

Placerville Union School District

**INTEGRATED
PEST
MANAGEMENT
PLAN**

Placerville Union School District

IPM Plan

Jeremy H. Coleman
Facilities Maintenance
Placerville Union School District Office
1032 Thompson Way, Placerville, Ca. 95667
Phone(530) 317-8515, FAX (530)626-0819, Jcoleman@pusdk8.us

INTRODUCTION

Pests are populations of living organism (animals, plants, or microorganism) that interfere with use of healthcare and other facilities for human purposes.

Integrated Pest Management (IPM) is an approach that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.

Placerville Union School District has adopted this Integrated Pest Management Plan for the buildings and grounds Placerville Union School District manages. The plan outlines procedures to be followed to protect the health and safety of staff, students and public from pest and pesticide hazards. The plan is designed to voluntarily comply with policies and regulations promulgated by the Department of Agriculture for public buildings and health care facilities.

Objectives of this IPM plan include:

- Elimination of significant threats caused by pests to the health and safety of students, staff and the public.
- Prevention of loss or damage to structures or property by pests.
- Protection of environmental quality inside and outside buildings.

This IPM plan will be stored in the office of the IPM Coordinator.

IPM COORDINATOR

The Chief Operating Officer (COO) or designee shall be Placerville Union School District's IPM Coordinator and be responsible to implement the IPM plan and to coordinate pest management-related communications between Placerville Union School District, its landlords, service providers, staff and students.

The COO shall designate an employee at each Placerville Union School District-managed facility to serve as the IPM Site Coordinator for the site.

IPM COMMITTEE

Placerville Union School District will maintain an IPM or other safety-related committee with responsibility for annual review of the IPM program and for assisting the IPM Coordinator in resolving pest-related issues. The committee will address IPM issues as needed and at least annually. Minutes will be taken of committee meetings and kept on file by the IPM Coordinator. Membership will include the IPM Coordinator and IPM Site Coordinators, and may also include

community members, health advocates, staff and representatives from the California IPM program.

POSTING AND NOTIFICATION OF PESTICIDE APPLICATIONS

The IPM Coordinator shall be responsible to annually notify patients and guardians of the procedures for requesting notification of planned and emergency applications of pesticides in facility buildings and on facility grounds.

When pesticide applications are scheduled in Placerville Union School District-managed buildings or on grounds, Placerville Union School District Service Providers and staff shall provide notification in accordance with law, including:

1. Posting a pest control information sign with the date, time and location of the application and the product applied in an appropriate area and including contact information for additional details.
2. Providing this information to all individuals working in the building.
3. Providing this information to all students and guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, Placerville Union School District may authorize an emergency pesticide application and shall notify by telephone any guardian who has requested such notification. Disinfectants, anti-microbials and self-contained or gel-type pesticide baits applied in inaccessible areas are exempt from posting, notification and the 7-hour reentry requirement.

RECORD KEEPING & PUBLIC ACCESS TO INFORMATION

Placerville Union School District will maintain records of all Service Provider visits and pest control treatments for at least four (4) years. Information regarding pest management activities will be made available to the public at the Placerville Union School District's administrative office. Requests to be notified of pesticide applications may also be made to this office. All guardians will be informed of their option to receive notification of all pesticide applications at enrollment and once annually.

TRAINING

All Placerville Union School District staff will be provided with training on Placerville Union School District IPM policy at hire and during annual update training. Training will include the rationale for the IPM policy and program and specific elements including use of the pest-sighting log and prohibition on pesticide applications by non-certified individuals.

Additionally, designated staff including the IPM Coordinator, IPM Site Coordinators and those who conduct regular inspections of Placerville Union School District facilities will receive advanced training on identifying pest infestations and pest-conducive conditions. This training will improve the ability of Placerville Union School District staff to oversee Service Providers and Placerville Union School District staff compliance with Placerville Union School District's IPM policy and plan.

GENERAL IPM STRATEGIES

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and pre-approved, site-appropriate pesticides.

