Local School Improvement Council (LSIC)

Organizational Meeting Agenda

An agenda is an outline that guides the order of items that need to be discussed or acted upon during a meeting. Agendas should be distributed prior to the meeting to prepare members.

Name of School:	Allen T. Allison Elementary School	**Name of Chair:**	Katie Adkins
Date of Meeting:	November 20, 2026	**Name of Principal:**	Toni Hartung
Place of Meeting:	Allen T. Allison Elementary School	**Start/End Times of Meeting:**	7:30

1) Call Meeting to Order
2) Roll Call
3) Reading and Approval of Minutes
4) Principal's Report
    i) Students were assessed using STAR Reading assessment.
    ii) After reviewing the Star Summary Report for All students:
- Below 25th (36 students) 28%
- 25th-49th (21 students) 16%
- 50th-74th (34 students) 26%
- 75th and Above (39 students) 30%
- Therefore, 56% of students were proficient and 44% were less than proficient, meaning 44% are in the 25th percentile and below.

    i) Students were assessed using STAR Math assessment.
    iii) After reviewing the Star Summary Report for All students:
    - Below 25th (40 students) 19%
    - 25th-49th (50 students) 23%
    - 50th-74th (60 students) 28%
    - 75th and Above (65 students) 30%
    - Therefore, 58% of students were proficient and 42% were less than proficient.

5) Items to be Discussed
    a) Personnel Deadlines
    b) How instructional minutes could look
    c) Required number of instructional minutes for elementary is 315 minutes per day
    d) ATA currently has 403 instructional 8:15-2:57 (This includes lunch, recess, and PE)
        i) PE is not instructional minutes
            (1) EXAMPLE:
                330 instructional minutes per day = 990 hours
                (Based off of 180 days of scheduled attendance)
                90 "extra" hours beyond the requirements – 16.4 extra days for snow days/2-hour delays/power outages, etc.
                345 minutes per day = 1035 hours (Based off of 180 days of scheduled attendance)
                135 "extra" hours beyond the requirement – 24.5 extra days for snow days, etc.

a. HB 460 Training
b. Meal Percentages

	October Lunch
ATA	71.96%
NME	65.99%
WES	62.77%
OGM	62.05%
WM	57.31%
WHS	51.86%
OGHS	45.36%

	October Breakfast
NME	86%
WES	83.15%
OGHS	81.45%
ATA	62.57%
WHS	53.85%
OGM	53.74%
WM	42.16%

6) Motions, Orders, Resolutions, Ordinances and Measures Proposed
7) Announcements
8) Adjournment

Local School Improvement Council (LSIC)

Meeting Minutes

Minutes are a written account of what transpired during a meeting. Minutes are recorded by a designated member of the group and posted to your school's website.

Name of School:	Allison Elementary School	Name of Chair:	Katie Adkins
Date of Meeting:	November 20, 2026	Name of Principal:	Toni Hartung
Place of Meeting:	Conference room- at Allison Elementary	Start/End Times of Meeting:	7:30am-8:00am

1. Call Meeting to Order: The meeting was started by Katie Adkins at 7:34am.

2. Roll Call:
    a. Katie Adkins, Toni Hartung, Kaitlin Karpinski, Kelley Fogg, Missy McIntosh, and Paulayna Hostetler were in attendance.

3. Reading and Approval of Minutes:
    a. Approved by: Kelley Fogg

4. Principal's Report:
    i) Students were assessed using STAR Reading assessment.
    ii) After reviewing the Star Summary Report for All students:

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b) Personnel Deadlines – See Attached
c) How instructional minutes could look
d) Required number of instructional minutes for elementary is 315 minutes per day

e) ATA currently has 403 instructional 8:15-2:57 (This includes lunch, recess, and PE)
   i) PE is not instructional minutes
      (1) EXAMPLE:
      330 instructional minutes per day = 990 hours
      (Based off of 180 days of scheduled attendance)
      90 “extra” hours beyond the requirements – 16.4 extra days for snow days/2-hour delays/power outages, etc.
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c. HB 460 Training – See Attached
5. Meal Percentages – See Attached
6. Officer/Committee Reports:
   a. None to report
7. Items to be Discussed: None to report
8. School Improvement
   a. Increase Lunch and Breakfast counts
9. Motions, Orders, Resolutions, Ordinances and Measures Proposed:
10. Announcements:

Next Meeting – January 29, 2026

11. Adjournment: The meeting was adjourned by Kaitlin Karpinski at 7:52 am.