PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
ACTION MEETING AGENDA
DISTRICT OFFICE BOARDROOM
NOVEMBER 23, 2026

CALL TO ORDER

ROLL CALL

SC____ DD____ TM____ RT ____ RS____ KS _____ TH ____ DSM____ KC____

STUDENT REPRESENTATIVE(S)

FLAG SALUTE AND MOMENT OF SILENCE

READING OF THE SUNSHINE LAW STATEMENT
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. Per the provisions of this Act, the Pennsville Board of Education provided advance notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6 p.m., by posting the annual meeting schedule on the Pennsville School District Legal Notice Webpage and on the doors of the District Office Administrative Building, 30 Church Street.

MINUTES
It is recommended that the Board of Education approve the minutes of the following Board of Education meeting: October 26, 2026

Motion: _____ Second: _____ # Yes ____ # No: ____ # Abstain: ___

STUDENT REPORTS

COMMUNICATIONS

PRESENTATIONS

SUPERINTENDENT'S UPDATES

SUPERINTENDENT'S REPORT
1. Building Reports/Fire and Security Drills - October, 2026
2. Workshop Reports

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS
The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address for the record.
3. Identify the agenda item on which you wish to comment.

4. Wait to be recognized before you make your comment (We will open the floor before we vote on the resolution).
5. Limit your comments to the specific agenda item you identified in #3.

If your questions or comments pertaining to litigation, student, or personnel matters, the board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. There will be time at the end of the meeting for non-agenda items.

SUPERINTENDENT'S RECOMMENDATIONS
On the recommendation of the Superintendent, please move to approve:

A. PERSONNEL

1. Revised School Social Worker Contract
   Approve a revised contract for Brittany Graeber, School Social Worker, to include a stipend of $10,000 (prorated) for the period of December 16, 2026 through June 30, 2027, to provide services as the Child Study Team Lead at the Quinton Township School.

2. Leaves of Absence
   - FMLA/NJFLA leave of absence for employee #0834 from the Pennsville Middle School for the period of November 12, 2026 thru February 12, 2027 (FMLA).
   - Intermittent leave for employee #1994 from the Valley Park Elementary School for the period of September 1, 2026 thru September 1, 2027 (FMLA).
   - Intermittent leave for employee #0792 from the Pennsville Memorial High School for the period of October 1, 2026 thru October 1, 2027 (FMLA).
   - Leave of absence for employee #0280 from the Pennsville Memorial High School for the period of November 30, 2026 thru February 26, 2027. The employee has elected to utilize their sick time for this leave.
   - FMLA/NJFLA leave of absence for employee #2113 from the Valley Park Elementary School for the period of December 7, 2026 thru May 28, 2027 (FMLA/NJFLA).
   - FMLA/NJFLA leave of absence for employee #1730 from the Valley Park Elementary School for the period of January 11, 2027 thru June 7, 2027 (FMLA/NJFLA).

3. Employment
   Approve to employ Nafiah Smith to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2026-2027 school year on Step 4 of the PEA Guide at an annual salary of $22,622 (prorated) effective December 1, 2026 through June 30, 2027.

4. Resignation
   Approve with regret the resignation of Gabrielle Castellucci, Social Studies Teacher at the Pennsville Memorial High School, effective November 20, 2026. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

5. Retirements
   - Approve with regret the retirement of Jacqueline Graff, Special Education Teacher at the Penn Beach Elementary School, effective February 28, 2027. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
   - Approve with regret the retirement of Suzanne DuBois, Administrative Assistant to the Assistant Superintendent, effective January 31, 2027. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

6. Game Event Personnel
   Approve the following Game Event Personnel for the 2026-2027 school year at the indicated rate when utilized:

Chain Crew - ($40 per event)	Jack Dunn
Home Basketball/Wrestling Clock - ($40 per game)	Gerald Grasso Beth Jackson-Montagna

7. Longevity Stipend
   Approve the following contractual longevity stipend:
   - Gayle Johnson ~ Paraprofessional at VP ~ $600 ~ retroactive to November 16, 2026

8. 2026-2027 Substitute Paraprofessional
   Approve the following individual, who has criminal history approval, to the Substitute Paraprofessional Aide list for the 2026-2027 school year at the rate of $114.00 per day worked:
   - Alexander Dominy
   - Dorothy Zawadzki (retroactive to September 1, 2026)

9. 2026-2027 Substitute Teacher
   Approve the following substitute teacher, who has State of New Jersey substitute teaching credentials and criminal history review, for the 2026-2027 school year at the rate of $120.00 per day worked:
   - Alexander Dominy

10. 2026-2027 Substitute Administrator
    Approve the following substitute administrator, who has State of New Jersey substitute credentials and pending criminal history review, for the 2026-2027 school year at the rate of $300.00 per day worked:
    - Daniel Antonelli

11. 2026-2027 Substitute Secretary
    Approve the following individual, who has criminal history approval, to the Substitute Secretary list for the 2026-2027 school year at the rate of $125.00 per day worked:
    - Dara Ruiz

12. Long Term Substitute Position
    Approve employment for Lily Hern as long-term substitute teacher at the Valley Park Elementary School for the period of January 6, 2027 through June 8, 2027, on Step 1-2 of the Bachelor's Guide at an annual salary of $54,426 (prorated).

B. CURRICULUM & INSTRUCTION

1. Workshops and Conferences
   Approve the following workshop:
   - Jennifer Morgan, Science Teacher at the Pennsville Memorial High School, to attend the NSTA National Science Teachers Association Conference to be held in Boston, MA, on March 17-20, 2027, with a registration fee of $550.00 and additional expenses not to exceed GSA rates of $1748.00.
   - Dave Bonowski, Director of Technology, to attend NJASA Techspo in Atlantic City, NJ, for the period of January 27-29, 2027, with a registration fee included with NJASA membership, and additional expenses not to exceed GSA rates of $450.24.
   - Amy Baran, Media Specialist at the Pennsville Memorial High School, to participate in The Best Award-Winning Young Adult Books of the Last Decade and How to Use Them in Your Program on December 14, 2026 (digital), with a registration fee of $295.00.

2. Wilmington University Practicum Placement
   Approve the following Wilmington University student to perform her Spring 2027 Practicum III Placement from January 11, 2027 through May 2, 2027:
   - Corinne Riley ~ Eileen Brennan - Valley Park Elementary School

3. Western Governors University Field Experience
   Approve the following Western Governors University student to perform his Field Experience requirements of 15 hours of classroom observation for the period of December 1, 2026 through June 30, 2027:
   - Michael Funck ~ Stephanie Shaughnessy - Penn Beach Elementary School

4. Field Trips
   Approve Field Trips 19-20. The specific information cannot be put into the board motion for the safety of our students

C. ADMINISTRATIVE

D. POLICY

1. Second Reading - Policy/Regulation
   Approve the second reading of the following policy/regulation:
   - 4119.22, 4219.22, 4119.22R, 4219.22R ~ Conduct and Dress

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

BUSINESS ADMINISTRATOR
On the recommendation of the Business Administrator, please move to approve:

E. BUSINESS AND FINANCE

1. Board Secretary/Treasurer's Reports
   Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of September 30, 2026, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
   Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

2. Cash Reconciliation Report
   Approve the cash reconciliation report for the month of September, 2026.

3. Transfer of Funds
   Approve the transfer of funds effective November 23, 2026, previously approved by the Superintendent.

4. Bills for Payment
   Approve the bills list for November 23, 2026.
   Approve payroll for October, 2026.

5. Substitute Nursing-Preferred Home Health Care & Nursing Services, Inc.
   Approve a contract with Preferred Home Health Care &Nursing Services, Inc. d/b/a Care Options for Kids to provide substitute nursing services, as needed, at a rate of $77.00 per hour/RN and $72.00 per hour/LPN, effective July 1, 2026 - June 30, 2027.

6. 2027-2028 Three-Year Preschool Program Plan and Annual Update
   Approve the 2027-2028 Three-year Preschool Program Plan and Annual Update-Salem County submission.

7. Care Closet
   Approve and accept a grant from Salem Health and Wellness Foundation, Inc. in the amount of $2,000 for Central Park Elementary's Care Closet.

8. Outgoing Tuition
   Approve the following outgoing tuition student for the 2026-2027 school year:

Student SID #	Grade	Tuition	1:1 Aide	Effective Dates
Brookfield Academy				
4973939589	10	$56,250.09	n/a	11/16/26-6/30/27

9. Transportation Quoted Route
   Approve the Quoted Route #Q0227 contract for 2026-2027 student transportation for students attending Inspira Behavioral Health, with Simon The Tanner Transportation, INC., Egg Harbor Twp, NJ. The route cost is $377.00 per diem, with a $1.00 per mile Inc./Dec. provision. Route runs from 11/16/2026 -03/01/2027

F. BUILDINGS AND GROUNDS

1. Health & Safety Evaluation of School Buildings SOA
   Approve the 2026-2027 Health and Safety Evaluation of School Buildings Statement of Assurance.

2. Central Park-Dual Use Classrooms
   Approve dual use of instructional space for the 2026-2027 school year in the Central Park Elementary School, Rooms 114 and 120.

3. Middle School-Dual Use Classroom
   Approve dual use of instructional space for the 2026-2027 school year in the Pennsville Middle School, Room 13.

4. Valley Park-Dual Use Classroom
   Approve dual use of instructional space for the 2026-2027 school year in the Valley Park Elementary School.

5. Valley Park-Toilet Room Facilities
   Approve Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms in the Valley Park Elementary School for the 2026-2027 school year.

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

SUPERINTENDENT'S COMMENTS

BOARD MEMBER REPORTS

PRESIDENT'S REPORTS

HIB CASES

On the recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports.

- HIB

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

PUBLIC COMMENT
This meeting will now be open to members of the public who wish to speak or make comments on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. If your questions or comments pertaining to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Pursuant to the Open Public Meetings Act, the Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

RECESS INTO EXECUTIVE SESSION
It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

PENNSVILLE BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be __ minutes after which the regular meeting of this Board of Education will not reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ 1. Confidential matters per statute or court order
_____ 2. Matters that would impact rights to receive federal funds
_____ 3. Unwarranted invasion of individual privacy
_____ 4. Collective bargaining

_____ 5. Acquisition of real property or investment of public funds
_____ 6. Tactics or techniques utilized in public safety procedures
_____ 7. Litigation, contract negotiations, or attorney
_____ 8. Personnel matters
_____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

The next board meeting is scheduled for Monday, December 21, 2026.

ADJOURNMENT

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

PLEASE NOTE:
QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)