



2025-2026

Parent/Student Handbook

1010 Wheatland Rd. Wheatland, California 95692

(530) 633-3100- Office (530) 633-3109- Fax

Wheatland Union High School

HOME OF THE PIRATES



Administration

Superintendent	Dr. Nicole Newman
Principal	Brandon Moore
Assistant Principal	Wendy Simpson
Assistant Principal	Heather Sherk
Student Administrative Manager	Andy Fatten
Executive Director of Education Services	Schandia Edwards
Executive Director of Special Programs	Lauren Link
Director of Student Services	Christopher Jorin

Edward P. Duplex Continuation High School

Principal	Schandia Edwards
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Wheatland Community Day School

Principal	Wendy Simpson
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Mission Statement

Together, Building a Foundation for LIFE.



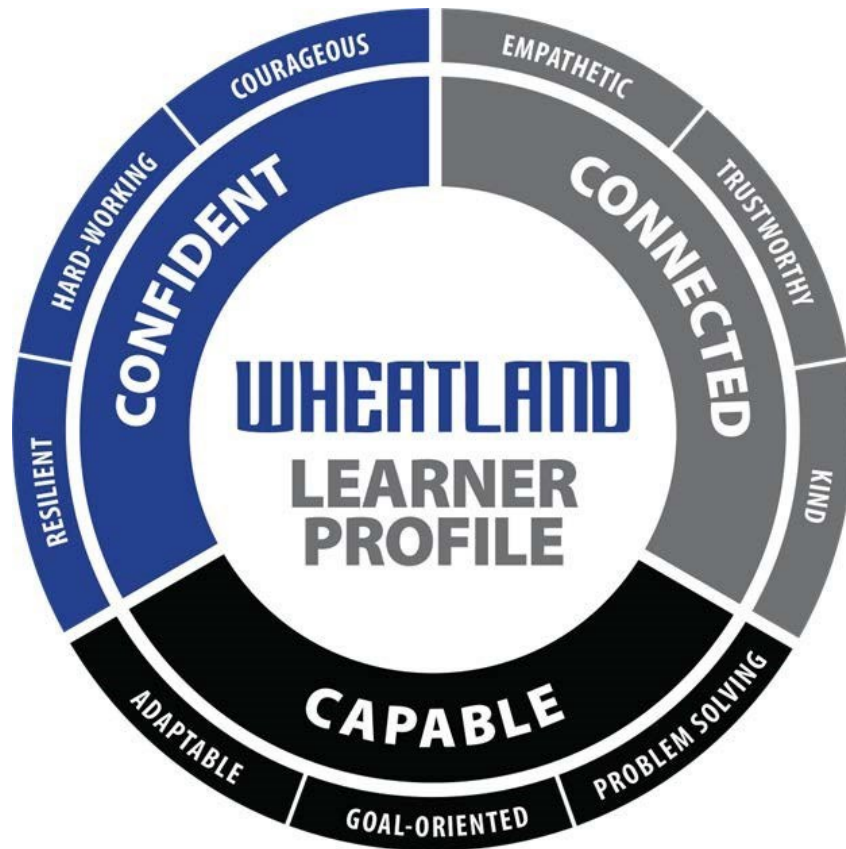
Honor the Code

Courteous

Organized

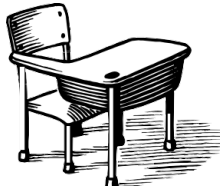
Dedicated

Empathetic



Vision statement

Wheatland Union High School sets high standards for both students and staff using a collaborative system of support. We believe every student can obtain academic excellence. Students are given the tools necessary to enhance their work ethic, develop life skills, and utilize today's technology to create college and career connections that have...Real World Relevance!



ATTENDANCE

Attendance is a critical factor in school success for students. Studies have shown that consistent school attendance, academic success, and school completion have a positive correlation. The educational process requires continuity of instruction and students need to experience classroom discussions, debate, and independent study to increase achievement. The purpose of Wheatland Union High School District's Attendance policy is to ensure the maintenance of an adequate record of verifying the attendance of all children during days of instruction and to establish a mechanism by which the patterns of pupil absence can be examined to develop effective intervention strategies. This procedure will permit each school to know the whereabouts of every student for safety and school management reasons and will help students succeed at meeting the California State learning standards.

Students need to maintain this attendance rate in order to participate in school activities such as athletics, activities, and dances. 80% attendance rate must be maintained to participate in extracurricular activities.

Absences

Wheatland Union High School is working to improve our students' attendance and the process we use to verify absences. Your attendance is very important to us. If you are not here, you cannot participate in the learning activities of the day. There is also a financial impact of students being absent. Each day a student is not in attendance, a school loses money regardless of the reason or purpose of the absence. Money is vital to keeping our programs such as academic support, elective programs and athletics strong. **We highly recommend that every student attend a portion of every school day.** If an absence is unavoidable, the following steps should be taken. These steps apply to every absence, excused or unexcused, all day, or partial day:

When a student is absent, a parent or guardian must notify the attendance office, giving the reason for the absence whether excused or unexcused. The attendance office is open Monday through Friday, 7:30am to 4:00pm.

When the student returns to school, they need to pick up a re-admit slip in the Attendance Office. If a parent or guardian did not call the school, the student needs to bring a written note.

If an absence is **NOT** cleared within two (2) days of a student returning to school, the absence will turn into a cut or truancy (see truancy policy below for consequences). Vacations, shopping trips, or any absence other than illness or religious reasons; are technically unexcused absences as identified in the California Education Code.

Method of Verification

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Written note from parent/guardian, parent representative, or student if 18 or older, if letter on file in the Attendance office. (Education Code 46012)

2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date or dates of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. A written recording shall be made, including information outlined above.
4. Physician's verification:
 - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
 - b. When a student has had 10 absences in the school year for illness verified by methods listed in #1 - #3 above, any further absences for illness must be verified by a physician.

Students may clear period absences, tardies, or attendance errors using the [Attendance Correction Form](#). The teacher or appropriate staff member will then verify the absence correction. The student or parent should check Aeries to make sure that the correction has been made. Please allow a few days for it to be fixed.

Please visit the [Wheatland Union High School Attendance Page](#) for more information.

Excused Absences (Students)

The statewide average absence rate for typical childhood illness is 5 days. WUHSD allows each child up to 10 days of "parent/guardian excused illness" without verification from a medical professional.

- Students too ill to attend school after 10 days are required to bring a physician's note.
- Absences for illnesses not verified after 10 days will be marked unexcused and subject the student and/or parents to compulsory education law guidelines.

A student's absence shall be excused for the following reasons:

1. Personal illness, including an absence for the benefit of the pupil's mental or behavioral health. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometric, or chiropractic appointments (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family (Education Code 48205)
 - a. Excused absence in this instance shall be limited so long as the absence is not more than five days per incident. (Education Code 48205)

- b. “Immediate family” shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student’s immediate household. (Education Code 45194, 48205)
5. Jury duty in the manner provided by law (Education Code 48205)
6. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
7. For the purpose of spending time with a member of the pupil’s immediate family who is an active-duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
8. For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.
9. For the purpose of participating in a cultural ceremony or event.
10. For the purpose of pupil engaging in a civic or political event, as provided that the pupil notifies the school ahead of the absence. Absence is limited to one day per school year. Additional absences are at the discretion of a school administrator (Education Code 48260).
11. Participation in religious instruction or exercise in accordance with district policy.
 - a. In such instances, the student shall attend at least the minimum school day. (Education Code 46014)
 - b. The student shall be excused for this purpose on no more than four school days per month. (Education Code 46014)
12. Due to the pupil’s participation in military entrance processing (Education Code 48260).

In addition, a student’s absence shall be excused for justifiable personal reasons. Advance written request by the parent/guardian and approval of the principal or designee shall be required for absences for: (Education Code 48205)

1. Appearance in court
2. Attendance at a funeral service – immediate family funeral
3. Observation of a holiday or ceremony of his/her religion
4. Attendance at religious retreats for no more than one day during a semester
5. Employment interview or conference

In addition, if a student is the custodial parent of a child, his/her absence shall be excused when the child is ill or has a medical appointment during school hours. (Education Code 48205)

All other absences are considered unexcused and will be identified as unexcused or truant. If a student is absent due to a planned vacation, students must notify the principal five days prior to their absence and will be placed on short term independent study. All work will be given to the student prior to their absence and will be due upon return.

