

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
March 09, 2026 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
6:00 pm**

MEETING CALL TO ORDER

Board President, Mrs. Linda Weller, called the meeting to order at 6:00 pm.

PLEDGE TO THE FLAG

Moment of Silence

Board Member, Mrs. Kirby shared "We were saddened to learn that Ralph V. Englert, former educator for the Albion Central School District, passed away on Saturday, February 21, 2026.

Mr. Englert joined the District in September 1985 as a 5th grade teacher in the Elementary School. He later requested transfer to a 6th grade teaching position in the Albion Middle School until his retirement on June 30, 2018.

Throughout his Albion teaching career, Mr. Englert filled many additional roles working in the summer school program as a Summer Program Specialist teaching math and reading; working on the Middle School Medieval Day; 5-8 Student Council Advisor and an Assistant Varsity and Varsity Boys' Soccer coach.

Among his achievements, Mr. Englert contributed to planning and presenting an Advisor/Advisee program to staff in 1992. This program was later featured in a Career Development and Occupational Studies Resource Guide. In a letter from Assistant Superintendent, Dr. Ada Grabowski, she noted; "...your program was featured as an example of ways to promote career development in public schools. I commend you for your idea and your commitment to our goal of providing a rigorous and relevant curriculum for our children. This document, issued to all schools in New York State, honors you as a professional.'

Please join me in a moment of silence to honor the dedication and commitment Ralph V. Englert shared with community, staff and students in our Purple Eagle Family. He will be missed!"

Board President, Mrs. Weller shared "We were saddened to learn that Sally A. Conley, former School Monitor for the Albion Central School District, passed away on Saturday, February 21, 2026.

Mrs. Conley began working in the district as a middle school cafeteria monitor on December 6, 2011 where she remained until she resigned on August 14, 2017.

In one of her earliest evaluations, Mr. Daniel Monacelli, Middle School Principal noted; 'Sally is a very pleasant and friendly person. She has developed a very positive rapport with Middle School students. We appreciate her hard work and effort in assisting us in making the Middle School a positive place of learning.'

Her obituary shared; 'She had many jobs throughout her lifetime, but the one she loved most was working with children at the Albion Middle School. She found great joy in being around young people, offering them encouragement, patience and care. Her nurturing spirit and gentle guidance left a lasting impression on many students over the years.'

Please join me in a moment of silence to honor the dedication and commitment Sally A. Conley shared with community, staff and students in our Purple Eagle Family. She will be missed!"

RECOGNITION

High School Student Awards

Julia Button - Leadership Award

Elliott Beyrle - Character Award

1. APPROVAL OF AGENDA

BOARD APPROVED

2. PUBLIC FORUM - None

3. BUSINESS ITEMS

- A. Minutes of February 09, 2026 Regular Board Meeting
- B. Treasurer's Report January 2026
- C. Extra Classroom Activity Fund Report January 2026
- D. CSE & CPSE Recommendations
- E. Building Use Request
- F. Fundraiser Requests
- G. Budget Transfer Request
 - \$ 25,615.03 - Payroll Adjustments

BOARD APPROVED

- H. Budget Transfer Request
 - \$ 1,412.96 - Special Education supplies
(for Information Only)

Business Item (H) Budget Transfer Request was provided to the Board for information only.

4. CORRESPONDENCE

Invitations were provided inviting Board Members to attend the Elementary School SOARing Students Awards Assembly scheduled on Wednesday, March 18, 2026 at 2:30 pm in the Elementary School gym.

5. PRESENTATIONS

A. Winter Athletics - Mrs. Lauren Kinard and winter athletes

Mrs. Lauren Kinard, Athletic Director shared with the Board that there were 203 student-athletes participating across 15 athletic programs. This represents approximately 27% of the student body in grades 7-12. She noted the support from coaching staff, families, teachers and administrators has been instrumental in helping the athletes to manage all of their responsibilities and commitments. In the coming weeks, notification of the scholar athlete teams and anyone selected as an All WNY Scholar Athlete will be received and shared in the April Board Meeting. She shared notable successes each team reached during the winter season. She thanked the senior athletes for their dedication, commitment and leadership and acknowledged Jay Kovalski as this was his last swim season pending his retirement in June.

Student representatives for each of the winter sports; girls' basketball; girls' swimming; boys' swimming; cheerleading; boys' basketball; wrestling and Unified Bowling shared highlights, records of wins and losses; and favorite memories of the season with the Board.

Some of the students shared that with teamwork, they saw growth as a team and as a family; challenges helped make the season more meaningful; some shared they will miss the friendships they've made; many thanked their coaches; some shared the brotherhood they would miss and how each member of the team helped to lift one another up, even on bad days; some enjoyed competition, learning leadership, responsibility and giving back to their community at events; some enjoyed team bonding and the hard work it takes to win; some enjoyed team comradery; and some enjoyed working together with other students, getting to know one another better.

6. COMMITTEE REPORTS - None

7. OLD BUSINESS

A. Resolution - Organizational Business Appointments

BOARD APPROVED, the amendment of the July 7, 2025 Reorganizational Meeting to reflect the additional Organizational Business appointment of Jennifer Frasier as Treasurer, Authorized Signer of School District Funds/Checks and Custodian of Petty Cash for the remainder of the 2025-2026 school year. All other Organizational Business Appointments made in the July 7, 2025 Reorganizational Meeting shall remain the same.

B. 2025-2026 Fall Field Placement and Student Teacher Notifications

Board members were provided with an updated list of the 2025-2026 Fall Field Placement and Student Teacher Notifications.

8. NEW BUSINESS

A. Personnel

1. Resignations:

- a. Evan Steier
Position: Assistant Varsity Track Coach
Effective: 02/09/26
- b. Heather Johnston
Position: Substitute Monitor
Effective: 02/19/26 (retroactive)

2. 2025-2026 Appointment:

- a. Paul Horton
Position: Monitor
Start Date: TBD*
*Pending fingerprint clearance
drug test, TB Test and Physical
Civil Service Classification: Non-Competitive
Probationary Period: TBD
Salary: \$16.00/hr.

3. 2025-2026 High School After-School Advisory Positions, to provide supervision during the after-school sports study hall at a rate of \$25 per hour, from March 9, 2026 to the end of the spring athletic season:

- a. Keith Akers
- b. Matthew Brooks
- c. Jennifer Burden
- d. Shelly Daggs
- e. Rich Gannon
- f. Sara Koppenhaver
- g. Dr. Athena Nichols
- h. Ashley Sanders

4. 2025-2026 Community Schools Program Club/Event and Advisors:

Event: Math Intervention Club & Math/Science
Enrichment Club

Individual: Sheryl LeBaron

Rate: \$25/hour

Timeline: March 10, 2026 - June 30, 2026

Event: Fitness Club

Individual: Brooke Beatty

Rate: \$25/hour

Timeline: March 10, 2026 - June 30, 2026

5. 2025-2026 Mentor Teacher for School Year,
year with an annual \$500 stipend for each Formal
Mentor and an annual \$250 stipend for each Informal
Mentor:

Formal Mentor

Jamie Pritchard

6. 2025-2026 Extra-Curricular Athletic Appointments:

- a. Brylie Hapeman
Position: Softball Pitching Coach
*pending all coaching
requirements are met
Salary: Step 1 (\$1,350)
- b. Gregory Bennett
Position: Baseball Pitching Coach
*pending all coaching
requirements are met
Salary: Step 4 (\$2,260)
- c. Ocie Bennett
Position: Varsity Track Assistant Coach
*pending all coaching
requirements are met
Salary: Step 4+4 (\$3,583)

7. 2025-2026 Senior Lifeguard Appointment:

- a. Alexis Carbonel *pending all coaching
requirements are met

8. Leave Request Extension:

- a. Kyra Burgess
Position: Spanish Teacher @ MS
Leave: Child-Rearing Leave (follows
Maternity Leave - unpaid)
Dates: End of Maternity - 06/30/26
(return at start of school
year in September 2027)

9. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Kylie Conway
- Taylor Nigrelli
- Colleen Usselman

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- None

BOARD APPROVED

B. Title 1 - Middle School Parent and Family
Engagement Approval - Spring 2026

Event: Middle School Parent and Family Engagement
- Spring 2026

Individuals: Sarah McCormick
Kateri Moskaluk
Allyson DeBoard
Lisa Castricone
Lucian Price
Jill Scharping
Sara Koppenhaver
Tommy O'Donnell
Barb Wesolowski
Stephanie Krull
Karen Conn
Lindsey Almeter
Kamie Feder
Devin Griffin
Elizabeth Marquette
Chris Keller

Rate: \$25/ hour (up to four hours)

Timeline: March 1, 2026 - March 13, 2026
Event: March 12, 2026

BOARD APPROVED

C. FFA Trip Request for FFA National Convention
October 20-24, 2026

D. Donations:

- Donation of pens and pencils to the Ronald L. Sodoma Elementary School
- Monetary donation of \$1,483.04 to the Albion Central School District Elementary Student Action Teams (formerly 3-5 SLC)
- Monetary donation of \$7,250 to the Albion Central School District Close Up/History Club

BOARD APPROVED, New Business Items 8(C) FFA Trip Request for FFA National Convention - October 20-24, 2026; and 8(D) Donations - donation of pens, pencils, colored pencils and markers with an unknown value to the Albion Elementary School by Mr. & Mrs. Michael Neidert; Monetary donation of \$1,483.04 to the Albion Central School District, Elementary Student Action Teams (formerly 3-5 SLC) by the Albion Elementary School PTA; and Monetary donation of \$7,250 to the Albion Central School District Close Up/History Club by the Albion Alumni Association. Thank you letters will be sent to each donor on behalf of the Board of Education.

G. Volunteers

A list of volunteers was submitted for Board Members' information.

9. ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mrs. Weller shared that she had nothing to report for this month's meeting.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

C. Attendance Report

Board Members were provided with the Attendance Report for review.

D. Ex-Officio Student Board Member Report

Miss Phoebe Allen, student Board Member shared that All County Chorus was held in early February. It was great to meet other students as they prepared for a concert performance in two days.

Miss Allen reported that the All District Concert was held. Students from the Elementary, Middle and High School performed in their individual groups and then performed one song all together.

Miss Allen shared that students enjoyed the Snow Ball, a high school dance. Students were happy to have the dance; it offered a lot of enjoyment for everyone. While it wasn't as well attended as hoped, it was still a very nice experience. Plans are being made to improve student attendance.

Miss Allen shared that the High School Musical is scheduled on March 27th and 28th and invited the Board to attend.

E. Assistant Superintendent for Instruction Report

Mrs. Manfreda shared with the Board that the Flaum Eye Institute had completed thirty-one eye exams after thirty-three consents went out. There were six High School students; eight Middle School students and seven Elementary School students examined with twenty-two pairs of glasses prescribed. Miss Nicci Moore does a phenomenal job with this program.

Mrs. Manfreda shared that she had recently participated in a job fair held at Brockport College. The district's participation is very new to job fairs but with the opening of unique positions, we are hopeful to find qualified candidates. Administration will be attending various job fairs as we look to fill all of our open positions.

F. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

G. Superintendent's Report

Acting Superintendent of Schools, Mrs. Manfreda, had no additional information to report.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	March 09, 2026 (2 nd Monday)	Regular Board of Education Meeting	6:00 pm
Tuesday	March 31, 2026	Finance and Audit Committee Meeting	6:00 pm
Monday	April 13, 2026 (2 nd Monday)	Regular Board of Education Meeting	6:00 pm
Tuesday	April 21, 2026	Annual BOCES Budget Vote & Election	7:00 am

BOARD APPROVED

11. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

Be it Resolved, the Board has voted to approve pursuing disciplinary charges against a certain employee of the District.

BOARD APPROVED

Be it Resolved, pursuant to New York State Education Law 3020-a(2)(c), the Board hereby suspends that employee without pay pending a hearing as set forth in the law or resolution of the charges.

BOARD APPROVED

12. OPEN SESSION

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED