesses or uses a firearm or other dangerous weapon**:

- **At school**
- At any **school-sponsored event**
- **On school property or in school vehicles**

…is subject to **disciplinary removal from school for up to one full calendar year or longer**.

The superintendent or designee may modify the length of removal on a case-by-case basis. Any modifications must be reported to the school board.

Definition of Firearm (per U.S. Code Title 18 § 921)

A "firearm" includes:

- Any weapon designed to expel a projectile by explosive force
- A starter gun
- The frame or receiver of a firearm
- Silencers or mufflers

- Destructive devices (bombs, grenades, rockets, mines, etc.) are not allowed.

All firearms found on school property will be **confiscated and turned over to law enforcement** immediately.

Other Prohibited Weapons (per Oklahoma Statutes Title 21)

Students are also prohibited from bringing any of the following to school or school events:

- Pistols, revolvers, shotguns, or rifles (loaded or unloaded)
- Blackjacks, metal knuckles, Billy clubs, or similar weapons
- Knives of any kind that could be used to cause harm
- Any other object or item that could be used as a weapon

Possession of such items may result in long-term suspension, expulsion, or criminal referral. All disciplinary actions are determined on a case-by-case basis.

Special Considerations and Exceptions

Exceptions may be made if:

- A student is participating in an approved extracurricular activity (e.g., **archery or marksmanship** programs), and proper permission has been granted.
- The item is part of an educational demonstration or ceremony involving a military, ROTC, or veterans' group, and it is unloaded and inoperable on campus.
- A **licensed handgun** is stored **unloaded and hidden from view in a locked vehicle** on school property (per Oklahoma Self-Defense Act). The vehicle must remain unattended.

Consequences for Violation

Any student who brings a weapon or firearm to school or violates this policy may face:

- **Suspension for the remainder of the current semester and all the following semester**, or
- **Expulsion for up to one full calendar year or longer**, based on the weapon type and circumstances

In addition:

- The student will be referred to **law enforcement or the juvenile justice system**
- **Parents or guardians may also be held responsible**

Parental Penalties: Under Oklahoma law, a custodial parent of a minor found with a firearm on school grounds may face up to **$200 in fines**, **40 hours of community service**, or both. This is an administrative penalty and will **not appear in the parents' criminal record**.

Students with Disabilities

By law, students with disabilities are subject to the above weapons policy. However, all disciplinary procedures will be administered **in accordance with the Individuals with Disabilities Education Act (IDEA)** and **Section 504 of the Rehabilitation Act**.

Reporting Requirements

In compliance with federal law, the district will report:

- The name of the school where the expulsion occurred
- The number of students expelled
- The types of weapons involved

This information is included in the district's application for federal funds through the Elementary and Secondary Education Act (ESEA).

If you have any questions about this policy or need clarification, please contact your school administrator or the district superintendent.

Legal References:

The Guns Free Act of 1994
21 OK Stat § 1280.1

Disciplinary Programs and Procedures

Frontier Public Schools believes that discipline is a learning opportunity that should help students develop responsibility, accountability, and respect for themselves and others. The following interventions are used as part of our progressive discipline approach.

After-School Detention (ASD)

Days Held: Tuesdays and Thursdays

Time: 3:05 p.m. – 4:05 p.m.

Buses Depart: 4:15

Expectations:

- Students must report to the assigned ASD location by 3:05 p.m. sharp.
- No talking, sleeping, or disruptive behavior is allowed.
- Students must bring academic work or appropriate reading materials.
- Students must follow all Frontier Public School rules while in ASD.

Failure to Comply May Result In:

- Additional ASD days
- Lunch Detention
- Saturday School
- In-School Detention (ISD)
- Out-of-School Suspension (OSS)

Failure to Attend:
Students who skip their assigned ASD may be rescheduled and also assigned to Saturday School or the Behavioral Intervention Program. The original ASD assignment must still be completed.

