PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
ACTION MEETING
PUBLIC AGENDA
APRIL 30, 2018

CALL TO ORDER
ROLL CALL
FLAG SALUTE AND MOMENT OF SILENCE
READING OF THE SUNSHINE LAW STATEMENT
REVIEW OF THE MINUTES
03-19-18
1. REGULAR SESSION (Absent-JL)
2. CLOSED SESSION
03-26-18
1. REGULAR SESSION (Absent-TH)
2. CLOSED SESSION
COMMUNICATIONS
PRESENTATIONS A. Student Artists of the Month (2nd Meeting) B. Central Park- Student Presentations 04/30 C. Presentation- Jamy Thomas-Recognition
SUPERINTENDENT'S REPORT A. Workshop Reports B. Review of Fire and Security Drills - HS MS PB CP VP C. Building Reports - HS MS PB CP VP D. Facilities Usage - March E. Rice Notification F. Bus Evacuation Drills- HS/MS PB CP VP
MOTION TO ACCEPT SUPERINTENDENT'S REPORT
PUBLIC HEARING OF 2018-2019 SCHOOL BUDGET
PUBLIC HEARING OF SUPERINTENDENT CONTRACT
NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure: 1. Be recognized by the Board President

2. State your full name and address 3. Identify the resolution number(s) that you wish to comment on 4. Wait to be recognized before you make your comment (just before the resolution is voted on) 5. Limit your comments to the specific resolution you identified in #3
REVIEW SESSION ITEMS (REVIEW/ACTION)

SUPERINTENDENT	
04-30-1SP	Approve Field Trips
04-30-2SP	Approve Homebound Instruction
04-30-3SP	Approve 2018-2019 Homeless Agreement
04-30-4SP	Approve FMLA Leave of Absence
04-30-5SP	Approve New Substitute Teachers for 2017-2018
04-30-6SP	Accept Retirement ~ M. Bernstein
04-30-7SP	Accept Retirement ~ L. Borrie
04-30-8SP	Approve HS Course Title Changes
04-30-9SP	Approve New High School Course for 2018-2019
04-30-10SP	Approve AP Saturday Course Review
04-30-11SP	Approve Contract and Re-employ for 2018-2019 ~ T. Cruice
04-30-12SP	Approve Contract and Re-employ for 2018-2019 ~ S. DuBois
04-30-13SP	Approve Contract and Re-employ for 2018-2019 ~ A. Richards
04-30-14SP	Approve Contract and Re-employ for 2018-2019 ~ D. Rottkamp
04-30-15SP	Approve Contract and Re-employ for 2018-2019 ~ K. Sparks
04-30-16SP	Approve Director of Technology Contract ~ D. Bonowski

04-30-17SP	Approve Data Info Systems Manager Contract ~ C. Goss
04-30-18SP	Approve Superintendent of Schools Contract ~ M. Brodzik
04-30-19SP	Re-employ Business Administrator for 2018-2019 ~ R. Davidson
04-30-20SP	Re-employ Assistant Superintendent for Instruction for 2018-2019 ~ S. Ficke
BUSINESS ADMINISTRATOR	
04-30-1BA	Approve General Fund Invoices - April 2018
04-30-2BA	Approve Payroll Invoices - March 2018
04-30-3BA	Approve Contract with GCSSSD for 2018-2019 School Year
04-30-4BA	Approve SCSSSD Itinerant-Shared Services for 2018-2019
04-30-5BA	Approve Archway Programs Contract for 2018-2019
04-30-6BA	Approve Outgoing McKinney-Vento Student for 2017-2018
04-30-7BA	Approve Requisition for Taxes
04-30-8BA	Approve Line Item Transfers - February 2018
04-30-9BA	Certify Secretary's Report - February 2018
04-30-10BA	Approve Outgoing Tuition Student for 2017-2018
04-30-11BA	Approve Contract - Camden County Educational Services
NEW BUSINESS	
04-30-1NB	Approve Field Trip
04-30-2NB	Approve Home Instruction
04-30-3NB	Approve Resolution for Pennsville Memorial High School Roofing Improvements

04-30-4NB	Approve Resolution for Valley Park Elementary School Roof Replacement
04-30-5NB	Approve the Resolution of Rejection for Central Park Elementary School Roof Replacement
04-30-6NB	Approve 2018-2019 School District Budget

SECRETARY'S REPORT - February 2018

TREASURER'S FINANCIAL REPORT - January 2018 February 2018

SUPERINTENDENT'S COMMENTS

PRESIDENT'S REPORTS/NJSBA UPDATES

BOARD MEMBER REPORTS

PUBLIC COMMENTS

This meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. Pursuant to the Open Public Meetings Act. The Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

If your questions or comments pertain to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

CLOSED SESSION

RECONVENE TO OPEN SESSION

HIB CASES (WORK SESSION)

XX-XX-HB1	Affirm Findings and Conclusions of HIB Cases

ADJOURNMENT

The following materials were available for public review at this meeting:

- AGENDA

PLEASE NOTE:
QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED

UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)	
On recommendation of the Superintendent, please move to approve the following Superintendent's resolutions:	
04-30-1SP	Approve the following Field Trips: ● June 21, 2018 for 100 Students and 5 Adults. ● June 13, 2018 for 130 Students and 16 Adults. ● June 07, 2018 for 150 Students and 15 Adults. ● April 27, 2018 for 8 Students and 2 Adults. ● May 15, 2018 for 15 Students. ● May 31, 2018 for 50-60 Students and 5 Adults. ● June 05, 2018 for 136 Students and 25 Adults. ● May 16, 2018 for 15 Students and 1 Adult.
sd	MCB
Additional Information:	*The specific information cannot be put into the board motions for the safety of our students.*
04-30-2SP	Approve homebound instruction for the following student: ● SID # 8639013561 ● Place: Online ● Grade:09 ● Dates start and end: 02/01/2018- 06/30/2018 ● Instructors: Educere ● Rate of: 199.50 Per Semester Course ● 4 Courses ● SID # 4813575830 ● Place: Online ● Grade: 12 ● Dates start and end: 03/15/2018- 06/30/2018 ● Instructors: Educere ● Rate of: 199.50 per course per subject ● 5 Courses
sd	MCB
Additional Information:	
04-30-3SP	Review and Approve the 2018-2019 Homeless Agreement.
sd	MCB

Additional Information:	
04-30-4SP	Approve the Paid FMLA leave of absence for Brian Savage from the Maintenance Department from April 09, 2018- June 04, 2018, not to exceed 60 days. Approve Intermittent Paid FMLA for Steven Hindman, Principal of Central Park School to be used intermittently not to exceed 60 days.
sd	MCB
Additional Information:	
04-30-5SP	Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history approval, for the 2017-2018 school year at the rate of $85.00 per day worked: ● Jennifer Johnston ● Gladis Lynch ● Timothy Zane
ks	MCB
Additional Information:	
04-30-6SP	Approve with regret the retirement of Marleen Bernstein, Spanish Teacher at the Pennsville Middle School, effective July 1, 2018. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
ks	MCB
Additional Information:	
04-30-7SP	Approve with regret the retirement of Leeanna Borrie, Paraprofessional at the Central Park Elementary School, effective July 1, 2018. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
ks	MCB
Additional Information:	
04-30-8SP	Approve to change the following HS course titles for the 2018-2019 school year as follows: ● Child Care 1 to Early Childhood Development 1 ● Child Care 2 to Early Childhood Development 2
ks	MCB
Additional	

Information:	
04-30-9SP	Approve the following Course at the Pennsville Memorial High School for the 2018-2019 school year: ● Early Elementary Field Experience Inherent in this motion is to post for curriculum writing personnel, as per the negotiated agreement.
ks	MCB
Additional Information:	
04-30-10SP	Approve to post for seven (7) certified teachers for Saturday AP course review at the Pennsville Memorial High School not to exceed four (4) hours at the rate of $31.15 per hour for a total of $125.00 per instructor for the following courses: ● AP Spanish ● AP German ● AP Music ● AP US History ● AP English ● AP Calculus ● AP Biology
ks	MCB
Additional Information:	
04-30-11SP	Approve a contract and re-employ Teresa Cruice, Administrative Assistant to the Business Administrator, at an annual salary of $54,420, plus a $600 degree stipend, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-12SP	Approve a contract and re-employ Suzanne DuBois, Administrative Assistant to the Superintendent, at an annual salary of $59,093, plus a longevity stipend of $900, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-13SP	Approve a contract and re-employ Alexandra Richards, Administrative Assistant for Payroll/Benefits, at an annual salary of $71,058, plus a degree stipend of $600, and a longevity stipend of $1,800, effective July 1, 2018 through June 30, 2019.

ks	MCB
Additional Information:	
04-30-14SP	Approve a contract and re-employ Diane Rottkamp, Administrative Assistant for Transportation/Maintenance, at an annual salary of $55,469, plus a degree stipend of $600, and a longevity stipend of $900, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-15SP	Approve a contract and re-employ Katherine Sparks, Administrative Assistant to the Assistant Superintendent of Instruction, at an annual salary of $58,367, plus a degree stipend of $600, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-16SP	Approve a contract and re-employ David Bonowski, Director of Technology, at an annual salary of $115,528, plus an additional $7,500 per the addendum to provide technology services to the Township of Pennsville and the Quinton Township School District, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-17SP	Approve a contract and re-employ Christie Goss, Data Information Systems Manager, at an annual salary of $75,456, effective July 1, 2018 through June 30, 2019.
ks	MCB
Additional Information:	
04-30-18SP	Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, the appointment of Michael C. Brodzik, Ed.D., as Superintendent of Schools, at an annual salary of $147,857 for the 2018-2019 school year; $150,815 for the 2019-2020 school year; $153,981 for the 2020-2021 school year; $157,215 for the 2021-2022 school year; and $160,517 for the 2022-2023 school year, all in accordance with the terms and conditions of his employment contract effective July 1, 2018 through June 30, 2023, as per the attached.
ks	MCB

Additional Information:	
04-30-19SP	Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, a contract and re-employ Richard Davidson, Business Administrator/Board Secretary, at an annual salary of $121,301, effective July 1, 2018 through June 30, 2019, as per the attached.
ks	MCB
Additional Information:	
04-30-20SP	Approve, upon the attached written approval from the Interim Executive Regional Superintendent of Salem County, a contract and re-employ Susan Ficke, Assistant Superintendent for Instruction, at an annual salary of $132,329, effective July 1, 2018 through June 30, 2019, as per the attached.
ks	MCB
Additional Information:	
On recommendation of the Superintendent, please move to approve the following Business Administrator's resolutions:	
04-30-1BA	Approve the payment of April 2018 General Fund Invoices in the amount of $812,578.04 which have been properly signed.
tc	RD
Additional Information:	
04-30-2BA	Approve the payment of the March 2018 Payroll and Handwritten Check List for a total of $2,542,300.29 which has been properly signed.
tc	RD
Additional Information:	
04-30-3BA	Accept the contract for transportation services with The Salem County Cooperative Transportation Program as administered by Gloucester County Special Services School District for the 2018-2019 school year.
dmr	RD
Additional Information:	
04-30-4BA	Approve the attached Itinerant/Shared Services Agreement with the Salem County Special Services School District for the 2018-2019 school year.

tc	RD
Additional Information:	*Annual procedure*
04-30-5BA	Approve the attached contract between the Pennsville School District and Archway Programs, Inc. of Atco, New Jersey, to provide before and after school care for students for the 2018-2019 school year.
tc	RD
Additional Information:	*Annual procedure*
04-30-6BA	Approve the following outgoing McKinney-Vento eligible student for the 2017-2018 school year: Receiving District: Paterson Public Schools Paterson, New Jersey SID #: 9659653995 Grade: 4 Effective Dates: March 20, 2018 - June 30, 2018 Tuition: $4,469.58/$72.09 per diem
tc	RD
Additional Information:	
04-30-7BA	Approve and adopt the following RESOLUTION concerning Requisition for Taxes: **RESOLUTION** RESOLVED, that the amount of district taxes, exclusive of debt service requirements, needed to meet the obligations of the Pennsville Board of Education for the next eight (8) weeks is $3,437,999.17, and that Pennsville Township is hereby requested to place in the hands of the Custodian of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.
tc	RD
Additional Information:	*This is a legal Resolution required to receive our money from the township.*
04-30-8BA	Approve the attached Line Item Transfers for the month of February, 2018.
tc	RD
Additional Information:	
04-30-9BA	Approve that pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of February 28, 2018, and after review of the

	Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 for the month of February and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
tc	RD
Additional Information:	
04-30-10BA	Approve the following outgoing tuition student for the 2017-2018 school year: Receiving District: Brookfield Academy Cherry Hill, New Jersey SID #: 3947566143 Grade: 8 Effective Dates: April 12, 2018 - June 30, 2018 Tuition: $58,320.00/$324.00 per diem (prorated)
tc	RD
Additional Information:	
04-30-11BA	Approve the attached General Services Agreement with the Camden County Educational Services Commission of Clementon, New Jersey, for the 2018-2019 school year at the rates listed in the contract.
tc	RD
Additional Information:	
On recommendation of the Superintendent, please move to approve the following new business Superintendent's resolutions:	
04-23-1NB	Approve Field Trip: ● June 15, 2018, for 40 Students and 4 Adults.
sd	MCB
Additional Information:	*The specific information cannot be put into the board motions for the safety of our students.*
04-30-2NB	Approve the following Home Instruction: ● SID # 2263015594 ● Place: Rockford Center ● Grade:08 ● Dates start and end: 04/18/2018- approximately 05/18/2018

	• Instructors: Rockford Staff • Rate of: $ 41.50 per hour • Hours:not to exceed • SID # 9068300848 • Place: Residence • Grade:06 • Dates start and end: 04/23/2018 to TBD • Instructors: Julie Tunnicliffe • Rate of: $31.15 per subject per week • Hours: not to exceed 5 hours per week • SID # 3576030422 • Place: Residence • Grade:PK • Dates start and end: 02/28/2018 approximately 06/22/2018 • Instructors: Bridgett O'Brien • Rate of: $75. per hour as tolerated not to exceed 5 hours • Instructors: Suzanne Grumbacher • Rate of $80.00 per hour as tolerated not to exceed 5 hours
sd	MCB
Additional Information:	*Medical. Behavioral.*
04-30-3NB	Approve the following Resolution regarding the Pennsville Memorial High School Roofing Improvements Project. **RESOLUTION** **WHEREAS**, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Pennsville Memorial High School Roofing Improvements Project, which yielded the following for consideration: **Contractor** Winchester Roofing Corp. — Base Bid $238,710.00; Alternate Add A1 $ 56,840.00; Alternate Add A2 $ 68,645.00; Alternate Add A3 $108,631.00 D.A. Nolt, Inc. — Base Bid $327,331.00; Alternate Add A1 $ 74,700.00; Alternate Add A2 $101,019.00; Alternate Add A3 $235,640.00 Patriot Roofing, Inc. — Base Bid $326,726.00; Alternate Add A1 $ 65,612.00

	Alternate Add A2 $ 66,666.50 Alternate Add A3 $134,851.00 Union Roofing Contractors, Inc. Base Bid $314,110.00 Alternate Add A1 $ 87,598.00 Alternate Add A2 $ 75,472.50 Alternate Add A3 $132,475.00 And; **WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.; **NOW, THEREFORE BE IT RESOLVED**, that the Pennsville Board of Education awards the contract for the Pennsville Memorial High School Roofing Improvements Project to Winchester Roofing Corporation of Gibbsboro, New Jersey in the total contract lump sum of $307,355.00, representing the Base Bid and Alternate Add A2.
tc	RD
Additional Information:	
04-30-4NB	Approve the following Resolution regarding the Valley Park Elementary School Roof Replacement Project. **RESOLUTION** **WHEREAS**, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Valley Park Elementary School Roof Replacement Project, which yielded the following for consideration: **Contractor** Union Roofing Contractors, Inc. Base Bid $ 623,090.00 Winchester Roofing Corp. Base Bid $ 630,379.95 Patriot Roofing, Inc. Base Bid $ 648,430.25 D.A. Nolt, Inc. Base Bid $ 783,274.00 Noble Roofing & Sheet Metal, Inc. Base Bid $1,039,670.00 And; **WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.; **NOW, THEREFORE BE IT RESOLVED**, that the Pennsville Board of Education awards the contract for the Valley Park Elementary School Roof Replacement Project to Union Roofing Contractors, Inc. of Philadelphia, Pennsylvania in the total contract lump sum of $623,090.00, representing the Base Bid.
tc	RD

Additional Information:	
04-30-5NB	Approve the following Resolution rejecting the bid for the Central Park Elementary School Roof Replacement Project. **RESOLUTION** **WHEREAS**, on April 4, 2018 the Pennsville Board of Education conducted a public bid opening for the award of the Central Park Elementary School Roof Replacement Project, which yielded the following for consideration: **Contractor** Winchester Roofing Corp. Base Bid $ 509,105.10 Union Roofing Contractors, Inc. Base Bid $ 525,960.00 Patriot Roofing, Inc. Base Bid $ 538,103.50 D.A. Nolt, Inc. Base Bid $ 686,422.00 Noble Roofing & Sheet Metal, Inc. Base Bid $ 916,745.00 And; **WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-22, the Pennsville Board of Education has determined that the bids received do not conform to the specifications for the one or more of the following reasons: · the lowest bid substantially exceeds the cost estimates · the lowest bid substantially exceeds the board of education's appropriation · the board of education had decided to abandon the project · the board of education wants to substantially revise the specifications · the purpose or provision or both of N.J.S.18A:18A-1 et seq. are being violated · the board of education had decided to use the State authorized contract pursuant to N.J.S. 18A:18A-10; **NOW, THEREFORE BE IT RESOLVED**, that the Pennsville Board of Education rejects all bids for Central Park Elementary School Roof Replacement Project.
tc	RD
Additional Information:	
04-30-6NB	Approve the following **RESOLUTION** regarding the 2018-2019 School District Budget: **RESOLUTION** BE IT RESOLVED, that the Pennsville Board of Education approves the 2018-2019 School District Budget as follows:

		Budget	Local Tax Levy
	General Fund	$ 32,106,265	$ 21,040,555
	Special Revenue Fund	$ 623,723	$ 0
	Debt Service Fund	$ 2,228,544	$ 1,481,002
	Total Base Budget	$ 34,958,532	$ 22,521,557
tc			RD
Additional Information:			
XX-XX-1HB	On recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports as discussed in Executive Session.		
sd			MCB
Additional Information:	*Please review the attached Board Reporting Requirement-Reports of Possible Violations per Policy #5131.1-Harassment, Intimidation and Bullying.*		