BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
November 02, 2026 MINUTES
OF A REGULAR BOARD OF EDUCATION MEETING
6:00 pm

MEETING CALL TO ORDER

Board President, Mrs. Weller, called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

Moment of Silence

Board Member, Mr. John Kast shared "We were saddened to learn that John B. Kish, former educator for the Albion Central School District, passed away on Thursday, September 10, 2026.

Mr. Kish joined the District in September 1966 as a 4th grade teacher at the grammar school on Academy Street. He later transferred to a 6th grade teaching position at the Albion Middle School where he finished his 33-year career on June 30, 1999.

Throughout his Albion teaching career, Mr. Kish filled many additional roles serving on various committees; he taught a High School Equivalency Course at the Correctional Facility and taught summer school for 4 years; was AV Director for the Middle School; and conducted a Saturday morning basketball program for grades 4-6.

Among his achievements, his obituary notes, '…he was included in the 1994 edition of 'Who's Who Among America's Teachers," and was recognized for his pioneering development of integrated special education instruction by the NYS Council on Exceptional Children. John believed all children are capable of learning to the best of their abilities and beyond, and deserved to be educated with their peers in the same classroom.'

Please join me in a moment of silence to honor the dedication and commitment John B. Kish contributed to the community, staff and students in our Purple Eagle Family. He will be missed!"

RECOGNITION

Middle School Student Awards

Mariah Stymus - Character Award
Olivia Daniels - Leadership Award

1. **APPROVAL OF AGENDA**

BOARD APPROVED

2. **PUBLIC FORUM** – None

3. **BUSINESS ITEMS**

A. Minutes of October 05, 2026 Regular Board Meeting
   Minutes of October 26, 2026 Special Board Meeting
B. Treasurer's Report June 2026
   Treasurer's Report July 2026
   Treasurer's Report August 2026
   Treasurer's Report September 2026
C. Extra-Classroom Activity Fund Report September 2026
D. Quarterly Revenue and Expenditure Reports
E. CSE & CPSE Recommendations
F. Building Use Requests
G. Fundraiser Request
H. Budget Transfer Request

- $10,000 Increase in Supply Pricing

BOARD APPROVED

4. **CORRESPONDENCE** – None

5. **PRESENTATIONS**

A. FFA Students – 2026 National FFA Convention

Albion FFA officers and members shared a presentation with the Board regarding the 2026 National FFA Convention held in Indianapolis. The students enjoyed the opportunity to meet other FFA members from all over the country finding special interest in those attending from Hawaii. The students shared highlights of the trip that included a self-guided tour of the Greater Cleveland Aquarium where they were able to see reptiles, fish, sharks; had the chance to pet a stingray and walk through areas where tanks of fish were above them. Students were very excited about having the opportunity to stop at a Buc-ee's for dinner. Buc-ee's is a large travel center that has over 75 gas pumps and provides several options for something to eat. At the National Convention Shopping and Expo, students had the chance to do some shopping; meet representatives from businesses like John Deere where they were able to learn about careers; and have the opportunity to use welding and driving simulators. At the 99th National Convention General Session 1, almost 70,000 people were in attendance where students listened to keynote speakers. The Ag Tour provided a stop at Hunter's Honey Farm. For over a century, they have been producing raw honey that we find on grocery shelves; adding in specialty flavors for some. The tour provided informative information about the honey and the anatomy and life cycle of bees.

Students toured Fisher Food Grade Farm, a 10,000-acre farm where food grade corn is harvested. Students were able to speak with the owners, examine equipment and view the warehouse where seeds are packaged, hauled and stored. The Ag Tour ended with a stop at Tuttle Orchards.

B. Building Goals – Mrs. Jennifer Ashbery
Mr. Brad Pritchard
Mrs. Angela Conway

Mrs. Ashbery, High School Principal shared that their building targeted three areas of priority for their goals.

- Academic Programming – Preparing Every Student for Success
  - By June 2027, each department will complete an assessment audit. Upon completion, each department will be trained on developing and implementing project-based/performance-based learning assessments, reflecting on student outcomes to identify opportunities for continuous improvement.
- School/Family/Community Partnerships – Working Together to Support Every Child
  - By June 2027, the high school will explore the development of and implementation of a Laude System that reflects the school's values, promotes academic achievement, and provides meaningful recognition of student accomplishments.
- Culture & Climate – Creating Schools Where Everyone Belongs
  - By June 2027, student perception of their school belonging will increase as measured by the spring Leader in Me Measurable Results Assessment (MRA).

Mrs. Ashbery shared that the Academic Programming Goal is directly related to the shift in the Portrait of a Graduate. The School/Family/Community Partnerships Goal will provide an opportunity to recognize academic achievement. The Culture & Climate Goal will provide for increasing student belonging.

