# PENNSVILLE PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
# AUGUST 24, 2026

The regular meeting of the Pennsville Board of Education was called to order by Mr. Chambers, President on Monday, August 24, 2026 at 6:01pm.

**ROLL CALL**
Board members present were Mrs. Cook, Mr. Delgiorno, Mr. Mason, Mr. Saulin and Mr. Chambers. Mr. Townsend and Mrs. Smalley were absent. Mrs. Staffieri-Morris entered at 6:03pm and Mr. Hassler entered at 6:26pm. Also present were Dr. Baker-Plale, Superintendent, Mrs. Mayhew, Board Secretary and Mr. Li, Board Solicitor. Two high school student representatives were also present along with members of the public.

**FLAG SALUTE AND MOMENT OF SILENCE**
Mr. Chambers led the board in the pledge to the flag and a moment of silence.

**READING OF THE SUNSHINE LAW STATEMENT**
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. Per the provisions of this Act, the Pennsville Board of Education provided advance notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6 p.m., by posting the annual meeting schedule on the Pennsville School District Legal Notice Webpage and on the doors of the District Office Administrative Building, 30 Church Street.

**MINUTES**
Moved by Mr. Saulin, seconded by Mrs. Cook that the Board of Education approve the minutes for the July 27, 2026 board meeting.
**VOICE VOTE:** Unanimously approved
**ABSTAIN:** Mr. Delgiorno, Mr. Mason **Motion carried 4-2-0**

**STUDENT REPORTS**
Students reported on high school events and sports.

**COMMUNICATIONS**
None

**PRESENTATIONS**
None

**SUPERINTENDENT'S UPDATES**
None

**SUPERINTENDENT'S REPORT**
None

**PUBLIC COMMENTS-AGENDA ITEMS ONLY**
None

**SUPERINTENDENT'S RECOMMENDATIONS**
Motion made by Mrs. Cook and seconded by Mr. Mason to approve the following as recommended by the Superintendent:

**PERSONNEL**
Affirmative Action Officer
Approve Joseph R. Reilley, Assistant Superintendent, as Affirmative Action Officer, retroactive to August 1, 2026 through June 30, 2027.

2026-2027 Mentoring Plan
Approve the 2026-2027 Mentoring Plan for submission to the Salem County Department of Education.

School Safety Specialist
Approve Jamison Thomas, Vice Principal of Athletics/Student Activities, as School Safety Specialist for the 2026-2027 school year.

Chemical Hygiene Specialist
Approve Jamison Thomas, Vice Principal of Athletics/Student Activities, as Chemical Hygiene Specialist for the 2026-2027 school year.

2026-2027 Job Descriptions
Approve all district job descriptions for the 2026-2027 school year.

Resignations
- Approve with regret the resignation of Benjamin Wentzell from the positions of long term substitute teacher and Paraprofessional Aide at the Pennsville Memorial High School, effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
- Approve with regret the resignation of Marguerite Clair, Lunch Aide at the Pennsville Memorial High School, effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

Employment
- Approve to employ Jennifer McGraw to the position of Paraprofessional Aide at the Pennsville Middle School for the 2026-2027 school year on Step 3 of the PEA Guide at an annual salary of $22,322, together with a $325 degree stipend, and a $500 paraprofessional stipend effective September 1, 2026 through June 30, 2027.
- Approve to employ Pamela Marts to the position of School Nurse at the Pennsville Middle School for the 2026-2027 school year on Step 14A of the Bachelor's Guide plus 30 at an annual salary of $80,695 (prorated), effective November 1, 2026 through June 30, 2027.
- Approve to employ Thomasine Vianale to the position of Lunch Aide at the Pennsville Memorial High School for the 2026-2027 school year at the rate of $16.00 per hour worked, 5 hours per day effective September 1, 2026 through June 30, 2027.
- Approve to employ April Wood to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2026-2027 school year on Step 8 of the PEA Guide at an annual salary of $25,202 (prorated), together with a $325 degree stipend effective September 16, 2026 through June 30, 2027.

Summer Nurse Additional Hours
Approve Crystal McFarland, School Nurse, for 2026 Summer Employment, not to exceed an additional twelve (12) hours at the rate of $39.00 per hour worked to review and set up preschool student folders.