Skiping School

There is no school sanctioned senior skip day or any type of skip day. All absences that do not fall under the Education Code as an excused absence will be marked unexcused.

Truancy

Wheatland Union High School District believes strongly in the importance of daily student attendance. Students and their parents/caregivers are responsible for individual attendance. Parents/Caregivers should be aware there is a revenue loss to the district for any absence (excused or unexcused). A “truant” student may be referred to the Student Attendance Review Board (SARB) and may be subject to prosecution.

1. Students shall be classified as truant if absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. Such students shall be reported to the Superintendent or designee. (Education Code 48260)
2. The parent/guardian of a student classified as a truant shall be notified using the most cost-effective method possible, which may include email or a telephone call:
 - a. That the pupil is truant.
 - b. That the parent or guardian is obligated to compel the attendance of the pupil at school.
 - c. That alternative educational programs are available in the school district.
 - d. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil’s truancy.
 - e. That mental health and supportive services may be available to the pupil and the family.
 - f. That school personnel are available to meet with the pupil and family to develop strategies to support the pupil’s attendance at school.
 - g. That research shows that missing 10 percent of school for any reason can translate into pupils having difficulty learning to read by third grade, achieving in middle school, and graduating from high school.
 - h. The parent/guardian who fails to meet this obligation may be guilty of an infraction of the law and subject to prosecution pursuant to Education Code 48290-48296.
 - i. Alternative educational programs are available in the district and the School Attendance Review Board (SARB) may make an involuntary transfer of a student if deemed appropriate by the SARB.
 - j. The student may be subject to arrest by a probation officer, a peace officer, a school administrator, an attendance supervisor, or his/her designee under

Education Code 48264 if found away from home and absent from school without a valid excuse.

- k. The student may be subject to suspension, restriction, or delay of his/her driving privilege pursuant to Vehicle Code 13202.7.
- l. It is recommended that the parent/guardian accompany the student to school and attend classes with the student for one day.

(Education Code 48260.5)

- 3. Upon his/her first truancy, a student may be given a written warning by a peace officer. A record of this warning may be kept at school for at least two years or until the student graduates or transfers from the school. If the student transfers, the record may be forwarded to the new school. (cf.5125 - Student Records)
- 4. Upon his/her second truancy within the same school year, a student may be assigned to an after-school or weekend study program within the county. If the student fails to successfully complete this study program, he/she shall be subject to item #5 below.
- 5. Upon his/her third truancy within the same school year, a student may be referred to, and required to attend, an attendance review board, a truancy mediation program established by the district attorney or the probation officer, or a comparable program deemed acceptable by the Superintendent or designee. If the student does not successfully complete the truancy mediation program or other similar program, he/she shall be subject to item #6 below.
- 6. Upon his/her fourth truancy within the same school year, the student shall be classified as a habitual truant as defined in Education Code 48262. (Education Code 48264.5) A habitual truant may be referred to a school attendance review board or to the probation department. (Education Code 48263)

When a student is referred to a school attendance review board or to the probation department, the Superintendent or designee shall provide the student and parent/guardian, in writing, the name and address of the school attendance review board or probation department and the reason for the referral. This notice shall indicate that the student and parent/guardian will be required, along with a district staff member, to meet with the school attendance review board or probation officer to consider a proper disposition of the referral. (Education Code 48263)

- 7. If a student in grades 7-12 has been judged by the county juvenile court to be a habitual truant or habitually insubordinate or disorderly at school, or if a student has been required by the court to attend school as a condition of probation, the district shall inform the juvenile court and the student's probation or parole officer, within 10 days, whenever that student is insubordinate, disorderly at school, or truant or tardy without a valid excuse. (Education Code 48267)

The Superintendent or designee shall gather and transmit to the County Superintendent of Schools the number of referrals and types of referrals made to the school attendance review

board and the number of requests for petitions made to the juvenile court. (Education Code 48273)

Tardiness

There is no such thing as an “excused” tardy. Tardiness will not be excused for oversleeping, missing the bus, working on schoolwork, or other reasons deemed inappropriate by the principal. Students held over by a teacher in the prior class who brings a note from that teacher, or students who are held in the office by the principal or counselor will not be considered tardy to their next class. Students who are habitually tardy may be subject to more severe disciplinary action.

After the class bell rings, any student not present, seated, and ready to work or follow instructions will be counted tardy. A tardy becomes an unexcused absence after 30 minutes. Any student who accumulates tardies will be issued a referral for disciplinary action to be served on a specified date. Please see below:

- **5 tardies-** One After School Detention scheduled on a specific date.
- **10 tardies-** One After School Detention scheduled on a specific date.
- **15 tardies-** One Weekend Detention/Extended Detention scheduled on a specific date.
- **20 tardies-** Student Attendance Review Team (SART) will be scheduled for parents/guardian and student to attend.
- **25 tardies-** Student will be placed on a **No Activities List**.

Leaving Campus

Students must get an early dismissal from the office prior to leaving campus. (This rule applies even when the student is being picked up by their parent/guardian.) If a student leaves campus without an early dismissal, it will be considered a cut absence. For an early dismissal to be considered excused, it must meet the criteria for excused absences on pages 6 and 7 and documentation may be required.

Late Arrivals

Students that arrive after the tardy bell to first period must check in at the office and receive a pass to class.

Students with Less than 7 periods

Students must leave campus if they are not assigned to a class and have less than 7 periods. A student may return for sports after the school day has ended.

School Attendance Review Process

Chronic Absence

Missing 10% or more of days enrolled in school [EC 60901(c)(1)]. Excused or unexcused absences prompt support from school to identify barriers to success. Letters of concern are recommended.

Truancy

Absent without valid excuse and/or tardy for 30 minutes or more on three separate days [EC48260]. Unexcused absences prompt required notification from the district to identify barriers to success.

SART Process Initiated

Missing 3 days or 10% of days enrolled in school.

At Risk:

For students demonstrating a pattern of chronic absence, truancy or tardiness.

OPTIONS FOR SUPPORT:

- Teacher/counselor/attendance staff call home to express concern
- Home visit scheduled
- SART meeting held to explore barriers to attendance
- Provide resources for identified barriers
- SART contract is developed as a mutual agreement between the school, parent, and student
- Instead of individual SART and SST meetings, identify parents and students who would benefit from a workshop on compulsory attendance and its connection to success
- Assign daily/weekly progress reports to SART team members to monitor

REQUIRED LETTER
[EC 48260.5]
on 3rd occasion of truancy

SART Process Continues

Continued truancy and/or chronic absence.

Moderate Truancy or Chronic Absence:

For students who continue demonstrating a pattern of chronic absence, truancy, or tardiness.

OPTIONS FOR SUPPORT:

- Teacher/counselor/attendance staff call home to express concern
- Home visit scheduled
- SART contract reviewed and revised as necessary
- Follow up on previously identified barriers
- Refer to community providers for resources and support
- Solicit case management support from community providers and mentoring

REQUIRED LETTER
[EC 48261]
after 4th occasion of truancy.
Conscientious attempt to meet
with parents.

Referral to SARB

Habitual truancy and/or chronic absence.

Severe Truancy or Chronic Absence:

For students demonstrating a pattern of chronic absence, truancy or tardiness.

OPTIONS FOR SUPPORT:

- Referral to Student Attendance Review Board (SARB)
- SARB hearing and contract offered
- Refer to alternative education program
- Provide daily monitoring and support
- Refer to other agencies for support: counseling, parent programs, drug use, probation, CPS

REQUIRED LETTER
[EC 48262]
after 5th occasion of truancy.
Referred to SARB.

