BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
September 11, 2023 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:00 pm

MEETING CALL TO ORDER

Board President, Mr. Wayne Wadhams, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

Board President, Mr. Wayne Wadhams read the Board Meeting Norms.

RECOGNITION

Moments of Silence

Board Member, Mr. Kurt Schmitt shared "This evening we honor those who lost their lives in the tragedy that marks September 11th, a day in our nation's history we will never forget. We remember those who worked tirelessly and fought to save lives; those who silently waited for word of their loved ones; for the families who faced insurmountable loss; and for those who bravely sacrificed themselves to save another.

Out of the pain and loss our nation suffered, came a quote

'Even the smallest act of service, the simplest act of kindness, is a way to honor those we lost, a way to reclaim that spirit of unity that followed 9/11.'

Please join me in a moment of silence in peaceful remembrance of September 11th."

Board Member, Ms. Porsche Taylor shared "Former Albion Central School Teacher Aide, Patricia Joan Thompson, passed away on Friday, September 1, 2023.

Mrs. Thompson graduated in 1951 from St. Joseph's School of Business and worked in clerical positions for Growers' Cold Storage and Hertz before she was welcomed to the Albion Central School District on April 6, 1981 as a Middle School Special Education Teacher's Aide. She later transitioned to an Instructional Aide position in the Elementary School in the 83-84 school year and held this position until she retired on June 30, 1996.

Many of Mrs. Thompson's evaluations noted her to be 'a positive influence on the students she cared for…always responsible and reliable with a caring attitude; she is mature, creative and responsive to the supervisory teacher; she never complains and has a strong working relationship with the students.'

On June 5, 1996, Superintendent Ronald L. Sodoma noted in her retirement acceptance letter; 'Since April of 1981 you have been an important part of the Special Education staff of Albion Central School. The job you did was not an easy one. It is a profession that requires a special calling, and you certainly were one of those special people…your work did not go unnoticed, and it was very much appreciated.'

Please join me in a moment of silence to honor the dedication, caring heart and commitment Mrs. Patricia Joan Thompson shared with our community, staff and students of our Purple Eagle Family. She will be missed!"

Board Vice-President, Mrs. Linda Weller shared "Former Albion High School Teaching Assistant, Eleanor (Lu) Johnson, passed away on Wednesday, August 23, 2023.

Ms. Johnson graduated in 1970 from Austin College in Sherman, Texas with a B.A. in Elementary Education; earned an MFA from the Texas Woman's University and a Master's of Divinity from Colgate Rochester Divinity School. Her teaching career spanned several years in states including Texas, Utah and Georgia. She found her way to New York and was welcomed to the Albion Central School District on September 1, 2000, hired as an Academic Intervention Lab Teacher Assistant. She later transitioned to the CAS Program in 2004 and then to an ESL position in the high school in 2009. She retired on June 30, 2017 and returned to the district in 2019 as a certified substitute teacher, tutoring many students placed on Home Instruction.

Mr. Eric Christiansen shared with staff in a recent email; 'Many of you knew Lu Johnson…for those of you who did not, Lu was an amazingly well-rounded person who seemed to embrace any teaching opportunity that she was ever given. I don't believe I ever heard Lu express anything but optimism for any student she taught, even in the most dire situation. After having run our learning labs for many years, Lu took an assistant's position at CAS where she helped Brennan Meakin as part-time teacher, part-time social worker and part-time surrogate parent to countless students…Lu mastered several languages including Spanish and Mandarin Chinese. For at least a few years, she was assigned to help tutor our English Language Learners and embraced that challenge with her whole heart…Lu had a gracious and compassionate spirit.'

Please join me in a moment of silence to honor the dedication, commitment and generous heart Ms. Eleanor (Lu) Johnson shared with our community, staff and students of our Purple Eagle Family. She will be missed!"

