BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
August 07, 2023 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:00 pm

MEETING CALL TO ORDER

Board President, Mr. Wayne Wadhams, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

RECOGNITION

1. APPROVAL OF AGENDA

BOARD APPROVED

Board President, Mr. Wayne Wadhams, asked that the Minutes reflect that the Board of Education conducted their annual Buildings and Grounds Tour on August 7, 2023 and found them to be acceptable.

2. BUSINESS ITEMS

A. Minutes of July 10, 2023 Reorganizational
   Minutes of July 10, 2023 Regular Board Meeting
B. Treasurer's Report May 2023
C. Extra Classroom Activity Fund Report May 2023
D. Quarterly Revenue and Expenditure Reports
E. CSE & CPSE Recommendations
F. Committee on Special Education Referral Information
G. Fundraiser Requests
H. Budget Transfer Requests
   - $12,000 – Parent Square
I. - $ 180 – Extra-Curricular MS Spring Musical

BOARD APPROVED, **business Items A–H as a block. Business Item I provided for information only.**

3. CORRESPONDENCE - None

4. PRESENTATIONS

A. Seal of Civil Readiness and Individual Arts Assessment Pathway – Rebecca Manfreda and Jennifer Ashbery

Mrs. Rebecca Manfreda shared with the Board an overview from the New York State Education Department regarding the Seal of Civic

Readiness and Individual Arts Assessment Pathway. She indicated that graduation requirements have been changing. Some information has been shared with more to come in the fall. She provided a list of credit requirements that must be met by students. At the High School, twenty-three credits are required for graduation. Additional information was provided for Multiple (4+1) Pathways. All students must pass four required assessments (one in each discipline) for Math, English, Science and Social Studies plus one other pathway. Pathways noted were in STEM; Humanities; Arts; LOTE; CTE; and CDOS. While many students choose CTE through BOCES, an approved exam is needed following the coursework. The Humanities pathway provides a portfolio-based assessment. There is a lot of anticipation around this pathway; it offers opportunities in the arts, instrumental and vocal music; students would be tracked and their portfolio monitored. It offers the opportunity to grow and show strengths in other areas. Currently, the Regents is the primary goal; the pathways add other areas. Additional information will be shared as it becomes available.

Mrs. Jennifer Ashbery provided the Board with information regarding the Seal of Civic Readiness Initiative. "Civic Readiness is the ability to make a positive difference in the public life of our communities through the combination of civic knowledge, skills and actions, mindsets and experiences." Mrs. Ashbery shared that the High School has been proactive in taking steps toward making this possible change. In January 2020 a state task force met and made the formal distinction. The four domains of civic readiness are; civic knowledge, civic mindsets, civic skills and actions and civic experiences. If achieved, formal distinction is made by a seal that is included on the student's diploma that all requirements have been met.

Criteria for Demonstrating Proficiency in Civic Knowledge and Criteria for Demonstrating Civic Participation were provided. In each of the two columns, a point value is assigned for each of the areas. A student must earn a total of six points to receive the seal. Two of those points must come from the column containing criteria for demonstrating proficiency in civic knowledge (this column contains the Social Studies coursework). A student can earn points achieving mastery level by scoring an 85 or higher on the Regents exam; or by taking additional college-level courses. Criteria for demonstrating civic participation includes research projects. Students are tasked with the question; "How can I, with a passion to do good, influence my community?" Mrs. Ashbery drew attention to the High School Capstone Project, where students are challenged to identify an issue (local, state, national or global); apply civic knowledge, skills, actions and mindsets to the issue; engage in a civic experience based on the issue to influence positive change to the community and present the overall project to the school's Civic Readiness Committee. The Capstone Project is involved and long-term; students conduct all research, secure guest speakers, address a plan and implement the steps in the community and then share with the group.

Last year the application for the Seal of Civic Readiness was completed and submitted and in March, was approved by the New York State Education Department. Mr. Meakin and his CAS students will be implementing the Capstone Project.

