

MIDLAND HIGH SCHOOL

2025-2026

—REBELS—

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HANDBOOK

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MIDLAND

HIGH SCHOOL

2025-2026

CULTURE

Consistently provide students with a safe and positive learning environment.

ATTENDANCE

MAINTAIN 95%
OR GREATER

SPS

92.4% A

RENAISSANCE

This year's theme celebrates unity, diversity, collaboration, and school pride. As Rebels, we recognize that we are stronger when we move forward together—in our learning, our goals, and our community. Whether in the classroom, on the court, or in our daily interactions, "Come Together - Rebels United" is a call to build bridges, lift one another up, and grow as a united student body.



ACADEMICS

By the end of the academic year, increase the percentage of students scoring proficient or above on math, science, ELA, and Social Studies related assessments by 15% through targeted interventions, regular tutoring sessions, and quarterly progress assessments.

DISCIPLINE

MHS strives to reduce the overall rate of In-School Suspension (ISS) and Out-of-School Suspension (OSS) to below 10% by improving the effectiveness of discipline interventions, increasing proactive behavioral supports, and fostering a more positive school climate.

“COME TOGETHER, REBELS UNITED!”

At Midland High School, we believe that every student has the potential to learn and achieve success. Our mission is to prepare students for lifelong learning and success. We recognize the importance of collaboration among teachers, administrators, students, parents, and all stakeholders to effectively meet our students' needs. We strive to create a positive learning environment that encourages students to pursue their educational goals.



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WELCOME TO MIDLAND HIGH SCHOOL

We are thrilled to welcome you and anticipate a successful year of achievement. Whether you are joining us for the first time or returning from previous years, we want to outline what you can expect from us and review our overall expectations for this school year.

Expectations for Students

We expect students to contribute positively to the learning environment in the classroom. This includes fostering a supportive school culture throughout all areas of the school and at school-related events. A key aspect of this culture is respectful communication among peers, teachers, and staff. We are dedicated to your education and committed to helping you achieve your goals.

Expectations for Parents

We encourage you to collaborate with us and provide support whenever possible. Our commitment to your child's success drives us to work diligently every day to help them meet their goals. You can expect us to make decisions that we believe are in the best interest of your child. We will communicate any concerns promptly and work together with you and your child to make informed educational decisions. Should you have any questions or concerns, please feel free to reach out to us via phone or email. We are also happy to meet with you to discuss any issues, but we kindly ask that meetings be scheduled in advance unless there is an emergency that requires immediate attention. The Administration team aims to ensure availability and provide the necessary attention during your visit.

Expectations for Teachers

You can expect us to know your child as an individual and to strive to build positive relationships. We are committed to challenging your child academically and supporting their personal growth. Our decisions will always prioritize your child's best interests while fostering an environment of mutual respect. Your support throughout the school year is invaluable, and we ask that you help guide, model, and encourage the values essential for a positive school experience.

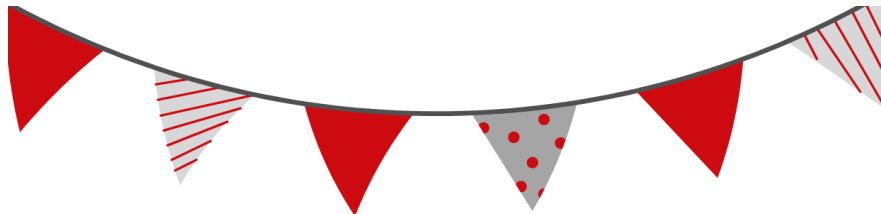
Student Handbook Purpose / Disclaimer:

This handbook aims to inform parents and students about the policies, procedures, and expectations of the Acadia Parish School District and Midland High School. It is important to note that this handbook does not provide a comprehensive list of all board policies and procedures. The policies and procedures included may change in response to updates in state and federal guidelines, decisions made by the Acadia Parish School Board, and district and Midland High School administration. Additionally, the school administration retains the right to modify school-level procedures and practices as necessary. This student/parent handbook does not reflect all policies, procedures, and laws required by federal, state, and local governing authorities. For a complete listing approved and followed by the Acadia Parish School Board, please refer to CAPS found at <http://caps.acadia.k12.la.us/>.

MIDLAND HIGH SCHOOL MISSION STATEMENT

At the heart of our school is the belief that every child is a unique individual with their own strengths, needs, and potential. We are committed to providing a safe, supportive, and enriching environment where students can grow academically, socially, and emotionally. Our programs are thoughtfully designed to meet children where they are, helping them build essential skills, positive habits, and strong character. By nurturing each student's talents and encouraging a love for learning, we aim to prepare them to thrive not only in school but as confident, respectful, and engaged members of society. In partnership with families and the community, we strive to create a unified and flexible educational experience that inspires lifelong growth and success.

MIDLAND HIGH SCHOOL PBIS EXPECTATIONS



MHS: Mindful, Helpful, Successful

M

MINDFUL

Be aware of others and your environment. Show respect and consideration in all actions.

H

HELPFUL

Offer assistance and kindness to others. Work together and support each other.

S

SUCCESSFUL

Strive for excellence in everything you do. Focus on your goals and persevere.



PHILOSOPHY OF EDUCATION

At Midland High School, we believe that every student has the potential to learn and achieve success. Our mission is to prepare students for lifelong learning and success. We recognize the importance of collaboration among teachers, administrators, students, parents, and all stakeholders to effectively meet our students' needs. We strive to create a positive learning environment that encourages students to pursue their educational goals.

STATEMENT OF COMMITMENT

The faculty at Midland High is committed to providing equal educational opportunities and excellence in the classroom. We believe all children can learn, and we strive to deliver quality instruction that promotes student achievement. Our commitment to a research-based effective school model includes a clear school mission, strong instructional leadership, a safe and orderly environment, high expectations, parental involvement, and a robust system for measuring achievement. This dedication allows us to focus our efforts on improving student outcomes.

GOALS AND OBJECTIVES

We embrace the principle that the worth and dignity of each individual is of utmost importance, and that all students deserve the best possible learning environments. While the teacher plays a crucial role in the educational process, the support of administration, students, parents, the community, the central office, and the board of education is essential for success.

The faculty and staff aim to foster the following instructional goals:

- To help students develop concepts and skills in core subjects aligned with state content standards.
- To cultivate skills necessary for continuous learning, including critical thinking, problem-solving, and effective communication.
- To ensure students master fundamental skills and knowledge essential for further learning.
- To instill the understanding that respectful membership in a community must be earned through self-discipline, hard work, and respect for others and for personal and public property.
- To help students acquire marketable skills that prepare them for their roles in the economic world.
- Ongoing evaluation of our curriculum is crucial to providing relevant learning experiences that meet the needs of a rapidly changing society. These learning experiences yield the best results when we strategically plan, organize, and align our objectives with the development of students' talents and capabilities.

Midland High School Faculty

Principal: Leigha Briolo

Asst. Principal: Kayla Tanner

Disciplinarian: Matthew Guidry

Counselors: Crissie Daugereaux, Roxy Rubin

Teachers:

Sarah Ancelet: Social Studies 8th/Head Softball Coach

Luke Broussard: Band

Suzanna Bonin: English I and II

Gretchen Dore: World History, Asst. Girls' Basketball Coach/Head Girls' Track

Kara Dugas: Family and Consumers Science

Julia Fredieu: French

Jenny Guidry: Special Education

Christy Hebert: Physical Education, Head Girls' Basketball Coach/Asst. Track

Patrice LaCombe: Science 8th and 9th

Sonja Martinez: English III, IV, DE, and Business English

Barry Mathieu: US History and Civics / Asst. Baseball Coach

Mandi Miller: Math 8th/9th

Gabby Morvant: Special Education

Matthew Myers: World Geography/Head Boys Basketball Coach/Head Boys' Track

Chelsie Parker: ELA 8th/Dance Team Coach

Olivier Paquette: Athletic Director/Head Baseball Coach

Cherise Pippin: Athletic Trainer/Medical Science

Sandra Richardson: Special Education

Brandie Sievers: Librarian

Tandra "Deion" Stevens: Biology, Chemistry, and Physics

Madisyn Ward: Geometry, Algebra II, Adv. Math / Cheer Coach

Justin Zaunbrecher: Business

Office/Clerical/Paraprofessionals:

Secretary/Bookkeeper: Tabatha Harrington

Clerk: Crystal Thibodeaux

Paraprofessionals: Gena Breaux, Rachel Shamsie, Whitnie Fontenot

Cafeteria: Marilyn Istre, Manager; Zora Laughlin, Clerk, Julie Richard, Sarah Bourgeois, Kathy Patin, Candace Cormier

Custodians: Terry LeBlanc, Head Custodian, Cyrus Broussard, Charlene Thibodeaux, Brandy Joiner, James Abshire

Acadia Parish School System

2025-2026

District Calendar



August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	*11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	*21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Important Dates

- Aug 4-5 Teacher Professional Days
- Aug 6 Students First Day
- Sep 1 Labor Day
- Oct 17 Rice Festival
- Nov 24-28 Thanksgiving Holidays
- Dec 22-Jan 2 Christmas Holidays
- Jan 5 Teacher Professional Day
- Jan 19 Martin Luther King Day
- Feb 16-18 Mardi Gras Break
- Mar 2 Teacher Professional Day
- Apr 3-10 Easter/Spring Break
- May 21 Students Last Day!
- Early Dismissal
- May 22 Teacher Professional Day

Nine Weeks End: 10/9, 12/19, 3/13, 5/21
 Progress Reports: 9/5, 11/13, 2/5, 4/17
 Report Cards: 10/16, 1/9, 3/20, 5/27

TESTING DATES determined by LDOE

* Four Day Week Schedule begins Aug 11
 * Early Dismissal May 21

Color Legend

- Teacher Professional Days
- Student First/Last Day
- Holiday Breaks
- Monday Off

Total Student Days: 149
 Total Teacher Days: 154

Seniors completing Graduation Requirements shall not be permitted to leave before May 7, 2026.
 Commencement exercises are to be scheduled beginning May 14, 2026.

*In case of emergency, student make-up days will be taken from existing holidays or No school Mondays in the above schedule.

2025-2026 Bell Schedule

First Bell Rings at 7:45

1st Hour	7:48 -- 8:51
2nd Hour	8:54 -- 9:57
3rd Hour	10:00 -- 11:03
1st Lunch	11:03 -- 11:30
4th Hour	11:33 -- 12:36
4th Hour	11:03 -- 12:09
2nd Lunch	12:09 -- 12:36
5th Hour	12:39 -- 1:42
6th Hour	1:45 -- 2:48
7th Hour	2:51 -- 3:53
Bus Departure	3:57

School Hours

- Student drop-off is between 7:25a.m. and 7:45a.m.
- Students may not be dropped off before 7:25 a.m.
- The school day begins at 7:45 a.m.
- Students who arrive after 7:48 a.m. will be considered tardy.
- Tardy students must sign in at the front office. Disciplinary action will be taken for excessive tardiness following Midland High School's Discipline Procedures.
- Walkers and car riders dismiss at 3:53 p.m.
- Car riders should be picked up NO LATER than 4:03 p.m. Please be on time.
- Please send a note if your child is going home a different way than usual.

Midland High School 2025-2026 Important Dates

- **Open House:** Friday, September 5, 2025
- **APSB Staff Development Days**
 - FULL DAY – TEACHERS ONLY – NO STUDENTS
 - August 4-5, 2025
 - January 5, 2026
 - March 2, 2026
 - May 22, 2026
- **Last Day For Students:** May 21, 2026
- **Schedule For Progress Reports And Report Cards**

	Progress Reports	NineWeeks Ends	Report Card
1st	9/5	10/9	10/16/25
2nd	11/13	12/19	01/09/26
3rd	2/05	3/13	03/20/26
4th	4/17	5/21	05/27/26

I. GENERAL POLICIES AND PROCEDURES

A. ACADIA PARISH SCHOOL BOARD STUDENT DRESS CODE AND UNIFORM POLICIES

- The policy of the Acadia Parish School Board shall be that no mode of attire will be considered proper for school wear that disrupts the classroom and/or the school's positive learning environment. In questions regarding student dress and grooming, the principal or his/her designee of each school shall make the final decision as to what is considered proper or improper dress according to the guidelines provided.
- The School Board desires to teach each student to use good judgment in his/her total appearance so that the attention of others is not distracted from the purpose of the school. Cleanliness and the values of the community shall be a basic consideration.
- **NOTIFICATION:** The School Board shall notify the parent or guardian of each student of the dress code specifications and their effective date. The dress code shall be distributed in written form or posted on the school's website annually.
- If the School Board modifies the existing uniform policy, it shall notify in writing the parent or guardian of each student of the policy adoption or uniform policy modification at least sixty (60) days prior to the effective date of the new or revised policy. Each school shall display any uniform selected for a reasonable period prior to the proposed effective date for wearing of the uniform.
- However, nothing shall prohibit the School Board from requiring a new or revised dress code or uniform policy without the required notice in the event of an emergency. For the purposes of this policy, emergency shall mean an actual or imminent threat to health or safety which may result in loss of life, injury, or property damage.

B. DRESS AND PERSONAL GROOMING

- Student dress and grooming are not to adversely affect the students' participation in classes, school programs, other school-related activities or detract from the learning environment of the school.
- Extremes in style and fit in student dress and extremes in style of grooming will not be permitted.
- Administrators are authorized to use their discretion in determining extremes in styles of dress and grooming and what is appropriate and suitable for school wear. No student shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, blade, symbols, sign or other things which are evidence of affiliation with drugs, alcohol, violence or gang related activities or exhibits profane or obscene language/gestures.
- Beards and goatees shall be prohibited. Policies regarding dress and grooming stress the importance of reducing distractions that inhibit learning and are addressed as an attempt to enhance the learning environment.
- The School Board shall not exclude a student on account of a natural, protective or cultural hairstyle. Natural, protective, or cultural hairstyle shall

include, but is not limited to, afros, dreadlocks, twists, locs, braids, cornrow braids, Bantu knots, curls, and hair styled to protect hair texture or for cultural significance.

C. BODY ARMOR

- It shall be unlawful and against School Board policy for any student or non-student to wear or possess on his/her person, at any time, body armor on any School Board property, school campus, at a school-sponsored function, on a school bus or other school transportation, or in a firearm-free zone, with limited exceptions as enumerated in La. Rev. Stat. Ann. §14:95.9, which includes permitting a student to wear, carry, or possess a backpack on school property or a school bus that has bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.
- School-sponsored functions shall include, but not be limited to, athletic competitions, dances, parties, or any extracurricular activities. A firearm-free zone means any area inclusive of any school campus and within 1,000 feet of any such school campus, and within a school bus, wherein the possession of firearms is prohibited, except as specifically set forth in La. Rev. Stat. Ann. §§14:95.2(C) and 14:95.6(B).
- Body armor shall mean bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

D. UNIFORM POLICY

- Students will wear khaki or parish-approved plaid pants, shorts, box-pleated skirts, A-line skirts, bib skirts, or jumpers. Skorts may be worn, but because the skorts tend to run shorter than skirts, the 2" hem rule shall be strictly enforced. Khaki denim shorts and pants are also acceptable.
- Shirts/blouses are to be navy or the school color, polo (golf) shirts, either short or long sleeves, with two or three buttons and a collar.
- Students in the alternative school shall wear only navy colored shirts. Emblems/insignias, or monograms on shirts or sweaters are prohibited.
- Uniforms shall be the classic, traditional style - no baggy or oversized clothes, no pockets on lower legs, etc. Pants can have pleated or straight front. All pants and shorts must have a front waistband and belt loops. Shirts must be worn tucked into pants, shorts or skirts. Students must wear either a black, blue, or brown belt. The end of the belt shall not exceed the buckle by more than six inches (6").
- PRE-K AND KINDERGARTEN STUDENTS MAY WEAR PULL-ON PANTS, BUT THEY MUST HAVE A FRONT WAISTBAND. Elastic will be allowed only on the back and/or sides of the pants.
- Hems are to be no more than 2" above the knee when the student is kneeling. Girls may wear shorts under their skirts as long as the shorts are not visible.
- Tights that match the uniform may be worn with or without socks. However, when tights are not worn, a student must wear crew length or longer socks.

- Navy or school colored sweatshirts may be worn over polo shirts during cold weather. Navy turtlenecks may be worn under polo, but polo cannot be taken off during the school day.
- White undershirts ONLY may be worn under the polo.
- Pullovers with zippers are considered outerwear.
- Students who transfer into Acadia Parish shall be allowed two (2) weeks to purchase uniforms and comply with the policy.
- Spirit Day shirts may be worn with approved pants/shorts/skirts on designated days set by the principal. Special "dress up days" may be approved by the principal. Students will have the option of "dressing up" or wearing their uniforms.

Revised: June, 2008 Revised: March 7, 2016

Revised: February 2, 2009 Revised: September 10, 2018

Revised: September 13, 2010 Revised: September 12, 2022

Ref: La. Rev. Stat. Ann. §§14:95.2, 14:95.6, 14:95.9, 17:81, 17:111, 17:416, 17:416.7

Scott v. Board of Education, 304 N.Y.S.S. 2d 601 (1969)

Karr v. Schmidt, 460 F. 2d 609 (5th Cir. 1972)

Board minutes, 11-1-83, 1-5-98, 4-14-98, 5-3-99, 8-2-99, 6-5-00, 2-11-08, 2-2-09, 9-13-10, 3-7-16, 9-10-18, 9-12-22

Acadia Parish School Board

IN EACH SCHOOL WARD, STUDENTS WILL BE ALLOWED TO WEAR NAVY POLO SHIRTS OR POLO SHIRTS THE SCHOOL COLOR OF THE FEEDER HIGH SCHOOL:

Ward 1

**Crowley High – Hunter Green
Or navy**

Crowley Middle
North Crowley
South Crowley
Ross Elementary
Crowley Kindergarten

Ward 2

**Rayne High – Dark
Purple or Navy**

Armstrong Middle
South Rayne Elementary
Martin Petitjean
Central Kindergarten
Mire Elementary
Branch
Elementary

Ward 3

Church Point High – Black or Navy

Church Point Middle
Church Point Elementary
Richard Elementary

Ward 4

Iota High – Maroon or Navy

Iota Middle
Iota Elementary
Evangeline Elementary
Egan Elementary

Ward 5 Midland High – Red or Navy

Estherwood Elementary
Morse Elementary
Mermentau Elementary
Midland High

NOTE: If a student is sent to the Alternative School, only the parish-approved navy polo shirt will be allowed.

Acadia Parish School Board Uniform Colors

In Each School Ward, Students Will Be Allowed To Wear Navy Polo Shirts Or Polo Shirts The School Color Of The Feeder High School:

Ward 5 Midland High – Red or Navy

- Estherwood Elementary
- Morse Elementary
- Mermentau Elementary
- Midland High

NOTE: If a student is sent to the Alternative School, only the parish-approved navy polo shirt will be allowed.

E. MIDLAND HIGH SCHOOL GENERAL UNIFORM DRESS CODE POLICIES SHIRTS

- Shirts/Blouses will be polo shirts, either short or long sleeve, with a collar and two or three buttons.
- ONLY Navy or Red long-sleeve shirts may be worn under the polo shirt, but polo cannot be taken off during the day.
- Students may wear the NEW PBIS (2025-2026 edition) any day of the school week.
- Students may wear any MHS Club t-shirt or MHS Spirit t-shirt on the LAST day of the school week (usually Fridays).

PANTS/SHORTS/SKIRTS

- Pants/Shorts are to be standard, classic, traditional style and must either be khaki or school board approved plaid.
- No external pockets allowed on lower leg of pants/shorts (no cargo shorts or pants).
- No baggy, sagging, oversized, or TIGHT pants/shorts are allowed.
- Shorts must be no more than 2 inches above the knee when kneeling and no longer than the bottom of the knee (applies to males and females).
- Girls may wear tights that match with the uniform skirts. Acceptable colors of tights are solid colors such as navy, brown, white, black, gray, or feeder school color. Leggings are not permitted.
- Tights / undergarments should not hang below the length of the shorts.

SHOES/SOCKS/TIGHTS

- Shoes and socks Must Be Worn At All Times.

- Backless or open-toe shoes, sandals, cleats, Crocs, light up shoes, and slippers are not allowed.
- Students are required to fasten all laces and straps on their shoes. (Shoes must be worn as the manufacturer intended them to be worn.)

JACKETS/COATS/SWEATERS/HEAD GEAR

- Jackets should not be excessively long.
- Hoodies are not allowed on campus.
- No hats may be worn in the building.
- Students are not allowed to bring blankets to school at any time.

FREE DRESS GUIDELINES

- Throughout the school year, students are often rewarded with free dress days. All students must adhere to our free dress guidelines listed below:
- Spandex or biking pants/shorts are not allowed.
- There is to be no writing or graphics across the seat of the pants/shorts.
- If jeans are worn, any tears, rips, or holes in the jeans must not expose the skin underneath.
- Shorts must extend past the student's fingertips when standing in the full, upright position with shoulders relaxed.
- Leggings/jeggings can only be worn with shorts on top.
- No pajamas pants may be worn on free dress days.
- Shirts must cover the shoulder, midriff, and all undergarments. No see-through or low cut attire allowed.
- Skirts/dresses must not be shorter than 2 inches above the knee.
- Print/Messages/Images on all clothing MUST BE school appropriate.
- **THE ADMINISTRATION HAS FINAL APPROVAL REGARDING APPROPRIATENESS OF DRESS.**

F. SCHOOL ATTENDANCE REGULATIONS

"EVERY MINUTE COUNTS." Students are expected to be in attendance every minute of every school day.

Louisiana State Law mandates compulsory school attendance and every parent or legal guardian of a student shall enforce and be held accountable for the attendance of their student at the school to which the student is enrolled and assure their student's attendance at school every day scheduled by the local school board until their eighteenth (18th) birthday.

- Parents will be asked to sign a notification letter on the 3rd unexcused absence or tardy and attend a conference with school personnel if deemed necessary.
- A student's attendance & disciplinary history prints on his/her report card every nine (9) weeks and at any time, parents can view their child's current grades, attendance, discipline, and teacher lesson plans on any on-line computer through the Parent Command Center located at the Acadia School

District website at <http://www.acadia.k12.la.us>. Ask your school for your login & password.

- In accordance with state law, it is the responsibility of every parent, tutor, or legal guardian of a child between the ages of five(5) and eighteen (18) to enforce the attendance of his or her child at the school to which the student is assigned.
- Once a pupil arrives at school, he/she is expected to remain and attend each class throughout the day.
- The parent or legal guardian of a child who resides in Louisiana and who is age five by September thirtieth of the calendar year in which the school year begins through eighteen shall send the child to a public or nonpublic school, as defined by R.S. 17:236, unless the child's parent or legal guardian opted to defer enrollment of his child in kindergarten pursuant to R.S. 17:151.3 (D) or the child graduates from high school prior to his eighteenth birthday. A child below the age of five who legally enrolls in school shall also be subject to the provisions of this Subpart.
- A student is considered to be in attendance when he or she (1) is physically present at a school site or is participating in an authorized school activity and (2) is under the supervision of authorized personnel. This definition for attendance would extend to students who are homebound, assigned to and participating in drug rehabilitation programs that contain a state-approved education component, participating in school-authorized field trips or other school-approved activities, or taking a state-approved virtual course.
- Half-day attendance - A student is considered to be in attendance for one-half day when he or she (1) is physically present at a school site or is participating in an authorized school activity and (2) is under the supervision of authorized personnel for more than 25% but not more than half (26%-50%) of the student's instructional day.
- Whole-day attendance - A student is considered to be in attendance for a whole day when he or she (1) is physically present at a school site or is participating in an authorized school activity and (2) is under the supervision of authorized personnel for more than 50% (51%-100%) of the student's instructional day.
- Compulsory attendance laws and Louisiana Board of Elementary and Secondary Education (BESE) regulations require high school students to be in attendance a minimum of 30,060 minutes (equivalent to 83.5 six hour school days), per semester or 60,120 minutes (equivalent to 167 six hour school days) a school year for schools not operating on a semester basis in order to be eligible to receive credit for courses taken.
- Elementary students shall be in attendance a minimum of 60,120 minutes (equivalent to 167 six-hour days) a school year in order to be eligible to receive credit for courses taken.
- **Jurisdiction:** All students shall be under the jurisdiction of the school during normal school hours, from the time the student arrives at school each day until he or she leaves the school campus in the afternoon. In case a student rides a bus, he or she shall be under the jurisdiction of the school from the

time he or she boards the bus until the student exits the bus in the afternoon.

