

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
July 07, 2025 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:24 am**

MEETING CALL TO ORDER

Board President, Mrs. Weller, called the meeting to order at 7:24 am.

PLEDGE TO THE FLAG

RECOGNITION

1. APPROVAL OF AGENDA

BOARD APPROVED

2. PUBLIC FORUM

- A. Albion Central School District-Wide Safety Plan -
Public Comment

Superintendent Edwards shared that the Albion Central School District-Wide Safety Plan had been posted on the website for thirty days for public comment. There were no public comments made regarding the plan.

3. BUSINESS ITEMS

- A. Minutes of June 02, 2025 Regular Board Meeting
- B. Treasurer's Report May 2025
- C. CSE Recommendations
- D. Fundraiser Requests
- E. Building Use Requests
- F. Budget Transfer Requests

BOARD APPROVED

4. CORRESPONDENCE - None

5. PRESENTATIONS

- A. SRO Deputy Matthew Prawel

Deputy Matthew Prawel introduced himself as the current SRO for the District. He shared that he will be transitioning back to road patrol. He wanted to share with the Board the accomplishments made over the three years he has been with the District. This has been a group effort with the support of Superintendent Edwards, Mrs.

Manfreda and Mr. Recckio. They have always listened and supported his goals for the District. The building administration is the best team around! The Sheriff's Department SRO's work with three of the five districts in Orleans County and Albion's team is 100% on top of everything and it has been very appreciated.

Deputy Prawel noted the following accomplishments made since he began in the District.

- Safety Upgrades/Signage - When Deputy Prawel first started, it was difficult to find his way around campus. Working on signage was a big task to make it consistent and aesthetically pleasing. In the Middle School it was necessary to add staircases and the floor each leads to. It helped clarify locations and was a long process to complete. There are now numbers on interior classrooms doors and the exterior doors.
- Lockdown Drills - These drills are now standardized and take fifteen minutes to complete. Deputy Prawel has worked to increase police involvement with the schools during lockdown drills. The Sheriff's Department, State Police and the Albion Police Department participate with three to ten law enforcement officers present for drills. All of the Sheriff's Deputies have been here except for the Lyndonville SRO.
- Communication - There were 20-25 campus radios available previously but exclusively to administration. Additional radios have been purchased so that PE teachers, custodial staff and anyone going outside of the buildings on playgrounds have radios to communicate with. This enabled SRO Deputy Prawel to be able to maintain contact with anyone during a lockdown who might be outside of the building so he could find a place for them to be safe until the drill was completed.
- Cameras - Multiple maps have been added to the buildings and an increased number of users having access to security cameras. Deputy Prawel has also provided up to date maps for every patrol car.
- Sporting Events - The supervision process has been updated to include bright yellow vests for those assisting at sporting events. This assists with identifying individuals who are helping to supervise these events.
- Threat Assessment - The threat assessment was reviewed and updated.
- Parking - Student parking was updated with reinforcement of regulations, the requirement to register vehicles for parking permits and ensuring that student behavior is appropriate. Staff parking passes were also brought back so that vehicles belonging to staff members can be easily identified.
- Engagement - Deputy Prawel noted his engagement with students through the simulation drill; the impairment goggles brought to the Middle School; the field trips to the Public Safety Building; Uconnect presentations; and his ability to push into classes making sure that 100% of all requests to engage with students were fulfilled.

Deputy Prawel shared that his decision to leave was not made lightly; it was very difficult for him. When he went to the Academy six years ago, he never imagined himself as an SRO. He had grown up with no siblings and came to the District with zero experience with kids. From day one, it felt like home at Albion. He was welcomed into the Purple Eagle family, heart and soul. He had set a personal goal to leave after three years; now his brain says to leave but his heart says to stay but he feels this will be the best decision for his family and career.

Deputy Prawel shared that the decision for his replacement has not been made yet. Once a candidate is selected, the District will have the opportunity to vet them. He has agreed to accompany the new SRO at the start of the school year to help where needed and sub when the new SRO has time off.

Deputy Prawel thanked the Board for the opportunity and the Board expressed appreciation and that he will be missed.

6. COMMITTEE REPORTS

A. Health and Safety Committee

Mr. Schmitt shared with the Board that the Safety Committee held a very brief meeting. The crash simulation went well and was a powerful message to students. The students were respectful and silent in the stands. He thanked SRO Deputy Prawel for his work on this simulation drill. Mr. Peter Gaylard, grounds custodian shared that AED's have been updated. Uconnect Prevention Educator, Ms. Taylor Sones will be moving to Michigan and the District will be getting a new educator in the fall to replace her.

7. OLD BUSINESS - None

8. NEW BUSINESS

A. Board of Education Resignation

BOARD APPROVED

B. Personnel

1. Resignations:

- a. Jennifer Manley
Position: 3rd Grade Teacher @ ES
Effective: 06/30/25
- b. Jeffrey Current
Position: Director of Facilities II
Effective: 06/30/25 (end of work day)

2. Retirements:

- a. Laura Simboli
Positions: District Treasurer
Effective: 07/01/26
- b. Gregory Staines
Positions: Computer Specialist
Effective: 07/01/26

3. 2025-2026 Appointment:

- a. Olivia Borchert
Position: 3rd Grade Teacher @ ES
Certification: Childhood Ed. (Grades 1-6),
Initial Certification
Probationary Period: 09/01/25 - 08/31/29
Tenure Area: Elementary Education
Salary: Step 1

