

Chattahoochee County Education Center



2026 - 2027 Student Handbook

Kenyada Heard
Principal

Sarita Griggs
Assistant Principal

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CREATING THE PANTHER FOUNDATION

❖ THE SYSTEM VISION, MISSION & BELIEF STATEMENTS

- **OUR VISION:**
 - Instilling pride. Igniting passion. Infinite possibilities.
- **OUR MISSION:**
 - To prepare all students for college and career readiness as they grow to be productive contributors in society.
- **OUR BELIEFS:**
 - We believe in providing an instructional environment that meets the diverse needs of all individuals.
 - We believe individuals are inspired and thrive when academic and social engagement are related.
 - We believe all students deserve equal opportunity access to a strong, vibrant and safe educational environment from cradle to career and beyond.
 - We believe our students are prepared for successful academic careers to become contributing members of society.
 - We believe in a culture of high expectations and accountability for all stakeholders (students, staff, parents, and community).
 - We believe in community partnerships that provide outside resources to help the school system meet its strategic goals.

❖ PORTRAIT OF A CHATTCO GRADUATE

- **ACQUIRE**

Every Chattahoochee County Panther graduate will learn the necessary skills and training that are essential for success.

Every graduate will have:

- A Strong Academic Base
- Valuable Work Skills
- Adaptable Leadership Skills

- **ASPIRE**

Every Chattahoochee County Panther graduate will apply work skills and academic achievement for lifelong success.

Every graduate will be:

- Future Driven Visionaries
- Well Rounded Individuals





2026-2027 CHATTAHOOCHEE COUNTY SCHOOLS CALENDAR

FIRST/LAST DAY OF SCHOOL	TEACHER/STAFF IN-SERVICE (NO STUDENTS)	EARLY DISMISSAL	END OF 9 WEEKS/SEMESTER
STUDENT/TEACHER HOLIDAY	PROGRESS REPORTS/REPORT CARDS	VIRTUAL LEARNING DAY	SUMMER - OFFICES CLOSED

JULY 2026						
SU	M	TU	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JULY 1-30: Summer Break
 JULY 4: Independence Day
 JULY 27-29: Teacher Remote In-Service Days
 JULY 29: New Employee Orientation
 JULY 30: Welcome Back Convocation for

AUG 3: CCEC Open House 4:00-6:00pm
 AUG 3: CCMS Open House 5:00 - 7:00pm
 AUG 3: CCHS Open House 5:00 - 7:00pm
 AUG 5: 1st Day of School/ 1st Semester Begins

SEPT 7: Labor Day- No School
 SEPT 9: Progress Reports
 SEPT 23: Early Dismissal/PL CCMHS: 12:30 COEC: 1:30

OCT 7: End of 1st Nine Weeks
 OCT 8: Virtual Learning Day
 OCT 9: Virtual Half Day/ Fall Break
 OCT 12: Fall Break
 OCT 14: Report Cards
 OCT 28: Early Dismissal/PL CCMHS: 12:30 COEC: 1:30

NOV 11: Veterans Day- No School
 NOV 12: Progress Reports
 NOV 20: Early Dismissal/PL CCMHS: 12:30 COEC: 1:30
 NOV 23-27: Thanksgiving Break No School

DEC 18: Early Dismissal CCMHS: 11:30 COEC: 12:30
 DEC 18: 1st Semester Grading Period Ends
 DEC 21-31: Winter Break No School

JANUARY 2027						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JAN 1: Winter Break- No School
 JAN 4: Teacher Planning Day - No School
 JAN 5: Students Return 2nd Semester Begins
 JAN 6: Report Cards
 JAN 18: Martin Luther King Jr. Day No School
 JAN 27: Early Dismissal/PL CCMHS: 11:30 COEC: 12:30

FEBRUARY 2027						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

FEB 5: Progress Reports
 FEB 12: Virtual Learning Day No In-Person School
 FEB 15: Presidents Day No School

MARCH 2027						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAR 10: End of 3rd Nine Weeks
 MAR 10: Early Dismissal/PL CCMHS: 11:30 COEC: 12:30
 MAR 12: Report Cards

APRIL 2027						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APRIL 5-9: Spring Break No School
 APRIL 16: Progress Reports

MAY 2027						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAY 19: Early Dismissal CCMHS: 11:30 COEC: 12:30
 MAY 19: Last Day of School
 MAY 21: Graduation
 MAY 20-21: Post Planning/ Report Cards
 MAY 24-27: Summer Break
 MAY 31: Holiday - All Offices Closed

JUNE 2027						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JUNE 1-30: Summer Break
 JUNE 17: Holiday - All Offices Closed

CONNECT WITH US



Chattahoochee County Education Center

140 Merrell Street

Cusseta, GA 31805

Phone: 706-989-3648



❖ ADMINISTRATIVE STAFF

- **Mr. Kimothy Hadley, Superintendent**
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- **Dr. Allison Rodriguez, Assistant Superintendent**
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- **Carin Bowen, Special Education Coordinator**
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- **Kenyada Heard, Principal**
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- **Sarita Griggs, Assistant Principal**
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- **Amanda Williamson, School Specialist & Bookkeeper**
awilliamson@chattco.org
- **Tara Jauert, School Specialist**
tjauert@chattco.org



OUR STAFF

We look forward to sharing communication frequently regarding every aspect of your child's education. Interruptions during classroom instruction are to be kept to emergencies only.

To request a parent/teacher conference, please contact your child's teacher using the email listed below or via Rooms. You may also call the front office at **706-989-3648**. Please be sure to leave a detailed message with the office secretary, Mrs. Jauert.

PRE-K

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KINDERGARTEN

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INSTRUCTIONAL SUPPORT

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Kimberly Scott, Media
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GENERAL INFORMATION

❖ SCHOOL HOURS

- Pre-K through fifth grade school hours are from **8:15 AM until 3:15 PM** each day.
- The earliest students may arrive to campus is **7:45 AM**.
- All students must be transported home by **3:45 PM**.

❖ CAFETERIA INFORMATION

The Chattahoochee County School District is committed to offering children a superior education and that commitment extends to the meals that we provide for students.

Our meal program is federally funded and offers free breakfast and lunch to ALL students.

Breakfast is served each day from 7:45 AM – 8:15 AM.

The cafeteria must be kept clean and orderly. Appropriate disciplinary measures will be taken for students who abuse the tables and chairs or otherwise disrupt the lunchroom routine. This includes breaking in line, throwing food, repeatedly leaving their table messy, etc.

❖ TRANSPORTATION

School bus transportation is an important part of Chattahoochee County's education system. We appreciate your assistance in providing the safest and most efficient transportation for our children. All students enrolled in CCSD schools and meeting the eligibility requirements for bus transportation prescribed by the district are entitled to use the transportation facilities of the district so long as their conduct is not detrimental to the safety and welfare of others or the safe operation of the school bus. Rules will be posted on each bus. Students are expected to follow the rules and may be removed by the administration if it is warranted. To ensure that your child will have a safe riding experience, we ask that you review the safe riding instructions that are outlined in our District Operational Handbook.

In an emergency, a parent/guardian may request **ONE emergency bus pass per student**, but this is limited to **one request per quarter**.

If you need to permanently change your student's afternoon transportation, you must notify the school IN WRITING no later than 12:00 noon of the school day. Changes cannot be made over the phone but can be emailed to ccectransportation@chattco.org.

❖ ATTENDANCE

- CCEC school hours are from **8:15 AM to 3:15 PM**. Students are not to arrive on campus prior to 7:45 AM for any reason.
- Students may enter the cafeteria at 7:45 AM for breakfast and wait until they are released to their classrooms.
- Students that are late to school must report to the attendance office accompanied by their parents.
- **First period starts at 8:15 AM**. Classes begin immediately after attendance is checked.
- Students should be in school by first period so as not to miss any instructional time.
- Excuses for student absences can be brought into the School Main Office or emailed to: ccecatendance@chattco.org



PANTHER INSTRUCTION

Instruction is the most important aspect of each day at school. Comprehensive instruction coupled with effective classroom management provides your child with an optimum learning environment. Georgia's Standards of Excellence serves as the basis for all instructional planning.

❖ ASSESSMENTS

- ❖ **The Georgia Kindergarten Inventory of Developing Skills (GKIDS)** provides diagnostic information about kindergarten students' developing skills in language arts, math, science, social studies, social/emotional development, and approaches to learning.
- ❖ **The Georgia Milestones Assessment** is a comprehensive summative assessment which measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in language arts, mathematics, science, and social studies. It is administered to 3rd, 4th and 5th graders.
- ❖ **The Benchmark Assessment System** Using the Fountas & Pinnell Benchmark Assessment Systems to determine student's independent and instructional reading levels, teachers are able to observe student reading behaviors one-on-one, engage in comprehension conversations that go beyond retelling, and make informed decisions that connect assessment to instruction.
- ❖ **Map Growth Assessment** is the most trusted and innovative assessment for measuring achievement and growth in K–12 math, reading, language usage, and science. It provides teachers with accurate, and actionable evidence to help target instruction for each student or groups of students regardless of how far above or below they are from their grade level. It will be administered as pre-assessments at the beginning of the school year, at mid-year, and post-assessments at the end.
- ❖ **The DRC BEACON assessment** is a computer-adaptive, formative interim assessment provided by the Georgia Department of Education (GaDOE). It measures student progress in English Language Arts (ELA) and mathematics throughout the school year, providing real-time data to help educators and parents target instruction.

❖ CURRICULUM PROGRAMS

- ❖ **Benchmark Ready To Advance (Pre-K):** Builds and integrates knowledge across learning domains to prepare students for Kindergarten.
- ❖ **Benchmark Advance** is a comprehensive, knowledge-based K-6 English Language Arts (ELA) curriculum. Grounded in the Science of Reading, it integrates foundational reading skills, writing, and vocabulary with content-area topics spanning science, social studies, and literature
- ❖ **Fountas and Pinnell Leveled Literacy Intervention (1st – 5th):** Fountas & Pinnell Leveled Literacy Intervention (LLI) is a short-term, supplementary intervention system proven to improve literacy achievement of struggling readers with engaging leveled books and fast-paced systematically designed lessons. This program will be used as a Tier intervention for students.

PANTHER INSTRUCTION

- ❖ **Generation Genius:** Generation Genius is a K-8 teaching resource that brings Math and Science standards to life through fun and educational videos paired with lesson plans, activities, quizzes, reading material and more.
- ◇ **IXL (Kdg– 5th):** IXL helps students master essential skills at their own pace through fun and interactive questions, built in support, and motivating awards. This program will be used as a Tier intervention for students.
- ❖ **Sonday:** Sonday System Essentials is the simplest way to bring proven multisensory phonics instruction to kindergarten through 5th grade general education classrooms and distance learning settings. It helps instructors quickly identify those students who could benefit from reading intervention.

❖ REPORT CARDS AND PROGRESS REPORTS

Mid-term progress reports are sent home every 4-1/2 weeks and report cards are sent home after each 9-week grading period. Parents are encouraged to schedule teacher conferences to discuss any academic concerns. In addition, report cards and progress reports are available in the PowerSchool parent portal and the student portal.

GRADING PERIOD	PROGRESS REPORTS	REPORT CARDS
1 st Quarter	September 9 th	October 14 th
2 nd Quarter	November 12 th	January 6 th
3 rd Quarter	February 5 th	March 12 th
4 th Quarter	April 16 th	May 19 th

❖ GRADING SCALE

Kindergarten

- Not Yet Demonstrating
- Beginning
- Emerging
- Developing
- Demonstrating
- Exceeding

Kindergarten - 5th Grade

- A = 90-100
- B = 80-89
- C = 70-79
- F = Below 70

The final grades are measured on the following weight scale:

Homework - 10% Classwork - 40% Quiz - 20% Tests - 30%

PANTHER INSTRUCTION

❖ PROMOTION/RETENTION POLICY

The following local promotion criteria will be used for the 2026 - 2027 school year. Students in each grade must pass the following requirements in addition to any state requirements:

While there are five subject areas - Reading, English Language Arts, Math, Science, and Social Studies - only three of these subjects will be considered as Core Subject Areas. Those three Core Subject Areas will be Reading, English Language Arts, and Math. There is a Promotion & Retention (P&R) Committee led by the Principal and/or designee to make decisions about the retention and placement status of named students.

KINDERGARTEN

To be promoted to the next grade level, kindergarten students must demonstrate mastery in Math and Language Arts of the Georgia Kindergarten Inventory Developing Skills (GKIDS), the MAP Growth assessment and any other kindergarten assessments. In addition, student must meet all attendance requirements as specified by the district.

GRADES 1ST - 5TH

To be **promoted** to the next grade level, students in grades 1st - 5th must pass at least two of the three Core Subject Areas, as well as Science and Social Studies with a cumulative grade of 70% or better. This would result in the student passing at least four of the five subject areas for the year. In addition, students must meet all attendance requirements as specified by the Chattahoochee County School District.

If a student is **retained** in the current grade level, he/she will have failed at least two of the three Core Subject Areas. This decision will be reviewed and agreed upon by the P&R Committee.

If a student is **placed** into the next grade level, he/she will have failed more than two subject areas (includes all five subject areas), but there are factors that would exclude the student from being retained. This decision will be reviewed and agreed upon by the P&R Committee.

Students may be promoted upon recommendation of their teacher(s) after careful consideration of all the available records and available test scores. Retention is considered the last alternative after all other avenues have been attempted. Students who are in jeopardy of being retained will be immediately referred to the Student Support Team. Per State Board of Education Rule 160-4-2-.11, school level promotion and retention decisions shall be final and not subject to further appeal.

Georgia law requires students in grades 3, 5, and 8 to receive a reading determination of Grade Level or Above on the Georgia Milestones End-of-Grade Assessment in the area of reading and to attain an achievement level of "Developing Learner", "Proficient Learner", or "Distinguished Learner" on the mathematics section of the Georgia Milestones End-of Grade Assessment in mathematics for grades 5 and 8 in order to be promoted to the next grade level.

No third grade students shall be promoted to the fourth grade if the student does not achieve a status of grade level on the state-adopted assessment in reading and meet the promotion standards and criteria established by the local board of education for the school that the student attends, in compliance with the Georgia Promotion, Placement, and Retention law (O.C.G.A. §§ 20-2-282 through 20-2-285) and State Board of Education Rule (160-4-2-.11).

No fifth-grade student shall be promoted to the sixth grade if the student does not achieve a status of grade level on the state-adopted assessments in reading and mathematics and meet promotion standards and criteria established by the local board of education for the school that the student attends.

PANTHER RECOGNITION

- **HONOR ROLL**

This award is in recognition of those students who earned A's and/or B's in the core content areas only (excluding all special areas/connection classes). It is given at the end of each semester and at the end of the year. For end of the year recognition, students must receive the A/B Honor Roll recognition for each 9-Week grading period.

- **LIL' PANTHER AWARD**

This award is given to students who have shown considerable improvement in academics. It is given at the end of each semester as well as the end of the year.

- **PERFECT ATTENDANCE**

This award is given to students without any absences, tardies or unexcused early check-outs during the semester. It is given at the end of each semester and at the end of the year. For the end of the year recognition, students must have perfect attendance for each 9-week grading period.

- **PRINCIPAL'S LIST**

This award is in recognition of those students who earned all A's in the core content areas only (excluding all special areas/connection classes). It is given at the end of each semester and at the end of the year. For the end of the year recognition, students must have achieved Principal's List for each 9-week grading period.

- **STUDENTS OF THE MONTH**

Recognizing students who demonstrate outstanding academic effort, character, and leadership

- **ACADEMIC AWARD PROGRAMS**

Award presentations will occur at the end of each semester. Students will be recognized for academic achievements.

- **BRIDGING CEREMONY (5TH GRADE)**

The 5th Grade Bridging Ceremony is a special event celebrating our students' transition from elementary school to middle school.

- **KINDERGARTEN GRADUATION**

The Kindergarten Graduation is a special event celebrating our students' transition from to 1st grade. This ceremony is a great opportunity to celebrate learning and to recognize an important milestone, one that may be the first of many milestones.

- **PANTHER PAWS CELEBRATIONS**

Students will be recognized weekly, monthly and quarterly for meeting district and school behavior expectations

- **PANTHER PERFECT ATTENDANCE WINNING STUDENTS**

Students will be recognized weekly, monthly and quarterly for perfect attendance.

PANTHER EXTRA CURRICULAR ACTIVITIES

❖ CCEC CHORUS

The Elementary Chorus will consist of 4th - 5th grade students. The purpose of the program is to provide students with the knowledge to increase their musical skills in singing and provide performance opportunities. Students will learn proper singing techniques and age-appropriate repertoire while also developing as a musician. Chorus members will have opportunities to perform at school as well as in the community.

Sponsor: Eva Frye, efrye@chattco.org

❖ GEORGIA MOVIE ACADEMY

Georgia Movie Academy is a digital storytelling competition sponsored by the Chattahoochee-Flint RESA. The competition recognizes student work in the area of video production and storytelling. This project-based learning opportunity allows students to work in teams to produce a theme-based, standards-based, three minute video on a topic of their choice.

Sponsor: Molly Allen, mstephan@chattco.org

❖ HELEN RUFFIN READING BOWL

Helen Ruffin Reading Bowl (HRRB) is an annual, quiz bowl-style reading competition for students in grades K–12 across the state of Georgia. Designed to encourage a love of reading and boost comprehension, students answer questions based on a curated list of award nominated books.

Sponsor: Kim Scott, kimscott@chattco.org & Kiara Terry, kterry@chattco.org

❖ NATIONAL ELEMENTARY HONOR SOCIETY

The National Elementary Honor Society (NEHS) is a premier student recognition program for students in grades 4–6. It recognizes academic achievement, leadership, character, and service. To join, students must meet minimum academic requirements (at least a 3.0 GPA or 90% average) and actively participate in school or community service projects.

Sponsor: April Hughes, ahughes@chattco.org

❖ SAFETY PATROL

A student-led volunteer program where 5th grade students help monitor hallways, assist with arrival and dismissal, and promote peer-to-peer traffic safety.

Sponsor: April Hughes, ahughes@chattco.org

❖ SCIENCE FAIR

Science fair provides 5th grade students the opportunity to apply scientific processes to problems or questions that interest them. Eligible students will participate in the annual CHATT-Flint RESA Science Fair.

Sponsor: Joel Brazier, jbrazier@chattco.org & Molly Allen, mstephan@chattco.org

❖ SPELLING BEE

The spelling bee is a competitive event where students demonstrate their spelling proficiency by correctly spelling a variety of challenging words. Participants compete individually, progressing through rounds until a winner is determined. The spelling bee encourages students to expand their vocabulary, improve their spelling skills, and develop confidence in public speaking. This academic competition promotes a love of language and learning, providing a supportive environment for students to showcase their talents and hard work.

Sponsor: Kimberly Scott, kimscott@chattco.org

● STUDENT COUNCIL

Student council is a student-led organization within schools that empowers students to contribute to the school community. It serves as a voice for the student body, promoting leadership, responsibility, and civic engagement. Members of the student council organize events, address student concerns, and work on initiatives to improve the school environment. Participation in student council helps students develop essential skills in communication, teamwork, and problem-solving, preparing them for future leadership roles.

Sponsor: April Hughes, ahughes@chattco.org

PANTHER EXPECTATIONS

We understand that behavior infractions may occasionally occur. When such instances arise that necessitate administrative intervention or action, we will adhere strictly to the district's conduct and student guidelines. Our aim is to foster a positive and respectful school environment, and we appreciate your cooperation in upholding these standards

❖ STUDENT DISCIPLINE CODE 2026-2027

NOTICE:

You are duly informed that the principal of any Chattahoochee County School authorized representative and/or School Resource Officer(s) possesses the authority to conduct reasonable interviews/investigations of students to investigate and punish student misconduct without parental consent properly. This includes the authority to search students and their property, including personal vehicles parked on campus, when there is reason to believe that the search could prevent danger or disruption to the school or the continued violation of established laws.

Chattahoochee County's Discipline Code is progressive. Below are violations of the Student Discipline Code (SDC) and the appropriate minimum dispositions of the SDC. While administrators have discretion in handling each breach of the SDC as they occur, each subsequent violation will be addressed with appropriate proclivity following progressive discipline procedures.

A. AGGRESSIVE BEHAVIOR

Verbal assault of another student; threatening or intimidating another student.

1. Without physical contact:

DISPOSITION:

1st Offense: 1 day ISS
2nd Offense: 2 days ISS
3rd Offense: 3 days ISS

2. With physical contact:

DISPOSITION:

1st Offense: 3 days ISS
2nd Offense: 5 days ISS
3rd Offense: 3 days OSS

B. ALCOHOL/ILLEGAL DRUGS/INHALANTS:

Drug paraphernalia will be confiscated and delivered to SRO/law enforcement for testing. If drug residue is found, student(s) will be considered in violation of rules B-1, 2, and 3.

Note: Any student found violating category B 1-4 after the first offense will follow the disposition expectations outlined according to the category of the 2nd or future offense committed.

1. PARAPHERNALIA:

No student shall possess, transmit, store, buy, sell, or otherwise distribute or possess with intent to sell any drug-related paraphernalia.

DISPOSITION: (All Offenses) Referrals to School Resource Officer, District Social Worker and MTSS with a recommendation of:

1st Offense: 2 days OSS
2nd Offense: 3 days OSS
3rd Offense: 5 days OSS

CREATING THE PANTHER FOUNDATION

2. DRUGS:

No student shall possess, consume, transmit, store, be under any degree of influence of, buy, sell or otherwise distribute or possess with intent or attempt to buy, sell or otherwise distribute, or possess with intent to distribute drugs, narcotics, hallucinogens, amphetamines, barbiturates, any vapes or edible substances containing marijuana THC and/or Delta 8, or any other substances under the Georgia Controlled Substances Act or any substance believed by the student to be an illegal drug.

DISPOSITION: (All Offenses) Referrals to School Resource Officer, District Social Worker and MTSS with a recommendation of:

- 1st Offense: 3 days OSS
- 2nd Offense: 5 days OSS
- 3rd Offense: 10 days OSS

3. ALCOHOL:

No student shall possess, consume, transmit, store, be under any degree of influence of, buy, sell, or otherwise distribute or possess with intent or attempt to buy, sell, or otherwise distribute, or possess with intent to distribute alcoholic beverages (including related products such as "near" beer, non-alcoholic beer and non-alcoholic wine coolers) or any other substances under the Georgia Controlled Substances Act or any substance believed by the student to be an alcoholic product. Legal intoxication is not required of this Code of Conduct.

A. Alcohol Possession

DISPOSITION: (All Offenses) Referrals to School Resource Officer, District Social Worker and MTSS with a recommendation of:

- 1st Offense: 2 days OSS
- 2nd Offense: 3 days OSS
- 3rd Offense: 5 days OSS

B. Alcohol Consumption

DISPOSITION: (All Offenses) Referrals to School Resource Officer, District Social Worker and MTSS with a recommendation of:

- 1st Offense: 3 days OSS
- 2nd Offense: 5 days OSS
- 3rd Offense: 10 days OSS

4. INHALANTS:

No student shall sniff or be under the influence of inhalants and/or other substances.

DISPOSITION: (All Offenses) Referrals to School Resource Officer, District Social Worker and MTSS with a recommendation of:

- 1st Offense: 3 days OSS
- 2nd Offense: 5 days OSS
- 3rd Offense: 10 days OSS

PANTHER EXPECTATIONS

C. ATTENDANCE VIOLATIONS:

NOTE: Chattahoochee County Schools expects all students to attend school based on the attendance code provided in this handbook. The office should be contacted in person or parents may send a signed note, with a phone number, for any student desiring to leave during the school day. We do not accept phone calls or emails for Early Dismissals. Every student who leaves school must be signed out at the office by a parent or guardian. If a student presents a medical appointment card, he/she will be allowed to sign out. If a student leaves school for a dental or doctor's appointment, he/she should, upon returning, have a note from that office certifying the appointment.

Students signing out to leave school for personal illness must be picked up by a parent or parent-designated adult. Students signing out to leave school for personal illness who have their transportation must have written parental approval before checking out. Parents should notify the school of any special medical considerations.

Signing out to leave town, to take care of personal business, to go shopping, etc. are examples of unacceptable absences and therefore will not be excused.

Students who are dismissed from school before the end of the school day are to leave campus and not return unless they check into the office and obtain a pass to class.

1. **TRUANCY:**

A student shall be truant by failing to attend school in compliance with the Georgia Compulsory Attendance Laws.

2. **SKIPPING:**

No student shall miss or be tardy to any class/activity for which he/she is enrolled without a valid excuse from a teacher or administrator. Students reporting ten (10) minutes or more late to class are considered skipping and will be marked absent.

DISPOSITION:

1st Offense:	1 day ISS
2nd Offense:	3 days ISS
3rd Offense:	5 days ISS

3. **UNAUTHORIZED AREA:**

DISPOSITION:

1st Offense:	1 day ISS
2nd Offense:	3 days ISS
3rd Offense:	5 days ISS

4. **LEAVING CAMPUS:**

Students shall not leave school grounds once they come onto campus without the permission of a parent and the school principal or designee. This includes students arriving on campus before the 7:45 bell. Students must follow the established procedures for checking in or out of school before leaving campus. The school must be notified before the student leaves campus.

DISPOSITION:

1st Offense:	3 days ISS
2nd Offense:	5 days ISS
3rd Offense:	3 days OSS

PANTHER EXPECTATIONS

5. TARDIES TO CLASS:

No student shall be tardy to any class/activity for which he/she is enrolled without a valid excuse from a teacher or administrator. (This category includes car ride passengers who are consistently late.) To be excused, the student must have a note of a valid excuse on the same day of the infraction.

DISPOSITION:

- 1st Unexcused Tardy: Teacher documentation in the class
- 2nd Unexcused Tardy: Teacher documentation in the class
- 3rd Unexcused Tardy: Teacher referral to /Counselor or designee for intervention.
- 4th Unexcused Tardy: Discipline Referral/ ISS 1 day
- 5th Unexcused Tardy: Discipline Referral/ ISS 3 days
- 6th Unexcused Tardy: Discipline Referral/ ISS 5 Days

5. A. TARDIES TO SCHOOL

Students who have driving privileges and continue to arrive late to school without a valid excuse will have driving privileges revoked based on the following: (Passengers who are consistently late to school will be addressed as Tardy to class and punished appropriately.) Students must have a valid excuse on the day of infraction to be excused.

DISPOSITION:

- 1st Offense: Warning
- 2nd Offense: Administrative Conference
- 3rd Offense: 5 days loss of driving privileges & Admin. Detention
- 4th Offense: 10 days loss of driving privileges & Admin. Detention
- 5th Offense: 20 days loss of driving privileges
- 6th Offense: Permanent loss of driving privileges.

D. BOMB THREATS / TERRORISTIC THREATS:

1. BOMB THREATS:

Bomb threat is defined as transmitting in any manner a false alarm to the effect that a bomb or other explosive of any nature is concealed on school property creating a potentially dangerous situation.

DISPOSITION: Referral to School Resource Officer/Law Enforcement, 10 Days OSS, and Recommendation for Tribunal

2. TERRORISTIC THREATS:

A terroristic threat is defined as: an offense in which a student willfully threatens to commit a crime that will result in death or bodily harm; an offense in which a threat is made with specific intent; or an offense in which a threat causes reasonable fear.

DISPOSITION: Referral to School Resource Officer/Law Enforcement, 10 Days OSS, and Recommendation for Tribunal

E. BULLYING/HARRASSMENT:

1. HARASSMENT:

No student will create a hostile school environment or intimidate another student in any electronic, written, verbal, or physical manner with the intent of harm.

DISPOSITION:

- 1st Offense: 3 days ISS and referral to a counselor
- 2nd Offense: 5 days ISS (Second offense may be considered bullying.)

PANTHER EXPECTATIONS

2. BULLYING:

Bullying behavior is defined as willful attempts or threats to inflict injury, physical and/or mental stress on another person, when accompanied by apparent present ability to do so; or intentional displays of force such as would give the victim reason to fear or expect immediate bodily harm. No student shall engage in electronic, verbal or written harassment, threat or abuse (physical or otherwise) of, or towards, another student or students. (O.C.G.A. 20-2-751.4)

DISPOSITION:

- | | |
|--------------|---|
| 1st Offense: | 3 days OSS - Minimum |
| 2nd Offense: | 5 days OSS – Behavior Contract |
| 3rd Offense: | Acts of bullying shall be punished by a range of consequences through the progressive discipline process, as stated in the Code of Conduct. Such consequences shall include, at a minimum and without limitation, disciplinary action or counseling, as appropriate under the circumstances. However, upon finding by the disciplinary hearing officer, panel or tribunal that a student in grades 6-12 has committed the offense of bullying for the third time in a school year, the student shall be assigned to the alternative school. |

F. CHEATING:

When it has been determined that a student has been involved in cheating, the student will receive a zero on the assignment and will not be allowed to retake that assignment and/or make up that grade.

The following are considered scholastic dishonesties:

1. Taking unauthorized information of any form into a test situation.
2. Plagiarism (any person who uses a writer's ideas without giving due credit through documentation).
3. Taking test questions to provide assistance in later situations or the theft of a test, or any other instructional material.
4. Copying the work of others including, but not limited to, homework.
5. Giving or taking information concerning a test after one individual has taken a test and the same form of the test is to be given later.
6. Taking unauthorized information from a computer.

DISPOSITION for ALL OFFENSES:

Zero on assignment, no retake privilege, and parent notification.

PANTHER EXPECTATIONS

G. CHRONIC MISBEHAVIOR:

Students who willfully and persistently violate the student discipline code for the same or a variety of offenses may be recommended for tribunal.

DISPOSITION:

Administrative Discretion

H. COMMUNICATION/ELECTRONIC DEVICES OR RELATED PARAPHERNALIA:

Upon entering the school building, students must keep cell phones and other personal electronic devices turned off and, in their backpacks until they exit the building at the end of the instructional day.

Violation Progression for Teachers (if a student is caught with a personal device)

- 1st Offense: Warning documented in PowerSchool (so other teachers can see if first offense has occurred). Collect device and inform parents.
- 2nd Offense: Office referral. Collect device and turn in to an administrator. Admin will follow disciplinary progression from here.

These consequences are designed to encourage responsible behavior and ensure that all students can learn in a distraction-free environment.

COMMUNICATION/ELECTRONIC DEVICES OR RELATED PARAPHERNALIA:

1. PHONES/DEVICES

The "**Distraction-Free Education Act**" aims to minimize distractions and improve focus in the classroom. This means that cellphones and smartwatches will no longer be allowed in the classroom during instruction time.

Policy Details:

During the school day, students are expected to remain focused on learning with minimal distractions. To support this goal and in compliance with the **Distraction-Free Education Act-HB 340**, the use of personal electronic devices—including **cell phones, smartwatches, and earbuds or headphones**—is not permitted during instructional time. Headphones are allowed in the classroom only when explicitly permitted by the teacher for academic or instructional use. Students shall not use, display, or turn on cellular phones or electronic devices during class time without teacher authorization. The teacher will confiscate any electronic device (including the battery) during class time without prior approval. Refusal to turn over cell phones or other electronic devices to the teacher and/or habitual/continued use of cell phones or electronic devices without prior approval will result in the student being guilty of insubordination (I. 9). Teachers will not be interrupted to retrieve an item that has been taken.

STOLEN ELECTRONIC DEVICES ARE NOT THE RESPONSIBILITY OF ADMINISTRATION.

Administrators/Law Enforcement will not conduct classroom/area searches for missing items.

DISPOSITION:

- 1st Offense: The teacher confiscates the device and returns it at the end of the day. Parents will be notified & made aware of the consequences of the next offense.
- 2nd Offense: The teacher confiscates, and the parent is required to pick up the device at the end of the day. Parents will be notified & made aware of the consequences of the next offense.
- 3rd + Offense: The teacher confiscates, and the parent is required to pick up the device at the end of the day. Student referred for Insubordination (see I.9) The student will also receive 1 day of ISS.

PANTHER EXPECTATIONS

2. HEADPHONES/EARBUDS/SMART WATCHES

No headphones/earbuds/smartwatches will be worn at school.

DISPOSITION:

1st Offense:	Teacher confiscates and device is returned at the end of the day. Parents will be notified and made aware of consequences for the next offense.
2nd Offense:	Teacher confiscates and parent is required to pick up the device at the end of the day.
3rd + Offense:	Teacher confiscates and parent is required to pick up the device. Student referred for Insubordination (see I.9). The student will also receive 1 day of ISS.

3. FILMING FIGHTS

No student shall film a fight or any encounter between students.

DISPOSITION:

1st Offense:	2 Days ISS
2nd Offense:	3 Days ISS
3rd Offense:	1 Day OSS

I. CONDUCT:

1. RUDE/DISRESPECTFUL (1): (Adults: Teachers, Faculty/Staff)

No student shall at any time be disrespectful towards any adult. This includes, but is not limited to, arguing with, walking away from, raising their voice, interrupting, being offensive in any manner, displaying a poor attitude, intimidating, threatening, and/or any other action that is deemed to not be polite.

DISPOSITION:

1st Offense:	1 day ISS
2nd Offense:	3 days ISS
3rd Offense:	5 days ISS

Note: Disposition may vary based on severity and could immediately include OSS for any offense.

2. RUDE/DISRESPECTFUL(2):(Other students)

Disrespectful conduct towards other students.

DISPOSITION:

Administrative Conference (Minimum)

3. PROFANITY: TO ADULTS, TEACHERS, FACULTY/STAFF

No student shall verbally assault or use any type of profane, vulgar, obscene, abusive, or offensive language (written or oral) and/or gestures toward any administrator, faculty, staff, or guest on school property or at a school-sponsored event. This includes hand signs, ethnically offensive language, suggestive initials, jewelry or jargon commonly known to mean something disrespectful. This includes profanity not directly aimed at, but in the presence of an adult and any threatened violence.

DISPOSITION:

1st Offense:	1 day ISS
2nd Offense:	3 days ISS
3rd Offense:	5 days OSS

Note: Disposition may vary based on severity and could immediately include OSS for any offense.

PANTHER EXPECTATIONS

4. PROFANITY: TO STUDENTS

No student shall use any type of profane, ethnically offensive language, vulgar, obscene, abusive, or offensive language (written or oral) or gestures about another student and/or that may be overheard by an administrator, teacher, adult, faculty/staff, guest on school property or at a school-sponsored event.

DISPOSITION:

1st Offense: Administrative Conference (Minimum)
2nd Offense: 1 day ISS
3rd Offense: 3 days ISS

5. OBSCENE MATERIALS:

No student shall possess or distribute profane, vulgar, pornographic, obscene, or ethnically offensive materials.

DISPOSITION:

1st Offense: 1 day ISS
2nd Offense: 3 days ISS
3rd Offense: 5 days OSS

6. FALSE REPORTS:

No student shall knowingly and willfully make false reports or statements, whether orally or in writing; falsely accuse other students or school staff of wrong actions; falsify school records; or forge signatures.

DISPOSITION:

5 days ISS up to 10 days OSS at Administrative Discretion

7. DRESS CODE:

No student shall repeatedly violate the school dress code. Students must follow the school's Dress Code policy. All dress and grooming issues are at the discretion of CCSD administration/ designee. Any student wearing a hat, headgear, hood, etc., will have it confiscated. Parents or guardians will be required to retrieve it from the administration.

DISPOSITION:

1st Offense: Warning/ giving an opportunity to correct the violation. (Student will be placed in ISS until the violation is corrected)
2nd Offense: 1 day ISS
3rd Offense: 2 day ISS

8. FAILURE TO ATTEND:

No student shall fail to attend teacher detention, administrative detention, or give cause to be removed from in-School Suspension (ISS).

DISPOSITION:

For ISS: Days doubled

9. INSUBORDINATION:

A student is "Insubordinate" when he or she fails to comply with or follow instructions/directions given by an administrator, teacher, faculty, or staff. This includes but is not limited to, turning over cellphones/electronic equipment to authority, going where they were instructed to go, and disregarding directives. Insubordination also includes failure to identify oneself when asked.

DISPOSITION:

1st Offense: 1 day ISS
2nd Offense: 3 days ISS
3rd Offense: 5 days ISS

PANTHER EXPECTATIONS

J. DISRUPTION OF CLASS/SCHOOL:

1. **CLASS DISRUPTION:**

No student shall intentionally make noise or act in any manner so as to interfere with a teacher's ability to conduct class or another student's ability to learn.

NOTE: Teachers will address incidents as follows before administration is to be involved (All incidents will be documented by teachers.):

1st Incident: Conference with Student

2nd Incident: Conference or phone call with parent

All other incidents will be referred to administration

DISPOSITION:

1st Offense: Admin. Conference

2nd Offense: 1 day ISS (Minimum)

3rd Offense: 2 days ISS (Minimum)

2. **SCHOOL DISRUPTION:**

No student shall, in any manner, by use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption or obstruction of any such lawful mission, process, or function. (i.e. throwing food in the cafeteria)

DISPOSITION: ALL OFFENSES:

Administrative Discretion (Minimum 1 Day OSS)

K. FALSE SAFETY REPORTS:

No student shall make false calls to emergency services or report false fire alarms, which could potentially interrupt the normal school operation and harm the physical and emotional well-being of students and staff.

1. **FALSE CALL TO EMERGENCY SERVICES:**

No student shall knowingly make or cause a false call to emergency services to be made.

DISPOSITION: Referral to School Resource Officer, 3 days OSS

2. **FALSE FIRE ALARM:**

No student shall knowingly give or cause a false fire alarm to be given.

DISPOSITION: Referral to School Resource Officer, 10 days OSS Recommendation for Tribunal

L. GAMBLING:

No student shall participate in any gambling activity as defined by state law or that involves the wagering or betting of services, money, or other items.

Students will not be allowed to engage in card playing during class time.

DISPOSITION:

1st Offense: 3 days ISS

2nd Offense: 5 days ISS

3rd Offense: 3 days OSS

PANTHER EXPECTATIONS

M. GANG-RELATED ACTIVITY:

The Chattahoochee County Board of Education establishes this procedure to eliminate or prevent the influence and activities of gangs in schools. For this procedure, a “gang” is defined as any group or association, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity or behavior of any kind, whether on school campuses, during school-related events, or in the community. A gang member is defined as an individual who, as a representative on behalf of, participates in any of the activities associated with gangs. Gangs that initiate, advocate, or promote activities that threaten the safety or well-being of persons or property are harmful to the education process. The use of hand signals, graffiti, or the presence of any apparel, tattoos, jewelry, accessory, or manner of grooming which, under its color, arrangement, trademark, symbol, or any other attribute, indicates or implies membership or affiliation with such a group, disrupts the school environment. Such behaviors are contrary to educational objectives and promote an atmosphere where unlawful acts or violations of school regulations may occur.

1. No student shall recruit or solicit membership in any gang or gang-related organization or activity.
2. No student will be allowed to wear, display, or carry any clothing, apparel, tattoos, hairstyle, or article indicating or implying membership/affiliation with a gang or gang activity. The principal or designee will have the final decision in determining the presence of a gang relationship.
3. No student will be allowed to exhibit behavior or gestures that symbolize gang membership or cause and/or participate in activities that intimidate or seek to cause bodily harm or affect the attendance of another student.

School officials reserve the right to discipline any other gang-related behavior that is subversive to the good order and discipline in the school, even though such behavior is not explicitly identified in the preceding rules.

DISPOSITION:

1st Offense: 3 days ISS ; Referral to School Resource Officer, District Social Worker & MTSS Coordinator

2nd Offense: 5 days ISS

3rd Offense: 2 days OSS

NOTE: Students who violate this policy may be subject to arrest.

N. INCENDIARY DEVICES:

No student shall possess, light, and/or discharge smoke bombs, stink bombs, fireworks, cigarette lighters, matches, or similar devices.

DISPOSITION:

1st Offense: Administrative Discretion

NOTE: Any activity deemed arson will result in referral to the School Resource Officer, 10 days OSS, and possible recommendation for a tribunal.

O. OFF CAMPUS OFFENSES:

Students shall be disciplined for engaging in off-campus conduct that affects the safety and welfare of the school, staff, students, and/or property at the school, property of others, or that disrupts the discipline or educational environment of the school.

Off-campus misconduct for which a student shall be disciplined includes, but is not limited to, any off-campus conduct that is:

1. Prohibited by the State of Georgia or United States criminal codes;
2. Punishable as a misdemeanor or felony if committed by an adult.
3. Conduct for which a student has been arrested, indicted, or adjudicated to have committed, or convicted.
4. Conduct outlined in the Work-Based Learning and/or Youth Apprenticeship Program (YAP) student agreement form.

DISPOSITION:

Administrative Discretion

PANTHER EXPECTATIONS

P. OTHER BEHAVIORS:

No student shall participate in any activity that is subversive to the good order and discipline of the school not explicitly addressed in any other sections of this handbook.

DISPOSITION:

Administrative Discretion

Q. PRESCRIPTION / NON-PRESCRIPTION DRUGS

1. OVER-THE-COUNTER MEDICATIONS:

Possession of all over-the-counter medication on school property must comply with Chattahoochee County School Board policies. A student is prohibited from selling, distributing, or possessing with intent to distribute any over-the-counter medication

DISPOSITION:

Administrative Discretion up to Referral to School Resource Officer, 10 days OSS and Recommendation for Tribunal

2. PRESCRIPTION DRUGS:

No student shall have prescription medication not prescribed for that student. All prescription medication prescribed for a student must comply with Chattahoochee County School Board policies. In addition, a student shall not sell, distribute, or possess with intent to sell or distribute any prescribed medication on school property.

DISPOSITION:

Referral to School Resource Officer, 10 days OSS and Recommendation for Tribunal

R. PHYSICAL OFFENSES:

Principals or designees will continue to exercise professional discretion in determining incidents of horse-play, physical altercation, fighting, or physical bullying. They will also have the authority to assign consequences based on behavior related to specific incidents. This may include differentiated discipline as-signed on a case-by-case basis.

1. HORSEPLAY

DISPOSITION:

1st Offense: Admin. Conference

2nd Offense: 1 day ISS (Minimum)

3rd Offense: 3 days ISS (Minimum)

Any subsequent offenses are subject to suspension

2. FIGHTING:

No students shall participate in any fighting, physical altercation, or physical harassment.

DISPOSITION:

Day OSS Minimum

NOTE: Multiple fights in one year may lead to referral to School Resource Officer, 10 Days OSS with recommendation for Tribunal

3. A. BATTERY ON STUDENTS:

No student shall physically attack another student. Battery is considered when significant bodily harm is caused.

DISPOSITION:

1st Offense: 1 Day OSS; Referrals to School Resource Officer, District Social Worker and MTSS Coordinator

2nd Offense: 2 days OSS

3rd Offense: 5 Days OSS

PANTHER EXPECTATIONS

3. B. BATTERY ON ADMINISTRATORS, FACULTY, STAFF

No student shall physically attack an administrator, faculty member, or staff member.

DISPOSITION:

- 1st Offense: 2 Days OSS; Referrals to School Resource Officer, District Social Worker and MTSS Coordinator
- 2nd Offense: 3 days OSS
- 3rd Offense: 5 Days OSS

NOTE: Any student who commits physical violence against an administrator, teacher, school bus driver, or other school personnel will be suspended for ten days pending tribunal. The tribunal panel will adjudicate the referral based on guilty or not guilty. A determination of guilt may result in expulsion for the remainder of the student's eligibility to attend public schools.

4. GANGING UP:

No student shall gang up with any other student or students and physically attack another student or other persons.

DISPOSITION:

- 1st Offense: 2 Days OSS; Referrals to School Resource Officer, District Social Worker and MTSS Coordinator
- 2nd Offense: 3 days OSS
- 3rd Offense: 5 Days OSS

NOTE: Any student who touches, places hands on, pushes or obstructs a teacher, faculty member, or Administrator will be charged at a minimum with simple battery. Students will be referred to the School Resource Officer, 10 days OSS and recommended for a tribunal.

S. PROPERTY RELATED OFFENSES:

NOTE: Parents and/or students will be held responsible for restitution of the full value of any damaged or stolen property. There is the possibility of notification of law officials where a student appears to be in violation of the law.

1. VANDALISM:

No student shall intentionally cause damage to the personal property belonging to a school employee or another student. No student shall damage, destroy, or vandalize private property or school property on school grounds or during a school activity, function, or event off school grounds.

DISPOSITION: (All Offenses) Referral to School Resource Officer

- 1st Offense: 3 days ISS
- 2nd Offense: 5 days ISS
- 3rd Offense: 2 days OSS

Students will be responsible for cleaning or repairing damaged property.

2. PROPERTY DAMAGE:

Willful and malicious destruction, defacement, and/or vandalism of, and/or threat to destroy school or private property of school system employees or to the personal property of any person legitimately at the school. Private property will include, but not be limited to, vehicles, building structures, and grounds. Defacement of or damage to property of other schools will be treated in the same manner as if the damage were done to Chattahoochee County School's property.

DISPOSITION: Referral to School Resource Officer (All Offenses)

- 1st Offense: 3 days ISS (minimum)
- 2nd Offense: 5 days ISS (minimum)
- 3rd Offense: 2 days OSS

PANTHER EXPECTATIONS

T. **SEXUAL OFFENSES:**

The following are prohibited on school property, school buses, at school-sponsored events, activities or functions, or while using school technology resources.

1. **PDA:**

No student shall engage in Public Displays of Affection, such as kissing or inappropriate touching, while on school property or attending school events.

DISPOSITION:

1st Offense: Administration Discretion and Parent Notification
2nd Offense: 3 days ISS
3rd Offense: 5 days ISS

2. **SEXUAL MISCONDUCT:**

All sexual-related incidents will be referred to the School Resource Officer and system Social Worker

A. CONSENSUAL SEXUAL ACTIVITY

- No student shall consent to and/or participate in any form of sexual activity.
 - No student shall expose one's intimate body parts or "moon" in public.
 - No student shall purposefully fondle another student or himself/herself in a sexual manner.
- Note: any student found in a stall with another person may be considered as engaging in sexual contact

DISPOSITION: Referral to School Resource Officer (All Offenses)

1st Offense: 3 Days ISS
2nd Offense: 5 Days ISS
3rd Offense: 2 days OSS

B. SEXUAL HARASSMENT:

No student shall participate in physical, verbal, or visual conduct of a sexual nature (including, but not limited to, unwelcome sexual advances, requests for sexual favors, sexually offensive drawings or posters directed towards another person, including the use of an electronic device) where there is a pattern of harassing behavior or a single significant incident.

DISPOSITION:

1st Offense: 5 Days ISS
2nd Offense: 3 Days OSS
3rd Offense: 5 Days OSS

C. SEXUAL BATTERY:

Sexual battery is defined as a student intentionally making physical contact with the intimate Parts of the body of another student and/or adult without the consent of that person.

ALL OFFENSES: Referred to School Resource Officer and District Social Worker

D. SEXUAL MOLESTATION:

Sexual molestation is defined as a student doing any immoral or indecent act to or in the presence of another person without that person's consent, with the intent to arouse or satisfy the sexual desires of either the student or the other person. This includes a student forcing another student to make physical contact with the student's intimate body parts.

T.2. B-C. DISPOSITION: 1st Offense: Referral to School Resource Officer and District Social Worker. 5 days OSS

PANTHER EXPECTATIONS

U. **TECHNOLOGY OFFENSES:**

School technology may not be used for purposes other than school-related ones, and computer privileges may be revoked for misuse.

1. Students will not purposely look for security problems because such action may be considered an unauthorized attempt to gain access to school technology resources.
2. Students will not attempt to or disrupt the school technology resources by destroying, altering or otherwise modifying technology. Hacking is strictly prohibited.
3. No student shall attempt to, threaten to, or damage, destroy, vandalize, or steal school property while using school technology resources on or off school grounds. Students will not use school technology resources to distribute or display inappropriate material.
4. Students shall not attempt to search, visit, and/or view internet websites that have not been approved.
5. Inappropriate uses of video/picture-taking devices will not be tolerated.

DISPOSITION:

Administrative Discretion (Minimum 3 days ISS)

V. **THEFT:**

No student shall steal or possess stolen private property or school property.

A. Theft (Item Value less than \$50)

DISPOSITION:

Referral to School Resource Officer, 3 Days ISS

B. Theft (Item Value \$50 or more) DISPOSITION:

Referral to School Resource Officer, 5 Days OSS

W. **TOBACCO:**

Possession and/or the use of tobacco in any form are prohibited on campus, on school buses, and at school activities or functions. Cigarettes, lighters, matches, dips, and tobacco alternative products, including dipping, chewing, e-cigarettes, vapor devices and smokeless non-tobacco products, will be confiscated. "Spit cups" are evidence of tobacco and carry the same disposition.

DISPOSITION: Referral to School Resource Officer

1st Offense: 3 days OSS

2nd Offense: 5 days OSS subsequent offenses may result in a recommendation for the Tribunal

X. **WEAPONS:**

A student shall not possess, handle, transmit, or cause to be transmitted, use or threaten to use, sell, attempt to sell, or conspire to sell a weapon, either concealed or open to view, on school property or at a school-sponsored function, event, or activity. Administrative discretion will be used to determine any weapon's legitimate threat level. (O.C.G.A. 16-11-127.1)

DISPOSITION:

1st Offense: Referrals to School Resource Officer and District Social Worker, 10 days OSS

Y. **BUS CONDUCT:**

All students attending the Chattahoochee County Middle/High School and meeting the eligibility requirements for bus transportation prescribed by the district are entitled to use the transportation facilities of the district so long as their conduct is not detrimental to the safety and welfare of others or the safe operation of the school bus. Rules will be posted on each bus. Students are expected to follow the rules.

All dispositions are administrative discretion, including being removed from the bus when warranted.

1st Offense: 1 Day bus suspension

2nd Offense: 3 Day bus suspension

3rd Offense: 5 Day bus suspension

NOTE: Any misconduct that threatens the health, safety or well-being of others may result in the immediate removal of the student from the school and/or school function and suspension for up to ten (10) days pending disciplinary investigation of the allegations. The school may choose to involve the Chattahoochee County School Board, the School Resource Officer, and/or other law enforcement agencies as deemed appropriate.

PANTHER EXPECTATIONS

❖ PANTHER PAWS

In addition to the student guidelines as outlined in our District Student Operational Handbook CCEC students are also expected to demonstrate the following:

- PREPARED

Participate fully in the learning process. Students need to report to school and class on time, attend all regularly scheduled classes, have all materials necessary for participation in class activities, and remain in class until excused or dismissed.

- ACT RESPONSIBLY

Avoid behavior that impairs his or her own or other student's educational achievement. Students will take care of books and other instructional materials, cooperate with others and be an active participant in the learning process in an effort to ensure that they reach their maximum academic potential.

- WORK HARD & PLAY SAFE

Instruction is the most important aspect of each day at school. Students are encouraged to strive for their best in their studies, participate actively in class, and complete their work to the best of their ability. In addition, safety is encouraged at all times. Students are encouraged to follow playground rules, being mindful of others, and avoiding risky or harmful behaviors during recreational activities.

- SHOW RESPECT

Show respect for the knowledge and authority of teachers, administrators, and other school employees. Students must obey reasonable directions without question (i.e. change seats, go to the office, stop talking, etc.), use acceptable and courteous language, avoid being rude, and follow school rules and procedures. **Recognize and respect the rights of other students and adults.** All students should show concern for and encouragement of the educational achievements and participation of others. Behave in a manner that would be a credit to your school and your family.

PAWS represents the behavior model that will be applied consistently school wide. The purpose is to empower staff with the skills needed to improve school climate in a positive way by teaching and modeling appropriate behavior, building quality relationships with students, and creating an effective and productive learning environment.

PANTHER EXPECTATIONS

CHATTAHOOCHEE COUNTY EDUCATION CENTER BEHAVIOR MATRIX

CLASSROOM	CAFETERIA	PLAYGROUND	BUS	RESTROOM	ASSEMBLY
● Complete your work ● Organize	● Leave a clean table, chair and floor	● Line up when you are called ● Set a good example ● Use equipment appropriately	● No eating or drinking ● Keep track of your belongings	● Throw trash in receptacle ● Use time wisely	● Keep hands and feet to yourself ● Sit appropriately
● Be ready to learn ● Try your best ● Stay on task ● Participate	● Sit with feet under the table ● Use an indoor voice ● Raise your hand for help	● Play by the rules ● Invite others to play	● Keep your backpack closed ● Report problems to adult ● Listen to bus driver	● Wait your turn ● Go flush, wash	● Follow directions from adults ● Enter and exit quietly
● Use classroom materials appropriately ● Walk at all times ● Keep hands, feet and objects to yourself	● Follow directions from adults ● Walk at all times ● Eat only your food	● Stay in designated area ● Report problems to an adult	● Stay seated face forward ● Watch for traffic when entering/exiting ● Keep hands and feet to yourself	● Wash hands ● Report problems to an adult ● Walk at all times ● Keep water in sink	● Enter and exit quietly ● Walk at all times ● Stay in designated area
● Pay attention to your teacher ● Follow instructions ● Use kind words and actions ● Raise your hand to speak	● Respect other's space ● Use kind words and actions	● Take turns ● Use kind words and actions	● Keep noise down ● Use kind words and actions ● Listen for your stop number ● Remember your bus number	● Respect privacy ● Use kind words and actions ● Use equipment and supplies properly	● Eyes and ears on speaker ● Participate ● Use appropriate applause



PREPARED



ACT RESPONSIBLY



WORK & PLAY SAFE



SHOW RESPECT

CLASSROOM		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	- Complete your work - Organize
A	ACT RESPONSIBLY	- Be ready to learn - Try your best - Stay on task - Participate
W	WORK AND PLAY SAFE	- Use classroom materials appropriately - Walk at all times - Keep hands, feet and objects to yourself
S	SHOW RESPECT	- Pay attention to your teacher - Follow instructions - Use kind words and actions - Raise your hand to speak

CAFETERIA		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	Leave a clean table, chair and floor
A	ACT RESPONSIBLY	- Sit with feet under table - Use an indoor voice - Raise your hand for help
W	WORK AND PLAY SAFE	- Follow directions from adults - Walk at all times - Eat only your food
S	SHOW RESPECT	- Respect other's space - Use kind words and actions

PLAYGROUND		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	- Line up when you are called - Set up a good example - Use equipment appropriately
A	ACT RESPONSIBLY	- Play by the rules - Invite others to play
W	WORK AND PLAY SAFE	- Stay in designated area - Report problems to an adult
S	SHOW RESPECT	- Take turns - Use kind words and actions

BUS		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	- No eating or drinking on bus - Keep track of your belongings
A	ACT RESPONSIBLY	- Keep your backpack closed - Report problems to adult - Listen to bus driver
W	WORK AND PLAY SAFE	- Stay seated face forward - Watch for traffic when entering/exiting - Keep hands and feet to yourself
S	SHOW RESPECT	- Keep noise down - Use kind words and actions - Listen for your stop - Remember your bus number

RESTROOM		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	- Throw trash in receptacle - Use time wisely
A	ACT RESPONSIBLY	- Wait your turn - Go, flush, wash
W	WORK AND PLAY SAFE	- Wash hands - Report problems to an adult - Walk at all times - Keep water in sink
S	SHOW RESPECT	- Respect privacy - Use kind words and actions - Use equipment and supplies properly

ASSEMBLY		RULES/ EXPECTATIONS
CHATTCo EDUCATION CENTER PANTHERS		
P	PREPARED	- Keep hands and feet to yourself - Sit appropriately
A	ACT RESPONSIBLY	- Follow directions from adults - Enter and exit quietly
W	WORK AND PLAY SAFE	- Enter and exit quietly - Walk at all times - Stay in designated area
S	SHOW RESPECT	- Eyes and ears on speaker - Participate - Use appropriate applause

DRESS FOR SUCCESS

Chattahoochee County emphasizes that the business of school is student learning.

Appropriate dress and grooming standards should support this purpose, promoting a positive learning atmosphere and a safe, orderly environment free from disruption.

These standards should be easily enforced by teachers and administrators and self-monitored by students and parents before arriving at school.

Tops:

- Must cover the chest, back, and midriff/stomach.
- Must be long enough to reach below the waistband of bottoms.
- Sheer/see-through tops are not permitted.
- Crop, halter, racer-back, tube, camisole, spaghetti straps, excessive armhole, or muscle tops are not permitted.
- Undershirts cannot be worn as tops.

Bottoms:

- Must be made of solid material and reach mid-thigh or longer.
- Excessively tight pants (e.g., yoga pants, leggings/jeggings) are not permitted.
- Distressed bottoms are allowed, but holes or rips above mid-thigh are not permitted.
- Must be worn at the natural waistline; sagging is not permitted.
- Pajamas/fleece bottoms are not permitted.
- Fishnet clothing/stockings are not permitted.
- Volleyball, biker, and cycling shorts are not permitted.

Other:

- Proper undergarments must be worn and not exposed.
- House shoes/slippers are not permitted.
- No headgear (caps, hats, toboggans, visors, bandannas, scarves, headbands)
- Rollers, combs, picks, and brushes worn in the hair are not permitted.
- Sunglasses are not permitted inside the building.
- Hoods are not to be worn on the head inside the building.
- Trench coats are not permitted.
- Tattoos and clothing may not display or promote inappropriate content, including racial slurs, profanity, sexually suggestive language or representations, violence, alcohol, tobacco, \ drugs, or gangs.

Enforcement:

- Students who violate the dress code are subject to disciplinary action according to the discipline policy.
- The principal or designee has the authority to make final determinations regarding compliance with the Dress for Success Code Policy.
- It is crucial that students and parents use good judgment based on the school's mission.

SCHOOL SUPPLY LISTS 2026-2027

CHATTAHOOCHEE COUNTY EDUCATION CENTER ELEMENTARY SUPPLY LISTS



SECOND GRADE

- 1 Roll of Paper Towels
- 1 Bottle of Hand Soap
- 1 box of Kleenex
- 1 composition notebook
- 1 pair of Headphones
- 1 bottle of hand sanitizer
- 3 packs of glue sticks
- 1 pair of scissors
- 1 pack of dry erase markers
- 1 pack of pencils
- 1 pack of notebook paper
- 1 pack of crayons
- 1 pack of cap erasers
- 2 plastic folders with pockets
- 1 box of plastic bags (any size)
- 1 pack of disinfectant wipes
- 1 water bottle (please label)
- 1 book bag



PRE-K

- 1 Book Bag (PLEASE LABEL)
- 1 Water Bottle (PLEASE LABEL)
- 2 Bottle of Hand Sanitizer
- 2 Box of Tissues
- 2 Containers of Disinfecting Wipes
- 1 Extra Set of Clothes (PLEASE LABEL)
- 1 Family Photo
- 2 Bottles Antibacterial Hand Soap

THIRD GRADE

- 1 Roll of Paper Towels
- 1 Bottle of Hand Soap
- 1 Pack of Disinfectant Wipes
- 1 pair of Headphones
- 1 box of Kleenex
- 1 box of crayons
- 1 pack of highlighters
- 2 packs of wide-ruled paper
- 2 packs of #2 pencils
- 2 packs of dry erase markers
- 1 pair of scissors
- 1 handheld pencil sharpener
- 3 packs of glue sticks
- 1 yellow 3-prong folder
- 1 green 3-prong folder
- 1 red 3-prong folder
- 1 bottle of hand sanitizer
- 3 composition notebooks
- 1 pack of cap erasers
- 1 pack of bar erasers
- 1 water bottle (please label)
- 1 pencil box
- 1 book bag

KINDERGARTEN

- 1 pair of Blunt Tip Kid Scissors
- 1 pair of Headphones
- 2 Boxes of Crayola Crayons (8 count)
- 12 Glue Sticks
- 1 Zipper Pencil Pouch
- 1 Pair of Headphones (wired)
- 1 Pack of My First Pencils (fat pencils)
- 1 Pack of #2 Yellow Pencils
- 1 Pack of Big Erasers
- 1 Pack of Expo Markers (4 count- any colors)
- 1 Can of Lysol Spray
- 1 Pack of Clorox Wipes
- 1 Bottle of Hand Sanitizer
- 2 Boxes of Tissues
- Boys: 1 Box Sandwich Size Ziplock Bags
- Girls: 1 Box Gallon Ziplock Bags
- 1 Set of Extra Clothes inside labeled Ziploc in Backpack
- 1 Spill Proof Water Bottle, label with child's name
- 1 Bookbag

FIRST GRADE

- 2 Packs of 24 Count Crayons
- 1 Composition Notebook
- 1 Pack of Plain Yellow Pencils
- 1 Pair of Scissors
- 3 Packs of Glue Sticks
- 2 Packs of Bar Erasers
- 1 Clear, Plastic Tool Box
- 1 Black Plastic Folder with Prongs
- 1 Yellow Plastic Folder with Prongs
- 1 Pair of Headphones
- 1 roll of paper towels
- 2 Boxes of Kleenex
- 1 Bottle of hand sanitizer
- 1 bottle of hand soap
- 1 pack of disinfectant wipes
- 1 water bottle
- 1 book bag



FOURTH GRADE

- 1 Roll of Paper Towels
- 1 Bottle of Hand Soap
- 1 Pack of Disinfectant Wipes
- 1 composition notebook
- 1 pair of Headphones
- 2 packs of wide-ruled paper
- 1 pack of crayons or colored pencils
- 2 packs of #2 pencils
- 1 pair of scissors
- 1 handheld pencil sharpener
- 2 packs of dry erase markers
- 2 packs of glue sticks
- 4 plastic folders with prongs
- 1 box of Kleenex tissue
- 1 bottle of hand sanitizer
- 1 pack of cap erasers
- 1 pack of bar erasers
- 1 water bottle (please label)
- 1 pencil box
- 1 book bag

FIFTH GRADE

- 1 Roll of Paper Towels
- 1 Bottle of Hand Soap
- 1 Pack of Disinfectant Wipes
- 1 pair of Headphones
- 2 packs of wide-ruled paper
- 1 pack of colored pencils
- 1 pack of highlighters
- 1 pair of scissors
- 2 packs of #2 pencils
- 2 packs of glue sticks
- 5 plastic folders w/pockets & prongs
- 1 box of Kleenex tissue
- 1 bottle of hand sanitizer
- 3 composition notebooks
- 1 pack of erasers
- 1 water bottle (please label)
- 1 pencil box
- 1 book bag

2026-2027