1. APPROVAL OF AGENDA

BOARD APPROVED

2. BUSINESS ITEMS

A. Minutes of August 07, 2023 Regular Board Meeting
   Minutes of August 28, 2023 Special Board Meeting
B. Extra-Classroom Activity Fund Report for June 2023
C. Extra-Classroom Activity Fund Audit Report for
   July 1, 2022 – June 30, 2023
D. CSE & CPSE Recommendations
E. Committee on Special Education Referral Information
F. Budget Transfer Request
G. School Grounds/Field Use Request
H. Building Use Requests

BOARD APPROVED

3. CORRESPONDENCE

A letter from a former staff member was provided for Board Members' review.

4. PRESENTATIONS

A. ACS Building Goals – Mrs. Angela Conway, Mr. Brad Pritchard and Mrs. Jennifer Ashbery

Mrs. Angela Conway, Elementary School Principal shared the 2023-2024 Building Goals for the Elementary School with the Board.

Literacy – By the end of the 2023-2024 school year, the number of students reading on grade level (K-5) will increase by 10% as measured by the STAR early literacy and reading assessment.

Mrs. Conway added that during the first year (COVID), there was a 24% increase in grade level reading while last year provided an 11% increase.

Intervention – By the end of the 2023-2024 school year, 100% of grades 2-5 students performing below the DIBELS 8 benchmark for reading fluency will have set personalized goals, and at least 75% of them will show progress toward achieving their goals.

Social-Emotional Learning – By the end of the 2023-2024 school year, Stephen Covey's 7 Habits will be introduced to the school community by implementing a "Habit of the Month" program and integrating it into various aspects of school life.

Mr. Pritchard, Middle School Principal shared the 2023-2024 Building Goals for the Middle School with the Board.

Literacy – SMART Goal: By June 30, 2024, the number of middle school students reading on grade level will increase by 5% as measured by the STAR Assessment. Mr. Pritchard shared that an assessment was being given that would provide a benchmark for students.

He indicated that ELA staff will provide reading strategies and noted the Amplified Science Program which is writing intensive.

Social-Emotional Learning – SMART Goal: By June 30, 2024, the Albion Middle School will establish school initiatives and events to promote the Social-Emotional well-being of students and staff.

Mr. Prichard shared that staff met over the summer to plan and design things such as quarterly events. The Bread Man will be here on October 27th with a presentation about giving. Mr. Pritchard invited the Board to attend if they were available.

7 Habits of Highly Effective People – SMART Goal: By June 30, 2024, the Albion Middle School staff will have been provided an overview of the 7 Habits of Highly Effective People.

Mrs. Ashbery, High School Principal shared the 2023-2024 Building Goals for the High School with the Board.

Academic – By June 30, 2024, the student passing rate will increase on the Living Environment, Earth Science, English and Algebra exams by 10% as measured by the January 2024 and June 2024 Regents Examinations.

Mrs. Ashbery shared that a deep test analysis will be done to ensure the curriculum supports success, achievement and mastery.

Instruction – By June 30, 2024, high school teachers will enhance student engagement by implementing two new differentiated instructional strategies during block schedule instruction as measured by department conversations, teacher reflection and informal classroom observations.

Mrs. Ashbery shared that the block schedule was introduced in the 2000-01 school year. They have been doing a deep dive into whether the block schedule is still meeting the needs of staff and students and it is. It takes students from the Middle School eight period day into a four-block schedule. This offers more opportunities for

electives and recovery courses. The block schedule was modified so that there is no homeroom; class now starts in the first block. There is an advisement period after second block which allows collaboration with students.

Social-Emotional Learning – By June 30, 2024, high school staff will have a knowledge and understanding of the principles of the Seven Habits of Highly Effective Teens.

Mrs. Ashbery shared that through faculty meetings, staff will be training on the 7 Habits; some will work with a trainer while others will read the book. Some staff members have participated in a book study.