An Integrated Pest Management decision at Placerville Union School District shall consist of the following steps:

1. Identify pest species.
2. Estimate pest populations and compare to established action thresholds.
3. Select the appropriate management tactics based on current on-site information.
4. Assess effectiveness of pest management.
5. Keep appropriate records.

Decisions concerning whether or not pesticides should be applied in a given situation will be based on a review of all available options. Efforts will be made to avoid the use of pesticides by adequate pest proofing of facilities, good sanitation practices, selection of pest-resistant plant materials, and appropriate horticultural practices.

When it is determined that a pesticide must be used in order to meet pest management objectives, the least-hazardous material, adequate for the job, will be chosen.

All pesticide storage, transportation, and application will be conducted in accordance with the requirement of the Federal Insecticide, Fungicide, and Rodenticide Act (7 United States Code 136 et seq.), Environmental Protection Agency regulations in 40 CFR, Occupational Safety and Health Administration regulations, Placerville Union School District policies and procedures, and local ordinances.

No person shall apply, store, or dispose of any pesticide on Placerville Union School District-managed property without an appropriate pesticide applicator license. All pesticide applicators will be trained in the principles and practices of IPM and the use of pesticides approved for use by Placerville Union School District. All applicators must comply with the IPM policy and follow appropriate regulations and label precautions when using pesticides in or around Placerville Union School District facilities.

Pest-specific strategies will be included in the IPM Program Specifications provided to each service provider.

Placerville Union School District Custodian

Placerville Union School District service providers including cleaning, pest control and landscape maintenance will be guided by written and signed contracts including Placerville Union School District-developed IPM program specifications for structural pest control providers.

Service providers will be directed to provide special attention to pest-vulnerable areas including food storage, preparation and serving areas; washrooms; custodial closets; mechanical rooms and entryways into the building.

Service providers or other IPM experts will be asked to provide input on any Placerville Union School District facility renovation or reconstruction projects including reviewing plans for pest-conducive conditions, suggesting pest-proofing measures and inspecting construction where applicable to prevent and avoid pest problems.

Placerville Union School District Facilities Maintenance

Placerville Union School District administration will provide support to assist the IPM Coordinator in maintaining an IPM program that relies on minimal pesticide use. Such support will include efforts to promptly address any structural, horticultural, or sanitation changes recommended by the coordinator to reduce or prevent pest problems.

Furthermore, Placerville Union School District administration will assist the Coordinator in developing and delivering materials and programs for staff, students, and the public to educate them about the importance of good sanitation and pest control.

The facility director is responsible for ensuring staff compliance with the IPM policy and plan, including the attached check list.

PEST-SPECIFIC STRATEGIES

The following strategies will be used for frequently encountered pests:

1. ANTS

- a. Ants will be identified to species to aid in locating nesting sites, preferred food, habits and appropriate baits when necessary.
- b. Ants inside buildings will be cleaned up with soapy water, including the areas ants are traversing to eliminate any pheromone recruiting trail, which ants deposit to help other ants find the location of food and water sources.
- c. Maintenance will be informed and the opening providing entry for ants into the building will be located and repaired.
- d. Building and room occupants will be informed of any action they need to take to prevent future problems, e.g., cleaning up spilled food or drink more promptly or thoroughly, storing food in sealed containers, repairing leaking or dripping pipes or faucets, etc.
- e. If the above steps fail to correct the problem, the contractor will inform the IPM Coordinator and discuss additional steps, such as more extensive repairs, changes in the food policy, changes in exterior landscaping to remove ant habitat, or selection of least-toxic pesticide baits or gels, preferably in manufactured tamper-resistant bait stations placed in areas inaccessible to children or other building occupants.

Sample Forms for Fulfilling the Requirements of the Healthy Schools Act

HEALTHY SCHOOLS ACT COMPLIANCE PACKET FOR SCHOOL DISTRICTS

Contents

- HSA Requirements for Schools
- IPM Plan Template for Schools
- Annual notification form
- Individual application registry
- Pesticide application warning form
- Pesticide use report form

Healthy Schools Act Requirements for Public K-12 Schools and Child Care Centers



IDENTIFY

Choose an IPM coordinator who will make sure the requirements of the HSA are met.



