

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
November 03, 2025 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
6:00 pm**

MEETING CALL TO ORDER

Board President, Mrs. Linda Weller, called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

RECOGNITION

Middle School Student Awards

Isabella Colonna - Character Award
Zylia Rolon - Leadership Award

Moment of Silence

Board Member, Mrs. Kirby shared "Our hearts are saddened by the passing of former Albion High School Art Teacher, Kim Marie Nesbitt on October 27, 2025.

Mrs. Nesbitt joined the District in 2004 as the Even Start Director. When she applied for this position, her letter of interest expressed that; "The Albion school system has a reputation of excellence and dedication to its students and staff. I am confident that I can uphold those high standards and contribute to its continued course of excellence. As a graduate of Albion, I know first-hand the commitment that the district has to our community and can say it is truly a 'leader in the business of learning.'

Mrs. Nesbitt later transferred to a High School Art position in September 2005 where she taught until her retirement on June 30, 2022. As her obituary shared; "A gifted artist who loved her students, Kim shared her creativity and care during her many years teaching art in the Albion School District."

In her retirement letter she shared; "The Albion Central School District has been a part of my life for over fifty years. As an alumna, parent of alumni and as a current educator, my experiences within the District have had a great impact on my life. My classroom experience, extra-curricular participation, my colleagues and the wonderful staff all have contributed to a career that I truly love."

Please join me in a moment of silence to honor the dedication, strength, love and commitment Mrs. Kim Marie Nesbitt shared with community, staff and students in our Purple Eagle Family. She will truly be missed!"

1. **APPROVAL OF AGENDA**

BOARD APPROVED

2. **PUBLIC FORUM** - None

3. **BUSINESS ITEMS**

- A. Minutes of October 06, 2025 Regular Board Meeting
- B. Treasurer's Report June 2025
Treasurer's Report July 2025
Treasurer's Report August 2025
Treasurer's Report September 2025
- C. Extra-Classroom Activity Fund Report September 2025
- D. Quarterly Revenue and Expenditure Reports
- E. CSE & CPSE Recommendations
- F. Building Use Requests
- G. Fundraiser Request
- H. Budget Transfer Requests

BOARD APPROVED

4. **CORRESPONDENCE** - None

5. **PRESENTATIONS**

- A. Fall Athletics - Mrs. Lauren Kinard and fall Athletes

Mrs. Lauren Kinard, Athletic Director shared that the fall roster included 271 athletes, over 15 teams including modified sports. The students were committed to excellence in academics as well as to their respective sports.

Student representatives for each of the fall sports; girls' soccer, boys' soccer, cheerleading, volleyball, cross country; football and golf shared highlights, records of wins and losses; and favorite memories of the season with the Board. Some of the students shared that their team was very connected making the season the most special so far; the great feeling they had beating rival teams; watching team rebuilding happen; and the resilience they learned overcoming adversaries, injuries and the absences of team members.

- B. Academic Focus - High School Leader in Me

Mrs. Jennifer Ashbery, High School Principal shared an update with the Board on the Leader in Me Launch. In June 2025 the High School faculty and staff trained in the 7 Habits of Highly Effective People. In September 2025 the High School administered the Measurable Results Assessment (MRA) survey. This survey is used to gather data that supports positive growth toward focused, empowered action. On October 20th, the High School faculty and staff lighthouse team members met and on October 21st, the High School student

lighthouse team members comprised of 9th and 10th graders joined. The students were involved from Day Two at the table, sharing opinions, insights and perspectives. It was outstanding to see! The Five Core Paradigms were reviewed with the students indicating to them that their viewpoint provides the framework for everything that happens.

The students divided into three Lighthouse Teams; Culture, Leadership and Academics and prepared Vision Statements for each.

- Culture: We seek to create a culture where everyone is heard, included and represented by faculty, peers and the community. We seek to increase involvement and enthusiasm through events and leadership opportunities.
- Leadership: At Albion High School we want to empower leaders to have pride and self-confidence in themselves and the community. This starts in the classroom with the teachers' mindset and passion for their content and students.
- Academics: At Albion High School, we commit to incorporating interactive, cross-curricular, dedicated, student-driven instruction that will motivate, empower and energize teachers and students alike in a collaborative and welcoming environment that works towards goal achievement.

Mrs. Ashbery asked Miss Makenzie Cook, a student representative of the Culture Team, what she hoped the outcome of the Leader in Me would be. Miss Cook responded that she hoped to see a change in attitudes; that students and teachers would get rid of the hate and judgment.

Mrs. Ashbery indicated there was a synergy in the room; that everyone fed off of each other's thoughts with no divides. The Vision Statements were every bit words of the students as they were of the adults. Both of the ladies expressed a lot of excitement about the progress so far.

6. COMMITTEE REPORTS

A. Health and Safety Committee Report

Board Member, Mr. Schmitt reported that the Health and Safety Committee met. There wasn't a lot to report at the meeting. The drills are going great with only a Middle School door issue that work is being done to resolve. A Cardiac Emergency Plan has been added to the School Safety Plan that was recently approved. The amended Safety Plan will be posted for a 30-day public comment period and submitted for Board approval prior to January 20, 2026. There were no non-sport safety issues. There continues to be concerns with the Elementary School pick-up process because of the number of cars. Work continues to improve on this.

B. Finance and Audit Committee Report

Board Member, Mr. Kast shared that the Finance and Audit Committee met on October 21st. There was an audit presentation by our Auditor, Mr. John Rynkiewicz of Mengel Metzger Barr. There was nothing of major concern in the audit. Mr. Rynkiewicz provided a Summary that detailed the liabilities and fund balance of the district. There were two audit comments made that have already been resolved by the district. Mr. Kast shared a paragraph from the audit entitled "Factors Bearing on the District's Future - The Albion Central School District faces several factors that may impact its financial and operational outlook in the coming years. Declining student enrollment may lead to reductions in state aid, which is closely tied to student population. The District remains reliant on state and federal funding, making future budgets sensitive to changes in aid formulas or economic conditions. Rising costs for employee salaries, health insurance, and contractual benefits continue to place pressure on the budget. In addition, the increasing demand for special education services presents both financial and staffing challenges. The District is also preparing for the transition to electric school buses, a state mandate that will require significant investment in new vehicles and related infrastructure. These and other long-term considerations, such as facility maintenance needs and changes in community demographics, will continue to shape the District's financial planning." Mr. Kast shared that the budget calendar provided to each Board Member indicates all of the work that everyone in the District does to prepare the budget. It is not a small undertaking.

7. OLD BUSINESS

A. 2025-2026 Fall Field Placement and Student Teacher Notifications

Board members were provided with an updated list of the 2025-2026 Fall Field Placement and Student Teacher Notifications.

8. NEW BUSINESS

A. Personnel

1. Resignations:

- a. Samantha Croft
Position: Monitor @ HS
Effective: 10/17/25 (end of work day)
- b. Missy Rusin
Position: Monitor @ ES
Effective: 11/07/25 (end of work day)
- c. Valera Gers
Position: Teacher Aide @ ES
Effective: 10/24/25 (end of work day)

- d. Tanya Bjornstad
 - Position: Teacher Aide @ ES
 - Effective: 11/12/25 (end of work day)
 - e. Meghan Kania
 - Position: Fall HS Musical House Manager
 - Effective: 09/01/25
2. Retirement:
- a. Jay Kovaleski
 - Position: Physical Education Teacher @ HS
 - Effective: 06/30/26
3. 2025-2026 Appointments:
- a. Paul Zicari
 - Position: Cleaner @ HS
 - Start Date: TBD
 - Civil Service Classification: Non-Competitive
 - Probationary Period: TBD, *pending Drug Testing, Physical, TB Test and Fingerprint Clearance
 - Salary: \$33,280
 - b. Thomas Kuzma
 - Position: Cleaner @ ES
 - Start Date: TBD
 - Civil Service Classification: Non-Competitive
 - Probationary Period: TBD, *pending Drug Testing, Physical, TB Test and Fingerprint Clearance
 - Salary: \$33,280
4. 2025-2026 Out of Title Pay for Temporary Position:
- a. David Reamsnyder
 - Position: Building Maintenance Worker Filling in as Temporary Director of Facilities II
 - Start Date: 07/01/25 (retroactive)
 - Salary: \$40,232 plus \$8,000 stipend (no stipend proration)
5. 2025-2026 Amended Appointment Date:
- a. Jessica Estela
 - Position: RPN @ ES
 - Certification: Registered Professional Nurse, AED/CPR
 - Start Date: 11/24/25
 - Civil Service Classification: Non-Competitive
 - Probationary Period: 11/24/25 - 11/23/26
 - Salary: \$48,000 plus \$1,000 RN Stipend

6. 2025-2026 High School After-School Advisory Positions,
at a rate of \$25 per hour, from November 17, 2025
to the end of the winter athletic season:

- a. Keith Akers
- b. Kevin Bovanizer
- c. Jennifer Burden
- d. Shelly Daggs
- e. Jennifer Mattle (Knaak)
- f. Sara Koppenhaver
- g. Dr. Athena Nichols
- h. Chad Owen
- i. Ashley Sanders
- j. Anna Symons

7. 2025-2026 Community Schools Program Club/Event and Advisors:

Event: Multilingual Learner Parent Engagement

Individual(s): Emily Hyde
Josefino Paz
Marcella Quintana
Wynter Dumont

Rate: \$25/hour

Timeline: September 1, 2025 - June 30, 2026

8. 2025-2026 Mentor Teachers for School Year,
with an annual \$500 stipend for each Formal Mentor
and an annual \$250 stipend for each Informal Mentor:

Formal Mentors

Melanie Uderitz
Cathy Galbreth
Amanda Kast
Sheryl LeBaron
Brooke Beatty
Lindsey Almeter
Rich Gannon
Katie Reith
Ben DeJonge
Shelly Daggs
Patrick Brawn
Chad Owen

Informal Mentors

Chad Owen
Tina Burgett
Shani Faraci (2 assignments)
Cathy Hryhorenko
Jennifer Rowe
Valerie Pettit
Kate Kraus
Kelly Uderitz
Kristen Vilinsky**
Caton Conde**

** (Possible 2 assignments)

9. 2025-2026 Extra-Curricular Appointments:

- a. Jonathan Trembley
Position: Marching Band Assistant #2
for 2025-2026 season
- b. Brie Trembley
Position: Color Guard Director
for 2025-2026 season

- Monetary donation to Albion Central School District Varsity Soccer Club
- Two monetary donations to Albion Central School District High School FFA

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G. Volunteers

A list of volunteers was submitted for Board Members' information.

9. ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mrs. Weller shared that she attended the National Honor Society Induction.

She will update the Board further at next month's meeting.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

Mrs. Conway, Elementary School Principal shared that she would like to have the School News Crew be featured in a future Academic Focus. She would like the students to come in and meet the Board.

She invited Board Members to attend the Awards Assembly for the SUNY Brockport Games on November 14th at 9:30 am in the gym.

Mr. Pritchard, Middle School Principal highlighted the work Justin Rodland, one of the new 6th grade teachers has been doing. Justin brought Egypt to life for the students in his history classes. Justin dressed up as a Pharaoh and demonstrated the mummification process to his classes. Mr. Pritchard expressed how pleased he is with the work of the new teachers; they are doing a really great job!

Mr. Prichard also highlighted the work that Mrs. Feder's class has done to beautify what used to be the daycare center playground. The students weeded the area and made a string art purple eagle from yarn after they designed and mapped it out.

Mr. Pritchard also highlighted the extraordinary work of Mr. Josefino Paz on the Day of the Dead event. There were over 200 people in attendance. This event takes a lot of preparation and helps students understand the culture.

Mrs. Ashbery, High School Principal highlighted the National Honor Society Induction. There were twenty-one new members inducted. This induction ceremony was shifted to the fall allowing for two full years for students to be a member of National Honor Society and

participate in the activities.

Mrs. Ashbery also highlighted the National Technical Honor Society Induction that she will be attending on Thursday. We have six students who will be inducted at that ceremony.

Mrs. Ashbery also invited the Board Members to attend the Senior Tea scheduled on November 13th at 4:00 pm.

C. Attendance Report

Board Members were provided with the Attendance Report for review.

D. Ex-Officio Student Board Member Report

Miss Phoebe Allen, student Board Member shared that things have been much busier since her last report. She shared that an activity night had been held. Students were able to complete a Google Form to stay after school until 4:15 pm. It was a great time to spend with friends after school getting to know everyone.

Miss Allen shared that Homecoming was successful and a lot of fun. She thanked the Board Members for attending and judging the hall decorations.

Miss Allen shared that she had signed up to take her PSAT and SAT. She said that the guidance office has been very helpful and supportive in providing a practice test for the PSAT.

Miss Allen reminded the Board that the fall show, Big Bad Musical is this weekend.

Miss Allen shared that the FFA Fall Fest was very successful.

Miss Allen also shared that some students would be participating in the Empire State Games. Students are paired with special needs students to coach and partner them in events. The environment is so much fun. Student participants also go to the awards assembly with their partners.

E. Assistant Superintendent for Instruction Report

Mrs. Manfreda shared information on BEDS Day which is the first Wednesday of October. Building principals submit data for their buildings and Ms. Ishmael provides data for staff. This information is then uploaded to the state.

Mrs. Manfreda shared enrollment for the past three years noting that three years ago, we had 1,771 students; last year there were 1,734 students and this year there are currently 1,715 students enrolled. The Free and Reduced numbers are down a bit. The state calculates this differently to include only students who receive SNAP and EBT benefits and through the application based on household income.

F. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

G. Superintendent's Report

There was no report shared as Superintendent Edwards was absent from the meeting.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	December 01, 2025	Regular Board of Education Meeting	6:00 pm
Monday	January 05, 2026	Regular Board of Education Meeting	6:00 pm
Tuesday	February 03, 2026	Finance & Audit Committee Meeting	6:00 pm
Monday	February 09, 2026 (2 nd Monday)	Regular Board of Education Meeting	6:00 pm

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11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED