October 13, 2025

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Liberty School District J-4
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Dear Parents, Guardians, and Constituents,

One of the Liberty School District's requirements is to organize and establish a district accountability committee (DAC). (Colorado Revised Statutes: 22-11-401 (4) (c) and Board Policies AE and AE-R Option 2). That committee should consist of at least:

- Three parents of students enrolled in district schools
- One teacher employed by the district
- One school administrator employed by the district
- One person who is involved in business or industry in the community within the district's boundaries.

At this time, I am seeking volunteers to serve on this committee. Typical requirements of the District Accountability Committee are to review the district's budget, review the district's unified improvement plan (UIP), review the school's accreditation and establish a recommendation for the board regarding the accreditation rating. In addition, from time to time, the school board may assign special projects and requirements for the committee to carryout. **This is not a grassroots organization and the committee does not have autonomy to make district decisions. The committee serves in an advisory capacity only.** The process will include presenting these names to the board for approval and then assisting in creating a meeting schedule. The first DAC meeting will serve as a training session to advise members of their requirements and mission. Members of this committee shall be appointed by the Board of Education. Members of the committee will serve three (3) year terms. The committee, after being appointed, will select a parent representative to serve as the chair or select co-chairs. The chairperson or co-chair persons will serve for a period of one (1) year.

Specific rules include the following:

"A person may not serve in more than one of the required membership roles on the committee. A person who is employed by the district or related to a district employee shall not be eligible to serve as a parent on the committee. "Related" means the person's spouse, son, daughter, sister, brother, mother or father. If however, the district makes a good faith effort and is unable to identify a sufficient number of parents that meet these criteria, a person may serve as a parent on the committee and also be employed by the district or related to a district employee." **You must be a resident of the district to serve on this committee.**

If you are interested in serving on this committee and meet one or more of the requirements above, please contact my office and provide us with your information.

Sincerely,

Rhonda Puckett
Superintendent/Principal
Liberty School District J4