5. COMMITTEE REPORTS - None

6. OLD BUSINESS

A. 2023-2024 District-Wide Safety Plan

BOARD APPROVED

B. Community Eligibility Program (CEP)

BOARD APPROVED

C. Reorganization Appointment Resolution

BOARD APPROVED, **the Reorganizational Appointment of Jill Scharping as Assistant Treasurer, Extra-Classroom Activities.**

7. NEW BUSINESS

A. Memorandum of Agreement with Albion Association of School Administrators and Supervisors

BOARD APPROVED

B. Personnel

1. Resignations:

a. Barbara Carpenter
   Position: HS Monitor
   Effective: 08/07/23, upon appointment to a full-time HS Teacher Aide position

b. Jeffrey Valsente
   Position: Cleaner @ ES
   Effective: 08/16/23

c. Meghan Kania
   Position: 5th Grade Team Leader
   Effective: 07/27/23

d. Michael Sanders
   Position: JV Assistant Football Coach
   Effective: 08/07/23

e. Chad Owen
   Position: Assistant Varsity Football Coach
   Effective: 07/26/23

f. Santino Morales
Position: Non-Certified Substitute Teacher
Effective: 08/07/23, upon appointment to a full-time HS Teacher Aide position

g. William Nice
Position: Substitute Cleaner
Effective: 08/07/23, upon appointment to a full-time Cleaner position

2. 2023-2024 Appointments

a. Jessica Beal
Position: CSE Chairperson
Certification: School District Leader, Professional
Probationary Period: 08/08/23 – 08/07/26
Tenure Area: Director of Special Education
Salary: $84,878

b. Samuel Levine
Position: English 7-12 Teacher @ HS
Certification: Pending issuance of NYS certification
Probationary Period: 09/01/23 – 08/31/27
Tenure Area: English 7-12
Salary: Step 2

c. Wynter Dumont
Position: ESOL Teacher @ ES
Certification: Pending issuance of ESOL certification; Early Childhood Ed (B-Gr. 2), Initial
Probationary Period: 09/01/23 – 08/31/27
Tenure Area: ESOL
Salary: Step 4

d. Shawn Haseley
Position: Social Studies 7-12 Teacher @ HS
Certification: Social Studies 7-12, Professional
Probationary Period: 09/01/23 – 08/31/26
Tenure Area: Social Studies 7-12
Salary: Step 6

e. William Nice
Position: Cleaner
Start Date: 08/14/23
Civil Service Classification: Non-Competitive
Probationary Period: 08/14/23 – 08/13/24
Salary: $32,760

f. Barbara Carpenter
Position: Teacher Aide @ HS
Start Date: 09/05/23
Civil Service Classification: Non-Competitive
Probationary Period: 09/05/23 – 09/04/24
Salary: $14.20/hr.

g. Santino Morales
Position: Teacher Aide @ HS
Start Date: 09/05/23
Civil Service Classification: Non-Competitive
Probationary Period: 09/05/23 – 09/04/24
Salary: $14.20/hr.

h. Jessica Giangregorio
Position: Teacher Aide @ ES
Start Date: 09/05/23
Civil Service Classification: Non-Competitive
Probationary Period: 09/05/23 – 09/04/24
Salary: $14.20/hr.

i. Stacie Castricone
Position: Teacher Aide @ ES
Start Date: 09/05/23
Civil Service Classification: Non-Competitive
Probationary Period: 09/05/23 – 09/04/24
Salary: $14.20/hr.

j. Giovaneth Kirsch
Position: Teacher Aide @ ES
Start Date: 09/05/23
Civil Service Classification: Non-Competitive
Probationary Period: 09/05/23 – 09/04/24
Salary: $14.20/hr.

3. 2023-2024 Extra-Curricular Appointments:

a. Kailey Winans
Position: Play 9-12 Director .5

b. Elliott Michki
Position: Play 9-12 Director .5

c. Kailey Winans
Position: Musical 9-12 Director .5

d. Elliott Michki
Position: Play 9-12 Director .5

4. 2023-2024 Extra-Curricular Athletic Appointments:

a. Sarah McCormick
Position: Fall Athletic Ticket Manager

b. Michael Sanders
Position: Assistant Varsity Football Coach

d. Daniel Ward
Position: Assistant JV Football Coach, *Pending all requirements are met for a temporary coaching license

e. Chad Owen
Position: JV Head Football Coach

f. Chase Hall
Position: Modified Football Coach, *Pending all requirements are met for a temporary coaching license

g. Jami Allport
Position: Varsity/JV Cheerleading Coach, *Pending all requirements are met for a temporary coaching license

5. 2023-2024 Extra-Curricular Athletic Appointments for Non-ACS Employees at Athletic Events:

a. Lauren Barleben
Position: Paid Supervisor Varsity & JV Volleyball Games

b. Alec Sherman
Position: Paid Supervisor Varsity & JV Football Games

c. Keith Piccirilli
Position: Paid Supervisor Varsity & JV Football Games

9. Substitutes:
Superintendent of Albion Central School, do hereby recommend substitutes for the following positions:
Certified Substitute Teachers
- None

Non-Certified Substitute Teachers
- None

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes
- Lawrence Baptiste
- Diane Stirk
- Amy Zastrow

BOARD APPROVED

C. Amendment to Employment Agreement

BOARD APPROVED

D. BOCES Final AS-7 (BOCES Commitments)

BOARD APPROVED

E. 2023 Tax Warrant

Kimberly DeFrank, Albion Central School District Tax Collector is hereby commanded to receive and collect from several persons named in the final tax roll as submitted by the assessors in the towns named below, the sums named in the columns thereof opposite their respective names and represented by the town wide summary listed below, within 30 days after giving notice of this tax roll and warrant as required by section 420 – 421 of the Education Law. On all taxes remaining unpaid after 30 days, you are entitled to receive and collect in addition to said taxes remaining unpaid, up to 5 cents on every dollar, as your fee for collecting the same.

You will proceed to collect such taxes in the manner provided by Article 4 of the Real Property Tax Law of the State of New York, and are hereby directed to pay over all taxes collected to the Treasurer of the Albion Central School District for the towns of Albion, Barre, Carlton, Gaines, Kendall, Murray and Ridgeway in Orleans County and the Town of Elba in Genesee County.

If any person named in such Tax rolls shall neglect or refuse to pay taxes assessed to them, or the fees for collecting the same, you are authorized to remand such payments to the respective counties for collection on the next ensuing assessment of Property Taxes including such penalty amounts prescribed herein.

TOWN	Assessed Value	School Levy	Library Levy	School Tax Rate	Library Tax Rate
ALBION	$236,248,702	$3,470,150.70	$268,817.36	$14.688549	$1.137857
BARRE	$106,749,208	$1,289,256.91	$99,873.08	$12.077438	$0.935586
CARLTON	$145,684,900	$1,583,522.07	$122,668.51	$10.869500	$0.842013
GAINES	$135,658,872	$1,992,606.72	$154,358.50	$14.688363	$1.137843
KENDALL	$1,240,031	$13,478.38	$1,044.11	$10.869388	$0.842004
MURRAY	$5,989,786	$93,007.59	$7,204.89	$15.527698	$1.202863
RIDGEWAY	$251,914	$2,738.15	$212.11	$10.869388	$0.842004
ELBA	$393,627	$4,278.48	$331.44	$10.869388	$0.842004
TOTALS	$632,217,040	$8,449,039.00	$654,510.00		

Given under our hands this 7th day of August 2023.

The question of the adoption of the foregoing Tax Warrant was duly put to a vote on roll call, which resulted as follows:

Wayne Wadhams	**VOTING**	**YES**
Linda Weller	**VOTING**	**YES**
David Sidari	**VOTING**	**YES**
Trellis Pore	**VOTING**	**YES**
Christopher Kinter	**VOTING**	**YES**
John Kast	**VOTING**	**YES**
Ocie Bennett, Jr.	**VOTING**	**YES**
Kurt Schmitt	**VOTING**	**ABSENT**
Porsche Taylor	**VOTING**	**YES**