Mr. Pritchard, Middle School Principal shared that their building also selected three areas of priority.

- Academic Programming – Continuous Improvement ELA
  - By June 30, 2027, Albion Middle School will increase the number of students demonstrating writing proficiency as measured on local and state ELA exams.

- Academic Programming – Continuous Improvement Math
    - By June 30, 2027, Albion Middle School students will increase their constructed response proficiency as measured on local and state Math exams.
- Collective Leadership – Leadership Opportunities
    - By June 2027, Albion Middle School will increase the percentage of leadership roles assumed by students within the school and classroom.

Mr. Pritchard shared that the Academic Programming – Continuous Improvement ELA Goal will be a building-wide effort to improve students' written short responses. The Academic Programming – Continuous Improvement Math Goal will increase the percentage of correct responses on short answer questions. The Collective Leadership - Leadership Opportunities Goal will increase the number of student leadership opportunities assumed.

Mrs. Conway, Elementary School Principal, shared that their building's goals focused on Leader in Me.

- Academic Programming – Preparing Every Student for Success Student Goals
    - By June 2027, students' perceptions of their ability to set and track their academic goals will increase, as measured by the spring Leader in Me Measurable Results Assessment (MRA)
- Academic Programming – Preparing Every Student for Success Reading Proficiency
    - By June 2027, the number of students in grades 3-5 receiving no credit on 2-point constructed responses will decrease, as measured by locally developed constructed response tasks.
- Culture & Climate – Creating Schools Where Everyone Belongs
    - By June 2027, teachers' perceptions of collective efficacy will increase, reflecting a strengthened belief in their ability to positively impact student learning and achievement, as measured by the spring Leader in Me Measurable Results Assessment (MRA)

Mrs. Conway shared that the Academic Programming – Preparing Every Student for Success Goal is focused on students' ability to set and meet goals. The Academic Programming – Preparing Every Student for Success Reading Proficiency Goal will provide for students in grades 3-5 working on explicit instruction and constructed responses. The Culture & Climate – Creating Schools Where Everyone Belongs is focused on staff-collective efficacy.

6. COMMITTEE REPORTS

A. Health and Safety Committee Report

Mrs. Stirk shared that she had nothing to report at this time.

B. Finance and Audit Committee Report

Mr. Kast shared that a Finance Committee meeting was held last week. A presentation was shared by John Rynkiewicz, lead auditor at Mengel Metzger Barr indicated our internal control audit showed no material weakness and expressed appreciation for the district staff and their work in providing information to him. A review was made of the three items noted in the internal control audit and the suggested corrective action for them. These items have been addressed and changed. There are no current year deficiencies. Mr. Recckio also reviewed the 2027-2028 budget calendar. A financial presentation was made by Rick Timbs' office regarding the capital project and proposed options. The committee recommended the option selected at last week's special board meeting.

7. OLD BUSINESS

A. 2026-2027 Field Placement and Student Teacher Notifications – Updated

Board Members were provided with updated information for the 2026-2027 Field Placement and Student Teacher Notifications.

8. NEW BUSINESS

A. Personnel

1. Resignations:

a. Hannah Papponetti
Position: Substitute Cleaner
Effective: 10/19/26 (end of work day)

b. Gladys McFadden
Position: Substitute Cleaner
Effective: 10/23/26 (end of work day)

c. Wesley Bedford
Position: Modified Football Coach
Effective: 08/17/26 (retroactive)

d. Kyra Burgess
Position: Assistant Varsity Basketball (Male) Coach
Effective: 10/13/26

2. Retirement:

a. Kim Burrell
Position: 3rd Grade Teacher @ ES
Effective: 02/01/27

3. 2026-2027 Appointments:

a. Courtney Parker
Position: Teacher Aide
Start Date: TBD*
*Pending fingerprint clearance, drug test, TB Test and Physical
Civil Service Classification: Non-Competitive
Probationary Period: TBD
Salary: $16.00/hr.

b. Todd Skellon
Position: Cleaner
Start Date: TBD*
*Pending fingerprint clearance, drug test, TB Test and Physical
Civil Service Classification: Non-Competitive
Probationary Period: TBD
Salary: $33,280 (prorated from start date–06/30/27)

c. Karen Spierdowis
Position: Long-Term Substitute Teacher @ HS
Effective: 10/19/26 – TBD

4. 2026-2027 High School After-School Advisory Positions, to provide supervision during the after-school sports study hall at a rate of $25 per hour, from November 16, 2026 to the end of the winter athletic season:

a. Keith Akers
b. Jennifer Burden
c. Sara Koppenhaver
d. Jennifer Mattle
e. Ashley Sanders

5. 2026 Community School Program Club/Event Approval:

Event: College Visits for ELL Students

Individuals: Marcella Quintana
Collin Capurso

Rate: $25/hour

Timeline: November 11, 2026 (up to 7 hours)

Event: Multilingual Learner Parent Engagement

Individuals: Wynter Dumont
Marcella Quintana

Rate: $25/hour

Timeline: November 3, 2026 – June 30, 2027

6. 2026-2027 Extra-Curricular Athletic Appointments:

   a. Kylee Howard
      Position: Basketball Cheerleading Coach
      **Pending all certifications and coaching requirements are met
      Salary: $1,350 (Step 1)

   b. Chelsea Colmenaro
      Position: Unpaid Volunteer Girls' Varsity Wrestling Coach
      **Pending all certifications and coaching requirements are met

   c. Wesley Bedford
      Position: JV Head Football Coach (retroactive start date 08/17/26)
      **Pending all certifications and coaching requirements are met
      Salary: $3,160 (Step 1)

7. Leave Request:

   a. Roxanne Bieler
      Position: English Teacher @ HS
      Leave: Six-Week Leave of Absence
      Dates: 10/19/26 – 11/27/26
      (Anticipated return 11/30/26)

9. Substitutes:

Certified Substitute Teachers

- Arielle Mendelson

Non-Certified Substitute Teachers

- Danielle Schmidt
- Charlene Washington
- Deborah Zicari

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes

- Shirley Alston - Cleaner
- Nicole Beyrle – Aide
- Danielle Schmidt – Clerical, Aide, Monitor

BOARD APPROVED

B. Acceptance of Annual Audit by Mengel Metzger Barr & Co., LLP

BOARD APPROVED

C. Acceptance of the Internal Control Related Matters Identified in an Audit and the Corrective Action Plan

BOARD APPROVED

D. Proposal for a Merged Varsity Girls' Wrestling Program with Lyndonville CSD (Winter 2026-2027)

BOARD APPROVED

E. Purchase for American Education Week – November 16-20, 202

BOARD APPROVED

F. Donation(s):

- Donation of various school supplies to the Albion Central School District
- Donation of clothing and supplies to the Elementary School Nurses' Office
- Donation of leggings to the Elementary School Nurses' Office
- Donation of clothing, hats and gloves to the Middle and Elementary Schools Nurses' Offices
- Three monetary donations to Albion Central School District - High School FFA

BOARD APPROVED

G. Volunteers

A list of volunteers was submitted for Board Members' information.

9. ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mrs. Weller, shared that she had been out of town and had nothing to report.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

C. Ex-Officio Student Board Member Report

Miss Phoebe Allen, student Board Member was absent from the meeting.

D. Assistant Superintendent for Instruction Report

Mrs. Manfreda, Assistant Superintendent for Instruction, provided an overview of assessment information used in the elementary school. The district utilizes a variety of measures to inform of students' reading skills and areas of need. These types of assessments are classified as interim, benchmark and/or diagnostic. They are administered several times per year (between 3-5 times) to evaluate students' knowledge and skills relative to longer-term learning goals. They provide progress updates and can include project and performance-based assessments.

The assessments utilized at the elementary school include the following interim, benchmark and/or diagnostic assessments:

- DIAL-4 which measures a child's development across several areas that support learning and school readiness. It helps identify young children who may need additional evaluation or support before entering or during the early stages of school. This assessment is used in Universal Pre-Kindergarten and for incoming Kindergarten students. It is administered only once.
- STAR Early Literacy measures foundational skills that develop before and during the beginning stages of reading. It provides a snapshot of a student's early literacy development and helps identify students who may need additional support. This assessment is used in Universal Pre-Kindergarten, Kindergarten and 1st grade.
- STAR Reading measures general reading achievement and development. It estimates a student's reading achievement and compares performance with grade-level expectations and national norms. This assessment is used in 2nd-5th grade.
- DIBELS-8 measures key reading skills that predict whether students are on track to become proficient readers. It provides brief, standardized measures that help schools screen all students, identify those at risk for reading for reading difficulties and monitor progress toward reading goals. This assessment is used in Kindergarten-5th grade.

- Really Great Reading measures depends on the specific RGR assessment used. It helps educators identify specific skill gaps and determine what foundational reading instruction students need. This assessment is used in Kindergarten and for students receiving intervention and additional reading supports.

Mrs. Manfreda will share additional information at next month's Board meeting.

E. Superintendent's Report

Superintendent Edwards shared that he had two items for Executive Session and that Mr. Recckio had one item to share.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	December 07, 2026	Regular Board of Education Meeting	6:00 pm
Monday	January 11, 2027 (2nd Monday)	Regular Board of Education Meeting	6:00 pm
Monday	February 01, 2027	Regular Board of Education Meeting	6:00 pm
Tuesday	February 02, 2027	Finance & Audit Committee Meeting	6:00 pm

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11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED