

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
October 05, 2026 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
6:00 pm**

MEETING CALL TO ORDER

Board President, Mrs. Weller, called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

RECOGNITION

Elementary School Student Awards

Sadie Michel - Character Award
Maxwell Estela - Leadership Award

**New York State School Board Recognition Week
October 12-16, 2026**

MEMBER	YEARS OF SERVICE	MEMBER SINCE
LINDA WELLER	Beginning 13 th year (3 rd term)	2013
JOHN KAST	Beginning 7 th year (2 nd term)	2020
CHRISTOPHER KINTER	Beginning 7 th year (2 nd term)	2020
PORSCHÉ TAYLOR	Beginning 4 rd year (1 st term)	2023
KELLY KIRBY	Beginning 3 rd year (1 st term)	2024
LAUREN STIRK	Beginning 2 nd year (1 st term)	2025
KAITLYN PANEK	Beginning 1 st year (1 st term)	2026
JAIME ALLPORT	Beginning 1 st year (1 st term)	2026
MICHELLE WATERS	Beginning 1 st year (1 st term)	2026

1. APPROVAL OF AGENDA

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2. PUBLIC FORUM

Mr. Chris Keller and Mr. Josh Green were welcomed to address the Board. Mr. Keller introduced himself and indicated they are part of the ATA Association Collective Bargaining negotiating team. He shared that a budget analysis and the actuals show a history where the district has been underspending the budget over the last three years or by roughly \$10.1 million per year. The teachers' request for higher pay could easily be accommodated by the district if it spent the budgeted amounts for teachers.

Mr. Green indicated that Karl Kristoff in his presentation shared costs of the tentative agreement and counter agreement which he said were off by 25%. Printed materials were provided to the Board President. They said they would welcome an invitation to present at another meeting of the Board.

3. BUSINESS ITEMS

- A. Minutes of September 14, 2026 Regular Board Meeting
- B. Extra-Classroom Activity Fund Report for August 2026
- C. CSE & CPSE Recommendations
- D. Building Use Requests
- E. Fundraiser Request
- F. Budget Transfer Request:

- \$30,000 Elementary School Science Kits

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- G. Budget Transfer Request:

- \$ 750 Additional CPR Mannequin

Business Item (G) was provided for Board Members' Information only.

4. CORRESPONDENCE - None

5. PRESENTATIONS

- A. CPL Presentation - Prospective Capital Improvements Project

Representatives from Campus Construction Management Group presented options for the proposed 2026 Capital Project. Mr. Jason Bennfante, Vice-President; Mr. Kevin Donaghue, Executive Vice-President; Ms. Kory Hunsinger, Principal; and Mr. Michael Ferreri, Senior Project Manager provided the Board with a Pre-Referendum Report #1 which detailed the proposed Capital Improvements Project. In preparation for the next capital improvement renovations, the district had formed a facility committee to collaborate in assessing the current conditions of the district facilities and identifying areas of need for both facilities' infrastructure upgrades and educational program enhancements.

The scope of the project is determined by the Building Condition Survey that is completed every five years. The project team develops a comprehensive campus-wide list of priorities to be considered and refined. Owner-Architect-Construction Manager (OCAM) meetings started at the beginning of 2026 and continued through September 2026 where the team evaluated different project scope options, estimated and studied cost impacts, and identified three options for the project's scope of renovations. This provided the Board with the opportunity to select a lower, mid-range or higher priced project.

Option 1: Most comprehensive, estimated at a cost of \$47,362,982.

- High School - The largest piece of each option is the Agricultural Program addition. It would include a 900 square foot attached greenhouse with motorized shades; interior renovation of the current classroom and IT office area with exterior improvements associated with this suite. A new dust

collector with exterior screening is also proposed. Other major renovations include improvements to the LGI, the counseling suite and conversion of the Art Foyer into a fitness center. In each option, the high school music hallway would also be renovated to showcase student performers. Building repairs would include thru-wall flashing at the gym; a digital memory board in the community entrance hallway, sewer repairs and the addition of security window film. Site work is limited to the removal of the outdated ropes course.

- Middle School - Proposed work at the middle school includes a full auditorium upgrade. This would cover finishes (painting, wall treatments, flooring, curtain, no HVAC), theatrical lighting and sound, new seating and minor stage rigging modifications. Other repairs include replacement of the 1990-vintage gym roof, the pool roof, gym ductwork replacement and added security window film.
- Elementary School - Option 1 would replace unit ventilators and windows, including window-wall casework, in classrooms in six wings of the building (A,B,D,G,I & J). It also fully renovates seven wings (A,B,D,G,H,I,J) with ceilings, lighting, casework, flooring and toilet rooms. Classrooms in these wings would be fully modernized. Other repairs include a structural modification and replacement of the 1983-vintage Area E roof, replacement of the 2011-vintage area C1 roof and addresses sound transfer issues between offices in the district office. Site work would include replacement of the east playground with security upgrades, replacement of the west playground surfacing and courtyard improvements.
- Bus Garage - Renovations at the bus garage are limited to floor drain replacements and repairing areas of roofing.

Option 2: Mid-range at an estimated cost of \$39,295,617.

The High School, Middle School and Bus Garage scopes are unchanged from Option 1.

- Elementary School - The scope of work would be reduced to four wings: A,B,I and J and includes unit vent and window replacement in those wings as well as full classroom modernization (22 classrooms). The D, G, and H wings would be dropped entirely so they would receive no renovation and no mechanical or window work. The BCS repairs and sitework are unchanged from Option 1.

Option 3: Mechanical and Envelope Only estimated at a cost of \$33,413,861.

The High School, Middle School and Bus Garage scopes of work would again be unchanged.

- Elementary School - All interior classroom renovations are removed in this option. This option keeps the unit vent and

- window replacements in all six wings (A,B,D,G,I,J) and the same BCS repairs and site work as Option 1.

CPL and the district's financial consultant (RG Timbs) have performed budget studies based on the proposed scopes of work, including maximum cost allowance and aid reimbursement reviews to assist the district with a financial plan to fund the project.

The Board will review each of the project options and hold a Special Meeting on October 26th to adopt the SEQRA and resolution for a Capital Improvements Project, 2026 vote to be held on December 17th.

Mr. John Kast, Chair of the Finance and Audit Committee, informed new Board Members of the process for the last capital project. The district reserves paid for the last capital project and the district incurred no debt or bond.

6. COMMITTEE REPORTS

A. Health and Safety Committee Report

Mrs. Stirk shared there wasn't much to report. All drills are going well and ATA members have indicated the security officers are doing a good job.

7. OLD BUSINESS

A. Albion High School Marching Band Trip - Spring 2027 - Boston, MA

Board Members were provided with a tentative itinerary and trip cost for the Albion High School Marching Band Trip to be taken in the Spring 2027 to Boston, Massachusetts.

A complete itinerary with exact cost will be provided for final approval once event schedule and roster are finalized. Fundraising opportunities will be offered throughout the year for students to offset some or all of the trip cost.

B. 2026-2027 Fall Field Placement and Student Teacher Notifications - Updated

Board Members were provided with updated information for Fall Field Placement and Student Teacher Notifications.

8. NEW BUSINESS

A. Personnel

1. Resignations:

a. Katlyn Ritchey

Position:

Cleaner and Temporary Substitute Custodian

Effective:

10/05/26 (end of work day),
contingent upon appointment to
a full-time Custodian position

- b. Patrick Uveino
Position: JV Wrestling Coach
Effective: 09/25/26
- c. William Francis, Jr.
Position: Assistant Varsity Wrestling Coach
Effective: 09/23/26
- d. Michael Sanders
Position: Head Wrestling Coach
Effective: 10/05/26 (end of business day)

2. Retirements:

- a. Scott Green
Position: School Counselor @ HS
Effective: 07/01/27
- b. Karen Conn
Position: Music Teacher @ MS
Effective: 06/30/27
- c. Bruce Blanchard
Position: 6th Grade Teacher @ MS
Effective: 06/30/27
- d. Jennifer Blanchard
Position: Special Education Teacher @ HS
Effective: 08/13/27
- e. Christopher Keller
Position: English Teacher @ MS
Effective: 06/30/27
- f. Julie Keller
Position: 2nd Grade Teacher @ ES
Effective: 06/30/27

3. 2026-2027 Appointments:

- a. Hannah Papponetti
Position: Cleaner
Start Date: TBD*
*Pending fingerprint clearance,
drug test, TB Test and Physical
Civil Service Classification: Non-Competitive
Probationary Period: TBD
Salary: \$33,280 (prorated from start
date-06/30/27)

- b. Gladys McFadden
 Position: Cleaner
 Start Date: TBD*
 *Pending fingerprint clearance,
 drug test, TB Test and Physical
 Civil Service Classification: Non-Competitive
 Probationary Period: TBD
 Salary: \$33,280 (prorated from start
 date-06/30/27)
- c. Edward Narburgh
 Position: Custodial Worker
 Start Date: TBD*
 *Pending fingerprint clearance,
 drug test, TB Test and Physical
 Civil Service Classification: Non-Competitive
 Probationary Period: TBD
 Salary: \$33,280 plus \$900 stipend
 (prorated from start
 date-06/30/27)
- d. Katlyn Ritchey
 Position: Custodian
 Start Date: 10/06/26
 Civil Service Classification: Competitive
 Probationary Period: 10/06/26 - 10/05/27
 Salary: \$36,365 plus Building Lead
 Stipend (prorated
 \$1,322 from 10/06/26-
 06/30/27)

4. 2026-2027 Middle School After-School Advisory Positions,
 to provide supervision during the after-school
 sports study hall at a rate of \$25 per hour, from
 September 21, 2026 to June 18, 2027:

Jennie Bennett	Lisa Castricone
Allyson DeBoard	Kamie Feder
Michael Jones	Sara Koppenhaver
Stephanie Krull	Jennifer Moreland
Jennifer Rowe	Kristen Vilinsky

5. 2026 School Year Professional Development:

Event: School Year Professional Development
 *Above and beyond the required ATA 15
 Contractual hours
 *Approved for facilitating professional
 development and/or being requested to
 go above and beyond

Individuals: Katie Badura Samantha Flansburg
 Sara Koppenhaver Jennifer Moreland
 Wynter Dumont Marcella Quintana

Kate Kraus
April Patti
Katryel Ferri

Jessica Symonds
Alexis Carbonel

Rate: \$25/hour (after ATA contractual hours
are met)

Timeline: October 6, 2026 - June 30, 2027

6. 2026-2027 Extra-Curricular Appointments:

- a. Jonathan Trembley
Position: Marching Band Assistant #2
Salary: \$2,354
- b. Brie Trembley
Position: Color Guard Director
Salary: \$2,175

7. 2026-2027 Extra-Curricular Athletic Appointments:

- a. Pat Uveino
Position: Varsity Wrestling Coach
**Pending all certifications
and coaching requirements are
met
Salary: \$7,615 (Steps 4+18)
- b. William Francis, Jr.
Position: JV Wrestling Coach
**Pending all certifications
and coaching requirements are
met
Salary: \$4,516 (Steps 4+6)
- c. Samuel Recco II
Position: Assistant Wrestling Coach
**Pending all certifications
and coaching requirements are
met
Salary: \$2,908 (Steps 4+3)
- d. Brittany Esslinger
Position: Modified Girls' Basketball
Coach
**Pending all certifications
and coaching requirements are
met
Salary: \$1,350 (Step 1)
- e. Mike Sanders II
Position: Unpaid Varsity Wrestling Coach
**Pending all certifications
and coaching requirements are
met

f. Wayne Wadhams
Position: Unpaid Varsity Track Coach
**Pending all certifications
and coaching requirements are
met

8. Leave Request Extension:

a. Rachael Dixon
Position: 2nd Grade Special Education
Teacher
Leave: Child-Rearing Leave (follows
Maternity Leave - unpaid)
Dates: 11/27/26 - 02/26/27 (approx.)

9. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Gracie Johnson
- Jacqueline Strassner

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- Brittany Pace - Aide
- Jacqueline Strassner - Aide

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B. 2026-2027 Transportation Routes - Confidential

C. 2026-2027 Electric Bid

D. 2026 Surplus Items for Auction

E. Approval of TIF Participant(s) - Fall 2026

F. Title III Grant Approval

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H. Volunteers

A list of volunteers was submitted for Board Members' information.

9. ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mrs. Weller, shared with the Board that she had attended the Super Soccer Saturday. It was very nice to see so many people on the fields and at the concession stand. It was very busy.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

C. Ex-Officio Student Board Member Report

Miss Phoebe Allen, student Board Member reported that students are very excited preparing for Homecoming. It's a lot of work. She invited Board Members to participate in judging the hall decorating on Friday morning.

Miss Allen shared that she attended the first lesson night where elementary school students were taught the fundamentals of the instrument they're taking.

Miss Allen also shared she participated in the recording of the news team video at the high school. The video shared information about Homecoming, how students can get involved; and the captains of the sports teams were interviewed.

D. Assistant Superintendent for Instruction Report

Mrs. Manfreda, Assistant Superintendent for Instruction, shared a Parent Square update with the Board. This is how communication goes out to families. Work continues on adding in accurate phone numbers. Currently, 99.2% of families are reachable. There are some split homes with out of state residents who do not wish to receive notifications. All families in Parent Square will receive notification of snow days. Teachers are doing a great job communicating with parents.

E. Superintendent's Report

Superintendent Edwards thanked Board Members for their service on the Board. He indicated certificates were provided for each of them. Board members serve voluntarily and are appreciated for all they do for the district.

Superintendent Edwards also shared an order form obtained from Athletic Director, Mr. Sanders so that each member could make their selection for the Board apparel order.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	October 05, 2026	Board Meet and Greet New Teachers	5:00 pm
Monday	October 05, 2026	Regular Board of Education Meeting	6:00 pm
Monday	October 26, 2026	Finance and Audit Committee Meeting	5:00 pm
Monday	October 26, 2026	Special Board of Education Meeting	6:00 pm

Monday	November 02, 2026	Regular Board of Education Meeting	6:00 pm
Monday	December 07, 2026	Regular Board of Education Meeting	6:00 pm

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11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

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12. OPEN SESSION

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13. ADJOURNMENT

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