2026-2027 Substitute Teacher
Approve the following substitute teacher, who has State of New Jersey substitute teaching credentials and criminal history review, for the 2026-2027 school year at the rate of $120.00 per day worked:
- Amanda Scull

2026-2027 Substitute Paraprofessional
Approve the following individual, who has criminal history approval, to the Substitute Paraprofessional Aide list for the 2026-2027 school year at the rate of $114.00 per day worked:
- Amanda Scull

Leaves of Absence
Approve the following leaves of absence:

- Leave of absence for employee #1599 from the Valley Park Elementary School for the period of July 24, 2026 thru September 11, 2026 and then intermittently thru December 14, 2026. (FMLA)
- Intermittent leave for employee #1588 from the Valley Park Elementary School for the period of September 1, 2026 thru September 1, 2027. (FMLA)
- Intermittent leave for employee #0559 from the Central Park Elementary School for the period of July 1, 2026 thru July 1, 2027. (FMLA)
- Intermittent leave for employee #0843 from the Valley Park Elementary School for the period of July 1, 2026 thru July 1, 2027. (FMLA)
- Intermittent leave for employee #0751 from the Pennsville Memorial High School for the period of September 1, 2026 thru September 1, 2027. (FMLA)

Long Term Substitute Position
Approve employment for Alexander Dominy as long-term substitute teacher at the Pennsville Memorial High School for the period of September 1, 2026 through November 27, 2026, on Step 1-2 of the Bachelor's Guide at an annual salary of $54,426.

**CURRICULUM & INSTRUCTION**
2026-2027 Pre K through 12 Curricula
Approve the written curricula for all grades from Pre K through 12, including all State-mandated programs and services for the 2026-2027 school year.

2026-2027 District Professional Development Plan
Approve the 2026-2027 District Professional Development Plan for submission to the Salem County Department of Education.

**POLICY**
2026-2027 Policy Adoption
Approve and adopt all current Pennsville School District Policies for the 2026-2027 school year, as per Policies 9311-9314.

Second Reading - Policy/Regulation
Approve the second reading of the following policy/regulation:
- 6145, 6145R ~ Extracurricular Activities

**ROLL CALL VOTE**: **YES**: Cook, Delgiorno, Mason, Saulin, Staffieri-Morris, Chambers
**NO**: None **ABSTAIN**: None **Motion carried 6-0-0**

**BUSINESS ADMINISTRATOR**
Motion made by Mr. Mason and seconded by Mrs. Cook to approve the following as recommended by the Superintendent and the Business Administrator:

**BUSINESS AND FINANCE**
Board Secretary/Treasurer's Reports
Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of June 30, 2026, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with

N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

Cash Reconciliation Report
Approve the cash reconciliation report for the month of June, 2026.

Voided Checks
Approve the voided checks through August 24, 2026.

Bills for Payment
Approve the bills list for August 24, 2026.
Approve payroll for July, 2026.

Bank Signature Change
Approve and authorize the removal of Barbara Miller from the following account held at Pennsville National Bank effective August 31, 2026 and approve and authorize the following signatories on behalf of the Pennsville Township Board of Education for the following account held at Pennsville National Bank effective September 1, 2026.

**Central Park Elementary**
Steven Hindman Nicolette Burns

GCSSD JIF-Surplus Funds
Approve the Resolution directing the distribution of the Pennsville Public School District's net returned surplus funds held in Trust by the Gloucester, Cumberland, Salem School Districts JIF.

Outgoing Tuition
Approve to add a 1:1 aide for the following student for the 2025-2026 school year:

| Student SID # | Grade | 1:1 Aide | Effective Dates |
|---|---|---|---|
| ***Y.A.L.E. School North II, Inc. - Marlton, New Jersey*** | | | |
| 1452726740 | 1 | $23,180 | 3/2/26-6/30/26 |
| ***Pineland Learning Center*** | | | |
| 4083864506 | 11 | $63,360 | 9/4/26-6/30/27 |
| 6098830328 | 12 | $63,360 | 9/4/26-6/30/27 |

**BUILDINGS AND GROUNDS**
Long Range Facility Plan (LRFP) Major Update
The Pennsville School District Board of Education (Board) authorizes the School Business Administrator/Board Secretary, and Remington and Vernick Engineers to review and update all existing facilities per NJDOE requirements and add all potential known facility improvement projects to the LRFP for the 2026-2031 LRFP cycle.

**ROLL CALL VOTE**: **YES**: Cook, Delgiorno, Mason, Saulin, Staffieri-Morris, Chambers
**NO**: None **ABSTAIN**: None
**Motion carried 6-0-0**

**NEW BUSINESS**
Motion made by Mr. Saulin and seconded by Mrs. Cook to approve the following as recommended by the Superintendent and Business Administrator:

**PERSONNEL**

Transfer

Approve the transfer of Angela McCarthy, Elementary Teacher at the Penn Beach Elementary School, to Elementary Interventionist at the Penn Beach Elementary School, for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2026-2027 District Pianist

Approve a contract with Larry Brody as District Adjunct Academy Pianist for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027, at a salary not to exceed $15,555.

Revised Start Date

Approve the revised start date of Alyssa DiMenna, Paraprofessional Aide at the Valley Park Elementary School, to September 16, 2026.

Outgoing Tuition

Approve the following outgoing tuition students for the 2026-2027 school year:

| Student SID # | Grade | Tuition | 1:1 Aide | Effective Dates |
|---|---|---|---|---|
| *Salem County Special Services School District - Cumberland Campus - ESY* | | | | |
| 2211547247 | 4 | $58,864 | n/a | 9/8/26-6/30/27 |
| 2738565344 | 8 | $58,864 | n/a | 9/8/26-6/30/27 |
| 4920998568 | 2 | $58,864 | $62,347 | 9/8/26-6/30/27 |
| 6985657062 | K | $58,864 | $62,347 | 9/8/26-6/30/27 |
| 6736718134 | 3 | $58,864 | n/a | 9/8/26-6/30/27 |
| 4627008773 | 11 | $58,864 | $62,347 | 9/8/26-6/30/27 |
| *Bancroft* | | | | |
| 8134618542 | K | $85,043.70 | $61,950 | 7/8/26-6/30/27 |

Vended Meals Contract 2026-2027

The Board approves entering into a Vended Meals Contract for the 2026-2027 school year with Penns Grove-Carneys Point Regional School District for an annual estimated cost of $46,080.

Change Order-PMHS Exhaust Fan Replacement

Approve a Change Order with LGB Mechanical, Inc. for the project Pennsville Memorial High School Exhaust Fan Replacement to replace the old existing SIMM controls with new Trane controls for the fifteen new exhaust fans in the amount of $35,202.

**ROLL CALL VOTE**: **YES**: Cook, Delgiorno, Mason, Saulin, Staffieri-Morris, Chambers
**NO**: None **ABSTAIN**: None **Motion carried 6-0-0**

**SUPERINTENDENT'S COMMENTS**

**BOARD MEMBER REPORTS**

**PRESIDENT'S REPORTS**

**HIB CASES**

None

**PUBLIC COMMENT**
None

**EXECUTIVE SESSION**
Motion made by Mr. Hassler, seconded by Mrs. Staffieri-Morris that the Board enter into Executive Session by Resolution at 6:34pm, from which the public will be excluded.

**PENNSVILLE BOARD OF EDUCATION**
**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS,** N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and
**WHEREAS,** the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and
**WHEREAS,** the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;
**NOW, THEREFORE, BE IT RESOLVED** that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Litigation, contract negotiations, or attorney

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.
**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**RESUMPTION OF PUBLIC PORTION OF THE MEETING**
Motion made by Mr. Hassler, seconded by Mrs. Staffieri-Morris to return to the public portion of the meeting at 7:10pm.

**VOICE VOTE**: Unanimously approved **Motion carried 6-0-0**

The next board meeting is scheduled for September 28, 2026.

**ADJOURNMENT**
Motion made by Mr. Hassler, seconded by Mr. Delgiorno for the meeting to be adjourned at 7:10pm.

**VOICE VOTE**: Unanimously approved **Motion carried 6-0-0**

Respectfully Submitted,
Heather M. Mayhew,
Board Secretary