

**BOARD OF EDUCATION MEETING
ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
September 08, 2025 SUMMARY
OF A REGULAR BOARD OF EDUCATION MEETING
7:00 pm**

MEETING CALL TO ORDER

Board President, Mrs. Linda Weller, called the meeting to order at 7:03 pm.

PLEDGE TO THE FLAG

RECOGNITION

1. APPROVAL OF AGENDA

BOARD APPROVED

2. PUBLIC FORUM - None

3. BUSINESS ITEMS

- A. Minutes of August 04, 2025 Regular Board Meeting
Minutes of August 25, 2025 Special Board Meeting
- B. Extra-Classroom Activity Fund Report for July 2025
- C. Quarterly Revenue and Expenditure Reports
- D. CSE & CPSE Recommendations
- E. Building Use Requests
- F. Budget Transfer Requests

BOARD APPROVED

4. CORRESPONDENCE - None

5. PRESENTATIONS - None

Superintendent Edwards shared that our annual facilities tour was held with the members of the Board before the start of the meeting today.

6. COMMITTEE REPORTS - None

7. OLD BUSINESS

- A. Fall Field Placement and Student Teacher
Teacher Notifications

Board members were provided with updated Fall Field Placement and Student Teacher Notifications.

8. **NEW BUSINESS**

A. Personnel

1. Resignations:

- a. Michael Mannara
Position: Custodial Worker
Effective: 08/22/25
- b. Missy Rusin
Position: Teacher Aide
Effective: 09/02/25 (end of work day)
- c. Hailey Sturm
Position: Teacher Aide
Effective: 09/03/25 (end of work day)

2. 2025-2026 Appointments:

- a. Missy Rusin
Position: Monitor @ ES
Start Date: 09/10/25
Civil Service Classification: Non-Competitive
Probationary Period: 09/10/25 - 09/09/26
Salary: \$16.00/hr.

3. 2025-2026 Amended Appointment and Salary Correction:

- a. Giuseppe Navarra
Position: Technology Coordinator
Start Date: 08/26/25
Civil Service Classification: Non-Competitive
through the HELPS Program
Probationary Period: 08/26/25 - 08/25/26
Salary: \$69,958

4. 2025-2026 High School After-School Advisory Positions,
to provide supervision for the 2025 after-school
sports study hall at a rate of \$25 per hour from
September 15, 2025 through the end of the fall
athletic season:

- a. Keith Akers
- b. Kevin Bovanizer
- c. Matthew Brooks
- d. Jennifer Burden
- e. Sara Koppenhaver
- f. Samuel Levine
- g. Dr. Athena Nichols
- h. Michael Sanders

5. 2025-2026 Senior Lifeguard Appointments:

- a. Don Adams
- b. Brooke Beatty
- c. Jennifer Bennett
- d. Meghan Kania
- e. Sara Koppenhaver
- f. Jay Kovaleski
- g. Lucian Price
- h. Vincent Strollo
- i. Cassidy Wolcott

6. 2025-2026 Extra-Curricular Appointments:

- a. Melissa Dibley
Position: Play 9-12 Set Design
- b. Melissa Dibley
Position: Musical 9-12 Set Design

7. 2025-2026 Extra-Curricular Athletic Appointments:

- a. Elton Capstick
Position: Modified Football Coach
**pending meeting all coaching requirements
- b. Christine Bloom
Position: Modified Girls Soccer Volunteer Coach
**pending meeting all coaching requirements

8. Leave Request Extension:

- a. Sarah Jones
Position: Librarian @ ES
Leave: Child-Rearing Leave (follows Maternity Leave - unpaid)
Dates: 09/04/25 - 10/01/25
(return on Tuesday, 10/02/25)

9. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Kylie Ames
- Nancy Moore

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes

- Nancy Moore - Clerical, Aide

- B. DePaul Albion Housing Development -
Memorandum of Understanding
- C. 2025-2026 Parent Transportation Contract
- D. Donation:
 - Donation of school supplies to the Albion
Central School District
- E. Volunteers

A list of volunteers was submitted for Board Members' information.

BOARD APPROVED, New Business Items 8(A)-8(E) as a block.

9. BOE PRESIDENT AND ADMINISTRATORS' REPORTS

A. BOE President Report

Board President, Mrs. Weller, stated that there was nothing to report this month but she did inquire about Genesee Valley School Board training and asked if Mr. Edwards could provide more information when it becomes available.

B. Building Principal Reports

Building Principal Reports were submitted for Board Members' review.

Mr. Pritchard was the first Principal to report. He was proud to announce that 91% of the 8th grade students attended our Back-to-School night on September 2nd. He stated that this year's back to school night was the most attended ever. It was a very smooth event. He then spoke to a service-learning project the middle school has been working on for Day of the Dead. This year, students grew their own marigolds which we are very proud of because this summer was very hot. They are looking forward to another successful night and will have his buildings goals in October.

Following Mr. Pritchard went Mrs. Ashbery who also mirrored Mr. Pritchard's comments regarding back-to-school night being outstanding. Back to school night was such a huge success with 417 students attending. We even had teachers commenting on what a positive vibe the night was.

She also reported on the new Internet Enabled Device Ban and well it has been going without the use of cell phones. Mrs. Taylor asked her

to elaborate on the Internet Enabled Device Ban and Mrs. Ashbery stated that they extended the bell a few minutes and had all students go to their lockers to put their phones away. The High School did an 8:00 am hallway meeting so all students could be helped and were aware. It was noted that several students had a first offence but no second offences and we haven't had any issues with watches. Most importantly, we are not seeing phones in the hallways or classrooms.

Mrs. Conway was not in attendance so Mrs. Manfreda reported in her behalf stating that this summer our Lighthouse team was very busy brightening up the building. They created murals, quotes and signage. Mrs. Manfreda also stated that back to school night was fantastic.

The internet enabled devices session that was offered at the Elementary School was very successful as they only had one family come in with issues but that was addressed.

C. Ex-Officio Student Board Member Report

Phoebe Allen started by saying that she has only been in school for a couple of days now so there is not much to report, however, she did want to touch upon the Back-to-School night that was just held. She noted that this year there were teachers everywhere unlike in previous years which made the start of school much more comfortable.

Phoebe also wanted to state the High School lockers have been a challenge this year as the lockers are very hard to open. Mr. Sidari asked what is the exact problem with the lockers and Phoebe answered by saying they just do not open correctly. A lot of students are struggling to open them. Jenn Ashbery then stated that these are brand new lockers and the students are not used to using combination locks so the High School is learning and developing new skills. The lockers should be easier to open as they are used.

Lastly, Phoebe wanted to address Homecoming. Phoebe was very proud to report that hallway decorating has been great this year and that students have been working very hard. She is looking forward to the school year.

D. Assistant Superintendent for Instruction Report

Mrs. Rebecca Manfreda, Assistant Superintendent for Instruction shared with the Board the Regents exam data from the past three years, as well as a four-year average. Mrs. Manfreda highlighted the new exams the NYSED has released. Additionally, she shared that this year students will be taking a new Earth Science, Algebra II and English Regents in June.

E. Athletic Director's Report

The Athletic Director's Report was submitted for Board Members' review.

G. Superintendent's Report

Mr. Edwards reminded the Board of the New Teacher Meet and Greet on October 6th at 6:00pm. He also stated that they are currently working on the community swim flyer and that we will be posting the new dates and prices shortly. We are currently working on times but are excited to be offering it again. Mr. Kast asked if the morning swim would be coming back and Mr. Edwards explained that we have been trying to bring it back but unfortunately finding the lifeguards is the current problem.

Next, Mr. Edwards stated that every year we have to do an early release drill. This year, there is going to be a slight change in how we do it as it will be advertised more like a lockdown drill. This drill will take place on Tuesday, September 23rd, 2025 and the students will be released one hour early. This will also allow us extra time with our staff as we are going to utilize that hour for meeting with the staff. This information will become public tomorrow (9/9/25).

Following this conversation, Mrs. Weller asked Mr. Edwards how the first day with staff and students went. Mr. Edwards explained how it was a very good start to the school year and how everything felt good. The cell phone ban is almost a non-issue as it is going so smooth.

10. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	September 08, 2025 (2 nd Monday)	Board Facilities Tour	5:45 pm
Monday	September 08, 2025 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	October 06, 2025	Board Meet and Greet New Teachers	6:00 pm
Monday	October 06, 2025	Regular Board of Education Meeting	7:00 pm
Monday	November 03, 2025	Regular Board of Education Meeting	7:00 pm

BOARD APPROVED

13. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

14. OPEN SESSION

BOARD APPROVED

13. ADJOURNMENT

BOARD APPROVED