BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
October 03, 2023 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:00 pm

MEETING CALL TO ORDER

Board President, Mr. Wayne Wadhams, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

Board Member, Mr. David Sidari read the Board Meeting Norms; "The Board Will: Be Respectful and Professional – Be Prepared – Honor Confidentiality – Follow the Chain of Command – Avoid Surprises – Assume Positivity."

RECOGNITION

Elementary School Student Awards

Charlee Voorhees - Character Award
Bailey Elliott - Leadership Award

New York State School Board Recognition Week
October 16-20, 2023

MEMBER	YEARS OF SERVICE	MEMBER SINCE
DAVID SIDARI	Beginning 25th year (5th term)	1999
WAYNE WADHAMS	Beginning 7th year (2nd term)	2017
LINDA WELLER	Beginning 5th year (1st term)	2019
JOHN KAST	Beginning 4th year (1st term)	2020
CHRISTOPHER KINTER	Beginning 4th year (1st term)	2020
KURT SCHMITT	Beginning 3rd year (1st term)	2021
TRELLIS PORE	Beginning 3rd year (1st term)	2021
OCIE BENNETT JR.	Beginning 2nd year (1st term)	2022
PORSCHE TAYLOR	Beginning 1st year (1st term)	2023

Superintendent Edwards shared that during School Board Recognition Week, Boards of Education are recognized for their dedication, commitment and service to their respective school districts. He shared that The New York State School Boards Association (NYSSBA) notes that "School board members take on one of the most important citizen responsibilities: overseeing the education of the community's youth. Boards of Education guide their local school systems and ensure public schools are flexible and responsive to the needs of the community. School Boards are comprised of volunteers, most of whom do not receive any compensation for their service. They are individuals within the community who dedicate their time to improving public education. With school children their primary focus is to:

- Create a shared vision for the future of education
- Set the direction of the school district to achieve the highest student performance
- Provide accountability for student achievement results
- Develop a budget and present it to the community
- Align district resources to improve achievement
- Support a healthy school district culture in which to work and to learn
- And so much more!"

Superintendent Edwards thanked the Board on behalf of the staff, students and community of the Albion Central School District for their continued support of our Mission – "Achievement, Character and Success for Life."

1. APPROVAL OF AGENDA

BOARD APPROVED

2. BUSINESS ITEMS

A. Minutes of September 11, 2023 Regular Board Meeting
B. Quarterly Revenue and Expenditure Reports
C. CSE & CPSE Recommendations
D. Committee on Special Education Referral Information
E. Building Use Requests
F. Fundraiser Requests

BOARD APPROVED

3. CORRESPONDENCE

A letter from a former staff member was provided for Board Members' review.

4. PRESENTATIONS

A. Academic Focus – Vape University – Mary Wright, GCASA

Ms. Mary Wright introduced herself to the Board and shared that she is a Prevention Educator for Uconnectcare, formerly known as GCASA. She works with the students through the Vape University.

Ms. Wright shared that Vape University is an alternative to suspension; that enables students to participate in a series of interactive educational sessions that are led by her. Students participating in the program build relationships that provide support throughout the school day; student nicotine use is reduced; the time students miss from the classroom is reduced; students are educated about nicotine use and on community resources for support.

Ms. Wright shared the School Referral Process to the Vape University and the 2023-2024 Vape University Guidelines.

Vaping (use and/or possession) – 1st Offense

- Option 1 – 4 sessions of Vape University from 2:30 pm-3:15 pm
- Option 2 – Students who do not agree to attend Vape University will be assigned school consequences per the Code of Conduct

Vaping (use and/or possession) – 2nd Offense

- School consequences per the Code of Conduct plus Teen Intervene with the Prevention Educator

Vaping (use and/or possession) – 3rd Offense

- School consequence per Code of Conduct

Ms. Wright provided information on the Teen Intervene Program which provides education, support and guidance for teens and their parents. Youth work one-to-one with a prevention specialist in identifying and changing their choices and behaviors. (Evidence Based Program). Teen Intervene is a one-to-one program vs. Vape University which may be a group setting. Vape University builds support and a community for students struggling with nicotine addiction. Both programs support students in reducing their nicotine use by suspending use during the school day and working toward full cessation.

5. COMMITTEE REPORTS

A. NYSSBA Board Workshop – September 21, 2023

Board President, Mr. Wayne Wadhams, shared that the Board held a workshop on Thursday, September 21st entitled "A Culture of Leadership." The workshop began with a discussion about culture and how it is established in a school district.

The School Board needs to establish the type of culture that is wanted or the Board will get one by default.

The Mission; Values; Goals; a Motto; Policy and Code of Conduct are all Board operating procedures.

Acknowledge where we, the District, Glow.

The workshop provided for Board Members to know their roles and that of the Superintendent. The Board decides what and monitors the progress while the Superintendent decides how and reports the progress.

Remember – We are in a service industry.

At the end of the workshop, the Board discussed the aspects each member has members of Albion's Board of Education.

Mr. Wadhams asked the Board in what ways they feel our District glows. He shared that he feels the District glows, a really shines in the music department through our band, chorus and drama productions. Our District has been recognized for years winning national awards.

Mr. Sidari shared he feels that our District glows by our student achievement.

Mr. Kast shared that he feels the sense of community makes our District glow. At the new teacher Meet and Greet the Board had held, several people shared with him that on the very first day, members of their department and administration welcomed them with open arms; the help offered to them assists in an easy transition and sets an example to kids.

Mr. Kinter shared he would like to get students involved with the Board; perhaps a junior or senior. He asked Mrs. Ashbery about choosing someone she felt might be interested in this role such as a class president. Superintendent Edwards added that there is a process and that student involvement on the Board would need to go out to the budget vote. He indicated he will research this and get back to the Board on the process.

Mrs. Weller shared that she feels the District glows because we are a District with community and community with the District; students come back after they leave; there is value where you work and live.

6. <u>OLD BUSINESS</u>

A. 2023 NYSSBA Convention – Buffalo, NY
October 26-28, 2023

- Book of Resolutions
- Designation of Voting Delegate, Alternate

BOARD APPROVED

B. Fall 2023 Field Experience Student(s)

Board Members were provided with an updated list of 2023 Fall Field Experience Students.

C. Letter from Community Member – Naming of Facilities

Board President, Mr. Wayne Wadhams shared the letter received from Daniel Monacelli, requesting the Board consider naming the new football, softball, and soccer fields and the all-weather track surface as "The Richard C. Diminuco Athletic Complex." Board members discussed the letter, indicated that the Policy had been provided to

them for review regarding the naming of facilities and they reviewed a list provided at the meeting of all structures and fields that have been named after former employees of the District.

BOARD APPROVED, **naming the new football, softball and soccer fields and the all-weather track surface as "The Richard C. Diminuco Athletic Complex."**

7. <u>NEW BUSINESS</u>

A. Personnel

1. Resignations:

a. Christina Greco
Position: Registered Professional Nurse (RPN) @ MS
Effective: 09/24/23

c. Jennifer Moreland
Position: Certified Substitute Teacher
Effective: 10/03/23 upon appointment to the full-time MS CTE Teacher position

BOARD APPROVED

2. Retirements:

a. Eric Christiansen
Position: School Psychologist @ HS
Effective: 06/30/24

b. Kelly Kovaleski
Position: 2nd Grade Teacher @ ES
Effective: 06/30/24

c. Janice Scott
Position: Special Education Teacher @ ES
Effective: 06/30/24

d. Robin Bower
Position: PACE Teacher @ ES
Effective: 06/30/24

BOARD APPROVED

3. 2023-2024 Appointments:

a. Jennifer Moreland
Position: CTE Teacher @ MS
Certification: Human Services & Family Studies Cluster 7-12, Professional; Teacher Education and Training 7-12 (Cte), Professional; Students w/Disabilities (All Grades), Professional; Social Studies 7-12, Professional
Probationary Period: 09/21/23 – 09/20/27
Tenure Area: Middle School Human Services & Family Studies (CTE)
Salary: Step 6

b. Carly Fox
Position: Long-Term Substitute Teacher @ ES
Effective: 11/05/23 (anticipated) – TBD

c. Emily Keeler
Position: Long-Term Substitute Teacher @ ES
Certification: Early Childhood Ed. (B-Gr. 2), Initial
Childhood Ed. (Grades 1-6), Initial
Students w/Disabilities (Grades 1-6), Initial
Effective: 11/27/23 (anticipated) – TBD

d. Dawn Arnold
Position: Long-Term Substitute Teacher @ ES
Certification: Nursery, Kindergarten & Grades 1-6, Permanent
Effective: 11/28/23 (anticipated) – TBD

e. Holly Klatt
Position: Long-Term Substitute Teacher @ ES
Effective: 12/15/23 (anticipated) – TBD

BOARD APPROVED

4. Fifth Block English Appointment:

   a. Roxanne Bieler
      Position: Fifth Block English Instructor
      Dates: 20 Sessions 10/23/23 – 01/19/24
      Time: 2:30 pm – 4:30 pm
      Salary: $30 per hour plus ½ hour planning for each session

BOARD APPROVED

5. 2023-2024 Middle School Structured Homework Support Program to provide supervision after school for structured homework support at a rate of $25 per hour – 62 sessions, Tuesdays and Thursdays, 2:35 pm – 3:20 pm from October 05, 2023 to May 30, 2024:

   a. Bonnie Baldwin
   b. Kateri Moskaluk
   c. Lee Sheehan
   d. Hillary Fiegl
   e. Brennan Meakin
   f. Lisa Castricone
   g. Cathy Schmitt
   h. Bruce Pritchett
   i. Mary Jane Klips
   j. Amber Marvin
   k. Barb Wesolowski
   l. Shawn Ragonese
   m. Kristen Vilinsky
   n. Kathryn Kraus
   o. Jennifer Rowe
   p. Mike Jones
   q. Jennifer Moreland

BOARD APPROVED

6. 2023-2024 Community Schools Program Club/Event and Advisor:

   Event: English Language Classes for Parents

   Individual(s): Josefino Paz

   Rate: $25/hour

   Timeline: October 9, 2023 – June 30, 2024

7. 2023-2024 Extra-Curricular Appointment:

   a. Elliott Michki
      Position: Acapella Choir Director

8. 2023-2024 Extra-Curricular Athletic Appointments:

a. Niccole Nicholson
Position: Varsity Volleyball Coach,
*Retroactive as of 09/20/23

b. Keith Akers
Position: Varsity Girls Basketball Coach

c. David Skrip
Position: Modified Wrestling Coach

d. Jami Allport
Position: Cheerleading Coach
(Winter Season)

9. Substitutes:

Certified Substitute Teachers
- Wendy O'Hearn
- Stephanie Simpson

Non-Certified Substitute Teachers
- Sarah Ebbs
- Brylie Hapeman

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes
- Rebecca Grillo

BOARD APPROVED

(7:45 pm - Mr. Bennett left the Board Room)
(7:47 pm – Mr. Bennett returned to the Board Room)

B. 2023-24 Transportation Routes – Confidential

MOVED TO EXECUTIVE SESSION

C. 2023-2024 Surplus Items for Auction

- Galaxy Pro 2700 carpet cleaner Model 2700LXH Serial Number AF015100004
- Wooden Teacher's Desk
- 3' x 6' flatbed cart
- 3 four-drawer filing cabinets
- 27 student chairs
- (3) 8' folding tables
- (5) 7' x 7' sports mats
- 9 pulldown projector screens
- Popcorn maker
- 34 student desk chair combinations
- (1) 24' x 60' countertop