Senior Attendance Requirement



All seniors must meet the minimum period threshold of 92%

attendance for the current year enrolled to participate in graduation ceremonies. Both excused and unexcused absences as well as tardies factor into this minimum period attendance percentage. Absences due to school sponsored trips and/or activities and college placement exams do not factor toward the 92% attendance requirement. Student visits to an accepted college campus must be approved by the administration to not factor toward the attendance requirement. Verified school activities such as FFA events, athletic events, administrator discretion, etc. do not factor in as well. The 92% attendance rate for a 180-day school year means that seniors must not miss more than the equivalent of 14.4 school days which is equal to 100 class periods to be eligible to participate in graduation ceremonies.

Students who have missed days during the year will be allowed to make up missed days during Weekend Detention/Extended Detention. Weekend Detention will be offered throughout the 25/26 school year from 8:00am-12:00 pm and Extended Detention will be offered throughout the school year from 3:15pm-6:00pm. One day of Weekend Detention or Extended Detention is the equivalent to one school day.

Seniors who are deemed ineligible to participate in graduation ceremonies may appeal the decision in writing. The appeal must be submitted to the Principal/Superintendent. The appeal procedure will be as follows:

1. A panel that includes two teachers, one classified staff member, and one counselor.
2. The Principal/Superintendent (or designee) shall serve as the committee chair and will have the fifth vote.
3. The Assistant Principal (or designee) shall present an overview of the case to the committee but will not be a voting member.
4. One of the two teachers shall be appointed by the student appealing their privilege to participate in the graduation ceremony.
5. The committee's decision shall be binding with a majority vote.
6. No further appeals will be accepted after the appeals committee has made its findings.
7. All appeals must be delivered to the Principal/Superintendent at least FIVE DAYS prior to graduation ceremonies.
8. The committee will convene as soon as possible after receipt of an appeal request.
9. The five-day requirement may be waived by the Principal/Superintendent.

Written Appeals for Attendance

1. All appeals must be in letter format.
2. The letter shall state the reason the student was denied participation in graduation ceremonies.
3. The letter must contain reasons for mitigating the denial.

There will be warnings and reminders throughout the school year given to students and parents by school staff if they are accumulating excessive class period absences and tardies.

BEHAVIOR GUIDELINES

Wheatland Union High School Student Bill of Rights

Each student at Wheatland Union High School has a right to:

- Learn in a safe and friendly place
- Be treated with respect
- Receive the help and support of caring adults

BEHAVIOR/DISCIPLINE

This policy covers conduct that takes place off campus, in the school, on school property, at school-sponsored functions and activities, on school buses or vehicles, and at bus stops. This policy also pertains to usage of electronic technology, social media; or any electronic communication that occurs off campus, in the school, on school property, at school-sponsored functions and activities, on school buses or vehicles, at bus stops, and on school computers, networks, forums, and mailing lists. This policy applies to the entire school community, including educators, school and District staff, students, parents, and volunteers.

Suspension and Expulsion

Violations of the following sections of the Education Code 48900 are grounds for either suspension and/or expulsion from the district:

- A. Threatened, attempted, or actual injury to another
- B. Possessed, furnished, or used explosives, dangerous objects, or weapons (including knives, stun guns, laser pointers, pepper spray)
- C. Possessed, furnished, or used alcohol or controlled substances (as defined by Health and Safety Code 1107)
- D. Unlawful possession, use, sale, or otherwise furnishing, or being under the influence of alcohol or drugs
- E. Committed robbery or extortion
- F. Caused or attempted to cause damage to school or private property. "School Property" includes, but is not limited to, electronic files and databases.
- G. Stolen or attempted to steal school or private property
- H. Possessed or used tobacco
- I. Committed obscene acts, habitual profanity, or vulgarity
- J. Unlawful possession of, or unlawfully offered or furnished drug paraphernalia
- K. Disrupted school activities or willfully defied school authorities, including supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties (Section 48910).
- L. Knowingly received stolen school or private property
- M. Possession of imitation firearm
- N. Committed or attempted to commit a sexual assault
- O. Harassed, threatened, or intimidated a pupil or witness. Committed sexual harassment (48900.2). Caused, attempted to cause, threatened to cause, or participated in an act of Hate Violence (48900.3). Engaged in harassment, threats, or intimidation directed at a

student or a group of students creating a Hostile Educational Environment (48900.4).
Terroristic threats against school officials or school property (48900.7)

- P. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma
- Q. Engaged in, or attempted to engage in hazing
- R. Engaged in acts of bullying, including, but not limited to bullying committed by means of an electronic act directed specifically toward a pupil, or school personnel. As defined by Education Code Section 32261(g) and “electronic act” means the transmission of a communication, including, but not limited to, a message, text, sound, or image by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, or computer.

Education Code 48915 Violations

An expulsion recommendation and hearing are required for the following offenses unless the superintendent or principal finds that expulsion is inappropriate, due to that circumstance.

1. Caused serious physical injury to another person, except in self-defense
2. Possession of any knife or other dangerous object of no reasonable use to the pupil
3. Unlawful possession of any controlled substance
4. Robbery or extortion
5. Assault or battery upon any school employee

The superintendent or principal shall immediately suspend and shall recommend expulsion of a pupil that has committed any of the following acts at school or at a school activity off school grounds.

1. Possessing, selling, or otherwise furnishing a firearm
2. Brandishing a knife at another person
3. Unlawfully selling a controlled substance
4. Committing or attempting to commit a sexual assault or battery
5. Possession of an explosive

Progressive Disciplinary Consequences

In the event of multiple referrals or behavioral issues, because of different behavior violations or occurrences, the consequences may vary. Consequences may include detention, extended detention, weekend detention, alternative to suspension placement, home suspension, referral for additional support, work detail, and/or placement on the No Activities List.

Involuntary Transfers to Wheatland Community Day School

A site administrator may recommend an involuntary transfer to the Community Day School based on the criteria outlined below. The Superintendent or designee shall review the recommendation and make the final determination, following all due process procedures outlined in Education Code § 48432.5.

A recommendation for involuntary transfer to CDS may be made if a student meets two or more of the following criteria within a single semester:

1. Attendance (per EC § 48432.5, § 48260, § 48263)

- a. Ten (10) or more unexcused absences, including period cuts
 - b. Fifteen (15) or more total absences (excused and unexcused)
 - c. Ten (10) or more incidents of tardiness
 - d. Failure to respond to the School Attendance Review Board (SARB) or site-level attendance interventions
2. Behavior (per EC §§ 48900, 48915, 48432.5)
 - a. Commission of a major suspendable offense
 - b. Three (3) or more suspensions in one semester
 - c. Persistent defiance, disruption, or harassment despite Multi-Tiered Systems of Support (MTSS)
 - d. Involvement in a violent incident, bullying, or threats necessitating immediate alternative placement
3. Academics (per EC § 48662)
 - a. Failing three (3) or more core classes (math, English, science, history)
 - b. Lack of academic progress over two grading periods despite interventions
 - c. Refusal to engage in classwork or assessments, with unsuccessful documented interventions

Note: Prior to transfer, all due process procedures outlined in EC § 48432.5 must be followed, including written notice and a conference with the student and parent/guardian.

No Activities List

Students who violate school or district policy may be placed on the No Activities List for a period of six weeks or until detentions have been served and may not attend school events. Students may be placed on the list for the following reasons:

- Excessive Tardies
- Excessive Period Cuts
- Excessive Absences (Excused and Unexcused)
- Excessive Behavioral Referrals
- Missing Detention/Weekend Detention
- Electronic Device Violations

Students on the No Activities List will not be able to attend athletic games as a spectator, dances, or any other school-wide activities or events. Students and parents/guardians will be notified of placement on the No Activities List via written notification and/or email. Additionally, a sticker will be placed on the student's digital ID in Minga. Students who attend a function after they are placed on the No Activities List may result in additional disciplinary actions.

Senior Pranks

Any student who is identified or caught participating in a senior prank which results in the illegal entry of the school, vandalism on any WUHSD property/campus, disruption of the educational process (including, but not limited to using staff resources), illegal activity on any WUHSD campus, or criminal damage to the campus will be charged and may receive an out of school suspension and will not be allowed to participate in the graduation ceremony. Any activity deemed as organized or individually initiated will be considered a school prank. Wheatland Union High School District will enforce a **ZERO TOLERANCE** policy for individuals identified or caught participating in a senior prank.

School Dance Policy

It is a privilege and not a right for students to attend WUHS dances. Failure to honor this policy will result in revocation of dance privileges at Wheatland Union High School. Please take note of the following policies for dances at Wheatland Union High School:

1. Purchasing tickets to the dance will be on a pre-sale basis only. No tickets will be sold at the door. Tickets are non-transferable and non-refundable.
2. A current and valid student ID on the Minga app and ticket or ticket receipt must be shown at the door by a student to enter any WUHS dance, **NO EXCEPTIONS**. Failure to show a current and valid ID, ticket or ticket receipt will result in students not being allowed into the dance.
3. Students on the **No Activities** list are not allowed to attend a school dance.
4. Guest pass requests must be made at least one (1) week prior to the dance. All approved guest passes must be picked up before the end of the last school day prior to the dance. For a guest pass to be approved, the student submitting the request for pass must have:
 - a. A minimum grade point average (GPA) of 2.0 for the last grading period.
 - b. Ninety (90) percent positive student attendance for the last grading period.
5. By purchasing a ticket to a dance, you accept liability if you are found to be lawfully possessing, using, selling, or otherwise providing alcohol, intoxications or controlled substances, including prescribed medications. Also applies to being under the influence of alcohol, intoxicants, or controlled substances; Alcohol, Intoxicants, Controlled Substances (EC. 48900(c))
6. Doors will close 90 minutes after the start of the dance. Students will not be allowed to enter after the doors close, **No Exceptions**.
7. Students and guests will not be permitted to return to a dance once they have left.
8. Students are to be picked up from the dance 20 minutes after the dance has ended. If your student is not picked up within 20 minutes, they may not be allowed to attend the next dance.

It is mandatory for all Wheatland Union High School students to have a current WUHS ID. It is mandatory for students to have a valid guest pass for any non-Wheatland Union High School students and for Wheatland Union High School students attending prom who are not 11th/12th graders.

Tickets are sold in the office before/after school, during break, and lunch periods (2) weeks before the scheduled dance. A ticket will not be sold to a student on the **No Activities** list. Students must have a current Wheatland Union High School ID to purchase tickets.

Guests: Non-WUHS students may be admitted if accompanied by a Wheatland Union High School student. A **Guest Pass** must be obtained from the office, approved by an Assistant Principal prior to buying a ticket, and must be presented at the door for the non-WUHS student. Any WUHS student bringing a guest is responsible for that guest. No middle school students will be allowed to attend a WUHS dance. All guest pass requests are due **one week** prior to the dance, **No Exceptions**. No guests will be granted admission if they are 21 years old or older.

Student Possession and Use of Personal Electronic Devices

This policy is meant to help maintain an educational focus in the classroom and other study areas and respect the needs of our students to have reasonable access to their phones and other electronic devices. We acknowledge that this is the age of instant communication as well as the need to maintain a proper environment for students, faculty, and the educational process.

1. Personal Electronic Devices are not to be seen or used during scheduled instructional time. (per Ed. Code 48901.7)
2. Students who choose to bring Personal Electronic Devices on campus are doing so at their own risk. **The district will not be responsible or liable for a student's mobile communication device which is brought on campus or to a school activity and is lost, stolen, or damaged.**
3. Personal Electronic Devices may be used before/after school, during passing periods, and lunch periods.
4. **Wheatland Union High School staff members utilize cell phone cubbies/holders to improve classroom participation and peer engagement and to remove the temptation and distraction of personal electronic device use during scheduled instructional time.**
5. Personal Electronic Devices are prohibited in the Student Support Center.
6. Personal Electronic Devices used during class time (including while using the bathroom, walking to and from the bathroom, or while out of the classroom during instructional time for any reason) will be confiscated.
 - a. **First Offense**: Personal Electronic Device confiscated; student picks up device after school and after-school detention assigned.
 - b. **Second Offense**: Personal Electronic Device confiscated; parent/guardians required to pick up device, weekend detention or extended detention assigned. Parent/guardian and student sign a personal electronic device contract.
 - c. **Third Offense**: Personal Electronic Device confiscated; parent/guardians required to pick up device, student placed on No Activities List for six weeks. Parent/guardian and student sign a personal electronic device contract.
 - d. **Fourth Offense**: Personal Electronic Device confiscated, parents/guardians required to pick up the device, student will be placed in alternative suspension program for no less than one day. Parent/guardian and student sign a personal electronic device contract.

7. Parents/guardians, please do not text or call your student during the school day. **Please be aware that calling your student during the school day may place them at risk of disciplinary action. Parents/guardians should continue to call the school for any emergency situations. We will contact your student.**
8. Students who use a cell phone to film conflict between other students before, during or after the school day will receive a minimum of one Weekend Detention or extended detention.
9. Additionally, students who distribute video and/or pictures of conflict between students before, during or after the school day will receive a minimum of one Weekend Detention or extended detention.
10. An administrator or faculty member can give a student permission to make a call from a cell phone.
11. The use of personal electronic devices is **strictly forbidden in private areas, such as locker rooms, washrooms, dressing areas, classrooms, and offices at any time.**
12. The use of electronic video and/or audio recording in any building on this campus, without the express consent of the principal and staff member(s), is prohibited and subject to disciplinary action per CA Ed. Code 51512 and/or misdemeanor or felony charges and a fine up to \$10,000 per CA Penal Code 632.
13. **Wheatland Union High School is not financially responsible for the replacement of any electronic device which is lost or stolen.**

Inappropriate Use of Technology

Chromebooks-All students are issued a school Chromebook. Insurance may be purchased. Students are required to bring Chromebooks charged and ready for school use each day.

Go Guardian- The WUHS District monitors all student internet usage to keep our students safe and engaged. All websites a student visits on their school issued device are tracked and recorded.

Internet Terms and Conditions of Use

1. Acceptable Use – The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Wheatland Union High School District. Use of any other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret.
2. Privileges – The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. (Each student or teacher will need to accept the acceptable use policy of WUHSD to obtain use of the network.) The district administrators will deem what is inappropriate use and their decision is final. Also, the District administrators may close an account at any time as required. The administration, faculty, and staff of Wheatland Union High School District may request the site principal to deny, revoke, or suspend specific user accounts.

3. Network Etiquette – You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
 - a. Be polite. Do not get abusive in your messages to others.
 - b. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
 - c. Do not reveal your personal address or phone numbers of students or colleagues.
 - d. Note that electronic mail (email) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in such a way that you would disrupt the use of the network for other users.
 - f. All communications and information accessible via the network should be assumed to be private property.
4. Wheatland Union High School District makes no warranties of any kind, whether expressed or implied, for the service it provides. Wheatland Union High School District will not be responsible for any damage you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. Wheatland Union High School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
5. Security – Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify the school site administrator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.
6. Vandalism – Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to any of the Internet backbones. This includes, but is not limited to, the uploading or creation of computer viruses.

Code of Computer Etiquette, Social Media Use and Online Conduct

Users are responsible for appropriate behavior while using school computer networks. Any and all policies outlined in the Student/Parent Handbook apply. All activity deemed unacceptable, inappropriate, or illegal by Wheatland Union High School is prohibited. Students who violate this Internet Use Policy shall be subject to disciplinary action (up to and including suspension/expulsion), revocation of the use privileges, and/or legal action as appropriate. Acts that violate this policy include, but are not limited to, the following:

1. Intentionally accessing, downloading, displaying, or sending visual or verbal material that is obscene, pornographic, racist, offensive, or harmful to minors.
2. Using obscene or profane language.
3. Harassing, insulting, or attacking others.
4. Damaging computers, systems, or networks, including, but not limited to:

- a. Modifying computer control panel settings, spellchecking dictionaries, or other utilities.
 - b. Installing, or attempting to install, software without express permission from appropriate authorities
5. Changing hardware configuration settings for computers or printers.
6. Violating copyright laws that include downloading music, videos, etc.
7. Using other users' passwords to access network resources.
8. Reviewing or modifying information from the files of administrative systems of Wheatland Union High School District or other organizations.
9. Using computer systems for commercial purposes.
10. Any other activity that may be deemed inappropriate at the discretion of the Wheatland Union High School administration.

Electronic Mail (Email)

Email is defined as a personal electronic message exchanged by the user with another person having internet access. Users are expected to abide by the Code of Computer Etiquette set forth above. Users are expected to remove old messages in a timely fashion, and system administrators reserve the right to remove such messages if not attended to by the user.

Security

Users are expected to respect security as a high priority. If a user detects a security problem in any computer, network, or internet connection, the user must immediately notify a system administrator of the problem without demonstrating said problem to other users. Users may not let others use their account and password. Vandalism will result in cancellation of privileges and/or disciplinary action (up to and including suspension/expulsion). Vandalism is defined as any malicious attempt to harm or destroy data of another user, Wheatland Union High School, or any agency or network connected to the internet. It may also include the destruction of, or tampering with, any computer or system network by erasing programs, reconfiguring hard drives, disconnecting from the network, or uploading or creating computer viruses.

Copyright and Public-domain Material

Copyrighted material must not be placed on any system connected to Wheatland Union High School without the copyright owner's permission. All users bear sole responsibility for complying with copyright laws.

Technology Disclaimer

Wheatland Union High School cannot guarantee smooth operation of its computer systems. It is the student's sole responsibility to complete any required assignments completed by the deadlines set by their teacher(s). Printing problems, loss of data, or other network problems are not considered acceptable excuses for late assignments, absence, or tardiness. It is recommended that students make backup copies of all assignments in print and electronic form.

Enforcement Provisions

Wheatland Union High School reserves the right to monitor any and all system activity and to inspect any files, including email, stored on the system. Any and all use of school computers, systems, and networks is not private or protected.

Limitation of Liability

All policies stated herein are applicable to Wheatland Union High School's computer facilities. All students and their parent(s)/guardian(s) agree to indemnify and release Wheatland Union High School, its staff, directors, employees, and all related organizations from any liability, damages, or consequences that may result from the use of the internet.

Anti-Harassment Policy

The Wheatland Union High School District is committed to providing all students with a safe and supportive school environment. Members of the school community are expected to treat each other with respect. Teachers and other staff members are expected to teach and to demonstrate (by example) that all members of the community are entitled to respect.

Harassment of a student by another student or by a teacher or other staff member is a violation of school policy. This includes (but is not limited to) harassment based on race, national origin, actual or perceived ethnicity, marital status, sex, sexual orientation, religion, economic circumstance, school performance, physical characteristic, or disability. Punishable harassment is conduct, including verbal conduct: 1) That creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or, 2) that is threatening or seriously intimidating.

To prevent harassment in the first instance, staff members should communicate: 1) Why harassment is wrong, and 2) that tolerance and respect are essential to a free society. In response to an act of harassment, staff members should intervene immediately to stop the harassment and, if appropriate, should punish the harassment promptly, consistently, and proportionately to the seriousness of the act. The response should not end there; rather staff members should deter future harassment with continuing lessons of tolerance and respect.

Racist and Discriminatory Behavior

Discriminatory behavior is defined as any hostile, offensive, or prejudiced act, expression, or incitement directed at an individual or group based on race, ethnicity, national origin, religion, sex, gender, sexual orientation, disability, age, or any other protected characteristic under state or federal law. Such behavior is unacceptable and will not be tolerated at Wheatland Union High School, as it undermines the safety, dignity, and educational opportunity of all students and staff.

Any behavior that interferes with a person's right to feel safe, respected, and included—whether in person, in writing, or online—is a violation of this policy.

The following are examples of discriminatory behaviors that are strictly prohibited:

1. **Physical assault or intimidation** based on any protected characteristic (e.g., race, gender, disability, religion, sexual orientation).
2. **Derogatory name-calling, insults, slurs, or jokes** based on identity.
3. **Discriminatory graffiti** or written expressions displayed on campus or school materials.
4. **Wearing or displaying provocative symbols, slogans, or insignia** associated with hate or exclusion.

5. **Distribution or possession of discriminatory or hateful materials**, such as pamphlets, signs, or publications.
6. **Verbal abuse, threats, or harassment** rooted in bias or prejudice.
7. **Inciting others to engage in discriminatory or hateful behavior.**
8. **Biased or prejudiced comments made during class discussions or school-sponsored events.**
9. **Refusing to collaborate, cooperate, or engage with others** due to their identity or background.

All incidents of discriminatory behavior should be reported to the school administration. The school will investigate all reports promptly and thoroughly in accordance with applicable laws, including but not limited to the California Education Code, and the school's Uniform Complaint Procedures.

A record of all reported incidents will be maintained, including:

- A description of the offense,
- The parties involved,
- The findings of the investigation,
- Disciplinary actions and corrective measures taken.

Disciplinary measures will be applied consistently and fairly and may include restorative practices, education, counseling, or other sanctions deemed appropriate.

Wheatland Union High School is committed to maintaining an inclusive, respectful, and equitable environment for all members of its community.

Bullying:

Definition

Bullying is a pattern of aggressive, intentional, or deliberately hostile behavior that occurs repeatedly and over time. Bullying behaviors normally fall into three categories, physical, emotional, and verbal; and may include, but are not limited to, intimidation, assault; extortion; oral or written threats; teasing; putdowns; name-calling; threatening looks; gestures, or actions; rumors; false accusations; hazing, social isolation, and cyber-bullying.

Bullying Is:

- Intent to do harm
- Repeated over time
- Imbalance of power

Cyberbullying and Sexting

Cyberbullying is defined as "sending or posting harmful or cruel texts or images using the Internet or other digital communication devices." Although most posts are created off campus, any posts with a threat of violence, posts that create a disruption of school activities, or contain lewd or offensive speech about the school, staff, students, or individuals associated with the Wheatland Union High School District may be punishable by school rules. This includes victims of bias or bullying based on religious affiliation.

"Sexting" is the sending or receiving of text messages with sexual or sexually suggestive content, such as pictures or videos that contain partial or complete nudity. Students participating in sexting will be subject to school discipline but may also be subject to discipline through the appropriate law enforcement agencies as well. To ensure your students' safety regarding sexting, parents should choose to deactivate the option of sending or receiving photos on their child's phone.

Bullying Prevention

Wheatland Union High School is committed to each student's success in learning within a caring, responsive, and safe environment that is free of discrimination, violence, and bullying. Our school works to ensure that all students have the opportunity and support to develop to their fullest potential and share a personal and meaningful bond with people in the school community. Acts of bullying of students at Wheatland Union High School are strictly prohibited. The school administration will promptly and fully investigate all acts of bullying. Students have the right to attend a bully-free school, and Wheatland Union High School will work diligently and collaboratively with all stakeholders in the community to prevent all types of bullying of Wheatland Union High School students.

Preventative Measures

1. Student Instruction/Awareness

Bullying will not be tolerated, and all acts of bullying are strictly prohibited. Students will do the following to ensure that all acts of bullying never occur at Wheatland Union High School.

Student Rules about Bullying

- We will not bully others.
- We will try to help others who are bullied.
- We will include students who are left out.
- If we know someone being bullied, we will promptly tell an adult at school and home.

2. Staff Awareness/Action

Staff at Wheatland Union High School will engage in the following activities and actions to prevent bullying and maintain a safe environment for students:

- Closely supervise children in all areas of the school.
- Monitor for signs of bullying.
- Address bullying when it happens.
- Model appropriate behavior for students.

- Additionally, the school will follow all WUHSD regulations and Education Code guidelines in order to prevent bullying. Wheatland Union High School will raise bullying awareness and create opportunities for response training to bullying for staff.

3. **Student/Parent Action**

Wheatland Union High School encourages students and parents who become aware of an act of bullying to immediately report the incident(s) to a school administrator for further investigation. Students who retaliate against those who report bullying shall also be subject to investigation and disciplinary action.

4. **Reporting Requirements**

- Staff, students, parents, and others are required to report bullying.
- The Report of Suspected Bullying form will be completed to document bullying behavior when bullying is observed or reported by students, parents, or others.
- The completed form is immediately given to the designated site administrator.
- The designated site administrator investigates the allegations.
- Report online using our anonymous online reporting system, Stay Safe, Speak Up!: <https://staysafespeakup.app/Welcome/district/WUHS>

5. **Intervention/Consequences**

Acts of bullying will be investigated by the site administration at Wheatland Union High School in an efficient and timely manner. Consequences may include but are not limited to the following:

- Mediation
- Loss of privileges
- Parent Conference
- Counseling
- Suspension
- Expulsion
- Referral to local law enforcement agency

Wheatland Union High School District

Bully Prevention and Intervention School Site Plan

This document is a required attachment to Wheatland Union High School's Safe School Plan and must be approved by the School Site Council.

1. The definition of bullying, according to WUHSD's Anti-Bullying policy, is a comprehensive term that describes conduct that meets all of the following criteria:
 - a. Severe and pervasive physical or verbal act(s) or conduct, including communications made in writing or by means of an electronic act,
 - b. And including one or more acts committed by a student or group of students, directed towards one or more students,

- c. That has or can be reasonably predicted to have the effect of one or more of the following:
 - Placing a reasonable student in fear of harm to that student's or a group of students' persons or property
 - Causing a reasonable student to experience a substantially detrimental effect on his or her physical or mental health; or
 - Causing a reasonable student to experience substantial interference with his or her academic performance; or
 - Causing a reasonable student to experience a substantial interference with his or her ability to participate in or benefit from the services, activities or privileges provided in school.
2. Students shall be assured that they have the right to be free of bullying, intimidation and harassment from WUHSD students, administrators, faculty, staff parents or others, whether on or off school property, through an electronic act, while the student is at any school activity or is attending a school which is under the jurisdiction of the superintendent of the district, including but not limited to school-sponsored function, in a school vehicle, during the instructional day or after school hours that may affect the student's education.
3. The site administrators responsible for responding to all reports of bullying behavior are: Brandon Moore, Principal, Wendy Simpson, Assistant Principal, and Heather Sherk, Assistant Principal.
4. All staff, students, parents/guardians, and others are required to report bullying behavior to the designated site administrators named above.
5. If school personnel witness an act of discrimination, harassment, intimidation or bullying behavior, he or she shall take immediate steps to intervene when it is safe to do so.
6. Staff, students, parents/guardians, and others can report bullying behavior to any WUHSD staff person or can utilize an incident report to report bullying behavior. The report is to be immediately forwarded to the designated site administrator no later than 24 hours from the time the incident occurred.
7. All school personnel are encouraged to participate in at least two hours of training regarding bully prevention, identification, intervention, and reporting requirements.
8. Students who walk away, constructively attempt to stop bullying or report bullying behavior will be positively supported.
9. Retaliation toward people who report bullying behavior will be addressed immediately by administration and may receive disciplinary consequences.

The Bully Prevention and Intervention School Site Plan may include site-based strategies to prevent bullying behavior and encourage students to be respectful of each other.



WHEATLAND UNION HIGH SCHOOL DISTRICT Report of Suspected Bullying

Two-Sided Form
Page 1 of 2

Directions: Complete this form to report alleged bullying. Please forward to the principal **immediately**.
An investigation will be conducted to determine if bullying occurred and corrective actions needed.

Date of Alleged Incident(s):	School:
Name of Student Targeted:	Grade:
Name of Student Aggressor:	Grade:
Name of Student Aggressor:	Grade:
Name of Student Aggressor:	Grade:

What happened? (chose all that apply)	
Direct physical aggression/fighting Getting another person to hit or harm student Teasing, name-calling, threatening Making rude or threatening gestures Using racial or religious slurs	Excluding or rejecting the student Sexual name calling Intimidating, exploiting or extorting Spreading harmful rumors or gossip Other: _____

Where did the incident happen? (chose all that apply)		
Classroom Hallway Cafeteria	Restroom Field / North Gym / South Gym Field trip/activity/event	Off school property Email/text/computer Other: _____

When did the incident happen?		
During class time Passing period	Before school After school	Lunchtime Other: _____

Please indicate if the incident involved aggression toward a student with these actual or perceived characteristics:				
Overweight	Gay, lesbian, bisexual, transgender	Special needs or disability	Non-dominant race, color or national origin	Other:

Please describe the incident in more detail? (Please attach a sheet if more space is needed)

--

Person Reporting Alleged Incident (may not be the person completing this form)		
Name:	Phone:	Title:
Person Completing Form		
Name:	Phone:	Title:
Signature:	Date Completed:	

WHEATLAND UNION HIGH SCHOOL DISTRICT
Report of Suspected Bullying
(This side to be completed by Administrator)

Two-Sided Form
P. 2 of 2

Administrator Conducting Investigation

Name:

Title:

Summary of Investigation:

Outcome of Investigation: Did the incident investigated meet the district's definition of bullying?

No

If bullying did not occur, **process is complete**

Yes

If bullying behavior occurred, create a:

1. Action Plan for the student(s) who engaged in bullying behavior.
2. Safety Plan for the targeted student.

Student Action Plan completed

Date:

Student Safety Plan completed

Date:

Contact the parent/guardian(s) of the student(s) who were targeted and those who engaged in bullying behavior

Parent Name:

Date:

Parent Name:

Date:

Parent Name:

Date:

Administrator Completing This Form

Name:

Date:

Alcohol, Drugs and Nicotine

It shall be the policy of the Governing Board to take positive action through education, counseling, parental involvement, medical referral, and police referral in the handling of incidents in the schools involving the possession, sale, and/or use of behavior affecting substances and drug paraphernalia. These substances shall include, but not be limited to, marijuana, LSD, glue, alcohol, and barbiturates.

(cf.6164.11–Drugs, Tobacco, Alcohol) (cf.5114-Suspension and Expulsion/Due Process)

School properties may be inspected by school authorities in the interest of maintenance, health and safety. Inspections for the location of drugs, narcotics, liquor, weapons, poisons, and missing properties are matters relating to health and safety and may be regarded as reasonable purposes for inspection by school personnel; so long as such inspections are conducted in accordance with constitutional requirements of applicable state laws related to searches and seizures. (cf.4144-

Discipline/Punishment) (cf.5145.12-Search and Seizure)

Because the use of alcohol and other drugs adversely affects a student’s ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences, the Governing Board intends to keep district schools free of alcohol and other drugs.

The Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol and other drugs. Alcohol, like any other controlled substance, is illegal for use by minors. The Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, and enforcement/discipline. The Superintendent or designee shall clearly communicate to students, staff, and parents/guardians all Board policies, regulations, procedures, and school rules related to this prevention program.

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and other drug abuse.

Smoking or the possession of nicotine products by pupils while on campus, while attending school- sponsored activities, or while under the supervision and control of district employees is prohibited.

Wheatland Union High School specifically prohibits the use of electronic cigarettes or other devices that deliver a vaporized liquid.

Legal Reference

Education Code:

- 48900 Suspension or expulsion (grounds).
- 48901 Smoking and possession of tobacco on school premises.
- 48901(b) Discouraging students from smoking tobacco.
- 48909 Narcotics or other hallucinogenic drugs.
- 49423 Administration of prescribed medication.
- 49480 Notice to school by parent or guardian; consultation with Physician.
- 51202 Instruction in personal and public health and safety.
- 51203 Instruction on alcohol, narcotics & restricted dangerous drugs.
- 51260 Instruction in drug education.



Health and Safety Code

- 11357 Marijuana possession fines and punishment; one ounce distinction.
- 11361.5 Records of arrest or conviction timely destruction of; hears to order; Methods of destruction official consequences of marijuana arrests to terminate with records thereof.

Alcohol and Drug Prevention Instruction

The district shall provide preventative instruction which helps students to avoid the use of alcohol or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or other drugs. Instruction shall be designed to answer students' questions related to alcohol and other drugs.

The instructional programs will help students obtain and use current and accurate information, develop, and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and other drugs.

The Board encourages staff to display attitudes which make them positive role models for students with regards to alcohol and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe and constructive school climate.

All instruction and related materials shall stress the concept of "no unlawful use" of alcohol or other drugs and shall not include the concept of "responsible use" when such use is illegal.

Intervention

The Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The Board supports intervention programs that include the involvement of students, parents/guardians, and community agencies/organizations.

The Board finds it essential that school personnel be trained to identify symptoms which may indicate use of alcohol and other drugs. The responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use shall be clearly defined in administrative regulations.

Students caught using nicotine, tobacco, alcohol, THC, marijuana, or other controlled substances will be referred to Yuba County Office of Education for additional services.

Recovering Student Support

The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding re-involvement with alcohol and other drugs. The Board shall provide ongoing school activities which enhance recovery.

Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and other drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion and the removal from participating in any school sponsored event including graduation.

School authorities may search students and school properties for the possession of alcohol and other drugs as long as such searches are conducted in accordance with law, Board policy and administrative regulations.

PIRATE BUS/VAN RULES



Level 1 Violations – *Minor Misconduct*

These behaviors disrupt the bus environment and safety but are generally not dangerous.

Examples include: Failing to remain seated while the vehicle is in motion.

- Speaking loudly, using inappropriate or vulgar language.
- Eating, drinking, or chewing gum on the bus.
- Changing seats without permission or not sitting in an assigned seat.
- Being disrespectful or non-compliant toward the driver.

Consequences:

- **1st Offense:** Verbal warning.
- **2nd Offense:** Possible suspension from bus/van transportation for 3 school days.
- **3rd and Subsequent Offenses:** Possible suspension from transportation for 5 school days.

Level 2 Violations – *Serious Misconduct*

These behaviors pose a risk to student safety and must be addressed with more significant consequences.

Examples include:

- Fighting or physical aggression on the bus.
- Possession or use of matches, lighters, or similar items.

Consequences:

- **1st Offense:** Possible suspension from transportation for 5 school days.
- **2nd Offense:** Possible suspension from transportation for 10 school days.
- **3rd and Subsequent Offenses:** Referred to the Assistant Principal for further disciplinary action.

Level 3 Violations – *Severe Misconduct*

These behaviors are dangerous and may involve illegal activity. Law enforcement may be contacted.

Examples include:

- Possession of weapons, pocket knives, fireworks, explosives, or ammunition.
- Possession or use of nicotine, alcohol, drugs, or any controlled substance.

Consequences:

- Immediate referral to the Assistant Principal for disciplinary action.
- Possible involvement of law enforcement depending on the severity of the violation.



PIRATE DRESS CODE

Student Dress Code

We want all students to feel safe, comfortable, and ready to learn at school. Our dress code supports your right to express yourself while making sure clothing is appropriate for a school setting.

The following guidelines shall apply to all regular school activities:

Basic Principle: Certain body parts and undergarments must be covered for all students at all times.

Must Wear:

- A shirt must cover the front, back, sides and the majority of the torso (as defined by the covering of the majority of the chest and stomach region).
- Opaque fabric must cover the front, back, and sides.
- Pants or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts) that completely covers the buttocks.
- Footwear-must have a rubber or hard sole

Cannot Wear:

- Any clothing that reveals visible undergarments.
- Images, language or items depicting/suggesting drugs, alcohol, vaping or paraphernalia (or any illegal item or activity).
- Images, language or items that depict a threatening, hostile, or intimidating environment.
- Images, language or items that depict violence or gang affiliation.
- Flags and blankets may not be worn as attire.
- Blankets are not to be worn as jackets and are prohibited during the school day.

Disclaimer: Administration reserves the right to deem dress inappropriate as proven necessary by unforeseen circumstances and/or through recommendation of the Wheatland Police Department or the Yuba County Gang Task Force.

GENERAL INFORMATION

Academic Support

Wheatland Union High School holds all students to high standards and is committed to aiding all students who are not meeting the standards. Additional learning opportunities are available for students; these include tutoring, an after-school program, and accelerated classes during the school day. Services for students with special needs and English language learners are also available.

Flyers / Literature Distribution

No flyers/literature may be distributed on campus or in the parking lots without the approval of the Principal or the Assistant Principal. The location of distribution may be determined by the administration. Flyers may only be posted on campus bulletin boards. The parties distributing flyers/literature are also responsible for taking them down. Failure to do so may result in loss of privilege.

Littering

Students must take pride in the appearance of the Wheatland Union High School campus. Littering is not acceptable. Every student is expected to do his or her share in the upkeep of the campus. Students are expected to pick up trash whether they were responsible for littering or not. Disciplinary action will result if cleanliness standards are not adhered to.

Closed Campus

Students must remain on campus during school hours. There is one exception to this rule: Students who have an early dismissal slip from the Attendance Office and parent/guardian permission for early dismissal.

Students are expected to report directly to their classes or the central campus area upon arrival at school. Loitering in the outer areas of the campus or in areas directly adjacent to the campus is not permitted.

Out of Bounds

There are certain areas around, or near campus that are prohibited for students during school unless otherwise directed by a staff member. The areas that are deemed “out of bounds” include:

- Parking Lots
- Sports Fields and Surrounding Areas
- Staff maintenance areas
- Behind E-Wing Shops/Bus Driveway
- WUHS District Office Building

Students may not hang out in the parking lot, inside or outside of a vehicle, before, during or after school. If your student needs to get an item out of the car in the parking lot, they must get a parking pass from the front office.

Food and Drink

Students may purchase a variety of lunch and snack items from the Wheatland Union High School cafeteria. The cafeteria will be open before school, nutrition break and lunchtime only. Food and drink may be consumed in the Common Areas only. Students may not eat or drink in classrooms or the Zen Den unless given specific permission by a teacher or stated in a 504 Plan or I.E.P.

Free and Reduced Lunch

For the 2025-2026 school year all students are eligible for FREE Lunch.

Students may not leave for lunch, and student passes may not be used to go out to lunch or to leave class to pick up a lunch delivered by a parent. Students may bring lunch from home or purchase food in the cafeteria.

Food Delivery

No food delivery companies (Uber Eats, Grub Hub, Door Dash, etc.) are permitted to deliver food to students during school hours on site or in the parking lot. Students will face disciplinary action if they have a food delivery company bring them food. They will NOT be allowed to consume deliveries from these companies.

Special Dietary Needs

Parents of students with special dietary needs should contact the Main Office at (530) 633-3100 regarding the accommodation required. The nature of the child's disability, the reason the disability prevents the child from eating regular school meals, and the specific substitutions needed must be specified in a statement signed by a licensed physician.

Bathroom Policy

Students should utilize the restrooms during their passing periods, break, and lunch. Teachers may allow one student out at a time to use the restroom during class. Loitering in the bathrooms is not allowed. Students found to be loitering in the restrooms will be directed to return to class. If students continue to loiter in the restrooms after being redirected, they may face disciplinary action. Students must use Minga to sign out of class to use the restroom. Students will be limited to 5 minutes for each restroom pass. Two bathroom passes will be allowed for each student daily. Excessive restroom use and/or returning late from passes can result in disciplinary action. Students are not allowed to be in the same stall at any time. Students who are found in the same stall will receive consequences that may range from parent contact, search, detention, and a referral to an Assistant Principal.

Library Books / Textbooks

Students are responsible for all library books they check out and all textbooks issued to them by Wheatland Union High School. Library books and textbooks must be returned in good condition.

Delivering Messages or Personal Items

Since it is our desire to maintain a learning environment that is uninterrupted, the Attendance Office will not deliver items or messages to students in non-emergency situations. Students are responsible for bringing everything they need at the start of the school day. This includes homework assignments, study materials, uniforms, athletic equipment, and lunches. We do not relay phone messages to students except in case of an emergency. Please remind students of doctor and other appointments and transportation arrangements before the student leaves home in the morning. We appreciate your understanding that instructional time should not be interrupted.

Lost and Found

The Lost and Found is located at the main office. All personal items such as clothing, books, sports equipment, etc., should be clearly labeled in indelible ink. Wheatland Union High School cannot be responsible for any of these items. Items turned into the office that are plainly marked will be returned to the owner. Unmarked items will be placed in Lost and Found. Unclaimed items are donated to local charities after each quarter.

Mandated Reporters

All school personnel are mandated reporters of suspected abuse and/or neglect. Mandated reporters are required to report suspected child maltreatment immediately when they have “reasonable cause to believe that a child who is 17 years of age or younger and known to them in a professional or official capacity has been harmed or is in danger of being harmed - physically, sexually, or through neglect - and that a caregiver either committed the harm or should have taken steps to prevent the child from harm.”

No one in the workplace, even a supervisor, is permitted to suppress, change, or edit a report of abuse. A mandated reporter who willfully fails to report suspected incidents of child abuse or neglect is subject to license suspension or revocation and commits a misdemeanor. Falsely reporting information to the hotline is also a misdemeanor.

Parental Involvement

Wheatland Union High School recognizes the fact that schools cannot work in isolation from parents and families in educating youth. By working together, parents and Wheatland Union High School educators can create an educational experience for each student that allows learning to continue at home and beyond the classroom walls. Research shows that:

- When parents are involved, students tend to achieve at higher levels in school, regardless of socioeconomic status, ethnic/racial background, or parents' education level.
- The more extensive the parent involvement, the higher the student achievement.
- When parents are involved in students' education, those students generally have higher grades and test scores, better attendance, and complete homework more consistently.

Students whose parents are involved in their lives have higher graduation rates and greater enrollment rates in post-secondary education.

- In programs designed to involve parents in full partnerships, student achievement for disadvantaged children not only improves, but can also reach levels that are standard for middle-class children.
- If parents do not participate in school events, develop a working relationship with their children's educators, or keep up with what is happening in their children's school, their children are more likely to fall behind in academic performance.

Personal Property

The school is not responsible for lost or stolen items (including cell phones and other electronic items). The student's name should be placed on all personal items. When a student goes to the gym to dress, all valuables should be locked in a gym locker. Students should guard their combinations and make sure their P.E. lockers are locked.

Physical Education Uniforms

Wheatland Union High School students are required to dress out in all physical education classes. Each student will be assigned a locker and lock. PE uniforms may be purchased.

Safety in Science Labs

The following lab procedures are intended to ensure that the Wheatland High School science laboratories are a safe place to learn. It is always the student's responsibility to know these procedures and to follow them during lab activities. Any violation of these procedures can put the student and others at risk. Consequences may include immediate removal of the student from the laboratory and zero credit earned for the lab with NO opportunity for make-up, paying for damaged equipment, suspension, and forfeiture of all lab privileges.

- Read and follow all instructions carefully before beginning a lab. Also, be sure to listen to the teacher and only perform experiments authorized by the teacher.
- You are responsible for your safety and the safety of those around you. Know where all the safety equipment is and how to use it properly. Report any accidents, spills or injuries to the teacher immediately.
- Never eat or drink in the lab.
- Always conduct yourself in a responsible manner.
- Dress appropriately in the lab. Wear safety equipment, closed-toed shoes and tie back long hair when working in the lab. Remove loose jewelry.
- Use care when working with chemicals, open flames, heating devices, sharp instruments, glassware, computers and all other lab equipment. If you are unsure how to use such items, ask for help before beginning to work.
- You are responsible for the materials and equipment that you use. Report any problems before beginning the lab. Use only materials and equipment authorized by your teacher, and do not remove equipment or materials from the lab area.
- Cleaning up is your responsibility. Be sure to clean your lab area, dispose of materials appropriately, and return CLEAN equipment to its proper place. Students will only be dismissed once the lab is clean and organized.

- If you miss a lab, it is your responsibility to schedule a make-up lab time or assignment, with your teacher, upon your return to school. If you fail to do so, you will earn a zero for the lab assignment.

Shared Athletes / Musicians

When a student who participates in both sports and fine arts has a practice conflict with a rehearsal outside of the class, that student will split time evenly between the two without penalty from either. In addition, a game takes priority over a rehearsal, and a performance takes priority over practice. No student will face a penalty for missing a rehearsal or practice under this policy.

Work Permits

Except in limited circumstances defined in law, all minors under 18 years of age employed in the state of California must have a permit to work (EC 49160; LC 1299). **Neither school nor labor officials are empowered to waive, at any time or under any circumstances, any minimum labor standard established by law or regulation.**

Minors work with the permission of the local school district, and no law requires schools to issue permits for the maximum hours allowed by law or for every occupation for which a minor might be eligible. Thus, depending on the minor's particular circumstances or local district policy, school officials may impose additional restrictions at their discretion. Any violation of such special restrictions subjects the permit to revocation (EC 49164).

Permits issued during the school year expire five days after the opening of the next succeeding school year and must be renewed (EC 49118).

Wheatland Union High School requires students to have a minimum 2.0 GPA in order to receive and maintain a work permit.

Additional Services

Special Education:

Students with existing Individualized Education Plans (IEPs) are identified immediately upon enrollment by the guidance office. The Associate Principal, counselor and special education teachers work together to ensure that each student receives special education services as specified in their IEP.

Wheatland Union High School provides special education services to students in the Resource Specialist Program (RSP) and Special Day Class Learning Disabilities (SDC). Other services may also be provided as specified in a student's IEP.

To ensure that all students are successful, Wheatland Union High School has implemented a Student Study Team (SST). The SST is a collaborative team of all pertinent staff, parents, and service providers of a student who meet to develop a systematic approach to ensuring success for the student. The focus is on the whole child, including behavior, academic, health, and social issues. The process is a way to assist a student in succeeding in school.

English Language Development (ELD):

Wheatland Union High School is committed to providing effective educational program options for English Learners that meet State and Federal standards for the prompt development of English language proficiency, and to give English Learners an equal opportunity for mastery of a challenging core curriculum as rapidly and as effectively as possible.

Wheatland Union High School's program for English Learners is designed to enable English Learners to acquire English and learn grade-level academic content. Students enrolled in any of the program models outlined in our EL Master Plan are expected to master the ELD standards and develop skills so that they can also meet grade-level standards in the core academic subject areas. Students in the Alternative Program are expected to meet the same rigorous grade-level standards in English as well as Spanish.

BEHAVIORAL/MENTAL HEALTH SERVICES NOTIFICATION EC 49428

Our mission is to provide educational, personal, and career guidance for all students. WUHSD behavioral/mental health is the cornerstone of student learning. We strive to meet the needs of all of our students. Below is a list of contacts and supports to assist any student and family regarding behavioral/mental health support.

WUHS Counseling Office:(530) 633-3100

Mental Health Team

Specialists:

Director of Community Schools & Mental Health, Aleia Van Dyke, LCSW, avandyke@wheatlandhigh.org, ext. 225

Assistant Director of Mental Health, Emily Coker, LCSW, ecoker@wheatlandhigh.org, ext. 234

Danielle De Chavez, AMFT, ddechavez@wheatlandhigh.org, ext. 239

School Psychologist: Jasmeen Clair Bains – jclair@wheatlandhigh.org ext. 227

Counselors

Director of Student Services: Chris Jorin - cjorin@wheatlandhigh.org ext. 179

Madison Bermudez: mbermudez@wheatlandhigh.org, ext.194

Hugo Diaz: hdiaz@wheatlandhigh.org ext. 222

Shawna Hulsey: shulsey@wheatlandhigh.org ext. 188

Bianca Torres: btorres@wheatlandhigh.org, ext. 220

Possible Mental Health Resources

National Suicide Prevention Lifeline: Dial 988

Nacional de Prevencion del Suicidio: 1-888-628-9454

National Domestic Violence Hotline: 1 (800) 799-SAFE (7233) or text “START” to 88788

Please check with your local insurance carrier for approved providers.

Kaiser Permanente 1600 Eureka, Roseville, CA 95661 (916) 784-4000	Sutter Roseville 1 Medical Plaza 1st Floor, Roseville, CA 95661 (916) 781-1800
Sutter Yuba Mental Health 1965 Live Oak Blvd., Yuba City, CA 95991 (888) 923-3800	Adventist Health & Rideout 726 4 th Street, Marysville, CA 95901 (530) 749-4300

If you have MediCal please call (530) 673-8255 or 1-800-923-3800 for additional referrals and resources.