Saturday School (SS)

Time: 9:00 a.m. – 12:00 p.m.
Location: Designated Saturday School Classroom

Rules & Procedures:

- Doors will be **locked promptly at 9:00 a.m.**—no late entry allowed.
    - Students will be expected to make up their Saturday School, and possibly additional SS, if they are tardy

- Students must bring sufficient schoolwork or assignments to stay productive the entire time. If not, assignments will be provided.
- Students must remain **quiet**, **seated**, and **engaged** in work.
- No sleeping, cell phones, or music devices allowed.
- Students will sit separately to avoid distractions.
- Transportation is the responsibility of the student/family.
- Only **true emergencies** will be considered valid excuses for absence. A parent/guardian must notify the principal directly.
    - Students will be expected to make up their Saturday School, and possibly additional SS, if they are tardy

Missing or being dismissed from Saturday School for misconduct may result in additional disciplinary action.

Behavioral Intervention Program (BIP):

Students whose behavior violates any of the district's codes of conduct or rules may be assigned BIP by administration. Long term, BIP may be considered as an alternative for all or a portion of Out of School Suspension (OSS).

Upon being assigned BIP, students will receive rules and guidelines for the program. Students in BIP are expected to follow directives without question and will look to the instructor for further guidance.

Long term BIP, for more serious offences, will require a contract, signed by the parent/guardian and student, and will involve a commitment to counseling and community service.

Out-of-School Suspension (OSS)

OSS is used for serious or repeated violations of school rules. It is reserved for cases where other disciplinary options are not appropriate or have been exhausted.

Before assigning OSS, the administration will consider all available in-school alternatives (e.g., the Behavioral Intervention Program, alternative settings). If OSS is deemed necessary, students will be suspended with a clear disciplinary plan in place.

Note:
All disciplinary actions—including detentions, Saturday Schools, BIP, and OSS—are issued at the discretion of school administration, based on the severity, frequency, and context of each

incident. The goal of any consequence is to promote accountability, behavior correction, and student growth.

Sexual Harassment Policy

Frontier Public Schools is committed to providing a learning environment that is safe, respectful, and free from sexual harassment. Sexual harassment includes unwelcome behavior of a sexual nature such as inappropriate touching, sexual jokes or comments, suggestive messages, or any behavior—verbal, physical, or online—that interferes with a student's ability to learn. This applies to all students, staff, and volunteers on school grounds, at school events, on transportation, or in school-related communication. Any romantic or sexual conduct between staff and students is prohibited, regardless of the student's age.

If you believe you are being sexually harassed or have witnessed inappropriate conduct, report it immediately to a teacher, counselor, administrator, or the Title IX Coordinator. All reports will be taken seriously, kept as confidential as possible, and handled according to school policy. Retaliation for reporting is not allowed. Disciplinary action may include suspension, expulsion, or legal consequences. For full details or to file a complaint, contact the school office or visit www.frontierok.com.

Appendix A: Student Bullying Policy

I. Legislative Mandate and Purpose

In compliance with the School Safety and Bullying Prevention Act (70 OKLA. STAT. § 24-100.2 et seq.), Frontier Public Schools prohibit all forms of bullying. The district is committed to providing a safe and supportive learning environment for all students. Bullying of students by other students, school personnel, or members of the public is expressly forbidden. Students who engage in bullying behavior are subject to disciplinary action as outlined in the district's behavior policy. Additionally, support services will be provided to both targets and perpetrators of bullying to promote resolution and positive behavioral change.

II. Definitions

- **Bullying**: Any pattern of harassment, intimidation, threatening behavior, or physical/verbal acts directed toward a student or group of students that results in or is perceived as intending to cause negative educational or physical results for the target and disrupts the school's educational mission.
- **Threatening Behavior**: Any behavior or action indicating potential harm to students, staff, or school property.
- **Electronic Communication**: Communication via devices such as phones, computers, or tablets, including texts, emails, images, or videos.
- **At School**: Includes school grounds, school vehicles, bus stops, school-sponsored activities, and events.

III. Reasonable Person Standard

Staff will use a "reasonable person" standard, consider the perspective of the targeted student and any relevant personal characteristics when determining whether conduct constitutes bullying.

IV. Types of Bullying

- **Physical Bullying**: Hitting, kicking, pushing, tripping, or damaging property.
- **Emotional Bullying**: Insults, profane remarks, gestures, or threats that harm self-esteem.
- **Social Bullying**: Gossip, exclusion, spreading rumors, or public humiliation.
- **Sexual Bullying**: Unwelcome sexual remarks or actions, including gestures, comments, or contact, and dissemination of inappropriate sexual content.