5. COMMITTEE REPORTS

A. Designation of NOSBA Representatives

BOARD APPROVED, **Mr. David Sidari and Mr. Wayne Wadhams as the NOSBA Representatives.**

6. OLD BUSINESS - None

7. NEW BUSINESS

A. Personnel

1. Resignation:

a. Christina Greco
Position: Substitute RN
Effective: 09/11/23, upon appointment to the full-time Middle School RPN position

2. Retirements:

a. Melody Beecher
Position: Physical Education Teacher @ HS
Effective: 06/30/24

b. Kym Metz
Position: Guidance Counselor @ MS
Effective: 06/30/24

3. 2023-2024 Appointment:

a. Christina Greco
Position: RPN
Certification: Registered Professional Nurse, AED/CPR
Start Date: TBD
Civil Service Classification: Non-Competitive
Probationary Period: TBD - *Pending Fingerprint Clearance, Drug Test, TB Test and Physical
Salary: $45,000 plus $1,000 RN Stipend

4. 2023-2024 Community Schools Program Club/Events and Advisors:

Event: Eagles Express Breakfast Stand

Individual(s): Kathy Winans, Miranda Allen, Karen Dibley, Bayli Schlierf

Rate: $25/hour

Timeline: September 12, 2023 – June 30, 2024

Event: Multicultural Event and Education

Individual: Josefino Paz

Rate: $25/hour

Timeline: September 12, 2023 – June 30, 2024

Event: Albion "Closet"

Individual(s): Shari Berg, Julianne McGrath

Rate: $25/hour

Timeline: September 12, 2023 – June 30, 2024

5. 2023-2024 High School After-School Advisory Positions, to provide supervision during the after-school sports study hall at a rate of $25 per hour, from September 18, 2023 to the end of the fall athletic season:

a. Jessica Allen
b. Jennifer Burden
c. Rich Gannon
d. Sara Koppenhaver
e. Michael Fahy
f. Dr. Athena Nichols

6. 2023-2024 Extra-Curricular Appointments:

a. Joseph Condoluci
Position: Marching Band Assistant Director

b. Jonathan Trembley
Position: Marching Band Assistant #2

c. Brie Trembley
Position: Marching Band Assistant #3

7. 2023-2024 Senior and Junior Lifeguard Appointments, for the 2023-2024 school year and 2024 summer swim lessons:

Senior Lifeguards
Brooke Beatty
Jennifer Bennett
Sara Koppenhaver
Jay Kovaleski
Lucian Price
Meghan Kania
Don Adams

Junior Lifeguards
Seth Krenning
Matthew Kania

**All lifeguard positions will be filled from the above list of qualified individuals holding updated certification in Lifeguarding/First Aid, CPR/AED and fingerprinting

8. 2023-2024 Lifeguard Recommendation:

Senior Lifeguards @ $20.00 per hour

a. Burroughs, Carlos
Start Date: 10/02/23

9. Substitutes:

Certified Substitute Teachers
- Gina Klips
- Joyce Monacelli
- Karen Spierdowis

Non-Certified Substitute Teachers
- Carly Fox
- Gretta Smith

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes
- Lauren Stirk

Board President, Mr. Wadhams noted that Superintendent Edwards will review and take under consideration, paragraph 3 of the retirement letter contained in Personnel 7-A, 2(a) pursuant to the ATA Contract. The Board does not need to act on that paragraph.

BOARD APPROVED

B. 2023 NYSSBA Convention – Buffalo, NY
October 26-28, 2023

- Book of Resolutions
- Designation of Voting Delegate

BOARD APPROVED, **tabling the designation of Voting Delegate until the October 3, 2023 Board of Education Meeting.**

C. Niagara Orleans School Board Association Dues

BOARD APPROVED

D. 2023-2024 Electric Bid

BOARD APPROVED

E. 2023-2024 Albion High School Clay Target Team – Agreement and Release

BOARD APPROVED

F. 2023-2024 Employment Agreement – Special Education Consultant

BOARD APPROVED

G. Contract with Batavia City School District – September 1, 2022-June 30, 2023

BOARD APPROVED

H. Field Trip Request – 8th Grade Enrichment
Saturday, September 23, 2023 to Chautauqua Institute

BOARD APPROVED

I. 2023-2024 Field Placement Notifications

BOARD APPROVED

J. Donations:

- Donation of golf balls from Hospice of Orleans to the Albion Central School District
- Assorted School Supplies from Albion Elks Lodge 1006 to the Ronald L. Sodoma Elementary School
- Assorted School Supplies from Brody Fry and family to the Ronald L. Sodoma Elementary School