- Students shall be under the jurisdiction of the school while attending any school sponsored activity either at school or away from school. This shall apply to all students, including athletic teams, pep clubs, band and other student organizations. In disciplinary matters, the School Board's authority may extend beyond the limits set forth above, in accordance with state law.
- In order for Acadia parish elementary students to be considered for promotion or for high school students to receive Carnegie credit for each course taken, students shall be in attendance 94% of the required time. Based on our instructional calendar of 149 days, students may not exceed 12 instructional days per year, or 6 instructional days per semester of absences.
- The only exceptions to the attendance regulations as verified by the Supervisor of Child Welfare and Attendance are newly defined by State Law.
These extenuating circumstances are:
 - Extended personal, physical, or emotional illness as verified by a physician or nurse practitioner licensed in the state;
 - Extended hospital stay as verified by a physician or dentist;
 - Extended recuperation from an accident as verified by a physician, dentist, or nurse practitioner licensed in the state;
 - Extended contagious disease within a family as verified by a physician or dentist licensed in the state; or 5. Quarantine due to prolonged exposure to or direct contact with a person diagnosed with a contagious, deadly disease, as ordered by state or local health officials..
 - Observance or special, recognized holidays of the students own faith.
 - Visitation with a parent who is a member of the United States Armed Forces or the National Guard and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting. Excused absences in this situation shall not exceed five school days per school year.
 - Absences verified by the school principal or designee as stated below:
 - Prior school system-approved travel for education;
 - Death in the immediate family (not to exceed one week); or
 - Natural catastrophe and/or disaster.
 - Minors engaged in artistic or creative services.
 - For any other extenuating circumstances, parents must make a formal appeal to the Supervisor of Child Welfare and Attendance through the school principal. (Well in advance of the missed days if possible.)
Examples: Military Development, Court Appearances.
- All excuses, including original doctor/dentist verification, for a student's absence must be presented to the school within three(3) days of the student's return to school to be considered for extenuating circumstances.
- Denial of Credit Procedure: When a student has exceeded the allowable days of absences as defined by the new 94% mandate and no extenuating circumstances are documented, a committee appointed by the Principal will

review the student's absences before credit or promotion is denied. If no extenuating circumstances are confirmed by the committee, the student and parents will be notified in writing of the decision to deny credit or promotion. An appeal may be made to the Supervisor of Child Welfare and Attendance.

- **NOTE:** Acadia Parish School Board policy requires a report to be sent to parents for their child being absent a total of three days, five days, thirteens days or more., whether absences are EXCUSED OR UNEXCUSED. Therefore, you will receive a letter from the Supervisor of Child Welfare and Attendance with regard to these absences.
- **Additional Policies On Student Attendance:**
 - Documentation is required of students returning from absences and may consist of:
 - A statement from a physician, dentist, or other health care provider.
 - A written statement from a parent/guardian explaining the absence(s). This note must be dated. Parent notes allow your child to make up the work missed during the absence, but the absences will count in the maximum allowed. In other words, parent notes ARE NOT considered to be extenuating circumstances. Parent/Guardian notes are used only for justification of make-up work and not necessarily for excusing absences.
 - Students who are absent for valid reasons are required to make up work missed in each class. Make-up work is not required to be given for unexcused absences. The Principal and/or teacher will decide if work may be made-up for unexcused absences.
 - A chronic medical condition/pregnancy will require that medical documentation from a licensed health care provider be submitted to the Principal at the beginning of the school year for pre-existing medical conditions or at the time of diagnosis for the medical condition.

G. Truancy

- The Acadia Parish School Board recognizes truancy as absence from class or school for any portion of a period or day without permission from home or school.
- Students shall not be allowed to leave the campus without proper permission at any time during the school day, including before school begins, or after school while waiting for their bus. Students shall remain on the campus at all times unless granted permission to be off-campus, or be subject to disciplinary action. Violations of attendance laws and regulations may lead to suspension and/or expulsion from school.
- School personnel shall be expected to make every reasonable effort to assist a child who is habitually absent or tardy. A student shall be considered habitually absent or habitually tardy when either condition continues to exist after all reasonable efforts by any school personnel or other law enforcement personnel have failed to correct the condition after the fifth (5th) unexcused absence or fifth (5th) unexcused occurrence of being tardy within any school

semester. Any student who is a juvenile and who is considered habitually absent from school or habitually tardy shall be reported by Supervisors of Child Welfare and Attendance to the family or juvenile court of the parish or city as a truant child.

- Tardy, for the purpose of notification, shall include, but not be limited to being late to school, or leaving or checking out of school unexcused prior to the regularly scheduled dismissal time at the end of the school day. However, it shall not include reporting late to class when transferring from one class to another during the school day.
- **GUARDIAN RESPONSIBLE:** With regard to any student in grades kindergarten (K) through eighth (8th) grade who is considered habitually absent or tardy, in any case where the student is the subject of a court ordered custody or visitation plan, the parent or legal guardian who is lawfully exercising actual physical custody or visitation of the student shall be responsible for the student's attendance at school on those days and shall be solely responsible for any absence or tardiness of the child on such days.

Revised: November 3, 2008

Revised: January 11, 2010

Revised: August 5, 2019

Ref: La. Rev. Stat. Ann. §§17:221, 17:223, 17:228, 17:233

La. Children's Code, Art. 728, Art. 730

Board minutes, 11-5-01, 11-3-08, 1-11-10, 8-5-19

Acadia Parish School Board

H. Leaving School Grounds

- Students are not allowed to leave school grounds unless they are checked out by their guardian in the front office.
- All students arriving after 7:48 a.m. or leaving before 3:53 p.m. must go through the office.
- No student is allowed to sign in or out with anyone other than a parent/guardian unless written permission is on file.
- Students MUST be dropped off and picked up at the front of the school at arrival and dismissal unless being signed in or out in the front office.
- Please let your child know ahead of time how they are getting home.
- It is against DS Bus South policy for students to ride a bus to an alternate location without proper forms being filed ahead of time.

I. Drop-Off And Pick-Up Procedures

- Parents who drop off their children in the mornings are asked to drop students off at the little gym entrance next to the front office. All students must pass through the metal detectors when entering school.
- Please make sure your children are dropped off NO LATER THAN 7:41 a.m. or they will be unable to make it to class on time.
- Students entering the building after 7:45am will have to sign-in at the front office. Issues with tardiness will be handled according to the school discipline policy.
- In the afternoons, the bell will ring at 3:53 p.m. to dismiss all students.
- Car Riders should be picked up in front of the school no later than 4:00pm.

J. Phone Calls

- Students are not allowed to go to the office to call home for forgotten items. Students must be responsible for bringing homework, binders, band instruments, clothes for after-school activities, etc. to school each day.
- If a parent is contacted by the office to fulfill a student's need, office personnel will call the student to the office when the parent arrives.

K. EMERGENCY CANCELLATION OF SCHOOL

- As soon as the school receives notice concerning the status of schools in Acadia Parish and the possible closing of schools, especially during or because of inclement weather, we will send out the information through Remind, Facebook, and automated J-Call system.
- Announcements will also be given to all media outlets.

L. WITHDRAWALS AND TRANSFERS

- Students must be accompanied by a parent or guardian for withdrawal or transfer from an Acadia Parish School.
- A student will not be allowed to drop from a class until authorized from the school office. Return all items belonging to APSB and/or Midland High School including the following examples: Chromebook/tablets, chargers, and library books.
- Completed withdrawal/transfer form must be turned in to the office for final clearance. A parent or guardian must sign a loss or drop card.

M. CHANGE OF ADDRESS/PHONE NUMBER

- Parents are required to keep the school office and teachers informed of any change of address or phone number, either by note or phone call. It is important that we maintain an up-to-date record on each student.

N. SCHOOL VOLUNTEERS

The Acadia Parish School Board recognizes that volunteers can make many valuable contributions to the school. Therefore, the Board welcomes volunteers and endorses a Volunteer Program in the district, subject to suitable regulations and safeguards, to be promulgated by the Superintendent or staff, in cooperation with the schools.

- Appropriate effort shall be made to incorporate the use of school volunteers into all schools as well as any or all other programs or activities of the school district.

The School Board's Volunteer Program shall meet certain requirements, including, but not limited to the following:

- Every volunteer permitted to assist personnel in any school related program shall sign a volunteer behavior agreement stating that he/she understands and will abide by all policies, regulations, and procedures of the School Board.

- The agreement shall include a statement that the volunteer shall not abuse any child or student by physical or emotional means or commit any criminal act involving a minor student.
- If requested by Acadia Parish School Board, a volunteer must agree to undergo an extensive criminal background check as required by statute in order to continue as a volunteer
- Every volunteer shall agree not to use alcohol or illegal drugs or be under the influence of alcohol or any drug while volunteering in any school-related program.

Ref: La. Rev. Stat. Ann. §§15:587, 15:587.1, 17:15, 17:81 -Acadia Parish School Board

O. SCHOOL VISITORS/VISITORS CODE OF CONDUCT

The Acadia Parish School Board welcomes and encourages parents and other school patrons to visit the schools at appropriate times.

- Programs may be planned throughout each school year to provide opportunity for visits to the schools.
- Principals shall be responsible for establishing procedures that ensure the proper protection of instructional time and the welfare of the students and employees.
- In accordance with state law, no person is allowed on school grounds or in school buildings or facilities without authorization from the appropriate school official. Therefore, all visitors shall report to the principal's office immediately upon coming onto school grounds for their visit.
- Office personnel, principal, counselor, etc., shall be made aware of the purpose of the visit. If at all possible, all visits should be pre-arranged. Principals are authorized to take the necessary steps in dealing with unauthorized visitors.
- The School Board, in accordance with state law, shall authorize principals, school administrators, or school security guards to search the person, and any item in the possession of a person who is not a student enrolled in school, or any school employee, while in or on any school property. The search may be conducted at random with a metal detector, or physically when there is reasonable suspicion that such person has any weapons, illegal drugs, alcohol, stolen goods, or other materials which violate School Board policy.

Ref: La. Rev. Stat. Ann. §§17:416.6, 17:416.10

ACADIA PARISH SCHOOL BOARD VISITOR'S CODE OF CONDUCT

We encourage partnerships with our parents, and work hard to maintain mutual respect and recognition of shared responsibility for the children.

- The code of conduct for visitors to school is that of mutual respect for school staff and children to all visitors. Included in this is respect for school property, other visitors and children.
- The school expects visitors to respect all of the following:
 - Understand that parents and teachers need to work together for the benefit of children.

- Demonstrate in their own behavior that all members of the school community should be treated with respect.
- Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Approach school staff to help resolve issues.

In order to support a peaceful and safe school environment the school does not tolerate:

- Disruptive behavior which interferes or threatens to interfere with the operation of a classroom, office or other area of school grounds.
- Loud or offensive language, swearing, cursing or displaying temper.
- Threatening to do actual bodily harm to a member of school staff.
- Damaging or destroying school property.
- Sending abusive or threatening emails, text/voicemail/phone messages or other written communication.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff at the school on facebook or other social media sites if it interferes or causes problems at the school.
- Chastising someone else's child.
- Deliberate intimidation of other children, visitors or staff.
- Smoking or consuming alcohol or drugs while on school property.

II. STUDENT PERFORMANCE, SUPPORT, AND ASSESSMENT

A. GRADING POLICY

The Acadia Parish School System follows the Uniform Grading Policy outlined in Bulletin 741, §2302. Uniform Grading Policy.

- Additional grading guidelines specific to the Acadia Parish School System can be found in the most current Pupil Progression Plan.
- Numerical scores recorded in the electronic grade book will be converted to letter grades at the end of the grading period according to the following scale:

Grading Scale

A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	0-59

- A student must have an absolute "D" average (1.0), or better, for the second semester marking periods in order to pass the course.
- Health is the only ½ credit course offered at MHS. A student in Grades 9-12 must earn an absolute "D" average or better to pass the ½ credit course.
- In Grades 8-12, letter grades are given in all grades and for all subjects.
- Completion of FAFSA no longer required for graduation purposes.
- Students must be free from all school debts in order to walk at graduation.

B. HONOR ROLL/PRINCIPAL'S LIST

The Parish Honor Roll will consist of any student who maintains an A or B in all major subjects. (Conduct and other subject areas where S and U are given are excluded).

- All schools will be encouraged to recognize students who maintain an A or B in all major subjects and satisfactory in all other areas including Conduct.
- A student who receives an "A" in each subject at the end of a nine-week period will be placed on the Principal's list. -A student who receives grades no lower than a "B" at the end of a nine-week period will be placed on the Honor Roll.

C. ACADEMIC REPORTS/REPORT CARDS/PARENT CONFERENCES

- **Academic Progress Reports**
 - Academic reports will be sent home every 4.5 weeks. This report will designate a student's 4.5 week average in all subject areas.
- **Report Cards**
 - Report Cards are issued at the end of each nine-week session. Letter grades are used to designate a pupil's progress
- **Parent Conferences**
 - Parents must make appointments for conferences with teachers, the counselor, or the principal by telephoning the school.. Conferences may be held at 7:30 a.m., 4:00 p.m. or during the teacher's unencumbered period.

D. PROMOTION AND RETENTION POLICIES

School building level committees should recommend intervention strategies for those students who have been recommended for retention and are at-risk.

- Such strategies might include, but not limited to the following: variation of instructional methods and techniques, variation of time requirements, and instructional goals and objectives.
- If a teacher or parent feels that a student in grades 8-12 should be placed without meeting the minimum requirement for promotion as listed for Acadia Parish, that teacher or parent may request placement and present such request to the school building level committee (SBLC).
- Special Education students in specially designed regular instructional programs shall be placed in accordance with state and federal regulations. Decisions regarding placement shall be made by the IEP committee and documented in the Individualized Education Plan (IEP).

E. REQUIREMENTS FOR PROMOTION

Pupil Progression Plan will be posted on the Acadia Parish School Board district website.

- Your child should strive to do his best.
- Questions as it relates to a specific grade level can be addressed with the administration.

- Any child in danger of failing a class and/or grade will be notified, as well as the parents, as early as the 2nd nine weeks so that assistance can be given.

LEAP 2025

Students enrolled in a course for which there is a LEAP 2025 High School test must take the test (Bulletin 741, Section 2318).

- The LEAP 2025 High School test score shall count a percentage of the student's final grade for the course.
- The percentage must be between 15 and 30 percent inclusive, and shall be determined by the local district.
- The LDOE provides conversion tables to help districts factor the LEAP 2025 High School tests scores into final course grades.
- The following table shows the relationship among LEAP 2025 achievement levels, scale scores, grade scale scores based on the grading scale (90 80 70 60 0), and the corresponding letter grade.
- The following is an example of how the conversion tables are used to calculate the student's final course grade: Michelle earned 87% in her Algebra I coursework, and had a scale score of 768 on her LEAP 2025 Algebra I test which placed her in the Mastery achievement level. The LEAP 2025 High School tests count for 20% of the final course grade in her district. According to the conversion table for Algebra I on page 3, her LEAP 2025 scale score 768 translates into a grade scale score of 83. Her final course percentage is $83*0.20 + 87*0.80 = 86.2$, which is a B.
- **APSB Policy– The LEAP test accounts for 16% of a student's overall grade in the tested subject. For students receiving special services, the LEAP test contributes 5% to their overall grade in that subject.**

LEAP 2025 HIGH SCHOOL TESTS SCALE SCORE TO GRADE SCALE CONVERSION TABLES

	LEAP 2025 Achievement Level	LEAP 2025 Scale Score	Grade Scale Score	Grade
Algebra I	Advanced	805-850	90-100	A
	Mastery	750-804	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	700-724	60-69	D
	Unsatisfactory	650-699	0-59	F
English I	Advanced	791-850	90-100	A
	Mastery	750-790	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	700-724	60-69	D
	Unsatisfactory	650-699	0-59	F
Geometry	Advanced	783-850	90-100	A
	Mastery	750-782	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	700-724	60-69	D
	Unsatisfactory	650-699	0-59	F
English II	Advanced	794-850	90-100	A
	Mastery	750-793	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	700-724	60-69	D
	Unsatisfactory	650-699	0-59	F
US History	Advanced	774-850	90-100	A
	Mastery	750-773	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	711-724	60-69	D
	Unsatisfactory	650-710	0-59	F
Biology	Advanced	772-850	90-100	A
	Mastery	750-771	80-89	B
	Basic	725-749	70-79	C
	Approaching Basic	707-724	60-69	D
	Unsatisfactory	650-706	0-59	F

F. GRADUATION REQUIREMENTS

During mid-fall of their sophomore year, students and their parents in Louisiana need to select a pathway to graduation. There are two primary pathways available: the University Pathway and the Jump Start Pathway.

- **University Pathway**

This pathway is ideal for students planning to attend a four-year college or university immediately after high school. To graduate under this pathway, students must:

- Earn 24 credits
- Pass the required End of Course assessments
- Completing the coursework, achieving the necessary ACT score, and maintaining an appropriate grade point average will qualify students for the TOPS Opportunity, Performance, or Honors Awards (refer to the brochure for additional details).

- **Jump Start Pathway**

The Jump Start Pathway is designed for students who do not intend to pursue a four-year college or university immediately after high school. Instead, they can opt for a community or technical college of their choice.

- After completing one year at a community or technical college, students can still attend a four-year institution.

- Within this pathway, students will select an area of concentration. Midland High School currently offers four concentrations:
 - Hospitality and Tourism
 - Health Science
 - Business Management
 - Architecture and Construction

- To graduate through the Jump Start Pathway, students must:
 - Earn 23 credits
 - Pass the required End of Course assessments
 - Achieve a silver rating on the WorkKeys assessment
 - Obtain Industry-Based Certifications related to their area of concentration
- Successful completion of this pathway, along with meeting the required ACT or WorkKeys scores and maintaining an appropriate grade point average, will qualify students for the TOPS Tech Award (see the brochure for further details).

- **Leap Requirements for Graduation**

- Must pass one of the following paired Leap tests with a score of Approaching Basic or above:
 - English I or English II
 - Algebra I or Geometry
 - Biology or U.S. History
- A total of 3 tests must be passed.

Progression Chart:

- For students pursuing a graduation pathway with **24 credits** for graduation, classification into 9th, 10th, 11th, or 12th grade on the basis of units earned will be as follows:

Classification	Units
Grade 9th	Less than 6 units
Grade 10th	6 or more, but less than 12
Grade 11th	12 or more, but less than 17
Grade 12th	17 units or more

- For students pursuing a graduation pathway with **23 credits** for graduation, classification into 9th, 10th, 11th, or 12th grade on the basis of units earned will be as follows:

Classification	Units
Grade 9th	Less than 6 units
Grade 10th	6 or more, but less than 12
Grade 11th	12 or more, but less than 16
Grade 12th	16 units or more

Tops University Requirements

REQUIRED COURSES	
ENGLISH = 4 UNITS	
1	English I
1	English II
1	English III
1	English IV
MATH = 4 UNITS	
1	Algebra I
1	Geometry
1	Algebra II
1	Advanced Math
SCIENCE = 4 UNITS	
1	Biology
1	Chemistry
1	Physical Science
1 unit from the following:	Physics; Environmental Science; or Agriscience I <u>and</u> Agriscience II
SOCIAL STUDIES = 4 UNITS	
1	Civics
1	U.S. History
1	World Geography
1	World History
HEALTH/PE = 2 UNITS	
½	Health
1 ½	PE I, PE II
FOREIGN LANGUAGE = 2 UNITS	
1	French I
1	French II
ART = 1 UNIT	
1 unit from the following:	Art I or Band
21 UNITS TOTAL + 3 UNITS OF ELECTIVES FROM BELOW:	
COURSE	UNITS
Accounting	1
Introduction to Business Computer Applications	1
Business Computer Applications	1
Customer Service	1
Principles of Business	1
Agriscience I	1
Agriscience II	1
Desktop Publishing	1
Advanced Nutrition and Food	1
Publications I	1
Publications II	1
Workplace Safety	1
3 UNITS TOTAL	

21 Required Courses + 3 Elective Courses + HS LEAP Requirements + FAFSA = Diploma

JumpStart Curriculum Requirements For All Pathways

REQUIRED COURSES	
ENGLISH = 4 UNITS	
1	English I
1	English II
2 Units from the following:	Technical Writing or English III, Business English or English IV
MATH = 4 UNITS	
1	Algebra I
1	Geometry
1	Math Essentials
1	Financial Literacy
SCIENCE = 2 UNITS	
1	Biology
1 unit from the following:	Physical Science, Chemistry, Agriscience I <u>and</u> Agriscience II
SOCIAL STUDIES = 2 UNITS	
1	Civics
1	U.S. History
HEALTH/PE = 2 UNITS	
1/2	Health
1 1/2	PE I, PE II
14 UNITS TOTAL + 9 UNITS IN CHOSEN PATHWAYS TOTAL OF 23 UNITS	

Midland High School Jumpstart Pathways

Requirements for each pathway are listed below:

- Hospitality and Tourism
- Health Science
- Business Management
- Architecture and Construction

REQUIRED COURSES

ENGLISH = 4 UNITS

1	English I
1	English II
2 units from the following:	Technical Writing or English III, Business English or English IV

MATH = 4 UNITS

1	Algebra I
1	Geometry
2 units from the following:	Math Essentials or Algebra II, Financial Literacy or Advanced Math

SCIENCE = 2 UNITS

1	Biology
1 unit from the following:	Physical Science, Environmental Science, or Chemistry

SOCIAL STUDIES = 2 UNITS

1	Civics
1	U.S. History

HEALTH/PE = 2 UNITS

1/2	Health
1 1/2	PE I, PE II

CAREER READINESS = 1 UNIT

1 unit from the following:	Quest for Success or Agriscience I
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**15 UNITS TOTAL PLUS 8 UNITS OF ELECTIVES
RECOMMENDED PATHWAY COURSES**

COURSE	UNITS
Customer Service	1
Food Science	1
Digital Media	1
Publications	1
Nutrition and Food / Advanced Nutrition and Food	1
Introduction to Business Computer Applications	1
Business Computer Applications	1
Accounting	1
Agriscience I	1
Desktop Publishing	1
Principles of Business	1
Workplace Safety	1
	8 UNITS TOTAL

CREDENTIAL(S)

REQUIRED CREDENTIAL (1): Business of Retail: Operations & Profit

15 Required Courses + 8 Electives + HS LEAP Requirements + Credential + FAFSA = Diploma

Health Sciences

REQUIRED COURSES	
ENGLISH = 4 UNITS	
1	English I
1	English II
2 units from the following:	Technical Writing or English III, Business English or English IV
MATH = 4 UNITS	
1	Algebra I
1	Geometry
2 units from the following:	Math Essentials or Algebra II, Financial Literacy or Advanced Math
SCIENCE = 2 UNITS	
1	Biology
1 unit from the following:	Physical Science, Environmental Science, or Chemistry
SOCIAL STUDIES = 2 UNITS	
1	Civics
1	U.S. History
HEALTH/PE = 2 UNITS	
½	Health
1 ½	PE I, PE II
CAREER READINESS = 1 UNIT	
1 unit from the following:	Quest for Success or Agriscience I
15 UNITS TOTAL PLUS 8 UNITS BELOW	
RECOMMENDED PATHWAY COURSES	
COURSE	UNITS
Advanced Nutrition and Food	1
Desktop Publishing	1
Food Science	1
Environmental Science	1
Introduction to Health Occupations	1
Introduction to Business Computer Applications	1
Business Computer Applications	1
Customer Service	1
Agriscience I	1
Principles of Business	1
Emergency Medical Responder	1
Workplace Safety	1
8 UNITS TOTAL	
CREDENTIAL(S)	
REQUIRED CREDENTIAL (1): Emergency Medical Responder (EMR)	

15 Required Courses + 8 Electives + HS LEAP Requirements + Credential + FAFSA = Diploma

REQUIRED COURSES	
ENGLISH = 4 UNITS	
1	English I
1	English II
2 units from the following:	Technical Writing or English III, Business English or English IV
MATH = 4 UNITS	
1	Algebra I
1	Geometry
2 units from the following:	Math Essentials or Algebra II, Financial Literacy or Advanced Math
SCIENCE = 2 UNITS	
1	Biology
1 unit from the following:	Physical Science, Environmental Science, or Chemistry
SOCIAL STUDIES = 2 UNITS	
1	Civics
1	U.S. History
HEALTH/PE = 2 UNITS	
½	Health
1 ½	PE I, PE II
CAREER READINESS= 1 UNIT	
1 unit from the following:	Quest for Success or Agriscience I
15 UNITS TOTAL PLUS 8 UNITS BELOW	
RECOMMENDED PATHWAY COURSES	
COURSE	UNITS
Desktop Publishing	1
Digital Media	1
Advanced Nutrition and Food	1
Introduction to Business Computer Applications	1
Business Computer Applications	1
Customer Service	1
Accounting	1
Desktop Publishing	1
Principles of Business	1
Workplace Safety	1
Publications I	1
Introduction to Health Occupations	1
8 UNITS TOTAL	
CREDENTIAL(S)	
REQUIRED CREDENTIAL (1): Adobe Photoshop or Business of Retail: Operations & Profit or Louisiana Micro-Enterprise- Statewide *Microsoft Office Specialist- Word, Powerpoint, AND Excel required	

15 Required Courses + 8 Electives + HS LEAP Requirements + Credential + FAFSA = Diploma

Architecture & Construction

REQUIRED COURSES	
ENGLISH = 4 UNITS	
1	English I
1	English II
2 units from the following:	Technical Writing or English III, Business English or English IV
MATH = 4 UNITS	
1	Algebra I
1	Geometry
2 units from the following:	Math Essentials or Algebra II, Financial Literacy or Advanced Math
SCIENCE = 2 UNITS	
1	Biology
1 unit from the following:	Physical Science, Environmental Science, or Chemistry
SOCIAL STUDIES = 2 UNITS	
1	Civics
1	U.S. History
HEALTH/PE = 2 UNITS	
½	Health
1 ½	PE I, PE II
CAREER READINESS = 1 UNIT	
1 unit from the following:	Quest for Success or Agriscience I
15 UNITS TOTAL PLUS 8 UNITS BELOW	
RECOMMENDED PATHWAY COURSES	
COURSE	UNITS
Agriscience I	1
Agriscience II	1
Agriscience III	1
CITF Welding I	1
Accounting	1
Principles of Business	1
Introduction to Business Computer Applications	1
Business Computer Applications	1
Customer Service	1
Workplace Safety	1
Financial Literacy	1
Emergency Medical Responder	1
	8 UNITS TOTAL
CREDENTIAL(S)	
REQUIRED CREDENTIAL (1): CITF Welding I or CITF Carpentry I	

15 Required Courses + 8 Electives + HS LEAP Requirements + Credential + FAFSA= Diploma

G. Dual Enrollment

- LSUE DE and Academy Eligibility Guidelines: 2024-2025 and beyond
 - Eligibility based on Standardized Tests Scores:
 - 1. Engl II LEAP 2025 – Mastery or Advanced – May enroll in English, History, sociology, psychology, and Art courses
 - 2. Geometry LEAP 2025 – Mastery or Advanced and Alg II C or better – May enroll in Math or Science courses.
 - 3. Both Engl II and Geometry LEAP 2025 – Mastery or Advanced on both exams and Alg II C or better – all DE course, except where otherwise noted.
 - 4. ACT Math score of 19 and ENGL II LEAP 2025 Mastery or advanced – any DE course, except where otherwise noted.
 - 5. ACT English score of 18 and Geometry LEAP 2025 -Mastery or Advanced on LEAP 2025 Geometry and Alg II C or better – any DE course, except where otherwise noted.
 - 6. ACT Math 19 and English 18 – Any DE course, except where otherwise noted.
- To be eligible to enroll in the LSUE Academy a student must be eligible to enroll in both Liberal Arts and Math/Science coursework. DE students can be enrolled with only one area of eligibility.
- To be eligible to qualify for all courses students may take an Accuplacer Exam (except where otherwise noted):
 - 1. ACT Math 19 or Geometry LEAP 2025 Advanced or Mastery but no English qualifying score – take Accuplacer English (Writing exam only) - score 250 or higher.
 - 2. ACT English 18 or English II LEAP 2025 Mastery or Advanced but no qualifying Math score – take Accuplacer Math exam (QRAS exam only) – score 250 or higher.
 - 3. Counselor Recommendation – Counselor must complete LSUE Counselor Recommendation form and must justify recommendation based on previous performance in equal academic courses as requesting for DE.

H. Written Excuses / Make-Up Policy

For a student to be eligible to receive credit and make up work following an absence, the student shall be required in each instance to submit parental confirmation of the reasons for the absence.

- If a student is tardy or absent, the parent or guardian must submit a written excuse, signed and dated, to school authorities upon the student's return to classes, stating the reason for the student's absence from school.
- A doctor's, dentist's, or nurse practitioner's written statement of student's incapacity to attend school shall be required for those absences for three (3) or more consecutive days due to illness, contagious illness in a family, hospitalization, or accidents.
- All excuses for a student's absence, including medical verification of extended personal illness, must be presented within five (5) school days of the student's return to school, or the student's absence shall be considered unexcused and the student not allowed to make up work missed.

I. Homework Policy

- Students should review all material presented from the current day's lessons. Routinely assigned homework is designed to reinforce concepts previously taught and presented to students.
- Given the four day work week, homework assignments per subject shall not be excessive nor should new concepts be incorporated into homework.

J. Grade Recovery

- Students are offered the opportunity for 8-12 Monday tutoring.
- Acadia Parish School board offers Summer School for qualifying students
- Acadia Parish School board offers Accelerated programs throughout the school year for qualifying students.

III. STUDENT DISCIPLINE

A. Student Code of Conduct

The Acadia Parish School Board's Code of Conduct shall include progressive levels of minor through major infractions and identify corresponding minor through major interventions and consequences.

- Before an initial referral for a student's expulsion, the Code of Conduct shall require the prior administration of interventions in accordance with the minor tiers in the Code of Conduct, except in instances where the expulsion referral is the result of accumulated minor infractions in accordance with the Code of Conduct, or the underlying incident threatens the safety and health of students or staff.
- Expulsions shall be reserved for the major tier of behavioral infractions involving weapons or drugs, or when the safety of students and staff has been put in jeopardy.
- **ALL STUDENTS:**
 - All students shall maintain school attendance as described by the Acadia Parish School Board.
 - All students shall be obedient and respectful.
 - All students shall refrain from obscene language and/or expressions.
 - All students shall refrain from violent and/or threatening behavior.
 - All students shall be held accountable for their academic performances and behavior.
 - All students shall respect school property and the property of others.
 - All students shall abide by the rules and regulations of the classroom teacher, the school, and the Acadia Parish School Board.
 - NOTE: Students shall abide by the above standards in school, on the playgrounds of the school, school bus, on the street or while going to or returning from school, during intermission or recess, or at any school sponsored activity or function.

B. Infractions And Consequences

- For students in Grades PreKindergarten-12, the severity of the incident is to be considered by the school administration when determining minor and major infractions.
- All schools may have the option of operating a detention day/time outside of normal school hours at the school's expense and with the Superintendent's approval.
- Schools are to follow Positive Behavior Intervention Systems (PBIS) and/or Leader In Me as a proactive approach to managing student behavior.
- The discipline infractions listed in this student Code of Conduct do not account for every type of misconduct that could possibly occur. Furthermore, the school board cannot reasonably be expected to develop a Code of Conduct to anticipate every type of misconduct; however, the Code of Conduct shall enumerate the necessary discipline actions to maintain a safe and orderly environment that complies with all existing policies, rules, and regulations of the Louisiana State board of Elementary and Secondary Education and all state laws relative to student discipline.

List of State Infractions/Codes

State Code	Name Of Infraction
01	Willful disobedience
02	Treats an authority with disrespect
03	Makes an unfounded charge against authority
04	Uses profane and/or obscene language
05	Commits immoral or vicious practices
06	Conduct or habits injurious to his/her associates
07	Uses/ possesses any controlled dangerous substances governed by the Uniform Controlled Dangerous Substances Law, in any form
08	Uses/possesses tobacco/lighter
09	Uses/ possesses alcoholic beverages
10	Disturbs the school and/or habitually violates any rule
11	Cuts, defaces, or injures any part of public school buildings/property of school personnel (on or off campus)/vandalism
12	Writes profane and/or obscene language or draws obscene pictures
13	Possesses weapon(s) as defined in Section 921 of title 18 of the U.S. Code . *Use Code 13 requires additional admission of Weapon Type Code
14	Possesses firearms, knives, mace, pepper spray, laser pointers, and other implements not prohibited by Federal law, which may be used as weapons, the careless use of which might inflict harm or injury Excludes pocket knives with a blade length less than 2 ½ inches. Refer to code 31.
15	Throws missiles, objects liable to injure others

16	Instigates or participates in fights while under school supervision
17	Violates traffic and safety regulations
18	Leaves school premises or classroom without permission
19	Is habitually tardy and/or absent
20	Takes another property or possessions without permission
21	Commits any other serious offense
22	Possesses electronic telecommunication devices. Subject to disciplinary action up to suspension.
23	Students K through 8 shall address teachers and administrators using respectful terms such as "yes, ma'am" and "no, ma'am: and using courtesy titles Mr., Mrs, or Miss. The first six weeks shall be an adjustment period for kindergarten students. (Discipline for violators will be handled in each school by teachers and principals, with the principal having final discretion as to enforcement. Violators cannot be suspended or expelled for violation of the respect rule.)
24	Consequences for Uniform Violations
25	Commits assault/battery
30	Discharge or use of weapon(s) prohibited by federal law
31	Possesses pocket knife or blade cutter less than 2 ½inches
33	Use of OTC medication in a manner other than prescribed or authorized
34	Possession of Body Armor
35	Bullying/Harassment (Complete bullying form provided by LDOE)
36	Cyber Bullying/Cyber Harassment (Complete bullying form provided by LDOE)
37	False Alarm / Bomb Threat (Use APSB Threat Assessment Form)
38	Forgery
39	Gambling
40	Public Indecency
41	Obscene behavior or Possession of obscene/pornographic Material
42	Unauthorized use of Technology
43	Improper dress
44	Academic dishonesty
45	Trespassing Violation
46	Failure to Serve Assigned Consequence
47	Misusing Internet/ Violates electronic/technology policy
48	Sexual harassment
49	False Report
50	Crime of Violence (per R.S. 14:2B)

One Or More Of The Following Disciplinary Measures Shall Be Implemented, But May Not Be Limited To, Prior To A Student Returning To Class:

- A. Verbal/Oral Warning (removal from group, time-out in classroom, conference between teacher and student)
- B. Parent Contact (in-person, phone, or virtual)
- C. Removal of Students from Classroom
 - **Grades K-5: Minimum of 30 minutes out of class requirement.
 - **Grades 6-12: No return during the same class period.
- D. Parent Conference
- E. Peer Mediation
- F. Consider Referral to School Building Level Committee (SBLC)
- G. Referral to Administration/Conferencing with Principal or designee.
- H. Recommendation for counseling services/Documented Behavior Intervention
- I. Restorative Justice Practices
- J. Loss of Privileges
- K. Detention
- L. Suspension (In-School or Out-of-School)
- M. Behavior Plan as documented through SBLC
- N. Initiation of Expulsion Hearings
- O. Referral for Assignment to Alternative Setting (examples: Behavior Clinic, Incentive Clinic, etc.) P. Requiring the completion of all assigned school and homework that would have been assigned and completed by the student during the period of out-of-school suspension.
Any other disciplinary measure authorized by the principal with the concurrence of the teacher or the school building level committee pursuant to law and board policy.

B. Midland High Disciplinary Guidelines

All referrals leading to detention (before or after school), in-school suspension, or out-of-school suspension include parent contact by teachers, bus operators, and/or administrators. Schools shall endeavor to address student behavior with a focus on evidence based intervention and support to reduce the loss of academic instructional time. Referrals must include documented behavior interventions.

The following form will be utilized school wide to document discipline issues:

Midland High School Discipline Procedures

Name: _____ Date: _____ Time: _____
(check all that apply)

Classroom Referral Tracking

Being Disrespectful (Strike 1 Strike 2 Strike 3)

- Refusing to answer respectfully (disrespectful tone, language, body language, inappropriate language)
- Treating Other Students Disrespectfully (Name-calling, non-verbal communication, inappropriate language, etc.)
- Willful Disobedience (low level only: not following directions, slow to respond to directions, etc.)

Being Irresponsible (Strike 1 Strike 2 Strike 3)

- Disturbs class (Out of desk, talking, blurting loudly, noise making, non-subject comments)
- Doing unrelated work

Being Unsafe (Strike 1 Strike 2 Strike 3)

- Keep hands, feet, knees, etc. to self!
- Conducts or habits injurious to others (low level only: throwing objects, horse play, jumping items, etc.)

Other : _____

Interventions: moved seat, conference with students, isolation, parent contact, warning in advance, assign classroom intervention, assigned school-wide intervention, other: _____

Out of Class Tracking (WILL RESULT IN A LUNCH DETENTION)

- Uniform Violation (hat, hoodie, out of uniform apparel, shoes)
- Being Disrespectful (tone, inappropriate language, name calling, non-verbal communication)
- Cell Phone Violation
- Other: _____

Teacher Signature: _____

Midland High School Progressive Discipline Procedures:

- Step 1: Warning
- Step 2: Strike 1–Document using the Discipline Procedures form.
- Step 3: Strike 2–Lunch Detention and Parent/Guardian Contact.
- Step 4: Strike 3–Office Referral and further disciplinary action.

C. Appeal Process for Expulsions

- The parent or legal guardian of the student who has been recommended for expulsion in accordance with state law may, within five (5) days after the decision to expel has been rendered, submit a request to the school board to review the findings of the superintendent or designee at a time set by the school board; otherwise, the decision of the superintendent shall be final.
- If requested, as herein provided, and after reviewing the findings of the superintendent or his/her designee, the school board may affirm, modify, or reverse the action previously taken. The parent or legal guardian of the student shall have such right of review even if the recommendation is reduced to a suspension.

- The parent or legal guardian of the student who has been recommended for expulsion in accordance with state law may, within ten (10) school days, appeal to the district court for the parish in which the student's school is located, and adverse ruling of the school board in upholding the action of the superintendent or his/her designee. The court may reverse or revise the ruling of the school board upon a finding that the ruling of the school board was based on absence of any relevant evidence in support thereof. The parent or legal guardian of the student shall have such right to appeal to the district court even if the recommendation for expulsion is reduced to suspension.

D. Battery/Assault on a School Teacher or Any School Employee

Assault on a school teacher is an assault committed when the offender has reasonable grounds to believe the victim is a schoolteacher acting in the performance of his/her duties.

- "School teacher" means any teacher, instructor, administrator, staff person, or employee of any public elementary or secondary school.
- ACT 283: Amends and reenacts LA Rev. STAT. 14:34.3 to provide for increased penalties for battery of a school teacher. If the battery was committed by a student (defined to mean any person registered or enrolled at the school where the teacher is employed), the offender shall be fined not more than \$5,000 or imprisoned not less than 30 days nor more than 1 year.
 - If the battery was committed by someone who is not a student, the offender shall be fined not more than \$5,000 or imprisoned with or without hard labor for not less than 1 year nor more than 5 years, or both.
 - If the battery produces an injury that requires medical attention, the offender shall be fined not more than \$5000 or imprisoned with or without hard labor for not less than 1 year nor more than 5 years, or both.
 - For assault on a school teacher, a student shall be fined not more than \$2,000 or imprisoned not less than 30 days nor more than 180 days, or both. If the assault was committed by someone who is not a student, the offender shall be fined not more than \$2,000 or imprisoned with or without hard labor for not less than 1 year nor more than 3 years, or both.
- Procedure for Handling Battery on Teacher or Any School Employee
 - Whenever a student commits a battery on any school employee, the principal shall suspend the pupil from school immediately and the pupil shall be removed immediately from the school premises without the benefit of suspension procedures. However, the necessary notifications and other procedures shall follow as soon as practicable.
 - No pupil suspended for a battery on any school employee shall be considered for readmission to the school to which the school employee allegedly battered by the pupil is assigned until all hearings and appeals associated with the alleged violation have been exhausted.

- Except when the school system has no other school of suitable grade level for the pupil to attend, no pupil found guilty by a court of competent jurisdiction of violating the provisions of R.S. 14:34.3 or found guilty at a school system suspension hearing of committing battery on any school employee shall be assigned to attend the school to which the school employee battered by the pupil is assigned.
- A school system shall not be required to provide transportation to any pupil reassigned to attend a school pursuant to the provisions of this item if providing such transportation for the pupil will result in additional transportation costs to the school system.

E. Sexual Harassment

Sexual harassment is a serious offense and will not be tolerated.

- It consists of unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. Inappropriate gifts of a sexual or suggestive nature will also be considered a form of harassment.
- Hostile environment harassment occurs when sexual harassment conduct has the purpose or effect of substantially interfering with an individual's academic performance or of creating an intimidating, hostile, or offensive educational environment.
- Three steps are involved in effective response to a complaint: investigation, documentation, and follow-up.
- Discipline resulting from a documented incident ranges from conference to recommendation for expulsion and referral to the appropriate law-enforcement agency.

F. Bullying and Hazing

The Acadia Parish School Board is committed to maintaining a safe, orderly, civil and positive learning environment so that no student is subject to bullying, hazing, or similar behavior while in school or participating in school-related activities.

- Students and their parents or legal guardians shall be notified that the school, school bus, and all other school environments are to be safe and secure for all. Therefore, all statements or actions of bullying, hazing, or similar behavior made on campus, at school-sponsored activities or events, on school buses, at school bus stops, and on the way to and from school shall not be tolerated. Even if made in a joking manner, these statements or actions of bullying, hazing, or similar behavior towards other students or school personnel shall be unacceptable.
- All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy.

Bullying

- Bullying shall mean a pattern of any one or more of the following:
 - Gestures, including but not limited to obscene gestures and making faces.

- Written, electronic, or verbal communications, including but not limited to calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors. Electronic communication includes but is not limited to a communication or image transmitted by email, instant message, text message, blog, or social networking website through the use of a telephone, mobile phone, pager, computer, or other electronic device.
- Physical acts, including but not limited to hitting, kicking, pushing, tripping, choking, damaging personal property, or unauthorized use of personal property.
- Repeatedly and purposefully shunning or excluding from activities.
- Where the pattern of behavior as enumerated above is exhibited toward a student, more than once, by another student or group of students and occurs, or is received by, a student while on school property, at a school-sponsored or school-related function or activity, at any designated school bus stop, in any other school bus or any other school or private vehicle used to transport students to and from schools, or any school-sponsored activity or event.
- The pattern of behavior as provided above shall have the effect of physically harming a student, placing the student in reasonable fear of physical harm, damaging a student's property, placing the student in reasonable fear of damage to the student's property, or shall be sufficiently severe, persistent, and pervasive enough to either create an intimidating or threatening educational environment, have the effect of substantially interfering with a student's performance in school, or have the effect of substantially disrupting the orderly operation of the school.
- Each elementary and secondary school shall institute a program to prohibit and prevent bullying. The program shall:
 - Define bullying as provided above.
 - Ensure each student, each student's parent or legal guardian, and each school administrator, teacher, counselor, bus operator, school employee, and volunteer is aware of his/her duties and responsibilities relative to preventing and stopping bullying.
 - Provide for a process for reporting and investigating alleged incidents of bullying.
 - Provide for appropriate discipline of a student found guilty of bullying.
 - Provide for appropriate remedies for a student found to have been bullied.
 - Provide for procedures for investigating and reporting each school administrator, teacher, counselor, bus operator, and school employee for failure to act as provided.

Hazing

Hazing shall mean any knowing behavior, whether by commission or omission, of any student to encourage, direct, order, or participate in any activity which subjects another student to potential physical,

mental, or psychological harm for the purpose of initiation or admission into, affiliation with, continued membership in, or acceptance by existing members of any organization or extracurricular activity at a public elementary or secondary school, whether such behavior is planned or occurs on or off school property, including any school bus and school bus stop. Hazing does not mean any adult-directed and school-sanctioned athletic program practice or event or military training program.

- Any solicitation to engage in hazing, and the aiding and abetting another person who engages in hazing shall be prohibited. The consent, stated or implied, of the hazing victim shall not be a defense in determining disciplinary action.

Notice To Students And Parents

The School Board shall inform each student, orally and in writing, at the required orientation conducted at the beginning of each school year, of the prohibition against bullying, hazing, or similar behavior of a student by another student; the nature and consequences of such actions; including the potential criminal consequences and loss of driver's license, and the proper process and procedure for reporting any incidents involving such prohibited actions. A copy of the written notice shall also be delivered to each student's parent or legal guardian.

Reporting

The principal or his/her designee shall be authorized to receive complaints alleging violation of this policy.

- All employees, parents, volunteers, or any other school personnel shall report alleged violations to the principal or his/her designee. Any written or oral report of an act of bullying, hazing, or similar behavior shall be considered an official means of reporting such act(s). Complaints, reports, and investigative reports of bullying, hazing, or similar behavior shall remain confidential, with limited exception of state or federal law.
- The reporting of incidents of bullying, hazing, or similar behavior shall be made on the Bullying Report form, which shall include an affirmation of truth. Any bullying, hazing, or similar behavior report submitted, regardless of recipient, shall use this form, but additional information may be provided. The form shall be available on the website of each public elementary and secondary school.

Students and Parents

- Any student who believes that he/she has been, or is currently, the victim of bullying, hazing, or similar behavior, or any student, or any parent or legal guardian, who witnesses bullying, hazing, or similar behavior or has good reason to believe bullying, hazing, or similar behavior is taking place, may report the situation to a

school official, who in turn shall report the situation to the principal or his/her designee.

- A student, or parent or legal guardian, may also report concerns regarding bullying, hazing, or similar behavior to a teacher, counselor, other school employee, or to any chaperone supervising a school function or activity. Any report shall remain confidential.

School Personnel

- Any school employee, whether full- or part-time, and any chaperone supervising a school function or activity, who witnesses or learns of bullying, hazing, or similar behavior, immediately shall report the incident to the principal or his/her designee. Verbal reports shall be submitted by the employee or chaperone on the same day as the employee or chaperone witnessed or otherwise learned of the incident, and a written report shall be filed no later than two (2) days thereafter.
- All other members of the school community, including students, parents or legal guardians, volunteers, and visitors shall be encouraged to report any act that may be a violation of this policy to the principal or his/her designee.

False Reports

Intentionally making false reports about bullying, hazing, or similar behavior to school officials shall be prohibited conduct and shall result in appropriate disciplinary measures as determined by the School Board.

Investigation Procedure

Investigations of any reports of bullying, hazing, or similar behavior of a student shall be in accordance with the following:

Timing

- The school shall begin an investigation of any complaint that is properly reported and that alleges the prohibited conduct the next business or school day after the report is received by the principal or his/her designee. The investigation shall be completed as expeditiously as possible, but not later than ten (10) school days after the date the written report of the incident is submitted to the principal or his/her designee. If additional information is received after the end of the ten-day period, the school principal or his/her designee shall amend all documents and reports required to reflect such information.

Scope of Investigation

- An investigation shall include documented interviews of the reporter, the alleged victim, the alleged bully or offender, and any witnesses, and shall include obtaining oral, visual or written evidence, including, but not limited to statements, writings, recordings, electronic messages, and photographs. Interviews shall be conducted privately, separately, and confidentially. Unless necessary for the purpose of the

investigation, the alleged offender and alleged victim shall not be interviewed together.

- The principal or his/her designee shall collect and evaluate all facts using the Bullying Investigation form.

Parental Notification

- Upon receiving a report of bullying, hazing, or similar behavior, the school shall notify the parent or legal guardian of each involved student no later than the following business or school day. Delivery of notice to the parents or legal guardians by an involved student shall not constitute the required parental notice.
- Before any student under the age of eighteen (18) is interviewed, his/her parent or legal guardian shall be notified by the principal or his/her designee of the allegations made and shall have the opportunity to attend any interviews with their child conducted as part of the investigation.
- All meetings with the parents or legal guardians of the alleged victim and the parents or legal guardians of the alleged perpetrator shall be in compliance with the following:
 - A. Separate meetings shall be held with the parents or legal guardians of the alleged victim and the parents or legal guardians of the alleged perpetrator.
 - B. Parents or legal guardians of the alleged victim and of the alleged perpetrator shall be informed of the potential consequences, penalties, and counseling options.
- In any case where a teacher, principal, or other school employee is authorized to require the parent or legal guardian of a student who is under the age of eighteen (18) and not judicially emancipated or emancipated by marriage to attend a conference or meeting regarding the student's behavior and, after notice, the parent, or legal guardian willfully refuses to attend, the principal or his/her designee shall file a complaint, pursuant to Louisiana Children's Code, Article 730 or Article 731, with a court exercising juvenile jurisdiction. The principal may also file a complaint on the grounds the student is a truant or has willfully and repeatedly violated school rules, or any other applicable ground when, in his/her judgment, doing so is in the best interests of the student.

Documentation

- At the conclusion of an investigation of bullying, hazing, or similar behavior, and after meeting with the parents or legal guardians of

each involved student, the principal or his/her designee or School Board shall:

- A. Prepare a written report containing the findings of the investigation, including input from the involved students' parents or legal guardians, and the decision by the principal or his/her designee or school system official. The document shall be placed in the school records of each involved student.
 - B. Promptly notify the reporter/complainant of the findings of the investigation and whether remedial action has been taken, if such release of information does not violate the law.
 - C. Keep reports/complaints and investigative reports confidential, except where disclosure is required to be made by applicable federal laws, rules, or regulations or by state law.
 - D. Maintain reports/complaints and investigative reports for three (3) years.
 - E. As applicable, provide a copy of any reports and investigative documents to the School Board for disciplinary measures, or to the Louisiana Department of Education, as necessary.
 - F. As applicable, provide a copy of any reports and investigative documents to the appropriate law enforcement officials.
- During the pendency of an investigation, the school district may take immediate steps, at its discretion, to protect the alleged victim, students, teachers, administrators or other school personnel pending completion of the investigation.

Handling Evidence

- Whenever an employee/administrator receives notice of a bullying or hazing, or similar behavior, any physical evidence of the act/communication shall be secured in the building administrator's office with as little physical contact as possible. If the act/communication is in the form of graffiti, the area shall be sealed off by the building administrator.
- Photographs shall be taken as soon as possible. Student/public exposure shall be as minimal as possible. Graffiti shall not be removed until law enforcement has properly examined the area.

Appeal

- If the school principal or his/her designee does not take timely and effective action in any bullying incident, the student, parent, or legal guardian, or school employee may report, in writing, the incident to the School Board. The School Board shall begin an investigation of any properly reported complaint that alleges

prohibited conduct the next business day during which school is in session after the report is received by the School Board.

- If the School Board does not take timely and effective action, the student, parent or legal guardian, or other school employee may report any bullying incident to the Louisiana Department of Education.

Disciplinary Action

- Once a report has been received at a school, and a school principal or his/her designee has determined that an act of bullying, hazing, or similar behavior has occurred, and after having met with the parent or legal guardian of the student involved, the principal or his/her designee, or applicable school official shall take prompt and appropriate disciplinary action against the student, and report criminal conduct to law enforcement.
- Counseling and/or other interventions may also be recommended.
- Students may be disciplined for off-campus bullying, hazing, or similar behavior the same as if the improper conduct occurred on campus, if the actions of the offender substantially interfere with the education opportunities or educational programs of the student victim and/or adversely affects the ability of the student victim to participate in or benefit from the school's education programs or activities.

Parental Relief

- If a parent, legal guardian, teacher, or other school official has made four (4) or more reports of separate instances of bullying, and no investigation pursuant to state law or this policy has occurred, the parent or legal guardian of the alleged victim may request that the student be transferred to another school operated by the School Board.
- Such request shall be filed with the Superintendent.
- Upon receipt of the request to transfer the student to another school, the School Board shall make a seat available at another school under its jurisdiction within ten (10) school days of the parent or legal guardian's request for a transfer.
- If the School Board has no other school under its jurisdiction serving the grade level of the alleged victim, within fifteen (15) school days of receiving the request, the Superintendent shall:
 1. Inform the student and his/her parent or legal guardian and facilitate the student's enrollment in a statewide virtual school.
 2. Offer the student a placement in a full-time virtual program or virtual school under the School Board's jurisdiction.
 3. Enter into a memorandum of understanding with the Superintendent or director of another governing authority to secure a placement and provide for the transfer of the student to a

school serving the grade level of the student, in accordance with statutory provisions.

- If no seat or other placement is made available within thirty (30) calendar days of the receipt of the request by the Superintendent, the parent or legal guardian may request a hearing with the School Board, which shall be public or private at the option of the parent or legal guardian. The School Board shall grant the hearing at the next scheduled meeting or within sixty (60) calendar days, whichever is sooner.
- At the end of any school year, the parent or legal guardian may make a request to the School Board to transfer the student back to the original school. The School Board shall make a seat available at the original school that the student attended. No other schools shall qualify for transfer under this provision.

Failure To Act

- Any teacher, counselor, bus operator, administrator, or other school employee, whether full- or part-time, who witnesses bullying or who receives a report of bullying from an alleged victim, and who fails to report the incident to a school official shall be investigated by the School Board.
- Upon finding a reasonable expectation that the individual failed to act, the School Board shall suspend the individual without pay.
- The length of the suspension shall be determined by the School Board based on the severity of the bullying inflicted on the victim.
- The School Board shall report each finding of a failure to report and the length of suspension issued to each employee who failed to report to the State Department of Education.
- Any school administrator or official who fails to notify a parent or legal guardian of a report of bullying, timely investigate a report of bullying, take prompt and appropriate disciplinary action against a student that was determined to have engaged in bullying, or report criminal conduct to the appropriate law enforcement official shall be investigated by the School Board.
- Upon finding a reasonable expectation that the individual failed to act, the School Board shall suspend the individual without pay. The length of the suspension shall be determined by the School Board based on the severity of the bullying inflicted on the victim.
- The School Board shall report each finding of a failure to report bullying and the length of suspension issued to the employee who failed to report to the State Department of Education. The report shall be submitted by August first annually.

Training

The School Board shall provide a minimum of four (4) hours of training for all new employees who have contact with students and two (2) hours of training each subsequent year for all school employees who have

contact with students, including bus operators, with respect to bullying, in accordance with state statutory provisions.

Retaliation

Retaliation against any person who reports bullying, hazing, or similar behavior in good faith, who is thought to have reported such conduct, who files a complaint, or who otherwise participates in an investigation or inquiry concerning allegations of bullying, hazing, or similar behavior is prohibited conduct and subject to disciplinary action.

Child Abuse

The provisions of this policy shall not be interpreted to conflict with or supersede the provisions requiring mandatory reporting pursuant to Louisiana Children's Code, Art. 609 and as enforced through La. Rev. Stat. Ann. §14:403.

Revised and recoded: July, 2004 Revised: December 9, 2013

Revised: September 13, 2010 Revised: November 5, 2018

Revised: November, 2012 Revised: September 12, 2022

Ref: 20 USC 1232(g-i) (Family Educational Rights and Privacy Act)

La. Rev. Stat. Ann. §§14:40.1, 14:40.3, 14:40.7, 14:40.8, 14:403, 17:105, 17:105.1, 17:183, 17:416, 17:416.1, 17:416.13, 17:416.14

La. Children's Code, Art. 609, Art. 730, Art. 731

Davis v. Monroe County Board of Education, 119 S. Ct. 1661 (1991) Board minutes, 7-2-01, 8-2-04, 9-13-10, 12-9-13, 11-5-18, 9-12-22

G. Student Alcohol And Drug Use

The Acadia Parish School Board is dedicated to providing a drug-free learning environment for the students attending public schools. The School Board directs that each student shall be specifically prohibited from being under the influence of, bringing on, consuming, or having in his/her possession on a school bus, on school premises, or at a school function away from the school, any alcoholic beverages, intoxicating liquors, narcotic drugs, prescription medications, marijuana, inhalants, imitation or counterfeit controlled substances, or other controlled substance as defined by state statutes, unless dispensed by a licensed physician as allowed by law.

- The Superintendent shall be responsible for maintaining appropriate procedures for the detection of alcohol, drugs, or any imitation or other controlled substances. Any student found in violation of the above shall be suspended and may also be recommended for expulsion by the principal in accordance with the Student Code of Conduct.
- Any violations of criminal laws, state or federal, committed on school property shall be prosecuted as provided by law. School officials, teachers and/or School Board employees shall report all violators to the principal, who in turn, shall notify the proper law enforcement agency and shall cooperate with the prosecuting attorney's office in the

prosecution of charges. Any student who possesses, distributes, sells or dispenses in any manner or form whatsoever a controlled dangerous substance as defined by state law to another student or anyone else while on the school premises shall be expelled pursuant to the provisions and guidelines as set forth in state law.

- The principal shall immediately notify the parents or legal guardian, by telephone, of any student found in violation of this policy. If the parents or legal guardian cannot be reached by phone, the principal shall then notify them of the action by sending a letter within twenty-four (24) hours. Care shall be given to afford due process to all students.

Reports Of Substance Abuse

State law mandates that teachers and other school employees report suspected substance abuse in school. These cases shall be reported to the principal and the Substance Abuse Prevention Team in the school.

- The principal must report each case of possession, distributing, sales or manufacturing to the proper law enforcement authority.
- Reports shall also be made to the appropriate person at each school, who shall investigate, research, and report on instances or reports of possession of prohibited substances or beverages.
- Designated personnel shall report its findings along with the recommendation for treatment, counseling or other appropriate action to the principal.

Referral of Student Required

Any student arrested for possession of, or intentional distribution of, or possession with intent to distribute any illegal narcotic, drug, or other controlled substance on school property shall be referred by the school principal or his/her designee, within five (5) days after such arrest, for testing or screening by a qualified medical professional for evidence of abuse of alcohol, illegal narcotics, drugs, or other controlled dangerous substances.

- If evidence of abuse is found, the principal or his/her designee shall refer the student to an alcohol and drug abuse treatment professional chosen by the student's parent or legal guardian.
- If it is determined by the professional that the student needs treatment, and if the student agrees to cooperate in the recommended treatment as certified in writing by the medical professional, such documentation may be used to initiate reopening the student's disciplinary case.
- The School Board shall take into consideration the student's agreement to receive treatment as a positive factor in the final decision relative to any final disciplinary action.

H. Student Smoking, Tobacco And Marijuana Use

The possession and use of any tobacco product or marijuana in any form shall be prohibited on any school campus, school vehicle or any other Acadia Parish School Board property.

- School campus includes the elementary or secondary school building and buildings on that campus, school grounds, playgrounds, premises, and

property, including but not limited to land, improvements, and school facilities located on the property of any elementary or secondary school.

- School Board property shall include any portable buildings, field houses, stadiums, equipment storage areas, vacant land or any property owned, operated or leased by the School Board.
- The possession and use of any tobacco products shall be prohibited at school-sponsored functions away from school property.
- This prohibition includes but is not limited to e-cigs, e-cigarettes, electronic cigarettes, advanced personal vaporizers, vape pens, and vape mods.
- Parental permission to smoke does not exempt a student from this policy. Violations shall subject the student to appropriate disciplinary action in accordance with the Student Code of Conduct.

Revised: November 5, 2018

Revised: September 17, 2024

Ref: [20 Usc 6083](#) (Non-Smoking Policy For Children's Services)

La. Rev. Stat. Ann. §§17:240, 17:416, 40:1291.1, 40:1291.2, 40:1291.3, 40:1291.11, 40:1291.21

Board Minutes, 11-5-18, 9-17-24 Acadia Parish School Board

J. Drug Free Zones

It is unlawful for anyone to use, distribute, be under the influence of, manufacture or possess any controlled substances as defined by statute on or around school property or an area within 2,000 feet of any property used for school purposes by any school, or on a school bus.

- These areas shall be designated as Drug Free Zones.
- The Acadia Parish School Board, in cooperation with local governmental agencies, and the Louisiana Department of Education, shall designate and mark Drug Free Zones which surround all schools and school property.

Revised: April 3, 2000 Revised: November 5, 2018

Revised: February, 2005 Revised: August 2, 2021

Ref: La. Rev. Stat. Ann. §§14:403.1, 17:405, 17:416, 40:961, 40:962, 40:963, 40:964, 40:967, 40:968, 40:969, 40:970, 40:971, 40:971.1

Board minutes, 4-3-00, 11-5-18, 8-2-21 Acadia Parish School Board

FILE: JDA Cf: [GAMC](#)

K. Corporal Punishment

Every teacher is authorized to hold every student to a strict accountability for any disorderly conduct in school or on the playground of the school, or on any school bus going to or returning from school, or during intermission or recess. The Acadia Parish School Board shall allow reasonable corporal punishment of unruly students.

- If such punishment is required, it shall be administered with extreme care, tact and caution, and then only by the principal, assistant principal, or the principal's designated representative in the presence of another adult school employee.

- At no time shall corporal punishment be administered in the presence of another student. All school personnel and parents shall be fully informed of these provisions at the beginning of each school year.
- The use of any form of corporal punishment is prohibited in any public school unless the student's parent or legal guardian provides written consent for the use of corporal punishment in a document created by the state Department of Education solely for such purpose. Such consent applies only to the school year in which it is given.
- No form of corporal punishment shall be administered to a student with an exceptionality as defined in La. Rev. Stat. Ann. §17:1942 or to a student who has been determined to be eligible for services under [Section 504 of the Rehabilitation Act of 1973](#) and has an Individual Accommodation Plan. However, the parent or legal guardian of a student who is gifted and talented and has no other exceptionality may authorize the use of corporal punishment as otherwise provided by this policy.
- Corporal punishment means using physical force to discipline a student, with or without an object. Corporal punishment includes hitting, paddling, striking, spanking, slapping, or any other physical force that causes pain or physical discomfort. Taping a student's mouth shut or otherwise restricting his or her airway in any manner is prohibited regardless of parental consent.

Corporal punishment does not include:

1. The use of reasonable and necessary physical restraint of a student to protect the student, or others, from bodily harm or to obtain possession of a weapon or other dangerous object from a student.
2. The use of seclusion and restraint as provided in La. Rev. Stat. Ann. §17:416.21.

The following guidelines shall apply to any use of corporal punishment:

1. Except for those acts of misconduct which are extremely anti-social or disruptive in nature, corporal punishment should never be used unless the student is informed beforehand that specific misbehavior could occasion its use; and, subject to this exception, it should never be used as a first line of punishment. Its use should follow specific failures of other corrective measures to effect student behavior modification.
2. The principal or the designee shall punish corporally only in the presence of a second school employee, who should be informed beforehand of the reasons for the punishment.
3. In cases where a student protests innocence of the offense or ignorance of the rule, a brief but adequate opportunity shall be provided for the student to explain his/her side of the situation.
4. School principals, assistant principals or appropriate designees who have administered corporal punishment shall provide the child's parents or legal guardians, upon request, a written explanation of the reasons and

the name of the school employee who was present as a witness. For each incident of corporal punishment, a [Corporal Punishment Incidence Checklist](#) shall be completed and maintained in the administrative offices of the school.

5. Corporal punishment shall be administered in the office of the principal, assistant principal or in such place or places as may be designated by the principal.
6. Utmost care, tact and judgment shall be exercised, and all cases of corporal punishment shall be documented by both the person administering the punishment and the witness and kept on file in the principal's office.
7. The use of corporal punishment shall at all times be reasonable and proper. Considerations in this regard shall include but not be limited to the following:
 - A. Age of child;
 - B. Size of child;
 - C. Sex of child;
 - D. Ability to bear the punishment; and
 - E. Overall physical condition of the child.
8. Corporal punishment shall not be administered in anger or with malice at any time.
9. Corporal punishment shall be administered by paddling the buttocks only.
10. Nothing contained herein shall be interpreted as prohibiting an employee from using physical force, reasonable and appropriate under the circumstances, in defending himself/herself against a physical attack by a student or to restrain a student from attacking another student or employee, or to prevent acts of misconduct which are so anti-social or disruptive in nature as to shock the conscience.

Impermissible Corporal Punishment

- Corporal punishment administered other than as outlined hereinabove shall be deemed and defined to be impermissible corporal punishment. Any accusations involving employees using impermissible corporal punishment shall be promptly investigated in accordance to policy [GAMC, Investigations](#).

Revised: November 5, 2018

Revised: September 12, 2023

Revised: October 1, 2024

Ref: [U.S. Constitution, Amend. XIII](#)

[U.S. Constitution, Amend. XIV, Sec. 1](#)

La. Rev. Stat. Ann. §§17:81.6, 17:223, 17:416, 17:416.1

Baker v. Owen, 96 S. Ct. 210 affirming 395 F. Supp. 294

(M.D.N.C., 1975)

Ingraham v. Wright, 97 S. Ct. 1401, (1977)
Board minutes, 11-5-18, 9-12-23, 10-1-24

Acadia Parish School Board

L. Positive Behavior Plan

Advancements in School-Wide Discipline: Emphasizing Positive Behavior Support

- A significant development in school-wide discipline is the focus on comprehensive systems of support. These systems incorporate proactive strategies to define, teach, and encourage appropriate student behaviors, fostering positive school environments. Instead of relying on a collection of individual behavioral management plans, schools are adopting a continuum of positive behavior support for all students. This support spans both classroom settings and common areas, such as hallways and restrooms.
- Positive behavior support utilizes a behaviorally based systems approach to enhance the ability of schools, families, and communities to create effective environments. This approach connects research-validated practices with the teaching and learning environments. The focus is on establishing and maintaining primary (school-wide), secondary (classroom), and tertiary (individual) support systems. These systems aim to improve lifestyle outcomes—personal, health, social, family, work, and recreational—for all children and youth by addressing problem behaviors in a functional manner.
- Research indicates that the use of punishment, particularly when inconsistent and lacking positive strategies, is ineffective. Instead, introducing, modeling, and reinforcing positive social behaviors is crucial to a student’s educational experience. A more constructive approach involves teaching behavioral expectations and rewarding students for meeting them, rather than merely reacting to misbehavior. The goal of school-wide Positive Behavioral Interventions and Supports (PBIS) is to cultivate an environment where appropriate behavior is the standard.
- At Midland High School, we implement a school-wide PBIS initiative to recognize and reward students for their exemplary behavior. It is essential to highlight and promote the positive behaviors observed within our school community.

MHS Positive Behavior Interventions & Support

- To ensure effective classroom management through positive behavioral supports and disciplinary tools, Midland High School will integrate data-driven academic, career, and technical performance results into the School Improvement Plan (SIP).

- A school-based leadership team will be established to meet regularly for data review and to guide the positive behavior process. This team will include representatives from the school administration, regular and special education teachers, parents, guidance counselors, and school bus operators, and may also include other staff members, such as food services workers.
- The leadership team will implement a decision-making process using a data-management system that visually represents discipline issues. This system will facilitate regular monitoring and evaluation of the effectiveness of the school-wide discipline system.
- Data collection will encompass, but is not limited to:
 - Average referrals per day and per month
 - Referrals categorized by problem behavior
 - Referrals by location and time
 - Referrals by student and staff
 - Individual student reports by month and year
 - Referrals by grade level.
- Environmental changes may be made based on insights gained from the data analysis.

The Renaissance Team will work with administration, faculty, and staff to create school wide PBIS activities and rewards throughout the school year.

Midland High School Positive Behavior Incentive Field Trip

Guidelines:

A Reward for Students Who Lead by Example! At Midland High School, we are committed to fostering a positive, respectful, and productive school environment. As part of our schoolwide initiative to encourage appropriate behavior and responsible decision-making, we are excited to offer an incentive opportunity for students who meet our behavioral expectations. Pending final approval, we are planning a special field trip for each grade level in the month of May.

- 8th Grade - BREC's Bluebonnet Swamp Nature Center
- 9th Grade - LIGO Livingston Center
- 10th Grade- World War II Museum
- 11th Grade - LSU Museum of Art
- 12th Grade - NASA Space Station in Houston

Eligible Requirements

- To be eligible for this field trip, students must meet the following criteria between August 6 and the specified date of their field trip:
 - No in-school or out-of-school suspensions
 - No major behavioral infractions
 - No more than three tardies

- No cheating, plagiarism or other academic dishonesty incidents
- Zero detentions
- Less than 12 unexcused absences

- Students who meet these expectations will be invited to attend this fun and rewarding experience with their peers. Please note that a field trip fee may be required to cover transportation, admission or other related costs as well as signed guardian permission slips . Those who do not meet the criteria will not be eligible to attend and will be expected to remain at school for a regular instructional day.
- We believe this incentive will serve as a meaningful reward for students who consistently demonstrate positive behavior, and we look forward to celebrating their efforts.
- Additional field trip information will be provided as the date approaches. Thank you for your support in helping us promote a safe and respectful school environment.

IV. Student Services

A. Health Services

It is the parent/guardian's responsibility to notify the school nurse of any medical/health condition(s) the student may have, including any changes to their previously reported condition.

- In the event of an emergency, the school staff will contact 911 and follow their instructions. Every attempt will be made to contact a parent, guardian, or designated emergency contact. By signing the handbook receipt, I consent for Acadia Parish School District (APSD) to provide care, including accident and injury care to my child. I am aware that if my child has an emergency in school, and I am not available, the school principal or his designee will have my child transported to the nearest emergency room. I will be responsible for paying for the emergency room.

In order to keep our kids healthy, the following guidelines must be adhered to:

- Any child experiencing fever, vomiting, or diarrhea should not attend school.
- The child will be sent home by the school if experiencing any of these symptoms.
- The child must remain out of school until the child is free of fever, vomiting, or diarrhea for at least 24 hours and without the use of medication to relieve the symptoms.

When to keep your child home:

- Temperature > 100 degrees, students must be fever free for 24 hours WITHOUT
- use of fever reducing medications (i.e. tylenol, motrin)
- Vomiting- Free from vomiting for 24 hours and able to tolerate food
- Diarrhea- Free from diarrhea for 24 hours

- Skin/Rash- Must be free of symptoms and/or have been evaluated by a doctor and have a note to return to school stating diagnosis and treatment
- Eye- redness, itching and or "crusty" drainage from eye(s)- evaluated by a doctor and have a note to return to school stating diagnosis and treatment.
- Hospital Stay- Released by a doctor/provider with a note to return to school stating diagnosis and treatment.
- Lice- Completely free of lice (bugs/nits) . Students must be brought to school by parent or guardian and hair will be examined. The student must be cleared prior to returning to class. Subsequent check of the child will be done within 8-10 days upon returning to school. If the same condition exists, the same procedure will be followed. Whole classroom screenings, as well as class notifications to others, except for the parent/guardian of the student with head lice infestation will not be performed due to confidentiality concerns and through the recommendations of the CDC and American Academy of Pediatrics. Students will be screened for lice as symptoms present or if a household member is found to have an infestation.

B. Communicable Conditions

Students who have communicable conditions such as impetigo, scabies and ringworm, etc. must be sent home to receive medical treatment. It is necessary, in this instance also, for the parent or guardian to submit to the school upon the child's return a physician's statement that the child is either free of the condition or is no longer contagious.

C. Medication at School

Medication will be administered by school personnel when an order from a Louisiana, or adjacent state, licensed physician or dentist certifies in writing that it is medically necessary that the medication be administered during school hours.

- The Medication order must be completed in its entirety and signed by a Louisiana, or adjacent state physician. This form must also be signed by the parent/legal guardian. Parents or legal guardians must meet with the school nurse prior to any medication being administered.
- Medication will only be dispensed at school when the following conditions have been met:
 1. At the beginning of each school year and anytime there is a change in medication, a new form must be obtained from the physician along with the properly labeled medication and the new order and medication must be assessed by the school nurse.
 2. The initial dose of medication shall be administered by the student's parent/guardian outside of school jurisdiction with sufficient time for observation for adverse reactions.
 3. The medication bottle with the pharmacist label must include the patient's name, date of birth, name of medication, strength of medication, dosage of medication, time medication is to be given and directions for administration.
- Medications must be brought to school and picked up by the parent or legal guardian.

- Students will not be allowed to have any medication in their possession on school grounds or on the school bus.
 - Exceptions to this regulation will be made in extenuating circumstances if it is medically certified that the student must have medication on his/her person to sustain life and that student has been properly instructed on its care and use.
- Acadia Parish School Board and its employees shall incur no liability as a result of injury sustained by the student from self-administration of medications.
- Medication is to be administered by school personnel who have been trained according to La. Rev. Stat. Ann. & 17:436:1 (B) (2) and must be recorded when administered on the medication log.
- Medication will be/must be kept in a secure, locked, centrally located place.
- Parents may come to school and administer medication to their children at any time during the school day after first checking with the office.
- School medication orders shall be limited to medications, which cannot be administered before or after school hours.
- When bringing in a refill, please keep in mind that the label on the prescription bottle must have the identical information as the Medication Authorization Form, which we have on file. This includes the healthcare provider's name, type of medication, dosage amount, and time to be administered while at school. The school will keep the newest prescription bottle. Please take out any medication you may need at home if medication is given on the weekend/holidays.
- Emergency medications and inhalers will be brought on field trips.
- Any other medications that have been signed in at school, including controlled substances (ex. ADHD medications) will not be brought on a field trip, unless the following has been done:
 1. Parent provides a written note attached to the permission field trip slip stating the child needs to have medicine on the field trip.
 2. A separate medication bottle labeled with instructions must be obtained by the parent and brought to school for one dose of medication to accompany the child on a field trip.
 Both of these conditions must be met in order for medication to accompany the child on field trip.

D. Immunizations

Immunizations are routinely needed at 4, 11-12 , and 16 years of age. Please see Louisiana Immunization Requirements. Note that if you choose not to immunize your child, you must sign a dissent card and if an outbreak of a disease occurs your child may be excluded from school.

Louisiana School Immunization Entry Requirements ¹		
Grades	Vaccinations	Doses required for entry into Kindergarten ² – 12 th grade
Starting at Kindergarten ^[2] entry and for entry into <u>all subsequent grades</u> thereafter	<i>Diphtheria Tetanus Acellular Pertussis vaccine (DTaP)</i> ^[3]	5
	<i>Poliovirus vaccine (IPV)</i> ^[4]	4
	<i>Measles, Mumps, Rubella vaccine (MMR)</i>	2
	<i>Hepatitis A vaccine (HepA)</i>	2
	<i>Hepatitis B vaccine (HepB)</i>	3
	<i>Varicella vaccine (VAR)</i>	2
Starting at 6 th grade entry and for entry into <u>all subsequent grades</u> thereafter; or starting with any student 11 years of age in any grade	<i>Tetanus Diphtheria Acellular Pertussis vaccine (Tdap)</i>	1
	<i>Meningococcal vaccine (MenACWY)</i>	1
Starting at 11 th grade entry and for entry into <u>all subsequent grades</u> thereafter; or starting with any student 16 years of age in any grade	<i>Meningococcal vaccine (MenACWY)</i>	Second Dose

E. Nut Free Policy

All schools within Acadia Parish are nut free. This is to reduce the risk of an anaphylactic reaction while at school.

When sending your child to school with his/her own snacks or lunch, it must not contain nuts or be manufactured in a facility that processes nuts.

When providing treats for class/school, this policy must be followed.

F. Act No. 315 “Louis Williams Junior Act”

If a student has an allergy severe enough to induce anaphylaxis,

The parent/legal guardian must provide the school with all of the following:

1. A supply of auto-injectable epinephrine to be kept in each classroom
2. Written authorization for the student to be administered the medication
3. Written certification from the student’s licensed medical physician or other authorized prescriber that the student is at high risk of having anaphylaxis and is not capable of self-administration of auto-injectable epinephrine.
4. A written treatment plan from the student’s licensed prescriber for managing anaphylactic episodes.
5. The school and its employees shall incur no liability as a result of any injury sustained by the student from the good faith administration of auto-injectable epinephrine.

G. Annual Notice Regarding Medicaid Reimbursements

The disclosure of personally identifiable information to Louisiana Medicaid and access to Medicaid reimbursement for the school district shall not result in any decrease in available lifetime coverage, shall not result in any cost to you or your family, shall not increase premiums or lead to the discontinuation of your child's benefits or insurance, and shall not create any risk of loss of your child's eligibility for home and community-based waivers based on total health-related expenditures.

- You may withdraw your consent in writing at any time. If you have refused to consent or withdraw consent to allow access to the Medicaid benefits, it will not relieve the school system of its responsibility to ensure that all required IEP services are provided at no cost to your child.

H. Student Breakfast/Lunches

With meals being offered at no cost to families and school meal consumption links to better academic performance, it is highly recommended and encouraged for your child to eat meals in the cafeteria.

- If your child is allergic to any food items or requires any special dietary accommodations, a Diet Prescription form must be filled out by the child's physician annually.
- Food deliveries will only be permitted during students' designated lunch periods and should only be arranged by parents or guardians. Student-initiated orders or deliveries scheduled outside of the lunch period will not be allowed or accepted by the front office.

I. Cafeteria Rules and Policies

The following list is policies and procedures students, teachers, and visiting parents will also need to follow in the cafeteria.

- Students must enter the lunch serving line through the handwash station area only.
- Students are asked to talk quietly in the breakfast and lunch line.
- No food can be taken out of the cafeteria.
- We encourage students to use polite table manners such as: chewing with mouth closed, keeping hands out of others' plates, not playing with food or milk bags, speaking in a low voice, and cleaning up one's area before leaving.
- Students are allowed to bring a healthy, nutritious lunch which includes the main food groups such as vegetables, fruits, grains, etc. They may only drink milk, water, or juice. No chips, candy, sugary drinks, or PEANUT PRODUCTS allowed in the cafeteria.
- Visiting at the lunch table is a privilege that students will only keep if they maintain a reasonable volume and respect the rule of entering the cafeteria silently.
- Students are encouraged to eat in the cafeteria unless a medical excuse states otherwise. If your child is allergic to any food items, a medical excuse is needed from the doctor.

J. Using the Library

Students are allowed to visit the library during breakfast and lunch times.

- The library is accessible at 7:35am on school days.
- In the event that the library is closed for an unforeseen event, a sign will be posted stating that the library is closed.
- Teachers also take students to visit the library during instructional time, as needed.

K. Student Organizations

Midland High School offers a variety of clubs and organizations for student participation.

- A student running for a club/class office must have a 2.0 GPA and no referrals in the previous school year.
- Fraternities, sororities, and secret societies are not allowed in Acadia Parish Schools.
- Midland High School offers several clubs in which a student may participate. Fundraisers (if needed) are held by each club in which a student should be willing to participate.

Band

Members develop music education and become involved in band performances, parades, and musical contests.

- A School Sponsored demonstration, sale, lease, or purchase of band instruments that has any school personnel involvement should include the participation of at least two instrument vendors.
- In addition, all band instrument vendors who formally request to participate must be notified. Such notification must be in writing and mailed to all interested vendors at the same time.
- Any school recommended brands of instruments must include an equal to statement.
- Preference to a particular vendor will be strictly prohibited. The final choice of instrument brand belongs to the family.
- Each band teacher must give a written statement to the parents of their students that advises the parent that he/she is free to purchase any brand of instrument from any vendor they choose, and if they receive any pressure from anyone as to what brand to purchase or where to purchase it, they are encouraged to report this to the superintendent's office.

BETA

This is a national organization dedicated to service and leadership development.

- The qualifications for membership are:
 - (a) A high school student in grades 9-12
 - (b) Creditable achievement (a cumulative GPA of 3.5 or higher must be maintained).

- (c) Students that display moral and ethical character and a commendable attitude.
- Cumulative GPA is determined by the APSB (WEB PAMS) report run during the first few weeks of each new school year.
- Report card grades must be 3.5 or higher. This average must be maintained from grades 9-12.
- Any class that is used to calculate class rank counts.
- Senior grades will be checked through the end of the 3rd 9-week period.
- If a member has an F on their report card, they will be automatically removed from the Beta Club.
- No suspension can be on the school record to become a member of the Beta Club. If a student is suspended, they will be removed from the Beta Club.

Cheerleaders

Students in grades 9-12 are eligible to become cheerleaders if meeting specific criteria that will be distributed at try out time.

Dance Team

Students in grades 9-12 are eligible to become a dancer if meeting specific criteria that will be distributed at try out time.

FBLA (Future Business Leaders of America)

This is a national organization for all high school students participating in business and office programs.

- In order to become a member, a student must be enrolled in at least one business subject.

FCCLA (Family, Career, and Community Leaders of America)

This is a national organization that focuses on family and community.

- Students with leadership skills can participate in numerous contests at different levels.
- Members must currently be enrolled in a Family & Consumer Science class or have previously taken one.

FFA (Future Farmers of America)

This is a national organization of students from age 14 to 21, who are enrolled in Agriscience/Agribusiness classes at the high school level

4-H

This is a national organization which is composed of students who work on their own projects to compete on the parish and state level.

- Students have the opportunity to win scholarships and trips by completing records and taking tests.

French Club

The primary purpose of the Midland High School French Club will be to study, record, and learn the remains of the Acadian culture and heritage.

Drama Club

This club allows 9th - 12th grade students to learn about theater and participate in the production of a play.

- Club involvement provides opportunities to learn and showcase acting skills, set building, light/sound production, and marketing skills.

Student Council

The Student Council provides every student with a chance to engage in democratic practices and demonstrate good citizenship.

- Issues concerning student governance should be addressed through the Student Council. All students are encouraged to share their opinions or concerns via their representatives on the council.
- Each student is represented by multiple council members, who collectively represent Midland High School.

Renaissance Team

The Renaissance Team is a student leadership and recognition club that celebrates academic achievement, positive behavior, and school spirit.

- Members help promote a culture of excellence by supporting school-wide initiatives, recognizing student and staff accomplishments, and organizing events that build community pride.
- The goal of the Renaissance team is to motivate, inspire, and uplift our school through student lead leadership and celebration.

Educators Rising

This is a club for students interested in exploring careers in education.

Members gain early insight into the education field through guest speakers, classroom experiences, and competitions while building a strong foundation for a future in teaching or related professions.

Literary Rally

Students are selected by teachers to compete in academic competitions at district level. Students may qualify to compete at state level.

Stem Club

This is an extracurricular club that allows students to enhance their knowledge in the areas of Science, Technology, Engineering, and Math through hands-on activities and challenging problems with real-world applications.

J. School Dance Rules

- Midland High students are the only students allowed to attend most events. If there is a dance that allows a student to invite a guest from another high school, a form must be signed by that student's principal and the Midland High Principal approving this.
- Only the person the ticket was purchased for may attend the dance. Dance tickets are non-transferable unless permission is given by the principal.
- Students, at all times, are to follow Midland High School rules as well as those for the Acadia Parish School Board. Students and their dates will not be allowed to smoke, consume alcoholic beverages, or be in possession of alcohol or tobacco products. The rules of the school still apply to behavior.
- Parents/Guardians are allowed to stay for the presentations at the beginning of Homecoming and Prom, but they should exit the dance after those presentations.
- **Appropriate dress is required for all dances.**
 - School sponsors will determine if the attire is appropriate for a school dance and the Principal must approve the dress guidelines.
 - The hemline of dresses/skirts/shorts must be past the student's fingertips when their hands are to their sides.
 - Tops may not be cut low in the front. The back of the top should scoop no lower than the bra line.
 - Straps must be at least one and a half inches on the shoulder. Spaghetti straps are not permitted.
 - Outfits should not be see-through or made of illusion material. If they are, a dress must be lined or worn with a slip.

Prom / Homecoming Regulations And Dress Code

The prom is an event sponsored each year by the Junior Class to honor the seniors.

- **Prom King /Queen /Prince / Princess**
- **A student is eligible to hold this title if they have:**
 - 2.0 or above GPA that school year.
 - Zero suspensions for that school year.
- Anyone detected drinking alcoholic beverages before or during the prom will be subject to the consequences listed in the APSB policy.
- No one age 20 and over will be allowed to attend a dance function as a guest of a MHS student. No one below 8th grade may attend.
- Only high school students will be allowed to attend prom. (9th to 12th graders).
- Junior and Senior Class dues are to be paid before the Prom.
- Appropriate Dress required. In the event of an inappropriate dress, administration can require the student to wear a cover-up before entering the event.

- If students are uncertain whether or not the attire is acceptable, they should turn in a picture of themselves in the dress or other attire to an administrator at least seven days prior to the event for approval.
- School Safeguard: The Administration can use discretion when determining if something is inappropriate. If something is not listed and is considered inappropriate, the student will be asked to call home for other clothes.

Homecoming Guidelines

The court is elected by the school, 9th-12th, and will be comprised of eight seniors. 9th - 12th grade students will also elect the queen.

Court members may hang posters showcasing who they are to the student body the week prior to voting, but no campaigning may take place.

Queen Eligibility

- **Academic Requirements**
 - Must maintain a minimum GPA of 2.5.
 - No outstanding disciplinary actions or suspensions in the current school year.
- **Behavioral Expectations**
 - Demonstrate respectful behavior both on and off campus, including social media platforms.
 - Show school spirit, involvement in school activities, and positive leadership in the community.
- **Participation in School Activities**
 - Must be an active participant in at least one extracurricular activity (clubs, sports, or other school-related groups).
- **Attendance**
 - Maintain a good attendance record with no more than three unexcused absences during the semester leading up to homecoming.

Court Formal Dress Code

Girls on the homecoming court must wear formal attire that is modest and school-appropriate. The attire should reflect a sense of dignity befitting the role.

- **Jacket/Blazer:** A fitted or semi-fitted blazer or jacket must be worn over the dress or top. It should be (not mandatory) in a solid color, neutral tones (black, navy, white for example), or in line with the school colors.
- **Skirt:** A knee-length or longer skirt must be worn, (no more than two inches above the knee) with the option of a pencil or A-line silhouette. The skirt should be elegant, avoiding overly tight or revealing cuts.
- **Shoes:** Court members should wear closed-toe shoes (flats or heels), which are appropriate for formal occasions and comfortable enough for walking in public events.
- **Hat and Gloves are required.**

- **Accessories:** Minimal and tasteful jewelry and accessories are allowed, including stud earrings, small necklaces, or bracelets. All accessories should complement the formal attire without drawing excessive attention.
- **Prohibited Attire:**
 - No strapless tops or dresses.
 - No overly revealing or form-fitting clothing.
 - No visible undergarments.
 - No casual footwear, including sneakers or flip-flops.
 - No extra piercings other than the ears
- **Inspection:** All outfits must be approved by the homecoming committee at least a week prior to the event. Failure to comply with the dress policy may result in disqualification from the court.
- **Representation:** Homecoming court members are expected to represent the school in a positive and respectful manner at all times. Failure to uphold the standards of conduct or adhere to the dress policy may result in removal from the court.
- **Basketball Sweetheart:** The sweetheart will be chosen by the boys basketball team from senior basketball girls. A senior can be chosen as sweetheart and also elected to homecoming court.

Prom King/Queen Eligibility

A student is eligible to hold this title if they have:

- 2.0 or above GPA that school year.
- Zero suspensions for that school year.

K. Mr. And Miss Rebel Guidelines

In order for a student to be nominated for Mr. / Miss Rebel, they must meet the following criteria:

- Grade point average of 2.5 or above cumulative from 9th to 12th grade.
- Active participation in at least one club or sport or school-related activity for at least two years.
- Attendance at MHS as a full-time student for at least two consecutive years, including senior year. (If coming a half day in senior year, two consecutive years must be prior to senior year).
- Freedom from suspension or serious disciplinary action, including freedom from debt. (eighth to twelfth grade).
- Service in a positive leadership capacity as a role model or leader to be documented by a teacher or the principal.
- Seniors may appear twice on Favorites Ballot, under classmen only once.
- Once prerequisites have been set for the current school year, there will be no changes.
- Mr./Miss Rebel will be elected by a student and faculty vote.

L. Athletics

MHS Athletic Department Philosophy

At Midland High School, we believe that athletics is an essential component of holistic education, fostering personal growth, teamwork, discipline, and resilience. Our athletic programs are built on the principles of integrity, excellence, and inclusivity, aiming to develop student-athletes who excel both on and off the field.

Core Values

1. Character Development – We prioritize integrity, accountability, and sportsmanship, instilling lifelong values in our athletes.
2. Excellence – We strive for continuous improvement and peak performance in all aspects of academics, athletics, and leadership.
3. Inclusivity & Respect – We provide a welcoming environment that embraces diversity and ensures equal opportunities for all student-athletes.
4. Student-Athlete Well-Being – We are committed to fostering a culture that prioritizes physical, mental, and emotional well-being.
5. Community & Teamwork – We encourage collaboration, teamwork, and service, fostering a strong connection between athletes, coaches, and the broader community.

"Compete with Passion, Lead with Integrity, Succeed with Honor."

- Our athletic programs are designed to empower student-athletes to reach their full potential, preparing them for success in academics, competition, and life.
- Through dedicated coaching, state-of-the-art facilities, and a commitment to sportsmanship, we aim to cultivate champions who will positively impact their communities.

Coach Expectations & Professional Development Policy

Overview

All coaches at Midland High School are expected to uphold the highest standards of professionalism, safety, sportsmanship, and leadership.

- This policy outlines the expectations, required trainings, and accountability structures for all athletic coaches under the guidance of the Acadia Parish School Board, Midland High School Administration, and in accordance with LHSAA rules and regulations.

General Expectations

Coaches are expected to:

- Serve as role models for student-athletes, promoting character, discipline, and integrity.
- Follow all LHSAA rules, school district policies, and school-specific athletic guidelines.
- Prioritize the safety and well-being of athletes at all times.

- Develop athletes' skills, sportsmanship, and understanding of the game.
- Communicate clearly and professionally with players, parents, and staff.
- Uphold the academic expectations and eligibility requirements for all student-athletes.
- Represent the school and community positively in all public and private settings.

Required LHSAA Trainings

All coaches must complete the following mandatory LHSAA trainings annually:

- LHSAA Rules Compliance Course
- NFHS Concussion Course
- Sudden Cardiac Arrest Training
- Heat Illness Prevention Training
- First Aid & CPR/AED Certification (must be valid and renewed as required)
- Any other LHSAA-required or state-mandated certifications

Proof of completion must be submitted to the Athletic Director by the stated deadline before the season begins.

Professional Development

To promote continuous improvement, coaches are expected to participate in ongoing professional development, including but not limited to:

- Coaching clinics or conferences (e.g., sport-specific workshops, NFHS coaching courses)
- Leadership and communication training
- Positive coaching strategies and team culture building
- Emergency response and injury prevention updates
- Diversity, equity, and inclusion in athletics
- Mental health awareness and student-athlete support
- Each coach must complete a minimum of 3 hours of documented professional development annually, outside of mandatory trainings.

Accountability & Compliance

Coaches will be evaluated regularly through:

- End-of-season self-assessments and evaluations by the Principal & Athletic Director
- Compliance audits on training completion and policy adherence

Acknowledgment

All coaches must sign an annual **Coach Expectations Agreement** acknowledging that they have read, understand, and agree to abide by this policy.

MHS Sports Offered:

- **Varsity:** Girls/Boys Basketball, Girls/Boys Cross Country, Softball, Baseball, Boys/Girls Track, Cheerleading and Dance.
- **Junior Varsity:** Girls/Boys Basketball, Girls/Boys Cross Country, Softball, Baseball.

- **Middle School/Jr High:** Girls/Boys Basketball, Softball, Baseball.
- Students must provide the Athletic Director or Head Coach with a copy of all required documentation to participate.

Academic Requirements:

- The expectation at MHS is that all student-athletes must maintain a minimum grade point average (GPA) of 2.0 or greater with no more than one unsatisfactory grade (D or F) to remain eligible for participation in athletics.
Academic progress will be reviewed at the end of each grading period.
- Any student found in violation of this policy will be immediately put in academic support and probation, meaning that they must maintain a C or greater in every class during the next 9 week period in order to participate in team activities (practices and contests).
- Academic probation does not mean removal from the team. This policy allows for early intervention and support to ensure long-term academic success and LHSAA compliance.

Discipline Procedures

- **School-Day Misconduct**
 - Any student-athlete who receives disciplinary action during the school day (such as detention, suspension, or other reprimands) will face additional consequences related to their participation in athletics, including but not limited to reduced playing time, suspension from game(s), or removal from the team for severe infractions.
- **Practice and Game Misconduct**
 - Student-athletes are expected to conduct themselves with respect and sportsmanship at all times. Misbehavior during practice or games, including but not limited to disrespecting coaches, teammates, opponents, or officials, will result in progressive disciplinary actions, such as:
 - **First recorded offense:** Verbal warning
 - **Second recorded offense:** Loss of playtime
 - **Third recorded offense:** Suspension from the next scheduled game.
 - **Fourth recorded offense:** Suspension for an extended period of time or Potential removal from the team, pending review by the coaching staff and athletic administration.

Locker Room Upkeep

- Student-athletes are responsible for maintaining a clean and respectful environment in the locker room.
- All personal belongings should be stored appropriately, and trash must be disposed of properly.

- Failure to uphold locker room cleanliness expectations may result in disciplinary action, including additional cleaning duties or loss of locker room privileges.

Practice Attendance

Attendance at all scheduled practices is mandatory unless prior approval is granted by the coach.

- If an athlete misses practice without an excused absence (such as illness, family emergency, or academic commitment), the following consequences will apply:
 - First recorded offense: Verbal warning
 - Second recorded offense: Loss of playtime
 - Third recorded offense: Suspension from the next scheduled game.
 - Fourth recorded offense: Suspension for an extended period of time or Potential removal from the team, pending review by the coaching staff and athletic administration.

Closed Practice Policy

All athletic practices are considered closed unless otherwise communicated by the coach or athletic department. This means that only coaches and student-athletes may be present during practice sessions. Parents, friends, and other non-team individuals are not permitted to attend or observe practices.

- This policy is in place to maintain focus, safety, and a productive training environment for all student-athletes. Exceptions may be made for specific events, such as parent nights or media days, with prior approval.

Sign-Out Policy

- All student-athletes must travel together to school-related functions in accordance with Midland High School regulations.
- If an athlete needs to leave separately, they must be signed out by a parent or legal guardian with the coach's approval.
- No athlete will be released to anyone other than their parent or guardian.
- Additionally, all team equipment must be properly loaded onto the bus before any student-athlete is allowed to be dismissed.

Cell Phone Use During Games

Cell phone use is strictly prohibited during practice and games, including pre-game warmups, halftime, and immediately following the game until dismissed by the coach.

- Phones must be turned off or silenced and stored in designated areas. Unauthorized use of cell phones during game times may result in disciplinary action determined by the coach.

Multi-Sport Participation and Scheduling Conflicts

- In cases where a student-athlete is participating in multiple sports with overlapping schedules, priority must be given to the sport that is currently in-season.
- If both sports are in-season, final decisions regarding participation in practices or competitions during scheduling conflicts will be made collaboratively by the involved coaches and the athletic director, with the best interest of the athlete and the teams considered.

Uniform Responsibility Policy

- All student-athletes are responsible for the care and upkeep of any practice or game uniforms issued to them.
- If a uniform is lost, stolen, or damaged beyond normal wear and tear due to negligence, the student-athlete and/or their parent/guardian will be responsible for the full cost of replacement.

Equipment Responsibility Policy

All student-athletes are responsible for the care and return of any athletic equipment issued to them.

- If any equipment is lost, stolen, or damaged due to misuse or negligence, the student-athlete and/or their parent/guardian will be held financially responsible for the full replacement cost.

Social Media and Digital Responsibility

Student-athletes and their families are expected to use social media responsibly and with awareness of how their actions reflect on the individual, the team, and the school community.

- When posting or livestreaming team-related content, including games, or events, the sound turned off to avoid capturing background conversations that could include unintentional or hurtful remarks.

Team Commitment Policy

When a student-athlete voluntarily quits a team after the official start of the season (practice or competition), they forfeit the opportunity to try out for that same sport in future seasons, unless approved by the Athletic Director under exceptional circumstances.

Athletic Events-----PUBLIC CONDUCT ON SCHOOL PROPERTY

The Acadia Parish School Board shall require any person attending any school event or school-related function on or off campus to conduct themselves with politeness, and proper sportsmanship.

- Any person, including an adult, who behaves in an unsportsmanlike manner during an athletic or co-curricular event, may be ejected from the

event the person is attending and/or be denied admission to other school events for up to a year.

- The Superintendent shall have the authority to review the circumstances and make the final decision regarding attendance of the individual at any school function. Examples of unsportsmanlike conduct include, but are not limited to:
 1. Using vulgar or obscene language or gestures
 2. Possessing or being under the influence of any alcoholic beverage or illegal substance
 3. Possessing a weapon
 4. Fighting or otherwise striking or threatening another person
 5. Failing to obey the instructions of a security officer or school district employee
 6. Interfering in any way with an athletic or co-curricular event
 7. Engaging in any activity which is disruptive or illegal
- Students demonstrating any of the above conduct shall be subject to disciplinary action in accordance with Board policy. Employees exhibiting any of the above conduct may be subject to suspension or termination.

Parent and Spectator Conduct Regarding Access to Team Areas

To ensure the safety, focus, and integrity of our athletic programs, the following policy applies to all parents, guardians, and spectators:

- Parents, guardians, and fans are not permitted to approach or enter team areas during games, practices, or other team functions. This includes, but is not limited to:
 - Team benches
 - Locker rooms
 - Sidelines or dugouts
 - Any designated team-only space

Parent / Coach Relations

Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the others and provide greater benefit to the student.

As parents, when your children become involved in our programs, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program.

Communication You Should Expect From Your Child's Coach:

1. Expectations the coach has for your child as well as all the players on the squad.
2. Locations and times of all practices and contests.
3. Team requirements, i.e. fees, special equipment, off-season conditioning.
4. Procedure should your child be injured during participation.

5. Team rules and guidelines, and lettering requirements.

Communication Coaches Expect From Athletes:

1. Notification of any schedule conflicts in advance.
2. Special concerns in regards to a coach's philosophy and/or expectations.

As your children become involved in the athletic programs they will experience some of the most rewarding moments of their lives. **It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times, discussion with the coach is encouraged.**

Appropriate Concerns To Discuss With Coaches:

1. The treatment of your child, as it pertains to their mental and physical health.
2. Ways to help your child improve.
3. Concerns about your child's behavior.

Issues Not Appropriate To Discuss With Coaches

1. Playing time/assigned positions/competing events.
2. Team strategy.
3. Other student-athletes.

There are situations that may require a conference between the coach and the parent. These are to be encouraged.

- It is important that both parties involved have a clear understanding of the other's position.
- When these conferences are necessary, the following procedures have been established to help promote a resolution to the issue of concern.

If you have a concern to discuss with a coach, the suggested procedure is listed below:

- Email or call to set up an appointment with the Coach.
- Please use the coaches' professional email address and the school number to contact coaches.
- You can also contact them using the Remind App, if this is the communication method that the coach prefers.
- If the coach cannot be reached, call or email the athletic director. He will set up the meeting for you. Please use the school phone number of 337-783-3310 or his professional email address opaquette@acadia.k12.la.us
- Please do NOT attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and coach. Meetings of this nature do not promote resolution.
- Please do not contact coaches using social media platforms, visiting their home addresses, calling their personal cell phones, and attempting to contact them with complaints outside of school hours.

- If there is an emergency that requires immediate attention from school personnel, please contact school administration.

Conflict Resolution

The purpose of this procedure is to provide a framework for student-athletes and their families to resolve conflicts that may arise in the course of a student's participation in both individual and team interscholastic sports sponsored by Midland High School. Such a framework is necessary to ensure a uniform, fair, orderly, and prompt resolution of issues that arise concerning student-athletes and their participation in the sports sponsored by the District.

Note: If the complaint procedure is not followed, the complainant will be redirected to the proper step to have their situation resolved.

Parental Process For Contacting A Coach To Resolve An Issue:

Step 1: Coach Level

- All conflict resolution meetings adhere to a strict 24-hour rule whereby any meeting with a coach shall wait a minimum of 24 hours following any contest ending.
- Complaints regarding an individual coach must be made directly to the head coach by the complainant. Every effort should be made to resolve the problem at this stage.
- Meetings at the coach level will always include at least two school representatives.

Step 2: Athletic Director Level

Complaints not resolved with the head coach should be reported to the Athletic Director.

- The Athletic Director will set up a meeting or work to resolve the issue.
- Such meetings will occur at the earliest and most convenient time for both parties.
- The Athletic Director will not accept meetings with more than one family at a time.
- **Note:** Because playing time and level or position placement are the sole responsibility of the coach, complaints regarding these items will not be heard beyond the Athletic Director.
- **Please contact the athletic director using 337-783-3310 or opaquette@acadia.k12.la.us**

Step 3: Building Principal Level

If a student-athlete or family is not satisfied with the Athletic Director's proposed resolution, a meeting with the building Principal may be requested.

- Such meetings will occur at the earliest and most convenient time for both parties. Please contact the Principal at 337-783-3310 or lbriolo@acadia.k12.la.us

Step 4: High School Supervisor/School Board Level Official

If a student-athlete or family is not satisfied with the building Principal's proposed resolution, the High School Supervisor/District Athletic Director may be contacted at 337-783-3664.

Extracurricular Eligibility Policy: Student Arrests and Felony Charges Policy Statement

Students who participate in extracurricular activities are expected to represent the values and integrity of our school community both on and off campus.

- As representatives of the school, students must maintain a standard of behavior that reflects positively on themselves, their peers, and the institution.
- Involvement in certain legal matters, including arrests and felony charges, may impact a student's eligibility to participate in extracurricular activities.

Policy Details

1. Immediate Suspension from Activities

A student who is arrested or formally charged with a felony offense—whether the incident occurred on or off school property—will be immediately suspended from all extracurricular activities, including but not limited to athletics, clubs, student government, and performance groups, pending the outcome of the legal investigation.

2. Notification and Review

Upon notification of an arrest or felony charge, school administration will convene a review panel consisting of the principal (or designee), disciplinarian, and extracurricular sponsor to determine next steps.

- The student and their parent/guardian will be given the opportunity to provide relevant information during the review process.

3. Length of Ineligibility

If a student is found guilty of a felony offense or enters into a plea agreement that confirms guilt, they will be dismissed from all extracurricular activities for the remainder of the school year, at minimum.

- Students may reapply for eligibility in the following school year, pending administrative review.
- If charges are dropped or the student is found not guilty, they may be reinstated following a clearance meeting with administration.

4. Alternative Disciplinary Measures

The school reserves the right to impose additional behavioral interventions or conditions for reinstatement, such as counseling, community service, or restorative practices, depending on the nature of the incident and its

impact on the school community.

5. **Confidentiality and Sensitivity**

All cases will be handled with discretion and respect for student privacy, in accordance with applicable laws and school policies.

Note: This policy applies to both in-season and off-season extracurricular participation and includes any activity in which the student represents the school.

All student-athletes and their guardians must review and acknowledge this policy before participation in athletics. Failure to comply with these expectations may result in disciplinary action as outlined above.

Policy Regarding Letterman Jackets and Senior Banners

At Midland High School, we take great pride in recognizing the achievements and dedication of our student-athletes and participants in extracurricular activities. To ensure that our **Letterman Jacket program** aligns with our commitment to excellence and school spirit, we are implementing the following policy, effective immediately:

1. Eligibility Criteria

- **Varsity Sports Participation:** Students must have LETTERED in a varsity sport for a minimum of two years during their Sophomore or Junior year to be eligible for a Letterman Jacket.
- **Academic and Discipline Achievement:** Students must maintain a minimum GPA of 2.5 and adhere to the school's code of conduct to be considered for a Letterman Jacket, this criteria will be at the discretion of the Principal only, upon consultation with the respective Head Coaches for each sport and activity.
- **Extracurricular Activities:** Students involved in recognized extracurricular activities may be eligible, provided they meet specific criteria set by the respective activity's guidelines.

2. Awarding Process

- Eligible students will receive their Letterman Jackets in the fall of every school year following their completion of the eligibility criteria listed above and the completion of the order form from our jacket provider. Jackets **MUST** be ordered in the spring semester (March order) to be considered for fall semester delivery.

3. Jacket Customization

- **Standard Design:** Jackets will adhere to the school's traditional colors and design to maintain uniformity and school pride.
- **Personalization:** Students may only add approved patches and embroidery, such as the school mascot, team name, graduation year,

and extracurriculars, etc. Detailed guidelines on customization will be provided by our jacket provider.

- All orders will go through a rigorous process of accountability regarding award patches and letters. It is the school's responsibility to ensure fairness and exactitude in individual awards.

4. Financial Assistance

- Recognizing that the cost of a Letterman Jacket can be a financial burden for some families, Midland High School is committed to supporting all deserving students. Due to the new reality of our athletic and spirit enrollment, financial assistance will now be provided as a graduation reward. In order to receive the financial assistance, student-athletes must complete the lettering process for the remainder of their enrollment at MHS in the sports that qualified them to be eligible.
- The financial assistance amount for completing the process will be a reimbursement of \$100.00 awarded during the Athletic Banquet recognition for the Seniors that have completed their obligation to their sports.
 - Example 1: A 10th grade student that earned 2 letters in basketball must letter during 11th and 12th grade to be eligible for assistance.
 - Example 2: An 11th grade student that earned 2 letters in track must letter during 12th grade to be eligible for assistance.
 - Example 3: A 10th grade student that earns 2 letters in both cross-country and softball must letter in their 11th and 12th grade year for BOTH sports to be eligible for assistance.

5. Care and Maintenance

- To preserve the quality and appearance of Letterman Jackets, students are advised to follow proper care instructions.
- Jackets are dry clean only, and for leather sleeves, it is recommended to use a dry cleaner specializing in leather care.

6. Senior Banner Compliance

- All Senior students participating in representative sports or spirit activities will be provided the opportunity to display a banner in the gym for home games.
- Seniors who want a banner will be responsible for its cost.
- On Athletic Banquet day, the banners will be handed back with the recognition check previously mentioned.

We believe that these guidelines will honor our traditions while promoting a sense of unity and pride within our school community while maintaining a financial responsibility for our athletic programs. For any questions or further clarification, please contact the school's athletic department.

IV. Other Important Policies and Procedures

A. Video/Electronic Monitoring

VIDEO MONITORING OF SCHOOL BOARD PROPERTY

The Acadia Parish School Board shall authorize the use of School Board owned and/or installed video and audio cameras on any School Board property, buildings, or facilities and/or vehicles in an effort to ensure the health, safety, and welfare of all staff, students, and visitors to the school, and to safeguard School Board facilities and equipment.

- The School Board shall notify employees, students, and/or visitors through appropriate methods that video monitoring/surveillance may occur on School Board property, in buildings and facilities, as well as campuses, parking lots, and school grounds belonging to, leased, or used by the School Board, or on any vehicle owned, leased, or used to transport students or for conduction of School Board business, or at any school sponsored event, activity, or function.
- Notification shall also include the erection of clearly marked, written signs, prominently displayed near the main entrance of school buildings, School Board property and facilities.

Electronic Monitoring Of Content – Gaggle

Acadia Parish Schools use Gaggle Safety Management to protect our students and help them become responsible digital citizens.

- **Gaggle Safety Management watch for:**
 1. Possible Student Situations (PSS): An immediate threat to the student, including but not limited to: violence; suicide; rape; or harmful family situations
 2. Questionable Content (QCON): Not an immediate threat to a student, but content that is cause for concern and should be brought to an administrator’s attention. This includes but is not limited to: a cyber-bullying event; pornographic images; graphic, violent or sexually related stories; or files not associated with an assignment. User Violation: A situation where a student uses minor profanity or insulting language or attempts to send provocative, but not pornographic images.

B. Vehicles

All vehicles **must not block the main entrance** to the school and **must not block buses** from entering the bus lane.

- Buses have the right of way at all times on campus.
- Students may not remain in parked vehicles and may not leave school in a vehicle during the day without permission from the principal; or designee.
- Students must drive responsibly in the parking lot.

C. Loitering on Campus

Students should not be on the school campus after school hours except when attending school-approved activities.

D. Cell Phones / Air Pods / Other Electronic Devices

Per state law, all cell phones should be turned off and in backpacks upon arrival at school.

- Violations will be handled following Midland High Disciplinary Procedures.
- Air Pods are not allowed during school hours.
- Smartwatches are NOT allowed
- No other bluetooth devices should be used during school hours.

E. Procedures for Parents & Students with Grievances

All grievances brought by students or parents shall be handled in the following manner:

Step One – Informal

Within fifteen (15) days of the time that the grievant knew, or reasonably should have known, of the grievance (or within fifteen (15) days of the publication of this grievance procedure, whichever is later), the grievant shall present the grievance orally to the school principal. Within five (5) days after presentation of the grievance, the principal shall orally answer the grievance.

Step Two – Formal

● The Responsible Official

1. If the grievance is not resolved in Step One, the grievant may, within five (5) working days of receipt of the oral response, submit, on the Grievance Form, a signed grievance in writing to the "responsible official."
2. The grievance shall:
 - (1) name the student involved,
 - (2) state the facts giving rise to the grievance,
 - (3) identify the specific provisions of law or policy alleged to be violated, and (4) indicate the specific relief requested.

All written evidence, whenever received, shall be dated as of the date received and shall be made available to all parties to the complaint.

3. Within five (5) days after receiving the written grievance, the "responsible official" shall respond in writing to the grievant.

● The Superintendent

1. If the grievance is not resolved in Step Two, the grievant may, within five (5) days of receipt of the "responsible official's" answer, appeal to the Superintendent by filing the grievance and the "responsible official" answer with the office of the Superintendent, which shall receive there for.
2. The Superintendent shall hear the grievance within ten (10) days after receipt of any written grievance properly filed with the Superintendent's office and shall render a decision in writing within ten (10) days after such hearing.
3. The grievant shall be afforded a full and fair opportunity to present evidence relevant to the facts and to the issues raised by the grievance and may be represented by counsel at the hearing of a grievance by

the Superintendent. 4. The grievant shall be furnished a copy of the decision of the Superintendent within ten (10) days of reaching a decision.

- **The Acadia Parish School Board**

If the grievant so chooses, the entire record shall be presented to the Acadia Parish School Board within thirty (30) days after receipt of written decision of the Superintendent. The Board shall hear it at the next regularly scheduled meeting. In addition, the aggrieved shall have the opportunity to come before the Board and state the nature of the grievance. Thereafter, the Board shall render its decision within thirty (30) days.

Failure to Observe Time Limits

Should the grievant fail to exhaust the remedies under the grievance procedure above, or to abide by the time limits with respect to each step, the grievance shall be presumed to be abandoned and the matter shall be settled in accordance with the last answer thereto.

- Should an answer not be given at any step within the time limits prescribed, the grievant shall have the right to proceed immediately to the next step. Any time limit may be extended by written mutual agreement of the grievant and the Board.

Effect of Settlement

Any settlement of a grievance shall be applicable to that grievance only and shall not be binding authority for the disposition of any other grievance. Any grievance initiated under this procedure shall be brought by and for the student alleging action affecting the rights of the student initiating the grievance.

F. Reporting Suspected Child Abuse/Neglect

1. School personnel are required by state law to report suspected child abuse and neglect.
2. It is legal for Family Service workers to interview a suspected abuse or neglect victim at school.

G. Sales on School Property

Students and school personnel are not allowed to sell items or chances on the school grounds unless approved by the principal.

H. Physician/Hospitalization Cost

The school does not assume liability for accidents involving students who do not carry insurance, nor does it assume liability for accidents which exceed that policy coverage of students who carry insurance. Student insurance is available to all students; twenty-four hour coverage is also available. Any student participating in after-school sports must have proof of insurance.

I. Student Property/Lost & Found

Students should have names of their personal belongings including book sacks, purses, jackets, and textbooks. Never leave your wallet, purse, or money in an unsupervised location. Be very careful with your valuables. It is recommended that students not bring large sums of money to school. This school is not responsible for stolen money or articles. Articles are kept in the office or the gym.

J. Responsibility for School Property

Students are responsible for school property they lose, damage, or destroy. This includes textbooks, electronic devices, library books, window panes, desks, furniture, etc.

K. Procedures for Search and Seizure

Application

Students are entitled to the guarantees of the Fourth Amendment, and they are subject to reasonable searches and seizures.

- School officials are empowered to conduct reasonable searches of students when there is reasonable cause to believe that students may be in possession of drugs, weapons, alcohol, and other materials (“contraband”) in violation of school policy or state law. Students who bring contraband onto school grounds may be searched in order to secure the school environment so learning can take place and to protect other students from the contraband. School property shall remain under the control of school officials and shall be subject to search at any time. The administration may utilize canines.

Definitions

For purpose of policy and these administrative procedures, the following definitions are applicable:

1. “Contraband” is all substances or materials, the presence of which is prohibited by school policy or state law, including but not limited to, controlled substance, drugs, alcohol, or alcoholic beverages, abuse able glue or paint, guns, knives, weapons, incendiary devices, stolen goods, and pornographic or obscene materials.
2. “Reasonable belief” is the standard for a search of students or non-students and their effects on school property or at school-related events which is based on the reasonable experience, conviction, and opinion of related circumstances. There should be expectations on part of the person(s) authorized to conduct the search that the item(s) sought will be found.

Searches

1. School Property

Public school buildings, student lockers, desks, other equipment, and any other area of any public school building or ground set aside specifically for the personal use of the students is owned by the school.

- The school exercises exclusive control over the school property, and students should not expect privacy regarding items placed in/on school property because school property is subject to search at any time by school officials.
- Students are responsible for whatever is contained in desks and lockers issued to them by the school.
- Any student who locks the locker shall open same upon the request of the school officials.
- If a student refuses to unlock a locker when requested to do so by school officials, such official is authorized to forcibly enter the locker.

2. Vehicles

Vehicles on school property are subject to search by a school official if that official has reasonable belief that contraband is in or on the vehicle.

- If the vehicle is locked, the student shall unlock same at the request of the school official.
- If a student refuses to unlock the vehicle parked on school property, the principal/designee should obtain a search warrant to search the vehicle, and the student shall forfeit the right to drive a vehicle on the school premises.

3. The Person

Students and their effects are subject to being searched by school officials if a school official has reasonable belief that the student is in possession of contraband.

- The search of a student and his/her effects will be done in the presence of an adult witness, generally of the same gender as the student.
- Documentation of the search will be filed with the appropriate administrative authority.

4. Non-students, Visitor, School Employees

Louisiana Rev. Stat. Ann. 17:416 et seq. has expanded the Board's authority to conduct searches of students and other persons while visiting school or on school campuses. Specifically added to the list of employees with the authority to search are "school security guards." In addition, the authority has been extended to search anyone on a school campus not a student, including school employees. Included is the authority to search the person, his briefcase, purse, handbag, or any other object in his possession. The search may be conducted either physically or with a metal detector.

Suggested Procedures:

If there is reasonable belief that contraband is present, a search of school property and/or the student's person and/or property may be instituted. Although the following procedures for a search are suggested, they are not mandated because the circumstances attendant to the need for each search may vary.

- The student should ordinarily be required to be present and asked to consent to the search.

- If, after being informed of the basis for the school official's reason to search, the student does not consent and the circumstances permit, the student's parent or guardian should be called and informed of the circumstances. If the parent or guardian will not consent to the search, the school official may proceed with the search, contact security, or if necessary, call law enforcement authorities.
- Ordinarily, and if circumstances permit, the search of a person or his/her effects should be conducted out of the presence of other students.

Use of Canines

The administration is authorized to utilize canines, whose reliability and accuracy for sniffing out controlled substances, drugs, alcohol, guns, knives, weapons, or other materials or objects which are a violation of School Board policy have been established, to aid in the search for contraband in school-owned property and vehicles parked on school property.

- Canines shall not be used to search students unless school officials have established independently that there is reasonable belief that the student possesses such items on his/her person.
- The canines must be accompanied by a qualified and authorized trainer who will be responsible for the dog's actions.
- An indication by the dog that drugs, alcohol, weapons, or any other item of violation is present on school property or in a vehicle shall be reasonable cause for further search by school officials.

Notice

Students will be provided notice of the policy and procedures regarding search and seizure by having them placed in the student handbook or distributed by supplemental publication. A copy of the policy and procedures will also be available in the principal's office or another prominent place at each school site. No teacher, principal, school security guard, or administrator shall be held personally liable for any action authorized by this section if performing in accordance with school board policies adopted pursuant to this section.

Reporting of Confiscated Items (Weapons) to Authorities

Any implement which includes a firearm, bomb, knife, or any other object that can be used as a weapon and the careless use of which might inflict harm or injury, or any controlled dangerous substance as defined in R.S. 40:961 (7) shall be reported by the principal/designee immediately to the appropriate law enforcement official.

- The principal shall also notify the Superintendent and Supervisor of Child Welfare and Attendance of the object(s) seized and the reporting of the incident to the appropriate law enforcement official.
- Written documentation shall be submitted to the Superintendent within three (3) days of the seizure.

Proper and Safe Retention and Disposal of a Illegal Item

After the seizure and reporting of an illegal listed in the section above, the principal/designee shall retain and secure said items in a locked area.

- The item is to be secured in such a manner as to avoid destruction, alteration, or disappearance of it until such time as the law enforcement authority either takes custody of the item or provides notice to the principal that it no longer be retained.
- In the event the item is placed in the custody of a law enforcement official, written documentation of the transfer is required.
- If the item is to no longer be retained, the principal/designee shall write a letter to the appropriate law enforcement official requesting the disposal of said item(s).
- A copy of this letter along with written documentation of the transfer for disposal shall be kept on file at school.

O. Computer Use and Internet Safety

ACCEPTABLE USE OF INTERNET AND DISTRICT NETWORK RESOURCES FOR STUDENTS

Internet access is available to students of the Acadia Parish School System (APSB). The school district is privileged to provide this access, and believes that the Internet offers vast, diverse, and unique educational resources.

- The Internet is an "electronic highway" connecting billions of computers and individual subscribers all over the world.
- The goal in providing this service is to enhance innovative educational opportunities for students through access to unique resources and collaborations.
- Furthermore, employees will facilitate learning and teaching through research, teacher training, communication, collaboration, and dissemination of successful educational practices, methods, and materials.
- APSB Acceptable Use Policy is provided so that students are aware of the responsibilities they will assume when using this APSB resource. Responsibilities include efficient, ethical, legal, and acceptable utilization of the network resources.
- The student's signature on the AUP signature page is legally binding and indicates that he/she has read the AUP carefully and agrees to abide by it understanding that all usage can and will be monitored by the APSB Technology Department Staff.

Internet Safety And Regulations

Acadia Parish School Board shall establish appropriate guidelines for exploring and using Internet resources within the school district to enhance learning and teaching activities.

- Age and grade appropriate instruction shall be provided regarding Internet and cell phone safety.

- Such instruction shall include appropriate online behavior, including cyber bullying, awareness and response, and interacting with other individuals on social networking sites and in chat rooms, as well as areas of concern as authorized in state and federal law.
- In an effort to enforce Internet safety, the Acadia Parish School Board shall incorporate the use of computer-related technology and the use of Internet service provider technology designed to block access or exposure to any materials or information that is harmful to minors, such as sites that contain obscene, pornographic, pervasively vulgar, excessively violent, or sexually harassing information or material.
- Sites which contain information on criminal activities or manufacturing of bombs and other incendiary devices shall also be prohibited.
- However, the School Board does not prohibit authorized students from having unfiltered or unrestricted access to Internet or online services, including online services of newspapers with daily circulation of at least 1,000, for legitimate scientific or educational purposes approved by APSB assigned personnel.
- In addition to filtering requirements, the Acadia Parish School Board shall maintain regulations which:
 1. Prohibit access by students to inappropriate matter on the Internet and World Wide Web;
 - A. Students will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, unprofessional, or disrespectful language in any electronic form using the APSB network. This includes personal attacks or harassment of another person.
 - B. Students will not use the APSB network to access or create obscene, profane, discriminatory, harassing, lewd, vulgar, rude, inflammatory, threatening, unprofessional or disrespectful content in any electronic form including audio, images, video and text.
 - C. Students will not circumvent district content filters using any means in order to access inappropriate content as listed above.
 - D. Students will immediately report to school authorities any threatening or discomfoting material or website they access with inappropriate content.
 - E. Students will not access or use anonymous Proxy sites to make activity on the internet untraceable.
 2. Address the safety and security of students when using electronic mail, chat rooms, and other forms of direct electronic communications, such as "Instant Messaging";
 - A. Students will make use of assigned filtered email, Internet and network resources only for educational and/or professional development activities in a respectful and courteous manner. Personal use of these resources is prohibited. This includes using network resources for personal monetary gain such as operating a personal business.

- B. Students who have been assigned filtered email accounts will not post or forward "chain letters", jokes, or send annoying or unnecessary messages to others.
 - C. Students who have been assigned filtered email accounts will not use email to mass email and "spam" any users (internal and external) with unauthorized communications or solicitations, such as but not limited to political or religious mailings.
 - D. Students will subscribe only to high-quality discussion groups and information feeds that are relevant to educational or professional development activities.
 - E. Students will not subscribe others to such services mentioned above without their consent.
3. Prohibit unauthorized access, including "hacking", and other unlawful activities by students online;
3. Prohibit unauthorized disclosure, use, and dissemination of personal information regarding students, including minors, and employees;
- A. Students will not publish online any personal contact information (e.g., address, phone number) about themselves or any other person on any APSB webpage. Acadia Parish School Board home pages will use Acadia Parish School Board phone numbers and APSB email addresses. Personal photos, videos, and work can be published unless parents inform the school that they withhold such permission.
 - B. Students will not agree to meet with someone they have met online without appropriate approval. Inappropriate contacts should be reported to school and/or district authorities immediately.
 - C. Students will not disrupt the educational process by posting inappropriate, malicious, or harmful pictures, videos, and/or text on the internet during non-school hours.

Accountability

Use of school computers shall be reserved for academic purposes only. All APSB computer users shall be held accountable and required to use such equipment and other resources in a respectful, legal manner.

- All users, including students, employees, or any other users of School Board computers, hardware, and School Board network shall abide by all policies of the School Board and any applicable administrative regulations and procedures.
- The student and parent or guardian shall sign an Acceptable Use Policy (AUP) Agreement. No one shall be allowed to use an APSB computer and/or access the Internet through the APSB network unless a properly signed Acceptable Use Policy (AUP) Agreement page is on file in the student cumulative folder.
- The APSB Technology Staff retains the right to monitor all computer usage and files for compliance with all regulations and/or procedures. Content on the network is not private and shall be treated as district property subject to control and inspection.
- Network/computer/software access codes and passwords shall be assigned as needed.

- All students shall respect the privacy of others' access codes and passwords.
- Sharing of network/computer access codes and passwords are prohibited. A record shall be kept of these accounts in case an inspection is warranted.
- Use of school computers and/or the Internet is considered a privilege for the student and any inappropriate use may result in a disciplinary action, loss of privileges to use school computers and access the Internet, and possible monetary reimbursement of damages occurred.

Security And Unauthorized And Illegal Use

1. Students must be under the supervision of a teacher, paraeducator, school administrator, librarian, or supervisor while using any school computer. All students who log into the network with individual logins are responsible for maintaining security of their access thus protecting sensitive information and data. Tampering with selection menus, procedures, or icons for the purpose of misleading or confusing other users shall be prohibited.
2. Use by any person of an APSB computer that incurs unapproved expenses to the school/district shall be strictly prohibited. The computer system shall not be used for commercial, political, or religious purposes.
3. Use of the network for any illegal activities shall be prohibited. Illegal activities include, but are not limited to:
 - (a) tampering with computer hardware or software,
 - (b) unauthorized entry into computers and files,
 - (c) knowledgeable vandalism or destruction of equipment, and
 - (d) deletion of computer files. Such activities are considered a crime under state and federal law and should be reported to school and/or district network administrators.
4. Any subscription to list serves, bulletin boards, or on-line services shall be approved by the Superintendent or his/her designee prior to any such usage.
5. File sharing software (Limewire, Kazaa, etc.) shall not be installed on APSB computers.
6. Music and non-educational video files shall not be downloaded or stored on APSB computers/networks unless approved by school or district network administrators.
7. Personal digital devices (such as cell phones, handheld computers, etc.) shall not be used to access the Acadia Parish School District network without proper authorization from the district Technology Department.

Privacy And Copyrights

1. All students must adhere to the Copyright Laws of the United States (P.L. 94-533) and the Congressional Guidelines that delineate it regarding software, authorship, and copying information. Unlawful copies of copyrighted materials shall not be produced or used on APSB-owned equipment, within APSB-owned facilities, or at School Board sponsored functions. The unauthorized copying, known as plagiarizing, or transferring of copyrighted materials may result in the loss of network privileges.
2. Reposting personal communications without the original author's prior consent shall be prohibited. To do this is a violation of the author's privacy.

3. All persons who willfully violate copyright laws do so without the sanction of the APSB and at their own risk and shall assume all liability and responsibility. However, all messages posted in a public forum such as news groups or list serves may be copied in subsequent communications, so long as proper attribution is given.
4. Students will respect copyrighted materials and other intellectual property such as music, games, movies, pictures, etc. Students may not duplicate, copy, or distribute electronic resources without the appropriate permissions from the original owner, documentations or citations.
5. Information about copyright law and guidelines shall be made available on APSB website.

Installing Malicious Software

1. Students should avoid the knowing or inadvertent spread of computer viruses. Computer viruses are programs that have been developed with malicious intent, and can destroy valuable programs and data. To reduce the risk of spreading a computer virus, students shall not import files or programs from unknown or disreputable sources. If a student obtains software or files from remote sources, proper procedures shall be followed to check for viruses before use. Deliberate attempts to degrade or disrupt the system or the performance of the network or spreading of computer viruses shall be considered criminal activity under state and federal law.
2. Software shall only be downloaded or installed onto APSB computers with proper licensing and approval from the APSB Technology Department. In summary and conclusion, use of APSB computers and Internet resources are a privilege, and any inappropriate use may result in appropriate disciplinary action and loss of privileges to use such computers and the Internet. Disciplinary action may include, but is not limited to, loss of computer use, possible monetary reimbursement, possible legal action, suspension, detention, or expulsion. This shall apply to all students.

Revised: July 6, 2009

Revised: November 5, 2018

Ref: 20 USC 7131 (Internet Safety)

47 USC 254 (Children's Internet Protection Act (CIPA))

47 CFR 54.520 (Children's Internet Protection Act Certifications for Schools and Libraries) La. Rev. Stat. Ann. §§17:81, 17:100.7, 17:280

Board minutes, 11-1-99, 2-2-09, 7-6-09, 11-5-18

P. Acadia Parish School Board Field Trip Policy Field Trips And Excursions

The Acadia Parish School Board recognizes that educational field trips and excursions for instructional purposes help provide desirable learning experiences.

- The Superintendent has the responsibility for the development of administrative criteria governing field trips and excursions.
- Only those field trips, however, that grow out of the instructional program or are otherwise related to the program are to be permitted on school time.

- Other trips such as those involving band and athletic activities should be confined to non-school time, except where the school is engaged in competition or a contest that requires use of school time.
- Teachers planning on conducting out-of-parish or out-of-state field trips or learning experiences shall submit, through the principal, an application in writing to the Superintendent or his/her designee for approval.
- Before any trip or excursion is taken, written parental permission shall be secured for every pupil planning to take the trip.
- Students who have not submitted signed parental permission forms shall not be allowed to make the trip.

Q. Student Privacy and Educational Records

The Acadia Parish School Board acknowledges and affirms that parents, guardians, and students eighteen (18) years of age or older (eligible students) have certain rights under the Family Educational Rights and Privacy Act (FERPA) and Louisiana law with respect to the privacy, inspection, review, and disclosure of personally identifiable information contained in the student's education records.

Definitions

1. Disclosure shall mean to provide or permit access to, or the release, transfer, or other communication of personally identifiable information (PII) contained in education records by any means, including oral, written, or electronic means, to any party except the party identified as the party that provided or created the record.
2. Educational records shall be defined as records which are directly related to a student and are maintained by the Acadia Parish School Board or school or by a person acting for the School Board or school. Excluded from the term educational records are records of instructional, supervisory or administrative personnel which are in the sole possession of the maker and are not accessible or revealed to any other individual except a temporary substitute for the maker of the record; records of a law enforcement unit of the School Board (if any); records created or received by the School Board after an individual is no longer a student in attendance and that are not directly related to the individual's attendance as a student; and grades on peer-graded papers before they are collected and recorded by a teacher.
3. Eligible Student means a student who has reached eighteen (18) years of age or is attending an institution of postsecondary education.
4. Legitimate educational interest shall be defined as the interest that requires regular access for purposes of adding material, periodic review, filing new student data and/or removing inadequate, ambiguous, no longer relevant data; the interest having the educational wellbeing of the student in mind for purposes of continuing, improving or changing the education program of the student and the interest in which the person has a legitimate need to know. The Superintendent shall have the authority to determine those individuals who have legitimate educational interests for purposes of this policy, except that any such authorization must be consistent with federal law (FERPA).

5. Parent or legal guardian shall mean a student's natural parent, legal guardian, or other person or entity responsible for the student in the absence of a parent or legal guardian.
6. Personally identifiable information shall be defined as information about an individual that may be used on its own or with other information to identify, contact, or locate a single individual, including but not limited to the following:
- A. The student's name;
 - B. The name of the student's parent or other family members;
 - C. The address of the student or student's family member;
 - D. A personal identifier that can be used to distinguish or trace an individual's identity such as social security number, date and place of birth, mother's maiden name, or biometric records.
 - E. Race and ethnicity data.
 - F. Any other information that is linked or linkable to a specific student such as medical, educational, financial, and employment information.
 - G. Two (2) or more pieces of information that separately or when linked together can be used to reasonably ascertain the identity of the person.
7. School official shall be defined as a teacher, school principal, School Board member, counselor, attorney, accountant, human resources professional, information systems specialist, support or clerical personnel, school resource officer, authorized volunteer, or any school system employee who is authorized to perform a function or service on behalf of the Acadia Parish School Board. A contractor, consultant, volunteer, or other party to whom a school or institution has outsourced institutional services or functions is also considered a school official provided that they are performing an institutional service or function for which the School Board would otherwise use employees and is under the direct control of the School Board with respect to the use and maintenance of education records. See 34 CFR 99.31(a)(1)(i)(B).

Ferpa Privacy Rights

1. The right to inspect and review the student's education records within forty-five (45) days of the day the Acadia Parish School Board receives a request for access.
Parents or eligible students who wish to inspect their child's or their education records should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request an amendment to the student's education records that the parent or eligible student believes is inaccurate or misleading, or otherwise in violation of the student's privacy rights.
 - Parents or eligible students who wish to ask the school to amend their child's or their education records should write the school principal [or

appropriate school official] indicating their desire, clearly identify the part of the records they believe to be inaccurate or misleading, and specify why it should be amended.

- If the decision is not to amend the record as requested, the Superintendent, or designee, shall notify the parent or eligible student of the decision and of his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to provide written consent to the disclosure of personally identifiable information (PII) contained within the student's education records, except to the extent that FERPA and Louisiana law authorize the disclosure without consent.
 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School Board to comply with the requirements of FERPA.

Student Identification Numbers

To protect the privacy of its students, the Acadia Parish School Board will utilize and assign to each student in its jurisdiction a unique student identification number in accordance with La. Rev. Stat. Ann. §17:3914(C)(3). The student identification numbers shall not include or be based on social security numbers.

Student Information Disclosures

1. In accordance with La. Rev. Stat. Ann. §17:3914(H) and FERPA, access to student PII may be authorized by the Superintendent without parent/eligible student consent to school officials with legitimate educational interests.
 - Disclosure of personally identifiable information from students' education records is also authorized without consent of the parent or eligible student, if the disclosure meets other conditions set forth below.
 - The School Board is required to record disclosures of PII, except for disclosures to school officials, disclosures related to judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student.
 - Parents and eligible students have a right to inspect and review the record of disclosures.
2. The Superintendent is authorized to disclose PII from the education records of a student, without obtaining prior written consent of the parents or the eligible student, as follows:
 - A. To other school officials whom the school has determined to have legitimate educational interests in accordance with the annual notification of FERPA rights. For contractors, the student PII may be transferred to computers operated and maintained by the contractor and the contractor shall not allow access to or release student PII to any person or entity except as specified in the contract.

B. Upon request, to officials of another school, school system or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, and for compliance with state and federal reporting requirements. In accordance with the Individuals with Disabilities Education Act (IDEA), if a student with a disability is enrolled, or is going to enroll in a private school that is not located in the geographic jurisdiction of the Acadia Parish School Board of the parent's residence, parental consent must be obtained before any personally identifiable information about the student is released between the School Board and the private school.

C. To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or the Louisiana Department of Education. Disclosures may be made in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with federal and State legal requirements that relate to those programs. Student information provided to School Board members, the Louisiana Department of Education (LDE), or the Louisiana Board of Elementary and Secondary Education (BESE) shall be identifiable only by a student's identification number and aggregate data and shall be disclosed solely for the purpose of satisfying state and federal reporting requirements. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf, or as expressly authorized by statute, if applicable requirements are met.

D. In connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. Once the parent, guardian, or student of majority age has granted written consent for collection of certain data in accordance with La. Rev. Stat. Ann. §17:3914(K), such data shall be used for purposes of processing a student's application for admission to a Louisiana postsecondary education institution or to the Board of Regents and the office of student financial assistance, as a program under its jurisdiction, for receipt of financial aid pursuant to such consent. Failure to provide such consent may result in delays or prevent successful application for admission to a postsecondary educational institution and state and federal student aid. Consent provided under La. Rev. Stat. Ann. §17:3914(K) shall continue unless withdrawn in writing.

E. To the Louisiana Board of Regents, and the office of student financial assistance, as a program under its jurisdiction, to be used only by staff for required grant program reporting for the purposes of

providing reports to each public school governing authority on the postsecondary remediation needs, retention rates, and graduation rates for each high school under its jurisdiction and for the purpose of evaluating comparative postsecondary performance outcomes based upon student transcript data in order to develop policies designed to improve student academic achievement.

F. To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed as authorized by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released.

G. To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction, if applicable requirements are met. In no case shall a contractor be permitted to use student information to conduct predictive modeling for the purpose of limiting the educational opportunities of students.

H. To accrediting organizations to carry out their accrediting functions.

I. To parents of an eligible student, if the student is a dependent for IRS tax purposes.

J. To comply with a judicial order or lawfully issued subpoena, subject to the requirements of federal and State law.

K. To appropriate officials in connection with a health or safety emergency, subject to the requirements of federal and State law.

L. To an agency caseworker or other representative of a State or local child welfare agency or tribal organization who is authorized to access a student's case plan when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student in foster care placement.

M. To the Secretary of Agriculture or authorized representatives of the Food and Nutrition Service for purposes of conducting program monitoring, evaluations, and performance measurements of programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, under certain conditions.

N. Information provided in accordance with a contract between the School Board and a public or private entity which has been contracted to perform student or education services, but only to the extent provided for in such a contract. Pursuant to La. Rev. Stat. Ann. §17:3913, information concerning the release of PII pursuant to any contract shall be available at the School Board's central office.

O. Information required to be reported pursuant to Article 609 of the Louisiana Children's Code.

3. A statement shall be provided notifying the student's parent or legal guardian of exactly what items of student information will be collected and that disclosure of the student information collected shall be restricted to Louisiana postsecondary education institutions to be used for the purposes of processing applications for admission and for compliance with state and

federal reporting requirements to the Board of Regents and to the office of student financial assistance, as a program under the board's jurisdiction, to be used for the purposes of processing applications for admission and for state and federal financial aid, for required grant program reporting, for providing reports to the school governing authority on the postsecondary education remediation needs, retention rates, and graduation rates for each high school under its jurisdiction, and for evaluating comparative postsecondary education performance outcomes based on student transcript data in order to develop policies designed to improve student academic achievement. Annual notification shall be provided to the student's parent or legal guardian as to the right and process used to withdraw consent.

Directory Information

Unless directed in writing otherwise by a student's parent, legal guardian or a student who has reached the age of majority, the Acadia Parish School Board approves a person employed in a school or person authorized by the Superintendent to provide access to certain student personally identifiable information to further a legitimate educational purpose, in accordance with FERPA and La. Rev. Stat. Ann. §17:3914 as follows:

1. Information to facilitate a student's participation in a school-sanctioned extracurricular activity, including but not limited to a sport, organization or club;
2. Information to facilitate the operation and daily activities within district facilities, including but not limited to the display and use of student information in and around student facilities;
3. Programs and activities related to school-sanctioned performances or productions, events, award programs, and graduations;
4. University transcript requests, scholarships, and admissions;
5. LHSAA, NCAA, and other related sports programs or sanctioning entities;
6. Online resources and educational tools;
7. School photography and yearbook providers;
8. Any other information considered "Directory Information", to the extent allowed in FERPA.

In addition, two federal laws require School Boards receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the School Board that they do not want their student's information disclosed without their prior written consent.

[Note: These laws are Section 9528 of the ESEA (20 USC 7908) and 10 USC 503(c).] In accordance with federal statutory provisions, the School Board shall honor the requests of military recruiters for names, addresses and phone numbers of high school students, unless parents have specified that such information not be released to military recruiters. Opt-out procedures will be provided in the student handbook.

Electronic Data Governance

Except as provided below, no person or public or private entity shall access a public school computer system on which student information is stored.

- No official or employee of a public school system shall authorize access to such a computer system to any person or public or private entity except as authorized in this policy.
- The following persons may access a public school computer system on which student information for students at a particular school is stored:
 1. A student who has reached the age of eighteen or is judicially emancipated or emancipated by marriage and the parent or legal guardian of a student who is under the age of eighteen (18) and not emancipated. For a student who has reached the age of eighteen (18) or is emancipated, such access is limited to information about the student. For the parent or legal guardian of a student who has not reached the age of eighteen and is not emancipated, such access shall be limited to information about the student. A student who has reached the age of eighteen or is emancipated and the parent or legal guardian of a student who has not reached the age of eighteen and is not emancipated may authorize, in writing, another person to access such information.
 2. A teacher of record. Such access shall be limited to information about his/her current students
 3. The school principal and school registrar.
 4. A school system employee employed at the school and designated by the principal. Such access shall be limited to student information necessary to perform his/her duties.
 5. A person authorized by the Superintendent to maintain or repair the computer system or to provide services that the school system would otherwise provide.
 6. A person authorized by the state to audit student records. La. Rev. Stat. Ann. §17:3914(D)(2).
- The following persons may access a computer system of a city, parish, or other local public school system on which student information for students from throughout the system is stored:
 1. The Superintendent of the school system.
 2. A school system employee designated by the Superintendent. Such access shall be limited to student information necessary to perform his/her duties.
 3. A person authorized by the Superintendent to maintain or repair the computer system or to provide services that the school system would otherwise provide.
 4. A person authorized by the state to audit student records. La. Rev. Stat. Ann. §17:3914(D)(3).
- Any person who is authorized to access a public school computer system, except a parent or legal guardian, shall maintain the confidentiality of any student information to which he/she has access.

Protection Of Pupil Rights Amendment (Ppra)

The Acadia Parish School Board shall notify and permit parents/guardians/eligible students the opportunity to opt out of participation in student surveys, analyses, or evaluations that concern one or more of the following eight areas ("protected information surveys"): political affiliations or beliefs of the student or student's parent; mental or psychological problems of the student or family; sex behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of others with whom students have close family relationships; legally recognized privileged relationships (such as lawyers, doctors, or ministers); religious practices, affiliations, or beliefs; or income (other than required by law to determine program eligibility).

- This requirement applies to the collection, disclosure, or use of student information for marketing purposes. Protected information survey opt-out forms shall be published in the student handbook and on the Acadia Parish School Board's website.

Creation Of Procedures

The Acadia Parish School Board recognizes its responsibility for establishing procedures governing the privacy of student records, consistent with federal and state laws and regulations.

- The School Board directs the Superintendent, or designee, to develop and maintain procedures for ensuring and exercising rights provided under this policy.
- Copies of implementing procedures shall be available at the School Board's central office and in each school office.
- Any access or disclosure and release of personally identifiable student information by the School Board and its assigns must be in accordance with federal and state law and regulations and authorized by the Superintendent.

Exemption

This policy shall not apply to the completion or correction of required submissions to the Louisiana Department of Education or response(s) to financial audits commenced prior to the 2015-2016 school year.

Requirement For Written Consent

Written parental/eligible student consent shall be obtained prior to the release of any PII, unless the release of such PII is expressly authorized without written consent by this policy or by law.

Revised: January 11, 2010 Revised: November 5, 2018

Revised: July 1, 2013 Revised: December 6, 2021

Revised: September 14, 2015

Ref: 20 USC 1232(g-i) (Family Educational Rights and Privacy Act)

20 USC 1400 et seq. (Individuals with Disabilities Education Act)

20 USC 7908 (Armed Forces Recruiter Access to Students and Student Recruiting Information) 34 CFR 99.1-99.67 (Family Educational Rights and Privacy - Federal Regulations)

La. Rev. Stat. Ann. §§9:351, 17:81, 17:112, 17:221.3, 17:3913, 17:3914, 44:4, 44:4.1, 44:31, 44:32 La. Civil Code, Art. 131, Art. 134, Art. 250

Louisiana Attorney General Opinion No. 15-0103

S. School, Parent, and Family Engagement Policy

Midland High School Parent and Family Engagement Policy

This policy was developed and decided upon with the parents of students at Midland High School.

Part I. General Expectations

The School agrees to implement the following statutory requirements:

Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated annually to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the Title I, Part A funds reserved for parental involvement is spent.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
- Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring—
 - (A) that parents play an integral role in assisting their child's learning;
 - (B) that parents are encouraged to be actively involved in their child's education at school;
 - (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - (D) the carrying out of other activities, such as those described in section 1118 of the ESEA. All parents will be invited and encouraged to attend a Title

I Parent and Family Engagement Review meeting in September where the policy will be developed/reviewed. Parents who cannot attend will have the opportunity to provide feedback through an online link on the school's website or with a copy of the policy upon request.

Part II. Implementation Of Required School Parent And Family Engagement Policy Components

Documentation of policy components implementation will be provided to the Acadia Parish School District and/or kept on file at the school for monitoring purposes.

1. Midland High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Parents will be invited and encouraged to attend school-wide planning meetings.
 - Midland High School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs.
 - The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend.
 - The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - Parents will be invited and encouraged to attend Title I and school-wide planning meetings.
 - Midland High School will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below--
 - the school's curriculum,
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments, and
 - how to monitor their child's progress.

T. LDE Complaint Procedures for Elem. & Secondary Act

In administering the Title I Program in Acadia Parish, we are required to provide services in accordance with state and federal regulations.

- If or when the district is found to be in violation of any of these regulations, a parent may file a complaint as provided for in the Louisiana Handbook for School Administrators, Bulletin 741, Section 349.
- The bulletin is available online at the State Department's website or may be obtained by calling the Department's toll-free number, 1-877-453-2721.

- Summarized from the above handbook, complaints to the Louisiana Department of Education must (1) be in writing and (2) describe a violation of the law or a violation of federal statutes or regulations.
- The written complaint must include:
 - A statement of violation of a requirement of a pertinent federal statute or regulation;
 - The facts on which the statement is based, including the name of the local education agency;
 - A proposed solution for the problem;
 - The parent's signature and contact information;
 - Only violations occurring within the past year.

A parent is notified when a complaint has been received by the Department, and complaints will be resolved within 60 days of receiving the complaint, unless the timeline has been extended.

- The parent will receive a written decision addressing each violation and will also be informed of the right to request that the Secretary of the United States Department of Education review the decision made by the Louisiana Department of Education.

U. Homeless Children and Youth Education Program

The Homeless Children and Youth Education Program of Acadia Parish School Board System carries out federally mandated policies to ensure that homeless children and youth have access to a free, appropriate public education, on the same basis as children and youth with established residences.

- Laws, regulations, practices or policies should not act as barriers to the enrollment, attendance or school success of homeless students.
- The McKinney-Vento act protects the educational rights of Children & Youth in the following homeless situation: (Title X, Part C, of the No Child Left behind Act of 2001)
 - Children living in shelters, including domestic violence shelters
 - Children living in welfare hotels/motels or weekly-rate apartments
 - Children living on the street or in cars, abandoned buildings, campgrounds, etc.
 - Children living in substandard conditions not fit for human habitation (i.e. no electricity, no heat, no running water, and no windows/doors, holes in the roof/floor, no way to cook/store food)
 - Abandoned/runaway/throwaway children and youth
 - Two or more families living together in crowded or undesirable living conditions (doubling/tripling up) because they have no place of their own to live where they can safely & healthfully meet their basic needs in privacy & with dignity.

To Get Assistance for Homeless Children & Youth

Carol Malbrough
 Homeless Children & Youth Liaison
 Acadia Parish School Board
 P.O. Drawer 309

Crowley, LA 70527-0309
(337)783-3664 ext. 261
(337)783-3912 Fax
cmalbrough@acadia.k12.la.us

V. Teacher Bill of Rights (Revised 2008)

Respecting the authority of teachers is essential to creating an environment conducive to learning, effective instruction in the classroom, and proper administration of city, parish, and other local public schools.

- To maintain and protect that authority, it is important that teachers, administrators, parents, and students are fully informed of the various rights conferred upon teachers pursuant to this Section, which are:
 1. A teacher has the right to teach free from the fear of frivolous lawsuits, including the right to qualified immunity and to a legal defense, and to indemnification by the employing school board, pursuant to R.S. 17:416.1(C), 416.4, 416.5, and 416.11, for actions taken in the performance of duties of the teacher's employment.
 2. A teacher has the right to appropriately discipline students in accordance with R.S. 17:223 and 416 through 416.16 and any city, parish, or other local public school board regulation.
 3. A teacher has the right to remove any persistently disruptive student from his classroom when the student's behavior prevents the orderly instruction of other students or when the student displays impudent or defiant behavior and to place the student in the custody of the principal or his designee pursuant to R.S. 17:416(A)(1)(c).
 4. A teacher has the right to have his or her professional judgment and discretion respected by school and district administrators in any disciplinary action taken by the teacher in accordance with school and district policy and with R.S. 17:416(A)(1)(c).
 5. A teacher has the right to teach in a safe, secure, and orderly environment that is conducive to learning and free from recognized dangers or hazards that are causing or likely to cause serious injury in accordance with R.S. 17:416.9 and 416.16.
 6. A teacher has the right to be treated with civility and respect as provided in R.S. 17:416.12.
 7. A teacher has the right to communicate with and to request the participation of parents in appropriate student disciplinary decisions pursuant to R.S. 17:235.1 and 416(A).
 8. A teacher has the right to be free from excessively burdensome disciplinary paperwork.
 9. A beginning teacher has the right to receive leadership and support in accordance with R.S. 17:3881, including the assignment of a qualified, experienced mentor who commits to helping him/her become a competent, confident professional in the classroom and offers support and assistance as needed to meet performance standards and professional expectations.

No city, parish, or other local public school board shall establish policies that prevent teachers from exercising the rights provided in this Section or in any other provision included in R.S. 17:416 through 416.16.

- The provisions of this Section shall not be construed to supersede any other state law, State Board of Elementary and Secondary Education policy, or city, parish, or other local public school board policy enacted or adopted relative to the discipline of students.
- Each city, parish, or other local public school board shall provide a copy of this Section to all teachers at the beginning of each school year.
- Each such school board also shall post a copy of the rights provided in this Section in a prominent place in every school and administrative building it operates and provide such a copy to parents or legal guardians of all children attending such schools in a form and manner approved by the school board.
- Each city, parish, or other local public school board and every school under its jurisdiction that maintains an Internet website shall post on such a website a copy of the Teacher Bill of Rights required by this Section.

W. Family Education Rights and Privacy Act (Buckley Amendment)

The Family Education Rights and Privacy Act of 1974 is a Federal Law that states (A) that a written institutional policy must be established and (B) that a statement of adopted procedures covering the privacy rights of students be made available.

- The law provides that the institution will maintain the confidentiality of student education records.
- In accordance with the above act, the Acadia Parish School Board hereby notifies all students enrolled in Acadia Parish schools of their rights of access to their official records, as described in 20USCA1232G.
- Any student 18 years of age or older, or the parents of any student, desiring access to their child's records shall make a request in writing to the custodian of the student's records.
- Anyone is permitted to access a student's education records with prior written consent from the student's parent or the student, if 18 years of age or older.
- A parent, or student 18 years of age or older, who believes that information contained in the educational records is inaccurate, misleading, or violates the privacy or other rights of the student, may request the amendment of the educational records to the appropriate office responsible for the records. If the records are not amended, a formal hearing may be requested.

Under the provisions of the Family Education Rights and Privacy Act, certain information concerning students is designated as directory information and may be released by the school system, unless the parents, or student 18 years of age or older, informs the school system in writing that such information should not be released without prior consent. Directory information includes the student's name, address(es), telephone number(s), date and place of birth, grade level, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards

received, photograph or video, and most recent previous educational agency or institution attended by the student.

- Any parent, or student 18 years of age or older, who wishes any or all of the listed information not released, must inform in writing the principal of the school attended within the first 30 days of each semester.

The Acadia Parish School System may release the personally identifiable information from the educational records of a student to appropriate parties in connection with an emergency, if knowledge of the information is necessary to protect the health and safety of the student or other individuals.

Dear Parents,

The bus system's priority is the safe transportation of children in Acadia Parish. Because of this, there are many laws, rules, and policies which govern the way drivers perform their duties. School buses encounter many potential hazards during an average day. In order to be prepared, drivers are trained and instructed in how to handle these situations. You are receiving this letter because your location has been or is likely to be impacted by one of the more dangerous hazards a bus can face: flooding.

Due to the serious hazards and potential dangers flooding poses, Acadia Parish has a zero-travel flood policy. While members of the public may choose to drive their vehicles on a flooded roadway, Bus Drivers must follow the policy, which may prevent them from traveling down roads which are still passable by car. (Please note that a road does not have to be officially closed to be considered flooded. Any amount of water covering the roadway can make the road off limits to a school bus.)

There may be instances when your bus stop is not flooded, but routes leading to your bus stop may be flooded. This would prevent the bus from being able to reach your location in a safe manner. Drivers may make reasonable route detours to reach your location, but they must take into consideration things like route timing and the availability of an area to turn the bus around if needed.

When a passenger's stop is not flooded but the walking path from the stop to home is flooded, the bus driver will allow high school students to decide if they want to be returned to school or elect to walk in the water. Passengers below high school grade level will not be allowed to get off the bus unless a parent is present at the stop to receive them.

In the event that a passenger cannot be delivered due to flood conditions, the passenger will be returned to school for pick up by a parent. An absence due to your child's inability to be transported to school by bus or by parent will be counted as an excused absence.

Questions or concerns, contact DS Bus Service at 337-783-4322.

School Bus Rules and Procedures

Parents,

Below you will find a few reminders of some of the rules and procedures in place to assure the safe transportation of your child(ren). We are asking for your help in reviewing these rules and reminding your child(ren) that the school bus is an extension of the classroom. As such, they are expected to conduct themselves on the bus in the same way they are expected to in the classroom.

- Please have your child(ren) at the bus stop at least 10 minutes before the bus is scheduled to arrive. Drivers are expected to maintain their schedule and are not obliged to wait, honk the horn, go back to get passengers, etc.
 - Excessive noise and rowdy behavior are unsafe distractions to the driver.
 - Eating and drinking are not allowed on the school bus.
 - If your child(ren) need to get off at a stop other than their assigned bus stop, he/she must have a permission slip signed by a parent and the Principal. If one is not provided, the child(ren) will not be allowed to get off at any stop other than their assigned stop. We ask that this be requested only in emergency situations, since any change in routine can lead to children getting lost. The transportation department reserves the right to approve or deny any requests.
 - For safety reasons, children are not allowed to exit the bus outside of their assigned school or bus stop. In the event of a mechanical breakdown, children will be moved to another bus for delivery. Parents are asked to refrain from attempting to remove their child(ren) from the bus as this is against policy and creates further complications.
 - If your child(ren) misses the after-school bus stop drop off, or is initially undeliverable, the bus may return to the stop later to deliver the child(ren) or bring the child(ren) back to school for pickup by a parent or guardian. The transportation department will work with the driver to determine the best solution.
 - Unauthorized boarding of a school bus is against the law. If you need to communicate with the driver, please do so at the driver's window if it is safe to do so. If the door side is safest, please do not step onto the bus unless invited. If you have a concern or complaint, it can usually be better resolved by calling the transportation office. Bus drivers must remain on schedule; therefore, they cannot spend time conversing at a bus stop.
-

Bus Alert Messaging System: If you would like to receive important alerts regarding your child(ren)'s bus, you can enroll in our bus alert messaging system by going to your local school's website and clicking on BUS ALERTS. If you are already enrolled, there is no need to reenroll for this school year unless you have changed buses or phone numbers. (If you have changed phone numbers, please disenroll your old number by clicking "Unsubscribe" at the bottom of the page.)

Important Notes Regarding Pre-K through 2nd Grade Students:

- Pre-K and Kindergarten students cannot be dropped at a bus stop unless a recognized parent or alternative verified guardian is physically at the stop. Verified guardians must be listed on a statement signed by the parent. This statement must be submitted to the transportation office in person by a parent (Photo ID required). Verified guardians must provide a photo ID to the bus driver upon request. If none of these criteria are met, the child will be returned to school.
- 1st and 2nd grade children cannot be dropped at a bus stop unless a recognized parent or alternative verified guardian is physically visible to the driver from the stop. EXCEPTION: If a mature sibling in 3rd grade or above is with them. Verified guardians must be listed on a statement signed by the parent. This statement must be submitted to the transportation office in person by a parent (Photo ID required). Verified guardians must provide a photo ID to the bus driver upon request. If none of these criteria are met, the child will be returned to school.

ACADIA PARISH SCHOOL BUS RULES

Rules To Follow While At The School Bus Stop And Boarding A Bus

1. School rules are in effect while at the bus stop.
2. Arrive at least 10 minutes before your bus is scheduled to arrive.
3. Wait at least 10 feet from the roadway.
4. Avoid misbehavior and excessive noise while at the bus stop.
5. Be considerate of private property near the bus stop.
6. Board the bus in a single file line.
7. Use handrails.
8. Do not push or shove.
9. Anything brought on the bus must be held in your lap and cannot block the aisle or the driver's view.
10. Promptly take your seat.

Rules To Follow While Riding A School Bus

1. School rules are in effect on the bus.
2. Cooperate with the bus driver at all times.
3. Remain seated while the bus is in motion.
4. Always keep hands and head inside the bus.
5. Report any emergencies to the bus driver immediately.
6. Keep feet and objects out of the aisle.
7. Do not fight, play, or participate in any activity that would cause excessive movement or noise.
8. Do not cut, tear, or write on any seat or surface of the bus. Damages may be charged to parents.
9. Help keep the bus clean.
10. Report any unsafe act or condition to the bus driver.
11. Be courteous and respectful to each other.
12. Eating and drinking are not allowed on the bus.
13. No toys or animals are allowed on the bus.
14. Keep pens, pencils, rulers, etc. in your book sack.
15. It is permissible for a bus driver to have a no-talking policy on the bus.
16. School dress code is in effect on the bus.
17. Emergency exits are for emergencies only.
18. Students who do not adhere to the rules are subject to bus suspension and/or expulsion.
19. Students who have lost riding privileges will not be allowed to ride any Acadia Parish bus until privileges are returned.

Rules To Follow When Exiting The Bus

1. Remain seated until the bus comes to a complete stop.
2. Only exit the bus at your designated stop.
3. Exit promptly and orderly, using the handrail.
4. Students who must cross the road after getting off the bus must walk at least 10 feet in front of the bus and never walk behind the bus.
5. When walking in front of the bus or crossing the street, make sure the driver sees you.
6. Wait until all cars stop then check all directions when crossing the street.
7. Walk directly home using the safest route.

Proper Reporting

Students who difficulty with other students while riding the bus should report the probles to the driver as soon as possible. If the problem cannot be resolved by the driver, then it should be report to the Principal. Bus drivers will report unsatisfactory behavior to school officials.

Seating

The bus driver is responsible for seating arrangements and has the authority to assign students to a seat. Factors such as safety, fairness, physical disability, age, and conduct are major considerations.

Pick Up and Drop Off Time

Many things such as inclement weather, traffic, passenger behavior, etc. can affect the timing of a route.

Undeliverable Passengers

Pre-K and K students must have a parent or guardian present at the stop for delivery. 1st and 2nd grade students must have a parent or guardian visible to the driver from the stop or may be escorted off the bus by a 3rd grade or higher sibling. Only parents, guardians, and "others" listed on the form will be accepted. If these requirements are not met, your child will be deemed undeliverable and returned to the school.

Handbook Acknowledgment Form

NAME _____ GRADE _____

HOMEROOM _____

I have received a copy of the Midland High School Parent/Student Handbook and I also have access to a digital copy of the YOUR SCHOOL Parent/Student Handbook found on the school website at <https://www.acadia.k12.la.us/o/mes>.

- I understand that in the event of any health, or other emergency, there may be amendments to existing policies and procedures reflected here in the handbook.
- I have read, understand, and agree to abide by the rules and regulations contained in the Midland High School Parent/Student Handbook and/or the amendments attached for the 2024-2025 school year.
- I have also received a copy of the Student/Teacher/Parent/Principal Compact as required by Acadia Parish school Board.
- In the event of an emergency, the school staff will contact 911 and follow their instructions. Every attempt will be made to contact a parent, guardian, or designated emergency contact. By signing the handbook receipt, I consent for Acadia Parish School District (APSD) to provide accident and injury care to my child.

_____/_____
Student Signature Date

_____/_____
Parent Signature Date

(Hand Book Copy-Do not sign this form)

MIDLAND HIGH SCHOOL 2025-2026 School-Parent Compact

Midland High School and the parents of the students agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve Louisiana's high standards.

School Responsibilities

Midland High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet Louisiana Student Standards as follows:
 - Align instruction with Louisiana Student Standards
 - Ensure that teachers/staff have acceptable subject matter knowledge and effective instructional strategies through professional development
 - Make certain teachers/staff have the materials necessary for instruction
 - Respect and address the individual needs of students
 - Use assessments to make instructional decisions
 2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:
 - As needed or requested by the teacher/administration and/or parent on any weekday during business hours. Conferences will be scheduled before/after school or during a teachers planning period.
 3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - Report cards will sent home every nine weeks
 - Progress reports will be sent home midway between report cards
 - Access to real-time progress via the Student Progress Center
 - Upon request
 4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:
 - Open House
 - Email or call staff during business hours. Messages will be given to teachers and they will call you during their planning period or before/after school.
 5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - Parent volunteer/participation will have available sign-up sheets at PTO Meetings regarding upcoming events
 - PTO Meetings will be advertised through school-wide communication systems, the school website, and social media accounts.
- Parent Responsibilities
We, as parents, will support our children's learning in the following ways:

- Monitoring attendance
- Monitoring academic progress by regularly checking the Student Progress Center
- Ensuring my child arrives to school on time
- Regularly checking-in with my child regarding their school assignments and experiences in the classroom
- Participating, as appropriate, in decisions relating to my children's education by attending, to the extent possible, school-wide parental events and PTO Meetings
- Promoting positive use of my child's extracurricular time
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Reaching out to my child's teacher(s) with any concerns regarding their education

Student Responsibilities (revise as appropriate to grade level)

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards.

Specifically, I will:

- Give my focus and attention to the instruction I am receiving during class time by eliminating distractions
- Utilize class time to seek additional assistance from my teachers and/or for make up work
- Manage my time and complete assignments by their assigned dates
- Communicate with my teachers and/or parent/guardian regarding my progress
- Keep up with information regarding grades through Parent Command Center through the Student Progress Center \

Parent(s): _____ Date: _____
 Student: _____ Date: _____
 School: _____ Date: _____

Resources

Blue Light Impact in Children

Blue light can cause retinal damage. Visible light passes through the media of the eye to the retina where photoreceptors transform it into an electrochemical signal. Humans depend on this process for image-formation and regulation of daily sleep-wake cycles. Commonly encountered light emitted by the sun and personal electronic devices contain significant amounts of high-energy, short-wavelength blue light.

- Ultraviolet (UV) light contains more energy than blue light, but is absorbed by the cornea and crystalline lens, limiting retinal exposure.
- Visible blue light may potentially be harmful to the human retina, as it can be absorbed by the retinal pigment epithelium (RPE) and certain photoreceptors, generating localized oxidative and thermal stress.
- Laboratory studies on rodent and primate models have demonstrated that extended time periods of direct retinal exposure to bright blue light accelerate rates of RPE and photoreceptor death.

Is outdoor blue light exposure dangerous for children's eyes?

Researchers have hypothesized that sunlight exposure is a risk factor for the development of age-related macular degeneration (AMD). Large-scale epidemiological studies investigating this association in adult subjects have produced mixed results, with some supporting the hypothesis and others disagreeing.

- Children may be at higher risk for blue light retinal damage than adults.
- The juvenile lens absorbs less short-wavelength light than the adult lens, allowing more blue light to reach a child's retina.
- Although one epidemiological study suggests that life-long sunlight exposure is not a risk factor for the development of AMD, the long term consequences of blue light exposure in children are not well understood.
- The benefits of limiting sunlight exposure with UV-filtering sun spectacles are well established. These devices reduce the eye's UV and visible blue light exposure, slowing the development of cataract, eyelid cancer, pterygium and soft drusen, a risk factor for the development of exudative AMD.
- Thus, clinicians and parents should act with caution when managing children's outdoor sunlight exposure. Specifically, all children should possess ocular sun protection in the form of dark sun spectacles that filter UV light.
- Any potential safety benefits of blue-blocking anti reflective coatings are not well elucidated; therefore, these products are not an adequate replacement for sun spectacles.

Is computer-generated blue light exposure dangerous for children's eyes?

- Although the light emitted by personal electronic devices is not bright enough to damage the human retina, it is able to stimulate blue-light-sensitive ganglion cell photoreceptors that regulate circadian rhythms.

- As a result, cellular telephone, tablet and personal computer use before bedtime can delay sleep onset, degrade sleep quality and impair alertness the following day.
- Extended use of these devices has also been shown to cause symptoms of dry eyes, blurred vision and headaches.
- Limitation of personal electronic device use before bedtime is recommended to be the most effective method for reducing light-induced sleep disruption in children.
- The use of amber-tinted spectacle lenses during the use of electronic devices immediately before bedtime has shown promise as a strategy to reduce their altering effects, but such filters require more investigation before this practice can be advocated.
- Any potential benefits to sleep quality of blue-blocking antireflective coatings have not been investigated.

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