4. 2025-2026 Organizational Business Appointments:

- a. Eric Christiansen
Position: High School Psychologist
Effective: 07/07/25 - 06/30/26
Rate: \$388 per day for a total of
90 days
- b. Randy Knaak
Position: Athletic Director Mentor
Effective: 07/07/25 - 06/30/26
Salary: Per Employment Agreement

5. 2025-2026 Extra-Curricular Appointment,

I, Mickey Edwards, Superintendent of Albion Central School, do hereby recommend the following Extra-Curricular Appointment:

- a. Ashley Sanders
Position: HS Recycling Club

6. 2025-2026 Extra-Curricular Athletic Appointment:

- a. Kyra Burgess
Position: Assistant Varsity Basketball
(Male) Coach

BOARD APPROVED

- C. Board Attendance at Conferences, Conventions and Workshops

Superintendent Edwards shared with the Board that blanket approval had been made in the past for any conferences, conventions or workshops that Board Members wanted to attend. This would be a general resolution to approve Board members' attendance at

conferences, conventions and/or workshops throughout the 2025-2026 school year.

BOARD APPROVED

D. 2025-2029 Educational Support Staff Contract

MOVED TO EXECUTIVE SESSION

E. 2025-2026 Food Service Contract Extension

BOARD APPROVED

F. 2025-2026 District-Wide School Safety Plan

BOARD APPROVED

G. 2025-2026 Rural Schools Association - Membership Dues

BOARD APPROVED

H. Policy 7316 - Use of Internet-Enabled Devices
During the School Day - First Read

BOARD APPROVED, waiver of the second reading of Policy 7316 - Use of Internet-Enabled Devices During the School Day pursuant to the terms of Policy 1410 regarding Policy and Administrative Regulations.

BOARD APPROVED, and adopted Policy 7316 - Use of Internet-Enabled Devices During the School Day

I. Policy 5685 - Maximum Temperature for School
Buildings and Indoor Facilities - First Read

The Board received Policy 5685 - Maximum Temperature for School Buildings and Indoor Facilities for First Read. Superintendent Edwards requested members contact him with any questions and he will respond to the entire Board. The Policy will be brought to the August Board Meeting for consideration and adoption.

J. 2025-2026 Fall Field Placements and Student Teachers

BOARD APPROVED

K. 2025-2026 Updated Mentor Teacher Recommendations

L. Title I Funds Use for Professional Development -
Updated

M. 2025-2026 Community School Program Club/Event
Approval

BOARD APPROVED

- N. FFA Winter Leadership Retreat Trip Request -
Camp Oswegatchie, Croghan, New York
November 2025
- O. FFA New York's Youth Agriculture Leadership Conference
Trip Request - Albany, New York
02/02/26 - 02/03/26

BOARD APPROVED

P. Donations:

- Monetary Donation of \$80 to the Albion High School Drama Club
- Monetary Donation of \$200 to the Albion High School Drama Club
- Monetary Donation of \$100 to the Albion High School Drama Club

BOARD APPROVED

Q. Volunteers

A list of volunteers was submitted for Board Members' information.

9. ADMINISTRATORS' REPORTS

A. Attendance Report

The Attendance Report was provided for Board Members' review.

B. Athletic Director's Report

The Athletic Director's Report was provided for Board Members' review.

C. Superintendent's Report

Superintendent Edwards shared with the Board that there has been discussion regarding identification of Board Members at events. This could be achieved by t-shirts, vests or badges similar to staff ID badges with a photo of the Board Member and BOE printed below the photo. The badge could be worn with a Purple Eagle lanyard or possibly one that is specific to Board Members. This will be researched further and photographs are planned to be taken at the August 2nd Board Retreat.

Superintendent Edwards shared with the Board the possibility of creating a Google calendar that would share all dates of events and meetings with the Board. Mr. Joseph Navarra, Technology Coordinator, will work to create this calendar to be shared with Board Members.

Superintendent Edwards discussed with the Board options for filling the empty Board seat. Mrs. Weller has reached out to Mr. David Sidari, the last Board Member who left. He has been asked to

consider filling the empty seat until the next Board election. He will get back to Mrs. Weller with a decision after giving it some thought. He does believe in the mission of ACS and having a full Board. Superintendent Edwards shared that if a retired Board Member isn't willing to return, the seat can be filled by a Special Election which is expensive. Additionally, the BOCES Superintendent could appoint a member to fill the seat until the next election.

Superintendent Edwards reminded members that the Board Retreat is scheduled on Saturday, August 2, 2025 at 8:30 am. A light breakfast will be served and then Marla Iverson and her team will meet with the Board and the Administration. After lunch Marla and her team will work with the Board on establishing Board Goals.

Board Member, Mr. Schmitt expressed appreciation to Mrs. Ashbery for her dedication in attending the meeting with Miss Phoebe Allen, the Ex Officio Student Board Member.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	August 04, 2025	Regular Board of Education Meeting	7:00 pm
Tuesday	September 02, 2025	Welcome Back Teachers Professional Development Day	TBA
Wednesday	September 03, 2025	First Day of School for Students	TBA
Monday	September 08, 2025 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	October 06, 2025	Regular Board of Education Meeting	7:00 pm

BOARD APPROVED

11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

Board Members discussed the August 4th meeting and decided that it will be held at 7:00 am.

D. 2025-2029 Educational Support Staff Contract

BOARD APPROVED

11. ADJOURNMENT

BOARD APPROVED