- Pens, markers, glue sticks, pencils, binders, Composition notebooks, spiral notebooks, Color pencils, etc. from Community of Hope Church to the Ronald L. Sodoma Elementary School

BOARD APPROVED

K. Volunteers

A list of volunteers was submitted for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

B. Assistant Superintendent for Instruction Report

Assistant Superintendent for Instruction, Mrs. Rebecca Manfreda shared that over the summer there were a total of 69 different professional development events (41 facilitated sessions and 28 curriculum/team/department work sessions). This equaled nearly 4,000 hours of professional development! There were at least 55 teachers that went above and beyond their contractual requirements of 15 hours to participate in additional summer professional development. Teachers had the opportunity to submit their own proposals and/or participate in district-wide sessions being offered.

Looking ahead to the 2023-2024 school year, we will be working to extend many of the professional developments that were started over the summer, especially curriculum design and development. Utilizing the Backwards Design Model by Wiggins and McTighe, building principals and the Assistant Superintendent for Instruction will be working closely and collaboratively with teams/grades/departments to refine, fine tune and better the instructional design for the benefit of student growth and learning outcomes.

C. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

D. Superintendent's Report

Superintendent Edwards shared the 2022 Capital Improvement Project Progress Report #6 with the Board. He indicated the turf on the football field is complete. The track asphalt has been laid and the coating will be applied next week. We are able to walk on the asphalt but it has to cure for 28 days before the coating is applied. Work on the multi-use field is ahead of schedule;

everything including drainage will hopefully be completed before winter. In the spring they will be laying down turf which may delay the softball team playing on that field. Improvements have been made to the Elementary School loop where there was previously a flooding issue on Clarendon Road to assist with drainage. A new fence has been erected around the playground with added space which still allows students to be within the fenced area. Repair was made to part of the drop-off with new concrete north of the Elementary School. The Middle School gym refinishing has been completed with stripes, a big eagle head and clear coats added. The gym floor is now the color of the old floor. New carpet tiles have been laid in classrooms that were abated. Water heaters, plumbing and electrical work are on point. There is still a delay in receiving doors. The District Office has outer entrance doors that are locked but the Elementary School Office continues to be used as the main entrance. Doors are possibly anticipated to arrive in November or December.

Superintendent Edwards shared that Friday evening is the home opener for the football game. There will be a formal ribbon cutting and the 50-year re-dedication of the Michael Spierdowis field with his great granddaughter Sarah Allen Dumrese doing the ceremonial coin toss. A large vinyl banner will be hung to welcome the community, staff and students to the newly renovated field. The Board members were invited to the ribbon cutting as well at 6:45 pm with kick-off at 7:00 pm. Board members were requested to RSVP to Superintendent Edwards. There will be something similar planned next fall for soccer and in the spring for softball. The community is very excited. Jeremy Graham has reached out as well to offer the EMS team services of the Albion Fire Department to join Monroe Ambulance at the football games.

Superintendent Edwards reminded the Board of the NYSSBA Convention and the early bird registration. He asked that any member that would like to register reach out to Ms. Ishmael.

Superintendent Edwards reminded the Board that NYSSBA Board training will be held on Thursday, September 21, 2023 beginning at 6:00 pm.

Board President, Mr. Wadhams reminded members that the next Board meeting will be held on Tuesday, October 3, 2023.

9. <u>BOARD DATES</u>

DAY	DATE	EVENT	TIME
Monday	September 11, 2023 (2nd Monday)	Board Meet and Greet New Teachers	6:30 pm
Monday	September 11, 2023 (2nd Monday)	Regular Board of Education Meeting	7:00 pm
Tuesday	October 3, 2023 (Tuesday)	Regular Board of Education Meeting	7:00 pm
Monday	November 6, 2023	Regular Board of Education Meeting	7:00 pm

10. PUBLIC FORUM

There were no Public Forum submissions for the Board Members' review.

11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED