PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
ACTION MEETING PUBLIC AGENDA rev.
OCTOBER 27, 2025
DISTRICT OFFICE BOARDROOM

CALL TO ORDER

ROLL CALL SC____ DD____ TM____ RT ____ RS____ KS ____ TH____ DSM____ KC____

STUDENT REPRESENTATIVE ATTENDING-Gabrielle Forino, Madeline Samuels

FLAG SALUTE AND MOMENT OF SILENCE

READING OF THE SUNSHINE LAW STATEMENT
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pennsville Board of Education provided advanced notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6:00 p.m., to the South Jersey Times, the Courier-Post and posted at 30 Church Street on May 20, 2025.

MINUTES
It is recommended that the Board of Education approve the minutes of the following Board of Education meeting: September 22, 2025 and September 29, 2025

Motion _____ Second _____ #Yes _____ #No _____ #Abstain _____

COMMUNICATIONS

PRESENTATIONS
- **NJSLA-** Kyle Baker Plale, Rich Reilley, and Julie Carpenter

SUPERINTENDENT'S REPORT
A. Workshop Reports
B. Review of Fire and Security Drills - HS MS PB CP VP
C. Building Reports - HS MS PB CP VP
D. Facilities Usage
E. Rice Notification
F. Bus Evacuation Drills- HS MS PB CP VP ODP

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS
The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:
1. Be recognized by the Board President.
2. State your full name and address for the record.
3. Identify the agenda item on which you wish to comment.
4. Wait to be recognized before you make your comment (We will open the floor before we vote on the resolution).
5. Limit your comments to the specific agenda item you identified in #3.

If your questions or comments pertaining to litigation, student, or personnel matters, the board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. There will be time at the end of the meeting for non-agenda items.

SUPERINTENDENT'S RECOMMENDATIONS
On the recommendation of the Superintendent, please move to approve:

A. PERSONNEL

1. Retirement
   Approve with regret the resignation due to retirement of Michael C. Brodzik, Ed.D., Superintendent of Schools, effective January 31, 2026. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2. Resignations
   - Approve with regret the resignation of Shannon Weisgerber, Payroll and Benefits Administrative Assistant, effective November 15, 2025. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.
   - Approve with regret the resignation of Thomas Cerone, Health and Physical Education Teacher at the Valley Park Elementary School, effective December 7, 2025. This position has been posted and advertised as an anticipated opening, per the negotiated agreement.

3. 2025-2026 Substitute Teachers
   Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history review, for the 2025-2026 school year at the rate of $119.00 per day worked:
   - Paige Johnson
   - Nicholas Pino
   - Benjamin Piro
   - Sean Traeger

4. 2025-2026 Substitute Paraprofessionals
   Approve the following individuals, who have criminal history approval, to the Substitute Paraprofessional Aide list for the 2025-2026 school year at the rate of $113.75 per day worked:
   - Paige Johnson
   - Nicholas Pino
   - Benjamin Piro
   - Sean Traeger

5. LETRS PD Year 1 Cohort
   Approve the following certificated staff member to participate in the LETRS Professional Development Year 1 Cohort (8 Units of Study), to be compensated the stipend of $464 per completed unit:
   - Michaela Youngblood

6. LETRS PD Year 2 Cohort
   Approve the following certificated staff members to participate in the LETRS Professional Development Year 2 Cohort (8 Units of Study), to be compensated the stipend of $464 per completed unit:

- Jacob Elliott
- Jonathan Kennedy

7. Paraprofessional Aide Stipends
   Approve the following Paraprofessional Aides to receive the $500 stipend for the 2025-2026 school year:
   - Benjamin Traeger (effective October 7, 2025)
   - Regina Stinson (effective November 1, 2025)

8. Rescind Paraprofessional Aide Stipend
   Approve to rescind the Paraprofessional Aide stipend of $500 for the 2025-2026 school year, effective November 3, 2025, for Jami Johnston.

9. Longevity Stipends
   Approve the following contractual longevity stipends:
   - Teresa Cruice ~ Administrative Assistant at DO ~ $900 ~ effective November 7, 2025
   - Sherri Cuff ~ Paraprofessional at HS ~ $300 ~ effective October 1, 2025

10. Employment
    - Approve to employ Regina Stinson to the position of Paraprofessional Aide at the Central Park Elementary School for the 2025-2026 school year, on Step 3 of the PEA Guide at the annual salary of $21,548 (prorated), effective November 1, 2025 through June 30, 2026.
    - Approve to employ Howard Herrmann IV to the position of Health and Physical Education Teacher at the Valley Park Elementary School for the 2025-2026 school year, on Step 4 of the Bachelor's Guide at an annual salary of $54,528 (prorated), effective January 1, 2026 through June 30, 2026.

11. 2025-2026 Coach Employment
    Approve the following coaches at the contractual stipends listed for the 2025-2026 school year:

SPORT	HEAD/ASST. COACH	STIPEND
Wrestling (Winter)	Daniel LaMont, Asst. Coach	$4,500
Wrestling (Winter)	Curtis Pace, Asst. Coach	$4,500
Baseball (Spring)	Aaron McAllister, Asst. Coach	$4,500

12. 2025-2026 CP, PB and MS After School Tutoring Program Staff
    Approve to employ the following staff members to participate in the Central Park, Penn Beach and Middle School After School Tutoring Programs to be held for the 2025-2026 school year. The programs will run on an "as needed" basis for up to one and a half (1.5) hours up to three (3) days per week at Central Park and Penn Beach, and up to one and a half (1.5) hours up to four (4) days per week at the Middle School. Staff will be compensated at the contractual overtime rate of $38.00 per hour worked when utilized:

Central Park

Candis Campbell
Christine Craig
Stephanie Farmer
Melanie Fairfield
Jamie O'Brien
Lisa Powers
Jennifer Reiter

Penn Beach

Katherine Berger
Rachael Cowdrick
Lisa Darling
Stephanie Shaughnessy
Sophia Wagner

Middle School

Kelly Dorsey
Keith Dunkelberger
Michelle Getler
Meghan Martin

13. 2025-2026 Schedule "C" Extra-Curricular
Approve the following individual to a Schedule "C" Extra-curricular position at the contractual stipend listed, as per the negotiated agreement for the 2025-2026 school year:

C-1 (Tier 2)		
HS Renaissance Chair (eff. Nov. 16)	Kevin Lewis	$1,700 (prorated)

B. CURRICULUM & INSTRUCTION

1. Spring 2026 Student Teaching
Approve the following Wilmington University student to perform her Student Teaching requirements for the Spring 2026 semester. The student will perform her 80 days of classroom student teaching for the period of May 1, 2026 thru August 1, 2026:
    - Nicole Sharp (Elementary) ~ Pamela McClincy - VP

C. ADMINISTRATIVE/WORKSHOPS

1. Tri-County Conference
    - Approve the attached Proposed Budget for the Tri-County Conference for the 2026-2027 school year.
    - Approve the attached 2026-2027 Ticket prices.
    - Approve the attached All West Jersey Football League Varsity Football Games Ticket Prices.

2. Leaves of Absence
    - Approve the Intermittent FMLA/NJFLA Leave of Absence from the Pennsville Middle School for Employee# 0822 from 09/18/2025-09/18/2026, not to exceed FMLA/NJFLA guidelines. *(The employee will be electing to use their paid sick leave)*
    - Approve the Intermittent FMLA Leave of Absence from Pennsville Middle School for Employee #0031, Intermittent FMLA Leave from the10/05/2025-10/05/2026, not to exceed FMLA guidelines. (*The employee will be electing to use her paid sick leave*.)

- Approve the Intermittent FMLA/NJFLA Leave of Absence from Pennsville Middle School for Employee # 1453, FMLA/ NJFLA Leave from 10/20/2025-10/20/2026, not to exceed FMLA/NJFLA guidelines.
  (*The employee will be electing to use paid sick leave*.)
- Approve the FMLA/NJFLA Leave of Absence from Central Park School for Employee# 1942, FMLA /NJFLA leave from February 23, 2026, to April 30, 2026, not to exceed FMLA guidelines. Then, an unpaid Leave of Absence until June 30, 2026, with an expected return for the 2026-2027 school year. *(The employee will be electing to use their paid sick leave)*

3. Field Trips

   Approve the following Field Trips:
   - Field Trip 00010 2025 2026
   - Field Trip 00011 2025 2026
   - Field Trip 00012 2025 2026
   - Field Trip 00013 2025 2026
   - Field Trip 00014 2025 2026
   - Field Trip 00015 2025 2026
   - Field Trip 00016 2025 2026

   The specific information cannot be put into the board motions for the safety of our students.

4. Homebound Instruction

   Approve homebound instruction for the following students at a rate of $38. per hour not to exceed 10 hours per week.:
   - HI-CST-3794667491
   - HI-CST-8326485602
   - HI-CST-2476392438

   Approve homebound instruction for the following students at a rate of $61.95 per hour not to exceed 10 hours per week.:
   - HI-CST-8202702936

5. NJEA and Holiday Schedule

   Approve the attached NJEA and Holiday Schedule for the 2025-2026 school year.

6. Workshops and Conferences

   Approve the following workshop, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

   - Alyssa Peacock, English teacher at Pennsville Middle School, will attend the English Language Newcomers: Strategies that Work, to be held online on 12/02/2025, with a registration fee of $295. Per person, no additional expenses.

7. School Safety and Security Plan Statement of Assurance

   Approve the submission of the School Safety and Security Plan Statement of Assurance for the 2025-2026 school year. (*Districts are required to annually submit this statement to the County Office of Education)*

8. NJQSAC DPR 2025-2026
Approve the NJQSAC DPR 2025-2026 for submission.

D. POLICY

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS ____ TH____ DSM____ KC____

BUSINESS ADMINISTRATOR
On the recommendation of the Superintendent and Business Administrator, please move to approve:

E. BUSINESS AND FINANCE

1. Board Secretary/Treasurer's Reports
Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of August 31, 2025, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

2. Cash Reconciliation Report
Approve the cash reconciliation report for the month of August, 2025.

3. Transfer of Funds
Approve the transfer of funds effective October 27, 2025, previously approved by the Superintendent.

4. Voided Checks
Approve the voided checks through October 27, 2025.

5. Bills for Payment
Approve the bills list for October 27, 2025.
Approve payroll for September, 2025.

6. 2026-2027 Budget Calendar
Approve the 2026-2027 Budget Calendar.

7. Health & Safety Evaluation of School Buildings SOA

Approve the 2025-2026 Health and Safety Evaluation of School Buildings Statement of Assurance.

8. Outgoing Tuition
   Approve the following outgoing tuition students for the 2025-2026 school year:

Student SID #	Grade	Tuition	1:1 Aide	Effective Dates
HollyDELL, Inc. - Sewell, New Jersey				
3817576625	1	$81,501.14	-	10/6/25-6/30/26
Y.A.L.E. School North II, Inc. - Marlton, New Jersey				
1452726740	1	$68,260.50	-	7/7/25-6/30/26
Anderson Center for Autism - Staatsburg, New York				
8960668725	12	$101,315.06	-	10/8/25-6/30/26

9. Incoming Tuition
   Approve the following incoming tuition student for the 2025-2026 school year:

Student SID #	Sending District	Receiving District	Grade	ESY Tuition	Tuition	Effective Dates
7208724185	Egg Harbor Township	Pennsville	11	n/a	$21,451	9/9/25-6/30/26

10. Middle School Solar Improvements
    Approve the Pennsville Board of Education awarding the contract for the Pennsville Middle School Solar Improvements to Deerfield Electric Construction, Inc. of Millville, New Jersey in the total contract bid of $642,544.80.

11. Transportation Quoted Route
    Approve the Quoted Route #Q0326 contract for 2025-2026 student transportation, for students attending Central Park Elementary School, with Wyshinski Bus Service Inc., Penns Grove, NJ. The route cost is $175.00 per diem with an aide cost of $50.00 per diem and with a $1.50 per mile Inc./Dec. provision. Route runs from 10/20/2025 -03/31/2026

12. Transportation Quoted Route
    Approve the Quoted Route #Q0426 contract for 2025-2026 student transportation, for students attending Central Park Elementary School, with Wyshinski Bus Service Inc., Penns Grove, NJ. The route cost is $175.00 per diem with an aide cost of $50.00 per diem and with a $1.50 per mile Inc./Dec. provision. Route runs from 10/20/2025 -03/31/2026

13. PEA Collective Negotiation Agreement
    Resolved by the Board, upon the recommendation of the Board Negotiations Committee, to adopt and approve the Successor Collective Negotiations Agreement with the Pennsville Education Association for the period of July 1, 2025 to June 30, 2030.

F. BUILDINGS AND GROUNDS

1. Comprehensive Maintenance Plan & M1

Approve the Three-year Comprehensive Maintenance Plan and Form M-1 in the amount of $2,470,365 that represents the maximum amount the Pennsville School District may deposit in the Capital Reserve Fund for the 2025-2026 school year.

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS ____ TH____ DSM____ KC____

NEW BUSINESS
On the recommendation of the Superintendent, please move to approve:

A. PERSONNEL
1. Payroll Support Services
   Approve Shannon Weisgerber to provide payroll support on an as needed basis through June 30, 2026, at the rate of $35.00 per hour worked.

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ___ KC____

SUPERINTENDENT'S COMMENTS

BOARD MEMBER REPORTS

PRESIDENT'S REPORTS

HIB CASES
On the recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports.
- HIB PVMS 1 *first reading*

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS ____ TH____ DSM____ KC____

PUBLIC COMMENT
This meeting will now be open to members of the public who wish to speak or make comments on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. If your questions or comments pertaining to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Pursuant to the Open Public Meetings Act, the Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

PENNSVILLE BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ 1. Confidential matters per statute or court order
_____ 2. Matters that would impact rights to receive federal funds
_____ 3. Unwarranted invasion of individual privacy
_____ 4. Collective bargaining
_____ 5. Acquisition of real property or investment of public funds
_____ 6. Tactics or techniques utilized in public safety procedures
_____ 7. Litigation, contract negotiations, or attorney
__X__ 8. Personnel matters
_____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

The next board meeting is scheduled for November 17, 2025.

ADJOURNMENT

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

PLEASE NOTE:
QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)