V. Education, Prevention, and Staff Training

- This policy will be included in student handbooks and posted on the district's website and in schools.
- Annual education for students will cover expectations, types of bullying, reporting methods, and consequences.
- Staff will receive annual training on identifying, preventing, and responding to bullying.
- Designated school investigators and the bullying coordinator will receive additional training.
- Parents will be informed and encouraged to participate in prevention efforts.

VI. Safe School Committees

Each school's Safe School Committee will:

1. Promote a positive school climate
2. Study bullying prevention programs
3. Make staff development recommendations
4. Improve student-staff communication
5. Support behavioral health resources

VII. Reporting Procedures

- **Student Reports**: Students are encouraged to report bullying to staff. Anonymous reports are accepted but cannot be the sole basis for discipline.
- **Staff Reports**: All staff must report suspected bullying to the principal using an official form.

VIII. Investigation Procedures

1. Incidents must be reported to the principal immediately.
2. Electronic evidence (if applicable) should be submitted.
3. The principal will investigate and contact the superintendent.
4. If criminal activity is suspected, law enforcement and/or SRO officers will be contacted.
5. Violations of the student discipline code will be addressed per district policy.
6. Support services may be recommended for the students involved.
7. Parent notifications will occur within five (5) school days of the investigation's conclusion.

8. All reports must be documented, and outcomes shared with both the victim's and perpetrator's guardians.

IX. Parental Responsibilities

Parents are encouraged to:

- Discuss bullying with their children
- Report concerns to school officials
- Watch for behavioral signs of bullying
- Cooperate with investigations and interventions

X. Student Transfers

Victims of bullying may request a transfer to another school district per state law and the receiving district's transfer policy.

XI. Monitoring and Compliance

- A district Bullying Coordinator will be appointed and reported to the State Department of Education.
- The coordinator will ensure compliance with reporting requirements.
- The full policy will be submitted to the State Department of Education annually by December 10.

XII. Access to Policy

A full copy of this policy is available in each school office, posted online, and may be obtained from the superintendent's office upon request.

APPENDIX B: TITLE IX / ANTI-HARASSMENT POLICY

ANTI-HARASSMENT STATEMENT Frontier Public Schools (FPS) is committed to providing a learning and working environment free from harassment, discrimination, and retaliation. Harassment and bullying of students and employees are prohibited under federal, state, and local laws, and such conduct will not be tolerated within the district. FPS believes that all students and staff are entitled to work and study in a safe and respectful atmosphere where dignity and equality are upheld.

FPS prohibits discriminatory harassment based on race, color, national origin, sex (including sexual orientation, gender identity or expression), disability, age, religion, or any other legally protected status. This policy applies to conduct occurring on school property, at school-sponsored events, or off-site if the conduct affects the school environment.

FPS will take immediate and appropriate action to investigate any complaints, put an end to the harassment, prevent recurrence, and remedy the effects. Students, parents, staff, and community members are encouraged to report incidents verbally or in writing to any school official, including teachers, counselors, or administrators. Reports may also be made anonymously.

TITLE IX COORDINATION & COMPLAINT PROCEDURES FPS has designated Title IX Coordinators to ensure compliance with nondiscrimination laws:

For complaints involving gender, pregnancy, sexual orientation, or gender identity: Ashley Weckstein, Title IX Coordinator

P.O. Box 130, Red Rock, OK 74651

Phone: (580) 723-4361

For general discrimination complaints (e.g., race, age, disability, religion): Erron Kauk, Superintendent

P.O. Box 130, Red Rock, OK 74651

Phone: (580) 723-4361

Email: erron.kauk@frontierok.com

INFORMAL RESOLUTION OPTION A complainant may choose to pursue an informal resolution when appropriate. Informal resolution is not available for cases involving sexual assault. Participation in this process is voluntary, and both parties may withdraw at any time to initiate formal resolution. Informal outcomes must adequately address all concerns and prevent further incidents.

FORMAL RESOLUTION PROCEDURES

1. **Investigation:** The Title IX Coordinator will assign one or more trained investigators. The investigation is impartial, thorough, and respectful of privacy. Investigators may interview parties and witnesses, review documents, and compile a written report.
2. **Determination:** After review, the coordinator will notify both parties in writing of the findings and outcomes.
3. **Appeal:** Either party may appeal within 3 business days of the decision. Appeals must be submitted in writing to:
    a. Erron Kauk, Title IX Appeals Designee
    b. Email: erron.kauk@frontierok.com
    c. Phone: (580) 723-4361

Appeals will be resolved within 2 business days of submission. Appeal decisions are final.

NONDISCRIMINATION POLICY FPS does not discriminate based on race, color, sex, pregnancy, gender, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information in its programs or employment. Equal access is provided to Boy Scouts and other designated youth groups.

Designated Coordinators:

- **Section 504/Title II (Disability):** Jacqueline Rose
- **Title VI (Race, Color, National Origin):** Pearle Cramer
- **Title IX (Sex, Gender, Orientation):** Ashley Weckstein
- **Age Discrimination Act:** Ashley Weckstein

DISCRIMINATION, HARASSMENT & RETALIATION Unwelcome conduct based on protected categories that interferes with a student's education or employee's work will be addressed under this policy. Retaliation for reporting or participating in investigations is prohibited.

REPORTING REQUIREMENTS: All district employees must report any knowledge or suspicion of harassment or discrimination to a designated coordinator. Students may report to any trusted adult in the school. Anonymous reports are also accepted by mail.

INVESTIGATIVE PROCESS

- Prompt investigation conducted by trained personnel
- Statements gathered from all parties and witnesses
- Steps taken to protect complainants
- Findings based on a preponderance of evidence

DISCIPLINARY ACTIONS Depending on severity and findings, FPS may implement:

- Counseling or training
- Suspension or transfer
- Termination (for employees)
- Any other appropriate corrective measures

GRIEVANCE PROCEDURE A grievance may be filed verbally or in writing. The coordinator has 10 days to investigate and 5 days after that to issue a written determination. Appeals may be made to the Superintendent and the Board of Education. The Board will act within 30 days.

CONFIDENTIALITY & RETENTION Confidentiality will be maintained to the extent possible. Records are kept separate from personnel/student files and retained for three years.

RIGHT TO OUTSIDE ASSISTANCE Complaints may also be filed with: Office for Civil Rights – U.S. Department of Education

1010 Walnut Street, Suite 320, Kansas City, MO 64106

Phone: (816) 268-0550 | TTY: (877) 521-2172

Email: OCR.KansasCity@ed.gov

APPENDIX C: Student Alcohol and Drug Testing Policy for Extracurricular Activities

Grades 7–12 | Frontier Public Schools

1. Purpose and Intent

The Board of Education and Frontier Public Schools administration are committed to protecting student health, safety, and well-being. Participation in extracurricular activities is a privilege and requires students to set a positive example for the school community by abstaining from the use or possession of alcohol, illegal drugs, and performance enhancing substances.

All students participating in extracurricular activities, along with their parents or guardians, are required to complete and sign the necessary forms related to the Student Alcohol and Drug Testing Policy at the time of student enrollment. These completed forms will be kept on file by the school to ensure compliance with district policies and to maintain a safe and healthy environment for all participants.

This policy aims to:

- Prevent alcohol and drug use among students involved in extracurricular activities.
- Educate students about the physical, mental, and emotional harm caused by substance use.
- Support students struggling with substance use through counseling and assistance.
- Ensure compliance with Oklahoma Secondary Schools Activities Association (OSSAA) eligibility rules and maintain the integrity of the district.

This policy is preventive and supportive, not punitive. Violations do **not** result in academic penalties but may limit extracurricular participation privileges. Discipline for other misconduct will be handled under separate student behavior policies.

2. Scope

This policy applies to all students in grades 7 through 12 who participate in any School District sponsored extracurricular activities, including but not limited to:

- Athletics and athletic activities (including cheerleading)

- Clubs, organizations, and other competitive extracurricular teams

3. Definitions

- **Extracurricular Activities:** School-sponsored activities in which participation is voluntary and not part of the academic curriculum, including competitive teams sanctioned by OSSAA.
- **Student Extracurricular Participant:** Any student actively involved in competitive extracurricular activities.
- **Coach/Sponsor:** District employees responsible for coaching or sponsoring extracurricular activities.
- **In-Season:** The entire calendar year for student participants in competitive activities, including all school days, nights, weekends, and holidays.
- **Alcohol:** Ethyl alcohol or any alcoholic beverage, including "low-point beer" as defined by Oklahoma law.
- **Illegal Drugs:** Substances prohibited by federal or Oklahoma law, including controlled substances and prescription medications used abusively.
- **Performance Enhancing Drugs:** Substances such as anabolic steroids intended to improve athletic performance, excluding legal dietary supplements.
- **Reasonable Suspicion:** Based on direct observation of behavior, speech, or appearance suggesting substance use, supported by reliable information or unusual physical changes.
- **Positive Test:** A confirmed toxicological test indicating the presence of alcohol, illegal drugs, or performance enhancing substances.

4. Student Responsibilities and Consent

- Prior to participation in any extracurricular activity, students and their parent/guardian must sign as a **Student Extracurricular Activity Participant in Alcohol and Drug Testing Contract** acknowledging understanding and consent to testing under this policy.
- Students without a signed contract will not be eligible to practice or compete.

5. Testing Procedures

Testing may be required:

- Within the first two weeks of the school year, all student participants may be tested for illegal drugs.
- Monthly random testing is based on a random selection mechanism with an equal probability of selection.
- At any time based on reasonable suspicion by a principal, coach, sponsor, or athletic director.

Tests will be administered by professional laboratories using scientifically validated methods ensuring privacy and chain of custody. Sample collection will be conducted discreetly and respectfully by same-sex monitors.

6. Positive Test Results and Appeals

- Positive results will be confirmed by a second test of equal or greater accuracy before any action is taken.
- Students and parents will be notified promptly and given an opportunity to explain or provide evidence such as prescriptions.
- Students may request a retest of the remaining specimen at their own expense.
- A student may appeal a decision to the superintendent or designer within 5 business days. The superintendent's decision is final.
- All related documentation is confidential and kept separate from academic and disciplinary records.

7. Medical Marijuana Exception

- Students with valid medical marijuana licenses will **not** be considered in violation solely based on positive marijuana test results.
- Use, possession, distribution, or being under the influence of medical marijuana on school property or at school events remains prohibited.
- Reasonable suspicion for testing applies as described in this policy.

8. Consequences for Violations

Violations include positive tests, refusal to test, or observed possession/use. Consequences for students will include immediate suspension from extracurricular participation and educational support as follows:

Offense	Suspension	Additional Requirements	Retesting
1st Offense	Suspended from next 2 competitions/activities per activity section involved (Athletics, Career Tech/Choir, Clubs/Organizations). Suspension may extend to next season if needed.	6 hours substance abuse counseling (district or approved agency), 6 hours community service (parent/guardian must participate in 2 hours).	Monthly testing for 36 school weeks.
2nd Offense (same year)	Suspended from the next 5 competitions/activities. Suspension may carry over to the next school year.	Additional 5 hours counseling, 10 hours community service (principal approved). Must test negative before returning.	Monthly testing for 36 school weeks.
3rd Offense (same year)	Suspended from all extracurricular activities (practice, meetings, competitions) for the remainder of the year.	16 hours community service (principal approved). Must test negative before returning.	Monthly testing for 36 school weeks.

- **Refusal to Submit to Test:** Treated as a third offense with identical consequences.
- **Dropping Out:** If a student quits extracurriculars, suspension and consequences remain in effect and must be completed before returning.

9. Reporting and Legal Compliance

- Staff with reasonable suspicion must report to the principal immediately per Oklahoma statutes (70 O.S. §24-138, 63 O.S. §2-101, 37 O.S. §163.2).
- The principal will notify the superintendent and parent/guardian promptly.
- Searches, seizures, and discipline follow school policy and state law.
- Staff reporting in good faith are protected from liability (70 O.S. §24-132).
- This policy is distributed annually to all staff with acknowledgment required.

This policy supports a safe, healthy, and productive school environment by promoting responsible choices among students and providing support to those who need it.

APPENDIX D – Americans with Disabilities Act (ADA) Grievance Procedure

The Americans with Disabilities Act of 1990 (ADA) and the ADA Amendments Act of 2008 (ADA.AA) protect the rights of individuals—including employees, students, visitors, and others—to file a complaint with the district if they believe a violation of ADA requirements related to public entities has occurred. Employees who believe their employment rights under the ADA have been violated should use the applicable employee grievance procedure. For other ADA-related concerns, any individual or organization may use this grievance procedure to seek review.

The District's ADA Compliance Officer will provide, upon request, a grievance form that collects the complainant's name, address, detailed explanation of the grievance, and supporting facts, documents, or witnesses. The complainant must also state the relief requested and any recommendations to resolve the issue.

Upon receipt, the ADA Compliance Officer will review the grievance to ensure sufficient information is provided for investigation. If more information is needed, the complainant will have ten calendar days to respond. The Compliance Officer will investigate the grievance by reviewing documents, interviewing relevant parties, and taking other appropriate action.

The investigation will be completed within thirty calendar days of receiving the grievance or any additional information. The Compliance Officer will prepare a report summarizing the grievance, investigation scope, findings, and recommendations. Copies of the report will be provided to the complainant and the Superintendent.

The complainant has ten calendar days to appeal the Compliance Officer's decision to the Superintendent. The Superintendent will hold a meeting to review the report, recommendations, and the complainant's objections. Following this, the Superintendent may request further investigation, accept the Compliance Officer's findings, issue their own findings, grant requested relief, or take other appropriate actions.

The Superintendent's decision is final and will be issued within fifteen calendar days after the meeting.

APPENDIX E – ELEMENTARY PHYSICAL EDUCATION, HEALTH & FITNESS, RECESS, AND PERSONAL ITEMS POLICY

Physical Education and Health & Fitness Curriculum (Grades PK–5)

In alignment with state and federal requirements, Frontier Public Schools has adopted a **comprehensive health and fitness curriculum** for all students in grades K–12. This curriculum is designed to support students' physical, social, and emotional well-being by teaching self-management, movement skills, cooperation, fair play, and responsible participation in physical activity.

Curriculum Implementation & Requirements

- All students in grades Kindergarten through 5th must complete an average of 60 instructional minutes per week of Physical Education (PE).
- Students must also complete **60 minutes of physical activity per week**, which may include classroom fitness breaks, structured recesses, exercise programs, or wellness education.
- **Recess time cannot be counted** toward the 60-minute PE requirement.
- PE instruction must be developmentally appropriate and evaluated through classroom-based assessments or other school-defined strategies. Evaluation procedures will be fully implemented by the **end of the school year**.
- **Tennis shoes** are strongly encouraged on PE days for safety and active participation.

Exemptions and Adapted PE

- If a student has a temporary physical limitation, parents/guardians must notify the school office. A **doctor's note** is required for limitations longer than three consecutive days and must indicate an expected return date.
- Students with chronic health conditions or disabilities may receive **adapted physical education** as part of their Individualized Education Plan (IEP).
- Students placed in **in-school suspension (ISS),** or other administrative disciplinary programs may be excluded from PE during that placement period.

High School Note: High school students are strongly encouraged to complete **two units or sets of competencies** in physical and health education. Under the **Dustin Rhodes and Lindsay Steed**

CPR Training Act (70 O.S. § 1210.199), all public school students must complete instruction in cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) awareness at least once between ninth grade and graduation.

Elementary Recess Policy

Elementary students will be given **daily recess**, weather permitting, as a critical component of healthy development. Recess provides time for **unstructured but supervised active play**.

Recess Guidelines:

- The school principal will determine if conditions are safe for outdoor play.
- Students must **respect supervising adults** and follow all safety instructions.
- **All playground rules** must be followed to ensure safety and a positive environment.

Playground Rules Include:

- Stay within designated areas; remain inside the fence.
- No throwing or playing with dirt, rocks, or wood chips.
- Slide feet first, seated, and one at a time. No climbing or jumping from play structures.
- Do not walk in front of or behind swings in motion.
- Roughhousing (pushing, tripping, tackling, pretend fighting, etc.) is not allowed.
- Always keep shoes on.
- Use playground equipment appropriately; share and take turns.
- Return all equipment to its storage location after recess.
- Line up promptly when asked.

Consequences for Recess Violations:

- First offense: Verbal warning and redirection
- Repeated offenses: Walking partial or all of recess
- Ongoing issues: Referral for disciplinary action per school behavior policy

Personal Items at School

To minimize distractions and reduce the risk of lost or damaged property:

- Students **should not bring** toys, money, trading cards, electronic devices, expensive jewelry, blankets, or other non-essential personal items.
- Exceptions may be made for special classroom activities **with the teacher's approval**.

Important Note:
The school is **not responsible** for lost, stolen, or damaged items that should not have been brought to school.

Legal References:

- 70 O.S. §1-107
- 70 O.S. §11-103, §11-103.9
- 70 O.S. §1210.199
- 7 CFR, Parts 210 and 220; 7 CFR, Part 245.5
- Public Law 108-265, Section 204

RIGHT TO RECORDS

FERPA gives parents and legal guardians certain rights with respect to their children's educational records. **Parents and legal guardians should understand that their rights transfer to the student when they reach 18 or attend a postsecondary school at any age.** Students who have turned 18 during the school year will need to sign the consent form to ensure parents/guardians have access to all records. Students to whom the rights have transferred are "eligible students." FERPA gives parents, legal guardians, and eligible students these basic rights:

1. The right to inspect and review the student's education records maintained by the school.
2. The right to request that a school amend the student's education records.
3. The right to consent, in writing, to the disclosure of personally identifiable

information from the student's education record, exempt from certain permitted situations.

4. The right to file a complaint with United States Department of Education regarding an alleged violation under FERPA.
5. The right to receive copies of the school district's policies/ procedures regarding FERPA.

Legal Reference:

20 U.S.C. § 1232g
51 OK Stat § 24A.16
70 OK Stat § 3-168

DIRECTORY

The district proposes to designate the personally identifiable information (Board Policy, Section 9, page 2) contained in a student's educational records as directory information.
Within the first three weeks of each school year, the school district will publish directory information. For students enrolling after the notice is published, the list will be given to the student's parents or the eligible student at the time and place of enrollment. Parents or eligible students have two weeks following this publication or notice to advise the school district in writing (a letter to the school superintendent's office) of any or all the items they refuse to permit the district to designate as directory information about their student.

NOTICE TO PARENTS or GUARDIANS REGARDING "DIRECTORY INFORMATION"

In 1974, Congress passed the Family Educational Rights and Privacy Act ("FERPA"). This federal law provides that the above information becomes "Directory Information" only if the School District specifically designates the information as "Directory Information." The Board of Education of this School District has stated as a policy that it declines to designate the information as "Directory Information" under FERPA. Therefore, the School District will not provide public access to the above information to non-employees of the school system. The School District believes it has a duty to protect the privacy rights of parents and students who expect that personally identifiable information from educational records will not be released to the public for commercial or non-educational uses.

It has been traditional for the School District to use student names in yearbooks, honor rolls, athletic programs, and other school publications. The school district has also provided student names and addresses to institutions of postsecondary education who desire to notify students of educational and scholarship opportunities and to the armed services for recruitment purposes. The School District intends to continue to disclose
student information for these and other similar educational purposes. If you desire to withhold the use of information from the educational records of your children for these purposes, please notify the school administration as soon as possible.

ASBESTOS ANNUAL NOTIFICATION

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all buildings in the school district for asbestos. The district has complied with this act. A management plan documenting these inspections is on file for public review. Upon appointment, you may view the plan located in the administration office.The Frontier Public School notifies all parents, teachers, and other employees by written notice in the student handbook. Additionally, information regarding any asbestos handout bulletins, flyers and/or using newspaper public notice statements.
The asbestos identified in our management plan will be checked regularly by a licensed asbestos company and by our staff to scrutinize any changes in the material which could cause a health hazard. We will continue to monitor asbestos as defined by EPA guidelines. If changes occur, our asbestos coordinator will notify the appropriate people as prescribed by law.