BOARD APPROVED

F. 2023-2024 Food Service Contract Extension

BOARD APPROVED

G. 2023-2024 Natural Gas Bid

BOARD APPROVED

H. Disposal/Auction Items

- Miscellaneous Cable Equipment
- AV Miscellaneous Equipment
- Roland AV Mixer
- Roland HD AV Mixer
- HD TV Amplifiers (4)
- Network Media Player (5)
- Roland HD Video Switcher
- LivePro L1 Muti format video mixer
- Pyle Headphone Amplifiers
- HD Video Convertors (10)
- HD TV Receiver Players (6)
- ECS Microphones
- Camlive Pro Dual HDMI to USB-C
- Denon DN-200BR Stereo Bluetooth receiver
- HD TV receivers
- HDMi Multi Switch 3D support
- Data Video USb Recorder
- Pico Macon HD TV Decoder
- HD Digital Video Encoder / Modulator (3)
- MultiCom Fiber optic Transmitter
- Sonance Trio Triple tuner
- Sangean HD Radio Receiver (2)
- Denon Blu Ray Player (2)
- Ze Pa10 HDMI encoder modular

- Briefcase
- ZE box 170 Hd encoder modular
- Drake Fm Stereo receiver
- DVD 12 bank duplicator (2)
- Power cable reel
- Coax to HDMI convertor
- Coax Digital Level meter
- AV switcher
- DVD/CD Disc
- Uline Multi Bin Cabinet
- Line 6 StageScape M20d Mixing Console
- Audio-Technica ATW-R3100B UHF Receiver 655-680 MHz
- BEHRINGER Microphone Modeling Preamplifier MIC800-Minimic
- Behringer Eurorack UB1002 Ultra Low Noise 10 Input Mic Line Mixer
- Behringer Eurorack UB1002 Ultra Low Noise 10 Input Mic Line Mixer
- Behringer Xenyx 502 Premium 5-Input 2-Bus Mixer Mic Pre Amp British EQ
- Behringer Xenyx 502 Premium 5-Input 2-Bus Mixer Mic Pre Amp British EQ
- Behringer Xenyx 502 Premium 5-Input 2-Bus Mixer Mic Pre Amp British EQ
- MCM Custom Audio Line Level Converter Model 555-8485
- TEAC W-600R Auto Reverse Double Cassette Deck Unit
- YAMAHA EMX62m Powered Mixer Amplifier w/ 7-band equalizer and 3-program effects
- Altec Lansing Powered Speaker RM3010
- Gen Sound Powered Amplified Speaker
- Alesis iMultiMix 9R Audio Mixer with iPod Dock
- Alesis iMultiMix 9R Audio Mixer with iPod Dock
- ION TAPE2PC USB Cassette Deck
- PULSE Trekker i300 Portable PA System with iPod Dock
- (2) Alvoxcon UHF Wireless Microphone
- (4) PYLE-PRO PDWM100 - Dual Function Wireless/Wired Microphone System
- Astro Power Parts washer tank Model # APW-1
- OTC engine Hoist and turner Revolver 44 Mag Model # 1750A 6000 Lb
- Napa 2-ton small jack
- OTC 10 Ton Service jack Model # 15

BOARD APPROVED, **disposal/auction of the above list of items.**

I. Adoption of Albion Central School District Building-Level Emergency Response Plans (Confidential)

MOVED TO EXECUTIVE SESSION

J. 2023 Orleans Chamber of Commerce Dues

BOARD APPROVED

K. 2024 Close Up Trip to Washington, D.C. – March 3-8, 2024

BOARD APPROVED

L. 2024 Marching Band Trip to Virginia Beach, VA – April 25-28, 2024

BOARD APPROVED

M. 2023-2024 School Year Mentor Teacher Appointments

Formal Mentor Teacher ($500/year)

- Richard Gannon

Informal Mentor Teacher ($250/year)

- Janice Scott

Removal as a Mentor Teacher

- Jessica Beal

BOARD APPROVED

N. High School Science Curriculum Work

Purpose: To continue course development and data team meetings regarding student progress and growth in Applied Science. The purpose of this course is to enhance literacy skills needed for success in high school and beyond. Students will use a variety of literacy strategies while engaging with science content. Students will be exposed to various science concepts through texts, charts, graphs and lab investigations. Grades are based on daily journal entries, in class participation, science activities and assessments.

Individuals:	Jill Albertson	Christine Borner
	Sandra Climenhaga	Benjamin DeJonge
	Ann Sentiff	Betsy Krenning

Rate: $25/hour during non-school hours

Timeline: Up to 30 hours August 8, 2023-June 30, 2024

BOARD APPROVED

O. 2023 Summer Programming Approval through ARP Grant-Updated

Event: Summer Programming – create summer learning and enrichment opportunities for students

Individuals:	Bonnie Baldwin	Jeff Radder
	Angie Wolfe	Joan Mrzywka
	Jennifer Simpson	Jennifer Manley
	Kelly Kovaleski	Holly McNair

Deb Perry Kelly Robbins
Gabrielle Daly Katryel Ferri
Marcella Del Plato

Rate: Teachers - $500/week (4 hours per day and 4 days per week or at a rate of $125/day) Up to 10 hours of planning will also be allotted to plan and prepare for the program at a rate of $30/hour

Timeline: June 26, 2023 – August 31, 2023

Aides: Sue Dick
Chrissy Bloom – remove

Aides are paid at their school year contractual Hourly rate (rates will vary based on employee)

BOARD APPROVED

P. Donation:

- Monetary donation of $1,000 to Close Up Club

BOARD APPROVED

Q. Volunteers

A list of volunteers was submitted for Board Members' information

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

B. Attendance Report

The Attendance Report for June 2023 was provided for Board Members' review.

C. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

Board President, Mr. Wayne Wadhams, drew attention to the District receiving the NYSPHSAA 2022-2023 School of Excellence Award as noted in the Athletic Director's Report. He shared a thank you to all coaches and the Athletic Director for their contributions to the athletic program.

B. Superintendent's Report

Superintendent Edwards shared with the Board that the NYSSBA Annual Convention will be held on October 26-28, 2023 in Buffalo at the Convention Center. Registration for the Convention opens on August 8, 2023. Any Board member interested in attending, can contact Cindy Ishmael to be registered.

Superintendent Edwards shared the 2022 Capital Improvement Project Progress Report #5 with the Board. Board members joined Campus Construction Management personnel on a walk-through tour of the project prior to the meeting. Board members were given the opportunity to address questions regarding the project with Mr. Mike Ferrari of Campus Construction Management. A question was raised regarding the Middle School Gym ceiling and how there is an echoey sound in the room. Wall pads will be added to buffer sound; however, it is a larger space which will present more of an echo. Options can be added to lessen some of the sound.

Superintendent Edwards indicated that a Special Board Meeting date would need to be set for the last week in August to address remaining personnel that will be hired. The Board confirmed that this Special Meeting will be held on Monday, August 28, 2023 at 7:00 am. Reminders will be sent to the Board regarding this meeting.

Superintendent Edwards additionally shared with the Board that a Meet and Greet Reception will be scheduled right before the Board Meeting on September 11, 2023. This will give Board members the opportunity to meet new teachers.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Tuesday	September 5, 2023	Welcome Back Teachers Professional Development Day	TBD
Wednesday	September 6, 2023	First Day of School for Students	
Monday	September 11, 2023 (2nd Monday)	Board Meet and Greet New Teachers	6:30 pm
Monday	September 11, 2023 (2nd Monday)	Regular Board of Education Meeting	7:00 pm
Tuesday	October 3, 2023	Regular Board of Education Meeting	7:00 pm
Monday	November 6, 2023	Regular Board of Education Meeting	7:00 pm

10. PUBLIC FORUM

There were no Public Forum submissions for the Board Members' review.

11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

Resolved, on a motion by Mrs. Weller, seconded by Mr. Kast, the Board voted to enter into Executive Session at 7:50 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

8-YES 0-OPPOSED 1-ABSENT
MOTION CARRIED

12. OPEN SESSION

Resolved, on a motion by Mrs. Weller, seconded by Mr. Kinter, the Board voted to return to Open Session at 8:03 pm.

8-YES 0-OPPOSED 1-ABSENT
MOTION CARRIED

I. Adoption of Albion Central School District Building-Level Emergency Response Plans (Confidential)

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED