

The Huron Valley Schools Organizational Meeting was called to order by President Carlson at 6:02 PM on Monday, June 13, 2022 at Milford High School, 2380 S Milford Road, Highland, MI 48357.

Meeting Called to Order and Roll Call by Senior Member (President Carlson is the member with the most Board seniority.)

Members Present: Trustee Grzymkowski, President Carlson, Vice President Forrest, Trustee Dodd, Treasurer Pistana, Trustee Wiseman & Secretary Cotter

Members Absent: None

Pledge of Allegiance

Public Comment (15 minutes - balance of comments will be done in Additional Public Comment unless the comment is related to an item that will be voted on).

None

Organizational Items

In accordance with Michigan law, it is necessary for the Board to select a President, Vice President, Secretary and Treasurer. After being selected, the newly-elected President will chair the meeting.

President

It was moved by Vice President Forrest and supported by Trustee Wiseman that the Board elect Sean Carlson as the **Board President** for the 2022/23 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Vice President

It was moved by Trustee Wiseman and supported by Trustee Dodd that the Board elect Denise Forrest as the Board **Vice President** for the 2022/23 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Secretary

It was moved by Secretary Cotter and supported by Trustee Wiseman that the Board elect Denise Pistana as the **Board Secretary** for the 2022/23 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Treasurer

It was moved by Treasurer Pistana and supported by Secretary Cotter that the Board elect Tom Wiseman as the **Board Treasurer** for the 2022/23 school year.

Ayes: Treasurer Pistana, Vice President Forrest, Trustee Wiseman, President Carlson, Trustee Dodd, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Attorneys

Thrun Law Firm P.C., legal counsel for employee relations, Special Education issues, general and financial matters;

Clark Hill, legal counsel for employee relations and general matters;

Hanba & Lazar, legal counsel for workers compensation;

Miller Johnson, legal counsel for employee relations, Special Education issues and general matters;

Troutman Pepper, legal counsel for environmental matters;

Miller Canfield, PLC, legal counsel for general and financial matters;

Varnum, legal counsel for general and financial matters; and

Collins & Blaha, legal counsel for general matters

It was moved by Treasurer Pistana and supported by Trustee Wiseman that the Board approve the following law firms be appointed for the 2022-23 school year.

All seven (7) of the Board members voted in the affirmative by a show of hands.

Nays: None

Motion Carried

Designation of Auditors

It was moved by Trustee Wiseman and supported by Treasurer Pistana that the Board of Education appoints Hungerford & Nichols as the district's auditors for the 2022-2023 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Insurance Agent

It was moved by Trustee Dodd and supported by Trustee Grzymkowski that Arthur J. Gallagher & Co. be appointed as the district's insurance agent of record and Creative Benefits Insurance Solutions, Inc. for Workers Comp for the 2022-2023 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Establishment of Bond for Employees of the School District

The following are the current binding coverages for school district employees:

Employee Blanket Position Bond: \$1,000,000

It was moved by Vice President Forrest and supported by Trustee Grzymkowski that the Board approves bonds on school employees currently in force with Great American Insurance Company be approved for the 2022-2023 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Depositories for Bank Accounts – Exhibit A

It was moved by Trustee Wiseman and supported by Treasurer Pistana that the Board approves bank depositories for bank accounts and signatures for Huron Valley Schools for the 2022-2023 school year be approved as shown in Exhibit ‘A’.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Official Newspapers

It was moved by Trustee Dodd and supported by Vice President Pistana that the Board approves move the Milford Times, the Oakland Press and the Spinal Column be designated as official newspapers that may be used for posting legal notices for Huron Valley Schools for the 2022-2023 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of School Board Associations

It was moved by Treasurer Pistana and supported by Trustee Dodd that the Board of Education secures 2022-2023 memberships in the following organizations: Oakland County School Board Association (OCSBA), Michigan Association of School Boards (MASB), and the National School Board Association (NSBA) Michigan Parent Teacher Student Association (Michigan PTSA).

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Person Responsible for Implementing the Public Notice Requirements of the Open Meetings Act

It was moved by Vice President Forrest and supported by Trustee Dodd that the Board of Education designates the Superintendent's Administrative Assistant as the person responsible for implementing the public notice requirements of the Open Meetings Act.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Board Meeting Dates and Locations – Exhibit B

It was moved by Secretary Cotter and supported by Vice President Forrest that the Board of Education accepts the Board Meeting dates and locations for the 2022-2023 school year as shown in Exhibit 'B'.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Designation of Financial Advisors

It was moved by Trustee Wiseman and supported by Trustee Grzymkowski that the Board of Education appoints Baker Tilly as the Bond Proceeds Investment Manager for the 2022-2023 school year.

Ayes: President Carlson, Trustee Dodd, Treasurer Pistana, Vice President Forrest, Trustee Wiseman, Trustee Grzymkowski & Secretary Cotter

Nays: None

Motion Carried

Other Items

None

Adjournment

The meeting was adjourned at 6:19 PM.

Respectfully submitted,

Denise Pistana
Secretary
HVS Board of Education

The Huron Valley Schools Regular Board meeting was called to order by President Carlson at 6:22 PM.

Members Present: President Carlson, Vice President Forrest, Secretary Pistana, Trustee Cotter, Trustee Dodd, Trustee Grzymkowski, and Treasurer Wiseman

Members Absent: None

Pledge of Allegiance

Approval of the Agenda

It was moved by President Carlson and supported by Trustee Dodd that the Board approves the agenda as amended (moving Playground Purchases to New Business).

All seven (7) of the Board members voted in the affirmative by responding with Aye.

Nays: None

Motion Carried

Communications & Reports

Items from the Board President – None

Recognitions

Huron Valley Hero

Kim Root was honored for her 11 years of service to Huron Valley Schools and was inducted to the Huron Valley Schools Honor Roll.

Huron Valley Highlights-School Presentations

Sara Simmerman, Food & Nutrition Supervisor shared a food & nutrition update with the Board and listening audience.

Superintendent Communication

The superintendent congratulated all the 2022 graduates and Board members on their new officer capacities within the Board of Education.

The superintendent also shared results of the Task Force meetings concluding that when asked 1) How do we continue to support our students with social emotional learning; 2) What opportunities might there be for program enhancements and; 3) As we prepare students for jobs that do not exist today, what skills will they need? Participants at each table drilled down on what they felt were most important for students.

Table results are below:

1. Enrichment or intervention
2. Social work as a special
3. Social emotional needs
4. Parent involvement for proper funding
5. Changing graduation requirements for new economy and life skills
6. Social emotional learning

Student Leadership

None

Association Communication

HVEA President Jennifer Hollander honored Jennifer Reager, International Academy Spanish teacher that recently has passed away.

Board Correspondence

Secretary - nothing

Board Members - nothing

Treasurer's Report – Newly appointed Treasurer Wiseman reminded the listening audience that the Board of Education would be approving the 3rd & 4th Quarter Budget Amendments during the consent agenda this evening since the district must adopt a balanced budget over the course of the school year. He also thanked previous Treasurer Pistana for her leadership.

Reports from Board Committee

Executive Committee has not met since the last meeting.

TLT Committee has not met since the last meeting.

Finance and Operations Committee met on June 10, 2022. Minutes are **attached**.

Communications, Marketing & Legislative Committee has not met since the last meeting

Triple A Committee has not met since the last board meeting but Mr. Tavernier shared a final report that included the data that the committee collected over the course of the 2021/22 school year.

III. Public Comment: (15 minutes - balance of comments will be done in Additional Public Comment unless the comment is related to an item that will be voted on).

- Shayna Levin spoke regarding the Consent Agenda and 2022/23 Board meeting dates & times
- Katie Vedder spoke regarding class sizes
- Jacob Dimick spoke regarding class sizes
- Christine Burnsfield spoke regarding class size

Consent Agenda

[Approval of the Minutes](#) (Mgt. Issue) Exhibit A-1'

[Approval of Summary of Expenditures and Check Register](#) (Mgt. Issue) Exhibit A-2

[Approval of Personnel Report](#) (Mgt. Issue) Exhibit A-3

[Approval of 3rd/4th Quarter Budget Adjustments](#) (Mgt. Issue) Exhibit A-4

[Approval of State & Federal Grant Budget - FYE 6/30/2022](#) (Mgt. Issue) Exhibit A-5

It was moved by Trustee Dodd and supported by Trustee Cotter that the Board approves items A-1 through A-5 on the consent agenda as presented.

Ayes: President Carlson, Vice President Forrest, Trustee Dodd, Secretary Pistana, Treasurer Wiseman, Trustee Grzymkowski & Trustee Cotter

Nays: None

Motion Carried

Unfinished Business

Unfinished Business (Items in this section will be bolded to indicate voting will occur)

Approval of Director of Communications & Community Relations (Exhibit B)

A vacancy occurred when the Executive Director of Communications, School Safety and Strategic Initiatives notified us of her retirement, effective June 30, 2022.

Administration requested approval of Barb Roethler for the position of Director of Communications and Community Relations. This position will be part of the Central Office Administrative Team.

It was moved by Vice President Forrest and supported by Trustee Dodd that the Board approves Barbara Roethler for the position of Director of Communications and Community Relations.

Ayes: President Carlson, Vice President Forrest, Trustee Dodd, Secretary Pistana, Treasurer Wiseman, Trustee Grzymkowski & Trustee Cotter

Nays: None

Motion Carried

New Business (Any items that intend to be voted on in this section will be bolded)

Playground Equipment (Exhibit C)

The District has several pieces of elementary school playground equipment that were installed approximately 20 years ago. The equipment requires constant maintenance and is in need of replacement. The equipment is located at Country Oaks, Highland, Johnson, Kurtz, Heritage, Oxbow, Spring Mills, and Lakewood elementary schools.

A public playground replacement bid was sent out by Mac Service Corp. and two companies were selected to participate in the consortium, Sinclair Recreation, LLC and Snider Recreation, Inc. The District contacted both companies for pricing and received quotes.

The District is also a member of the Sourcewell Cooperative where we were able to receive a proposal from Great Lakes Recreation. All three companies provided pricing and designs for three upper and three lower elementary structures to give each school a choice, while providing standardization.

The replacement project is scheduled to be completed over a two year period. Highland and Oxbow are scheduled for replacement the fall of 2022 with the balance of the schools to be completed the summer of 2023.

Public Comments (if needed)

None

Good and Welfare

Treasurer Pistana congratulated all the graduates. She also thanked Ms. Cotter for serving as past Board Secretary.

Vice President Forrest wished everyone a healthy & safe summer.

Trustee Cotter shared that her favorite part of being a Board member is handing students their diplomas at graduation.

Trustee Gryzmkowski echoed Trustee Cotter's comments that handing diplomas to students she has known since they were little is one of the best involvements she has experienced.

Treasurer Wiseman said it was nice to be back in the fieldhouses for commencements.

Trustee Dodd noted that students returning in the fall should spend the summer investing time into doing the things you love and spending time with your family.

President Carlson thanked the Board for nominating him to continue as Board President. He will be working closely with Vice President Forrest for a smooth transition when he leaves. He also shared it was very special that he was able to hand his son a diploma as he ended his high school career and noted that speeches by Harbor High graduates were very touching.

Closed Session – Superintendent Evaluation

At 8:21 p.m. it was moved by Trustee Dodd and supported by Secretary Pistana that the Board moves to closed session for the evaluation of Dr. Salah, Superintendent.

Ayes: President Carlson, Vice President Forrest, Trustee Dodd, Secretary Pistana, Treasurer Wiseman, Trustee Grzymkowski & Trustee Cotter

Nays: None

Motion Carried

At 10:23 p.m., it was moved by Trustee Grzymkowski and supported by Trustee Dodd that the Board of Education returns to open session.

Ayes: President Carlson, Vice President Forrest, Trustee Dodd, Secretary Pistana, Treasurer Wiseman, Trustee Grzymkowski & Trustee Cotter

Nays: None

Motion Carried

Adjournment

The meeting was adjourned at 10:23 p.m.

Respectfully submitted,

Denise Pistana, Secretary
HVS Board of Education
Administration Building

Finance & Operations Committee Minutes**Committee:** Finance & Operations**Date:** Friday, June 10, 2022**Time:** 10:15 AM**Place:** Administration Building**Present:** Denise Pistana, Tom Wiseman, Lindsay Cotter, Paul Salah, Geoffrey VanGoethem, Jon Riebe, Heather Carignan, Gina Maruskin**Public Comment:** NONE**Review of Minutes:** Previous Mtg. 6/1/2022 Minutes incl. in Bd. Notes 6/10/2022**Regular Agenda:****Consent Agenda Items:****Organizational Meeting**

The committee reviewed the Annual Organizational Meeting items, an annual requirement under which Board Policy 8350 states the Board of Education must designate certain entities that will be used during the next school year (Law Firms, Auditors, Banks, Newspapers, etc.). The Organizational Meeting took place prior to this evening's Board meeting.

3rd & 4th Quarter Budget Adjustments 2021/2022

The committee reviewed the 3rd & 4th quarter budget amendments. The General Fund 4th Quarter resolution is increasing revenue appropriations by \$126,000 and increasing expenditure appropriations by \$287,096 for a net change of \$161,096. The Special Revenue Fund 4th Quarter resolution is increasing revenue appropriations by \$525,000 for a net change of \$525,000. We are asking that the Board of Education approve the attached resolutions for the General Fund and the Special Revenue Fund at this evening's Board meeting.

State & Federal Grant Budget – FYE 6/30/2022

Huron Valley Schools' proposed State & Federal Grant Budget for the 2021-2022 fiscal year includes \$15,012,735 in revenue, \$2,837,351 in 2020-2021 expenditures applied to current year grants, and \$12,175,384 in 2021-2022 expenditures. We are asking that the Board of Education approve the 2021-2022 State & Federal Grant Budget, as presented at this evening's Board meeting.

Unfinished Business:**Playground Equipment**

It is recommended that the Board of Education award Snider Recreation, Inc. the contract for new playground equipment for all 8 elementary schools in the amount of \$1,073,200 and a contingency in the amount of \$56,000 (\$7,000/school) for unforeseen items. The project will be funded from the 2020 Capital Projects Fund.

New Business:

None

Other:**Board Policy Review- 6000 Finances, 7000 Property**

The committee reviewed the first half of the 7000 Property series policies and the remaining part to the 6000 Finance series. Those will be available for a first read in the July Board meeting.

Doors & Hardware Discussion

The committee discussed Nightlock 1 (floor anchored) and Nightlock 2 (Door jamb) options. We will contact the vendor and get some samples for a trial on doors within the district. The Board asked that the new door replacement be a separate bid in addition to BP9.

2022/2023 F&O Committee Meeting Dates/Times Discussion

We will have an informal meeting on July 8th at 9am to tour BP5 schools and discuss any potential Finance & Operations items prior to the first Board meeting of the 2022/2023 school year.

Food Service & Nutrition Updates

Sara Simmerman will present updates in the Food Service & Nutrition department at this evening's Board meeting.

Wastewater Plant Update

Geoffrey provided an update to the Board committee members on district correspondence regarding our community efforts around our terminated wastewater plant.

Future Discussion Items:

-Board Policy Review 8000 & 9000 series

Meeting Adjourned: 1:00 p.m.

Next Meeting: informal meeting/tour July 8, 2022 @ 9 a.m.

Future Meeting Dates: 2022/2023 future meeting dates & times to be communicated after the June 13th Board Meeting and approval of the 2022/2023 Board of Education meeting dates.