

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
September 09, 2024 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:00 pm**

MEETING CALL TO ORDER

Board President, Mr. Wayne Wadhams, called the meeting to order at 7:02 pm.

PLEDGE TO THE FLAG

RECOGNITION

1. APPROVAL OF AGENDA

BOARD APPROVED

2. PUBLIC FORUM

There were no Public Forum submissions.

Superintendent Edwards reminded the Board that beginning next month, Public Forum information will need to be submitted to the District Clerk by the end of business on the Friday before each Board of Education meeting. The Public Forum form can be obtained at the District Office in person or can be found on the Board of Education page of the website. This information will be communicated to the community on the website and through social media.

3. BUSINESS ITEMS

- A. Minutes of August 05, 2024 Regular Board Meeting
Minutes of August 26, 2024 Special Board Meeting
- B. Extra-Classroom Activity Fund Report for July 2024
- C. CSE & CPSE Recommendations
- D. Committee on Special Education Referral Information
- E. Building Use Requests
- F. Fundraiser Requests
- G. Budget Transfer Request
 - \$ 6,000.00 - for additional supplies for the High School

BOARD APPROVED

BUSINESS ITEMS

- H. Budget Transfer Requests:
 - \$ 3,000.00 - Pennysaver order for student permanent record folders (bulk one-time order to cover multiple years - for Information Only)
 - \$ 2,200.00 - Keys to Literacy Training (for Information Only)

Board President, Mr. Wayne Wadhams shared with the Board that Item 3(H) under Business Items is provided for Information only.

4. CORRESPONDENCE

A thank you note from a Board Member's family was shared with Board Members.

5. PRESENTATIONS

- A. New Elementary School Report Cards
 - Mrs. Angela Conway

Mrs. Conway shared a presentation with the Board providing information on the new Standards-Based Report Cards for the Elementary School.

The "Why" - research has shown that traditional grading systems are flawed. Grading has either been by letter grades (A, B, C, D, F) or by percentage grades (0-100%). Up to now, the Elementary School has used percentage grades.

What is the Purpose of Grading? - Mrs. Conway shared that foundational skills are graded in the Elementary School while higher grade levels are content specific. Common purposes of grading are student performance, feedback, communication, achievement, sorting, ranking, punishment and rewards.

What can grades sometimes represent? - Mrs. Conway shared that grades sometimes represent that students have some content knowledge; indicate how compliant a student is; if students play the game of school well; if grades are inflated with non-academic factors and student-teacher relationship.

Mrs. Conway shared that "The primary purpose of grading is to effectively communicate student achievement towards a specific standard, at a point in time. A grade should reflect what a student knows and is able to do. Students will receive separate feedback and evaluation on their learning habits which will not be included in the academic achievement grades."

The "What" - the Standards-Based Grading System and Report Card has a goal of de-emphasizing GRADING and emphasizing LEARNING. The focus is on the MASTERY of skills. Mrs. Conway provided a copy of the new report card providing a breakdown in priority standards and special areas. The Eagle Way as Demonstrated in Classrooms provides indicators for Safety, Ownership, Acting Responsibly and Respect. The Achievement and Effort Scale provides that scoring a 3 indicates the student is meeting grade level expectations; a 2 indicates that a student is progressing toward grade level expectations; a 1 indicates that a student is working below grade level expectations; an IE is Insufficient Evidence and NA indicates Not Assessed at this Time.

The "How" - provided the 2024-2025 Trimester Report Card Schedule; with report cards going out in December, March and June. Mid-Trimester Notices will go out for every student. These will replace the 5-week notices that went out in the past for only those students who were struggling.

Discussions have been held at PLC's (Professional Learning Community) meetings with teachers; the Report Card Committee met to brainstorm ideas; report card examples were shared with teacher; teacher teams worked together to decide on priority standards to be on each grade level report card; teacher teams looked at vertical alignment and a template report card was created with PowerSchool.

A tri-fold pamphlet was distributed at Back to School Night that provided information about the new report cards. A letter will be going home next week to give further information regarding the change. A Google Meet session will be held in October and November to give families the opportunity to ask questions. Teachers will discuss the new report cards at Parent-Teacher Conferences on December 12th and 13th.

Mrs. Conway shared that the next steps for effective implementation of the Standards-Based Grading requires collaboration among educators, regular assessment reviews and continuous professional development. Establishing a supportive environment will enhance the transition and help sustain Standards-Based Grading practices in the Elementary School.

The Board discussed various questions with Mrs. Conway about the new report cards. Mrs. Conway asked that if any Board Members heard of any concerns in the community regarding the change, to please direct them to Superintendent Edwards.

(Mrs. Weller arrived at 7:19 pm.)

6. COMMITTEE REPORTS

- A. Designation of NOSBA Representatives

BOARD APPROVED, Mr. Wayne Wadhams as the NOSBA Representative and Mrs. Linda Weller as the Alternate NOSBA Representative.

7. OLD BUSINESS

- A. Fall Field Placement and Student Teacher Notifications - Updated

Board Members were provided with the updated list of Fall Field Placement and Student Teacher Notifications.

8. NEW BUSINESS

- A. Creation of Teacher Aide Position

BOARD APPROVED

B. Personnel

1. Resignations:

- a. Sebastian Erakare
Position: Non-Certified Substitute Teacher
Effective: 08/29/24
- b. Madison Pratt
Position: Certified Substitute Teacher
Effective: 08/31/24
- c. Linda Scurry
Position: Substitute Cleaner
Effective: 08/27/24
- d. Lauren Stirk
Position: Substitute Nurse
Effective: 08/28/24
- e. Kerry Lane
Position: Clerk @ ES
Effective: 09/04/24
- f. Katlyn Ritchey
Position: Cleaner @ ES
Effective: 09/09/24 (at end of work day upon appointment to a full-time Custodian position)

2. 2024-2025 Appointments:

- a. Richard Neal
Position: Building Maintenance Worker
Start Date: 09/12/24
Civil Service Classification: Non-Competitive
Probationary Period: 09/12/24 - 09/11/25
Salary: \$40,000
- b. Cassidy Wolcott
Position: Pool Aide/Teacher Aide
Start Date: TBD
Civil Service Classification: Non-Competitive
Probationary Period: TBD *Pending Fingerprint Clearance, Physical, TB Test and Drug Test
Salary: \$15.60/hr.
- c. Katlyn Ritchey
Position: Custodian @ MS
Start Date: 09/10/24
Civil Service Classification: Competitive
Probationary Period: 09/10/24 - 09/09/25
Salary: \$35,306 (current salary) plus \$1,800 stipend, prorated

- d. Tracy Monell
 - Position: Long-Term Substitute
Teacher @ ES
 - Effective: 09/03/24 (retroactive)-9/12/24
- e. Gabrielle Joyner
 - Position: Long-Term Substitute
Teacher @ ES
 - Effective: 09/03/24 (retroactive) - TBD
- f. Hailey Bader
 - Position: Long-Term Substitute
Teacher @ ES
 - Certification: Library Media Specialist,
Internship Certificate
 - Effective: 09/18/24 - TBD

3. 2024-2025 High School After-School Advisory Positions, to provide supervision during the after-school sports study hall at a rate of \$25 per hour, from September 10, 2024 to the end of the fall athletic season:

- a. Keith Akers
- b. Jessica Allen
- c. Kevin Bovanizer
- d. Jennifer Burden
- e. Shelly Daggs
- f. Sara Koppenhaver
- g. Dr. Athena Nichols

4. 2024-2025 Extra-Curricular Athletic Appointments:

- a. Wil Prince
 - Position: Varsity Girls' Basketball
Coach *Pending all requirements
are met for First Aid, CPR and
AED
- b. Vincent Strollo
 - Position: Volunteer Modified Girls'
Soccer Coach

5. 2024-2025 Extra-Curricular Athletic Appointments, for Non-ACS Employees at Athletic Events:

- a. Lauren Barleben
 - Position: Paid Supervisor Varsity & JV
Volleyball Games
- b. Alec Sherman
 - Position: Paid Supervisor Varsity & Mod A
Football Games

- c. Keith Piccirilli
Position: Paid Supervisor Varsity & Mod A Football Games
- d. Tim Archer
Position: Paid Supervisor Varsity & JV Basketball and Varsity Baseball Games

6. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Tracy Monell

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes

- Malika Hill
- Tracy Monell

BOARD APPROVED

- C. 2024 NYSSBA Convention - New York, NY
October 20-22, 2024
 - Book of Resolutions
 - Designation of Voting Delegate, Alternate

BOARD APPROVED, Mr. Wayne Wadhams as the Voting Delegate and Mrs. Linda Weller as the Alternate.

- D. 2023-2024 Control Cycle Audit - STAC Submission Process with Corrective Action Plan

BOARD APPROVED

- E. 2025 High School Marching Band Trip Request
May 1-4, 2025 to Chicago, IL - First Approval

BOARD APPROVED (First Approval)

- F. The Virgil Bogue Scholarship Award

BOARD APPROVED

- G. 2024-2025 Mentor Teacher Recommendations-Updated

BOARD APPROVED

- H. Donations:
 - Two backpacks of school supplies for Ronald L. Sodoma Elementary School
 - One Medical Tent with supplies to the Albion Central School Football Program

- Monetary donation to Albion Central School District FFA

BOARD APPROVED

I. Volunteers

A list of volunteers was submitted for Board Members' information

9. ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mr. Wadhams reiterated information that he had previously shared with the Board regarding his attendance at the Rural Schools Association Conference in Lake Placid. He noted the speaker was very interesting and informative.

Mr. Wadhams shared that he had spoken with teachers last Tuesday at Opening Day.

Mr. Wadhams thanked the Board for their participation at the Back to School Nights.

Mr. Wadhams shared that he has been asked to speak on behalf of the Board Friday night at the dedication of the sports complex to Coach Diminuco.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

Mrs. Ashbery noted that Homecoming is September 16th - 20th and with the gym being unavailable, this year's assemblies will be held on the football field with students in the stands and competitions being held as they are each year. Information regarding hall decorating will be provided to Superintendent Edwards to share with the Board.

Mrs. Ashbery shared information not in her Board Report regarding cell phones. The District's Code of Conduct provides for no cell phones being allowed in the Elementary and Middle Schools. The High School is taking a tight stance this year on cell phones being silent and put away during instructional time. Cell phones can be used before and after school; during advisement which is the twenty-one minutes after 2nd Block and during lunch. Overall, there has been school-wide acceptance. Students know that even with phones face down on desks, notification pings interfere with focus on instruction constantly causing interruption. Blocks 1, 2, 3 and 4 phones are away and out of sight. This information has been shared in a letter sent home to parents over the summer and was shared by teachers in their course syllabus. There have been incredible results. Board Members were asked to encourage parents to contact

Mrs. Ashbery if they had any questions or concerns.

Superintendent Edwards shared that we are not the pioneers of no cell phones in school. Various districts such as the City of Rochester, Greece and Brockport have banned cell phones in school. This may be a mandate at some point.

Mr. Pritchard shared information not included in his Board Report regarding the redesign of the front loop. This has allowed for better flow of traffic; they are working to retrain parents on the process; and it has been very successful so far. Mr. Recckio is going to work out one situation with a bus that travels to Batavia and Brockport that is causing some continued traffic congestion.

Mrs. Conway highlighted the PTA and her excitement to work with the new President, Beth Stanley and Vice-President, Jessica Estela. The PTA is working to purchase a book vending machine that will be placed in the lobby. It will contain chapter books along with picture books. Students will be able to earn certificates for tokens to use in the vending machine. The tokens will also work in the book vending machine located at the Hoag Library. This offers more options for students to obtain books.

C. Assistant Superintendent for Instruction Report

Mrs. Manfreda, Assistant Superintendent for Instruction shared that a total of 48 different professional development events occurred over the summer (20 were facilitated sessions and 28 were curriculum/team/department work sessions). There were at least 57 teachers that went above and beyond their contractual requirements of 15 hours to participate in additional summer professional development. Teachers had the opportunity to submit their own proposals and/or participate in district-wide sessions being offered. Many of the professional developments started over the summer, especially curriculum design and development, will be extended during the 2024-2025 school year.

Mrs. Manfreda also shared with the Board the changes in Business Item 3(C) CSE & CPSE Recommendations. An extra format for students was included in this Board Packet. The old format was done through ClearTrack and will be transitioned to the new format that is through Frontline. Both formats were provided for the meeting so that members could have the opportunity to see the changes. Mrs. Manfreda noted that she will be presenting on this transition at the November Board meeting. The monthly Committee on Special Education Referral Information (Business Item 3[D]) that Jessica Beal previously provided will no longer be included.

Mrs. Manfreda thanked Mr. Tim Archer for the Mt. Albion Cemetery tour he provided to the new teachers. New Teacher Orientation provided tours of not only the cemetery but the Cobblestone Museum, Courthouse Square, the canal and the opportunity to view the mural painted by Albion students.

D. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

E. Superintendent's Report

Superintendent Edwards reiterated that he had shared the Public Forum change earlier in the meeting.

Superintendent Edwards offered the opportunity to Board members to work in the Concession Stand Friday evening. Anyone interested in participating should contact him and plan to be there by 6:30 pm for whatever amount of time they are willing to assist.

Superintendent Edwards shared preliminary information on the Rural Schools Association Winter Retreat to be held in Saratoga Springs. It is usually a two-day event and this year is planned for December 4th and Thursday, the 5th. There are no registration materials but they are anticipated to be available soon.

Superintendent Edwards shared the 2022 Capital Improvement Project Progress Report #16 with the Board.

Superintendent Edwards shared that the Albion Police Department has been handling the crossing guard position and this is going well so far.

10. **BOARD DATES**

DAY	DATE	EVENT	TIME
Monday	September 09, 2024 (2 nd Monday)	Board Meet and Greet New Teachers	6:30 pm
Monday	September 09, 2024 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	October 7, 2024	Regular Board of Education Meeting	7:00 pm
Monday	November 4, 2024	Regular Board of Education Meeting	7:00 pm

BOARD APPROVED

11. **ADJOURNMENT**

BOARD APPROVED