- 2 laminate panels 4’6” x 4’6”
- 2 freestanding basketball goals

BOARD APPROVED

D. 2023-2024 Teacher Immersion Fellows (TIF) Program

BOARD APPROVED, **the employment of Miss Kennedy Clark and Miss Brittani Messmer as fellows through the 2023-2024 Teacher Immersion Fellows Program; from 10/04/23-12/08/23 at $110 per day worked plus $15 per hour for professional development.**

E. 2023-2024 School Year ARP Programming Approval

BOARD APPROVED, **Allyson DeBoard (program), Josefino Paz (program/event) and Kamie Feder (program) through the 2023-2024 School Year ARP Programming for the Before & After School Programs.**

F. 2023-2024 ARP After School and Community Schools Event Approval – MS Multicultural Event

Event: Middle School Multicultural Event – October & November 2023

Individuals: Josefino Paz
Kamie Feder
Theresa Christopher
Sarah McCormick
Jill Scharping
Casey Flynn
Aracely Hernandez
Wynter Dumont
Alicia Wigmore
Marcella Quintana

Rate: $25/hour (up to six hours each – to Include the event and set-up/clean-up)

Timeline: October 16, 2023 – November 3, 2023

BOARD APPROVED

G. Approval to Discard Books

- Baron’s AP Spanish Workbook – Quantity 22
- Casos y Casas – Quantity 10
- En Contacto: Gramatica en Accion – Quantity 15
- Buen Viage – Spanish 1 – Quantity 60
- Bienvenido – Spanish 2 – Quantity 15
- Bravo Workbooks – Quantity 25

BOARD APPROVED

H. Volunteers

A list of volunteers was submitted for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

B. Assistant Superintendent for Instruction Report

Assistant Superintendent for Instruction, Mrs. Rebecca Manfreda shared that this school year, the 7 Habits will be introduced to faculty and staff providing additional training and awareness as part of each building's goals. The District has provided multiple book studies for *The Leader in Me* and *The 7 Habits of Highly Effective Teens* in addition to training from the FranklinCovey Education on the 7 Habits. Over the past two years, approximately 50 faculty and administration have participated in the books studies and 30 faculty and administration have attended the 7 Habits training by FranklinCovey.

Information was provided to the Board regarding CASEL Competencies for Social Emotional Learning and the Leader in Me Framework. With further training and learning, the buildings will work with a coach(es) from FranklinCovey Education to help us plan and grow. The principles of the 7 Habits are all about how our school community conducts themselves on a daily basis. It ties seamlessly into our mission of "Achievement, Character, and Success for Life…ACS" in order to develop productive and responsible students, citizens and leaders. Updates will be provided regarding professional learning and progress with this "way of life."

C. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

D. Superintendent's Report

Superintendent Edwards shared the 2022 Capital Improvement Project Progress Report #7 with the Board. He indicated that in the Elementary School, the heating controls are done and the maintenance staff have been trained on the new system software. The East Building Façade on the Clarendon Road side of the building was repaired and repainted; the color chosen to match existing metal trim and dark brick accents. New flashings were also installed that had been damaged. Sitework included lawn restoration around the new concrete sidewalks prior to the start of school. Temporary fencing was installed to control pedestrian traffic during the first days of school but has since been removed.

Superintendent Edwards noted the Middle School Gymnasium pictured on the front cover of the report provided. It has been modernized with completion of the gym floor; new game lines and Purple Eagle logo have been painted and the floor refinished. The new lift has been installed and is operational with all walls in the entry vestibule patched and repainted. The boiler room in the basement has had new drainage piping added to the trench that was cut in the basement floor slab and is connected to the existing storm drainage system. The pool locker rooms are in process. Walls have been torn down and work continues. Contractors are a little behind in the locker rooms but work is on track to be completed by mid-November.

Superintendent Edwards provided that the football field is complete and the rubber track surface was paved. The surface is colored purpose and a black topcoat was applied. Striping and graphics are scheduled to be completed at the beginning of October. The multi-purpose fields are ahead of schedule. The new drainage system has been installed and the stone base for the turf is in place. The turf could possibly be down before winter. The new underground thermal pipes that provide the high school with hot water for the building have been installed, tested and are ready for use. In October, a new boiler will be installed in the high school that will be used to supplement heat from the boiler house.

Superintendent Edwards also shared that a new roof has been installed over the maintenance bay portion of the building. The main electrical service panel for the building was also removed and replaced. Multiple pictures of these building areas were shared with the Board and will be located on the District's website.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	September 11, 2023 (2nd Monday)	Board Meet and Greet New Teachers	6:30 pm
Monday	September 11, 2023 (2nd Monday)	Regular Board of Education Meeting	7:00 pm
Tuesday	October 3, 2023 (Tuesday)	Regular Board of Education Meeting	7:00 pm
Monday	November 6, 2023	Regular Board of Education Meeting	7:00 pm

BOARD APPROVED

10. PUBLIC FORUM

Mrs. Jaime Allport and Mr. Tim McMurray introduced themselves as representatives of NOFA and expressed the concerns regarding facilities use.

Mrs. Allport expressed that she is part of the AYSAP Youth Football and Cheerleading. Once she learned the turf field was open to programs, she reached out realizing their requests don't necessarily get to the Board. They were stopped right away when they requested use of the field. There are many districts in the organization and they would love to use Albion as a central location. Insurance and fees are no issue.

Mr. McMurray indicated he has been in the program a long time. He understands there are logistics for field use. It is the same scenario every year; all schools are the same with sectionals and playoffs. Last year Batavia approved field use but they got bumped; Oakfield was wide open. Asking for an entire day with grounds crew, lights and field use is a massive ask. Batavia had to bump them due to a soccer game. He asked if the Board would consider allowing them to host two games and not six and bring the minis here, eight and nine-year-old kids that are in the playoffs. He asked to bridge the gap between the school and their organization; to mend the bridges. He indicated that they are a feeder program for the ACS programs. The minis are two games. Fees would be covered but he indicated he has no knowledge of concessions.

Mrs. Allport shared that the Soccer Boosters lost out on concessions and indicated they might be interested in doing those to make money. There are two games, two townships so they would do well on concessions. She shared that cheer is a massive undertaking. Information went out for planning. Lyndonville stepped up and offered their fields; however, it is a small area and there would be a large number of people. Cheer zone has eleven townships and people would be here all day. It's a large ask but at least a contingency. The mini playoffs are a big ask to hold here; October 28th championship supposed to be locked in at Batavia. Fees are not an issue. Could the mini games possibly be held in Albion; one game could be held 10:00 am to noon and the second game 1:00 pm to 3:00 pm. Conversations are welcomed with the Board; it's a whole new Board; new facilities and they are looking for a fresh start. NOFA runs security and background checks on all volunteers. Volunteers are placed in the bleachers, at the end zones and they have no issue kicking out their own people if necessary.

Mr. McMurray added that a crew of volunteers comes in to clean everything after the game. They leave the facilities better than they found them.

Mrs. Allport added that water and nothing else would be allowed on the turf field.

Both representatives thanked the Board for their consideration.

Board President, Mr. Wadhams thanked Mrs. Allport and McMurray indicated they will be contacted regarding their request.

11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

7. NEW BUSINESS

A. Personnel

1. Resignation:

b. Melody Beecher
Position: Varsity Volleyball Head Coach
Effective: 09/20/23

BOARD APPROVED

7. NEW BUSINESS

B. 2023-24 Transportation Routes – Confidential

BOARD APPROVED

2023-2024 Substitute Pay Rates

BOARD APPROVED, **increasing the Substitute Nurse Pay Rate to $30 per hour.**

Approval of Substitute Nurse

BOARD APPROVED, **Aleena Brownell as a Substitute Nurse.**

13. ADJOURNMENT

BOARD APPROVED