September 2026

Allen T. Allison Elementary

Principal, Toni Hartung

National Blue Ribbon School

"United in Pursuing Excellence"

Class Dojo

Be sure parents are connected to Class Dojo. Teachers use this platform to provide important information in Class Stories. Please be sure to sign up for Class Dojo. Ask your child's teacher if you need help signing up.

Reminders

- Please come to the school before 2:30 if a dismissal change must be made.
- Any legal documents or court papers must be on file in the office if applicable.
- Due to allergies and medical purposes, edible treats such as candy, cookies, cupcakes, drinks, etc. are not permitted for holiday parties and/or birthdays.

Purple/Yellow/Silver Communication Folder

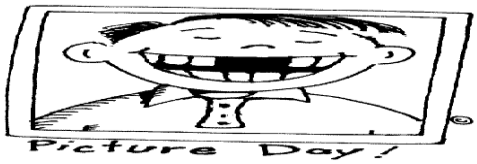
Please be sure to help your child to go through his/her folder every night. Purple Notes to the teacher should be placed in the

RETURN TO SCHOOL

side. Newsletters and completed papers will be placed in the

KEEP AT HOME

side and should be removed nightly.



Picture Day

Wednesday, September 16th

Purple Notes

For the safety of the students, please always use "Purple Notes" when bus, pick-up, or early dismissal changes must be made for your child. Dismissal changes cannot be made over the phone. You may always request additional "Purple Notes" by indicating on the bottom of a Purple Note form.

Have you ever checked out Allison Elementary School's website? It is updated with important information and resources.

https://allison.hancock.k12.wv.us/

Welcome ATA's Newest Staff

Mrs. Yeater – Special Education Teacher
Mrs. Tharp – Special Education Teacher
Mrs. Lockerbie – Speech Therapist
Mrs. Gamble – Speech Therapist
Mrs. Cline – LPN/Aide
Mrs. Hinerman – LPN/Aide
Mrs. Hatula – Preschool Aide
Mrs. Gatrell – Special Education Aide
Mrs. Baumgarner – Special Education Aide
Mr. Alec Allison – Custodian

Dates to Remember

September 1st	½ Preschool: First Day (PK Teacher will provide more details)
September 2nd	½ Preschool: First Day (PK Teacher will provide more details)
September 2nd	PTA Coffee and Donut Drive-thru
September 3rd	Kindergarten Summer Reading Challenge Forms Due
September 7th	No School – LABOR DAY
September 8th	Good Morning Club Opens-Room 111
September 10th	Mumkin Sale Closes
September 10th	Open House 5:00-6:00
September 16th	Picture Day
September 22nd	Progress Reports
September 23rd	Pre-K Head Start Meeting 8:30
September 29th	Mumkin Delivery



Attendance



Each day your child is absent, please call the school before 8:30 a.m. at 304-387-1915 **(Press 7 for attendance)** to report your child's absence. State the date of the absence, the student's name, his/her grade level, and the reason for the absence. Refer to the handbook on the ATA website for more information regarding absences.

A letter from the Truancy Officer and school may be mailed in the event of 3 or more unexcused absences. Once 5 unexcused absences or tardies occur, a legal notice is sent and possible Juvenile Mediation or referral to DHHR may become necessary. To avoid any of the above letters, please be sure to provide all doctor's excuses and/or call the school to report your child's absences and arrive to school on time.

Cell Phone & Smart Watches Policy

WV implemented a state law banning cell phone use during the school day. Please know:
In the event that a child must have a cell phone or smart watch, all cell phones and smart watches must be turned off and kept in the child's bookbag while at school and on the bus. It is the child's responsibility if he/she must have one that is kept in his/her bookbag. Students who do not adhere to this policy will have their cell phones or watches sent to the main office and will remain in the office for parent/guardian pickup.

Good Morning Club

AR quizzes will only be permitted to be taken during the school day and while at school. Therefore, students will be given opportunities to take AR quizzes during school hours (7:50 a.m. to 3:00 p.m.) If time does not permit a student to take a quiz during regular class time, students may complete homework or take AR quizzes during Good Morning Club, which will be available every morning from 7:50–8:10 a.m. in room 111. This provides students with an additional opportunity to complete quizzes and complete work at school. Please encourage and remind your child to go to the Good Morning Club if he/she has a quiz to take each morning.

Morning Drop-off
8:00 a.m. - 8:15 a.m.

To keep the flow of traffic smooth and safe, please do your best to pull up as far as possible when dropping your child off to school in the morning. We understand some children need help getting out of the car who are in car seats. Please pull past the flag pole towards the stop sign (unless a bus is dropping students off in that location) so cars can safely pull around you when exiting the drop off line.

Afternoon Pick-up
2:57 p.m. - 3:00 p.m.

To allow for smooth walker pick up, please have your walker sign available in your window or hold up for staff to see as you pull around the front of the school. A staff member will radio for your child/children to exit and walk to your car.

We understand some children must be buckled in their car seats and parents have to get out of the car. In this situation, please pull past the flag pole towards the stop sign to allow cars to pick up their child and safely drive around you.
Thank you for your patience in making sure safety precautions are in place.