PLAN

Create a plan for IPM and publish it on the school, district, or child care center website. If a website does not exist, include the plan in the annual written notification.



TRAIN

Provide annual Healthy Schools Act training to all teachers, staff, and volunteers who use any pesticides, including exempt pesticides.



POST

Post warning signs in the area where a pesticide will be applied, at least 24 hours before and 72 hours after the application.



NOTIFY

Send an annual notification to all parents, guardians, and staff of all pesticides expected to be applied during the year.



RECORD

Keep records of pesticide applications, and file these records for at least 4 years.



REGISTER

Give parents, guardians, and staff the opportunity to register to be notified 72 hours in advance of individual pesticide applications.



REPORT

Submit annual pesticide use reports to DPR by January 30 for the previous year's applications. Only report pesticide use by school personnel.

Visit our website: <http://apps.cdpr.ca.gov/schoolipm/>

Questions? Email us at: school-ipm@cdpr.ca.gov

School District Integrated Pest Management Plan

When completed, this template meets the Healthy Schools Act requirement for an integrated pest management (IPM) plan.
An IPM plan is required if a school district uses pesticides¹

Contacts

Placerville Union School District	1032 Thompson Way	
School District Name	Address	
Jeremy Coleman	(530)317-8515	Jcoleman@pusdk8.us
District IPM Coordinator	IPM Coordinator's Phone Number	Email Address

IPM statement

It is the goal of Placerville Union School District to implement IPM by focusing on long-term prevention or suppression of pests through accurate pest identification, by frequent monitoring for pest presence, by applying appropriate action levels, and by making the habitat less conducive to pests using sanitation and mechanical and physical controls. Pesticides that are effective will be used in a manner that minimizes risks to people, property, and the environment, and only after other options have been shown ineffective.

Our pest management objectives are to: *(Example: Focus on long-term pest prevention)*

Lower the use of pesticides

IPM team

In addition to the IPM Coordinator, other individuals who are involved in purchasing, making IPM decisions, applying pesticides, and complying with the Healthy Schools Act requirements, include:

Name and/or Title	Role in IPM program
Custodial staff	To follow pest management plan and comply with all regulations

Pest management contracting

- ☒ Pest management services are contracted to a licensed pest control business.
Pest Control Business name(s): Koby Pest Control/ On the spot Termite
- ☒ Prior to entering into a contract, the school district has confirmed that the pest control business understands the training requirement and other requirements of the Healthy Schools Act.

Pest identification, monitoring and inspection

Pest Identification is done by: Placerville Union School District Maintenance and Grounds Staff with pest control business
(Example: College/University staff, Pest Control Business, etc.)

Monitoring and inspecting for pests and conditions that lead to pest problems are done regularly by

Maintenancce and Custodial staff and results are communicated to the IPM Coordinator.
(Example: District staff title, e.g. Maintenance staff)

Specific information about monitoring and inspecting for pests, such as locations, times, or techniques include:
(Example: Sticky monitoring boards are placed in the kitchen and are checked weekly by custodial staff.)

Sticky monitoring boards are placed in kitchen areas and are checked by Custodial staff.
Custodial staff check for pest while cleaning and inform IPM Coordinator.

Pests and non-chemical management practices

This school district has identified the following pests and routinely uses the following non-chemical practices to prevent pests from reaching the action level:

Pest	Remove food	Fix leaks	Seal cracks	Install barriers	Physical removal	Traps	Manage irrigation	Other
Ants	☒	☐	☒	☐	☐	☒	☐	
Skunk	☐	☐	☐	☐	☒	☐	☐	
Termite	☐	☐	☐	☐	☐	☐	☐	We call professional 
Wasp	☐	☐	☐	☐	☒	☒	☐	
	☐	☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐	☐	☐	

Chemical pest management practices

If non-chemical methods are ineffective, the school district will consider pesticides only after careful monitoring indicates that they are needed according to pre-established action levels and will use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property and the environment.

This school district expects the following pesticides (pesticide products and active ingredients) to be applied during the year. (This list includes pesticides that will be applied by school district staff or licensed pest control businesses.):

N/A All pesticide applied by Koby Pest Control / On The Spot Termite

Healthy Schools Act

- ☒ This school district complies with the notification, posting, recordkeeping, and all other requirements of the Healthy Schools Act. (Education Code Sections 17608 - 17613, 48980.3; Food & Agricultural Code Sections 13180 - 13188)

Training

Every year school district employees who make pesticide applications receive the following training prior to pesticide use:

- ☒ Pesticide specific safety training (Title 3 California Code of Regulations 6724)
- ☒ School IPM training course approved by the Department of Pesticide Regulation (Education Code Section 16714; Food & Agricultural Code Section 13186.5).

Submittal of pesticide use reports

- ☐ Reports of all pesticides applied by school district staff during the calendar year, except pesticides exempt¹ from HSA recordkeeping, are submitted to the Department of Pesticide Regulation at least annually, by January 30 of the following year, using the form provided at www.cdpr.ca.gov/schoolipm. (Education Code Section 16711)

Notification

This school district has made this IPM plan publicly available by the following methods (check at least one):

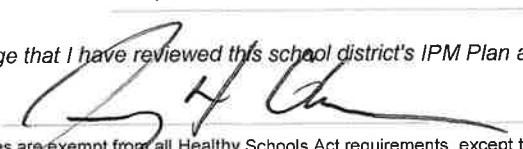
- ☒ This IPM plan can be found online at the following web address: www.pusdk8.us
- ☐ This IPM plan is sent out to all parents, guardians and staff annually.

Review

- ☒ This IPM plan will be reviewed (and revised, if needed) at least annually to ensure that the information provided is still true and correct.

Date of next review: July 28, 2027

I acknowledge that I have reviewed this school district's IPM Plan and it is true and correct.

Signature: 

Date: 7/28/2026

¹ These pesticides are exempt from all Healthy Schools Act requirements, except the training requirement: 1) products used in self-contained baits or traps, 2) gels or pastes used as crack and crevice treatments, 3) antimicrobials, and 4) pesticides exempt from U.S. EPA registration. (Education Code Section 17610.5)

Annual Notification Form

Dear Parent or Guardian,

The Healthy Schools Act requires all California school districts to notify parents and guardians of pesticides they expect to apply during the year. We expect to use the following pesticides in your school this year:

Name of Pesticide (Common Name)	Active Ingredient(s)

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's Web site at www.cdpr.ca.gov.

You may view a copy of the district's integrated pest management plan in the schoolsite office. It is located online at:

If you have any questions, please contact:

Dear Parent or Guardian,

The Healthy Schools Act of 2000 requires that all schools provide parents or guardians of students with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address (<http://www.cdpr.ca.gov>) for further information on pesticides and their alternatives.

Parents or guardians may request prior notification of individual pesticide applications at the school site. People listed on this registry will be notified at least 72 hours before pesticides are applied. If you would like to be notified every time we apply a pesticide, please complete and return the form below and mail it to:

If you have any questions, please contact

Sincerely,

Request for Individual Pesticide Application Notification

I understand that, upon request, the school district is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at this school.

I would prefer to be contacted by (check one): U.S. Mail ☐ E-mail ☐ Phone ☐

Please print neatly:

Name of Parent/Guardian: _____ Date: _____

Address: 1032 Thompson Way

Day Phone: () _____ Evening Phone: () _____

E-mail: _____

Return to:

WARNING:

PESTICIDE TREATED AREA

Name of Pesticide: _____

Name of Manufacturer: _____

US EPA Registration No.: _____

Intended Application Date _____ Treated Areas

Actual Application Date _____ Reason for Treatment

For more information about this pesticide application contact:

Name Placerville Union School District

Title

For recordkeeping purposes per the Healthy Schools Act: Amount of Pesticide Used _____

PESTICIDE USE REPORTING FOR SCHOOL AND CHILD DAY CARE CENTER EMPLOYEES

STATE OF CALIFORNIA
DPR-HSA-118 (REV. 12/16)
Page 1 of 2

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT & LICENSING BRANCH

APPLICATION YEAR		SCHOOL DESIGNEE (IPM COORDINATOR)	DISTRICT / CENTER NAME		LICENSE / CERTIFICATE NUMBER (OPTIONAL)	
REPORT PREPARED BY:			E-MAIL ADDRESS	CITY	PHONE NUMBER	
School CDS #/Child Day Care Facility # OR Name & Address AND Specify if School or Child Day Care Facility	County Code	Date & Time Application Completed	Location (# from list on back)	Manufacturer & Name of Product Applied	EPA REG. Number on Label or CA Reg. Number for adjuvants (include alpha code, if listed)	Amount of Pesticide Product Used (check or write in unit from label)
☐ School ☐ Day Care						(vol.) ☐ ☐ ☐ ☐ (wt.) ☐ OZ ☐ ML ☐ PT ☐ ☐ GR ☐ OZ ☐ LB
☐ School ☐ Day Care						(vol.) ☐ ☐ ☐ ☐ (wt.) ☐ OZ ☐ ML ☐ PT ☐ ☐ GR ☐ OZ ☐ LB
☐ School ☐ Day Care						(vol.) ☐ ☐ ☐ ☐ (wt.) ☐ OZ ☐ ML ☐ PT ☐ ☐ GR ☐ OZ ☐ LB
☐ School ☐ Day Care						(vol.) ☐ ☐ ☐ ☐ (wt.) ☐ OZ ☐ ML ☐ PT ☐ ☐ GR ☐ OZ ☐ LB
☐ School ☐ Day Care						(vol.) ☐ ☐ ☐ ☐ (wt.) ☐ OZ ☐ ML ☐ PT ☐ ☐ GR ☐ OZ ☐ LB

Use this form ONLY to report pesticide applications made by schoolsite employees, staff, and volunteers at schools and child care centers.
DO NOT report pesticide use by pest management professionals contracted to apply pesticides at schoolsites. They will report their own
use. Report must be submitted no later than January 30th of the year following the year of use to:
School Pesticide Use Reporting, Department of Pesticide Regulation, P.O. Box 4015, Sacramento, CA 95812-4015

INSTRUCTIONS:

1. Each line is an individual pesticide application. Report only one schoolsite, date/time, and pesticide per line. Multiple pages will be needed if you need to report more than 5 pesticide applications.
2. A name and address is required for each schoolsite. A cover sheet with all schoolsite names/addresses can be included with your report to prevent repetitive writing/typing.
3. Applicators: If you are mixing a concentrate with a liquid, report the amount of concentrate applied. For products that don't require dilution, report the amount of finished product applied.

PEST CONTROL CODES:

Code 10 - Structural Pest Control includes pest control work performed within or on buildings or other structures

Code 30 - Landscape Maintenance Pest Control... includes pest control work performed on landscape plantings around buildings

Code 80 - Vertebrate Pest Control includes pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner

LOCATION CODES:

1	Administration Bldg	5	Cafeteria/Kitchen	9	Landscape (indoor)	13	Multipurpose Room	17	Vehicle
2	Athletic Field	6	Classroom	10	Landscape (outdoor)	14	Playground	18	Multiple Locations
3	Auditorium	7	Gymnasium	11	Library	15	Pool	19	Other (Please indicate)
4	Bldg, Exterior	8	Hardscape (parking lot, sidewalk, etc.)	12	Locker Room	16	Restroom		

Reason for application is not required for reporting. This form, when filled out completely, can be used as the pesticide use record required under HSA.
Reasons for application (required for Healthy Schools Act recordkeeping).

Application 1:

Application 2:

Application 3:

Application 4:

Application 5: