**PENNSVILLE PUBLIC SCHOOL DISTRICT**
**BOARD OF EDUCATION**
**ACTION MEETING AGENDA**
**DISTRICT OFFICE BOARDROOM**
**AUGUST 24, 2026**

**CALL TO ORDER**

**ROLL CALL**

SC____ DD____ TM____ RT ____ RS____ KS _____ TH ____ DSM____ KC____

**STUDENT REPRESENTATIVE(S)**

**FLAG SALUTE AND MOMENT OF SILENCE**

**READING OF THE SUNSHINE LAW STATEMENT**
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. Per the provisions of this Act, the Pennsville Board of Education provided advance notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6 p.m., by posting the annual meeting schedule on the Pennsville School District Legal Notice Webpage and on the doors of the District Office Administrative Building, 30 Church Street.

**MINUTES**
It is recommended that the Board of Education approve the minutes of the following Board of Education meetings: July 27, 2026

Motion: _____ Second: _____ # Yes ____ # No: ____ # Abstain: ___

**STUDENT REPORTS**

**COMMUNICATIONS**

**PRESENTATIONS**

**SUPERINTENDENT'S UPDATES**

**SUPERINTENDENT'S REPORT**

**NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS**
The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address for the record.
3. Identify the agenda item on which you wish to comment.
4. Wait to be recognized before you make your comment (We will open the floor before we vote on the resolution).

5. Limit your comments to the specific agenda item you identified in #3.

If your questions or comments pertaining to litigation, student, or personnel matters, the board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. There will be time at the end of the meeting for non-agenda items.

**SUPERINTENDENT'S RECOMMENDATIONS**
**On the recommendation of the Superintendent, please move to approve:**

**A. PERSONNEL**

1. Affirmative Action Officer
   Approve Joseph R. Reilley, Assistant Superintendent, as Affirmative Action Officer, retroactive to August 1, 2026 through June 30, 2027.

2. 2026-2027 Mentoring Plan
   Approve the 2026-2027 Mentoring Plan for submission to the Salem County Department of Education.

3. School Safety Specialist
   Approve Jamison Thomas, Vice Principal of Athletics/Student Activities, as School Safety Specialist for the 2026-2027 school year.

4. Chemical Hygiene Specialist
   Approve Jamison Thomas, Vice Principal of Athletics/Student Activities, as Chemical Hygiene Specialist for the 2026-2027 school year.

5. 2026-2027 Job Descriptions
   Approve all district job descriptions for the 2026-2027 school year.

6. Resignations
   - Approve with regret the resignation of Benjamin Wentzell from the positions of long term substitute teacher and Paraprofessional Aide at the Pennsville Memorial High School, effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.
   - Approve with regret the resignation of Marguerite Clair, Lunch Aide at the Pennsville Memorial High School, effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

7. Employment
   - Approve to employ Jennifer McGraw to the position of Paraprofessional Aide at the Pennsville Middle School for the 2026-2027 school year on Step 3 of the PEA Guide at an annual salary of $22,322, together with a $325 degree stipend, and a $500 paraprofessional stipend effective September 1, 2026 through June 30, 2027.
   - Approve to employ Pamela Marts to the position of School Nurse at the Pennsville Middle School for the 2026-2027 school year on Step 14A of the Bachelor's Guide

plus 30 at an annual salary of $80,695 (prorated), effective November 1, 2026 through June 30, 2027.
- Approve to employ Thomasine Vianale to the position of Lunch Aide at the Pennsville Memorial High School for the 2026-2027 school year at the rate of $16.00 per hour worked, 5 hours per day effective September 1, 2026 through June 30, 2027.
- Approve to employ April Wood to the position of Paraprofessional Aide at the Valley Park Elementary School for the 2026-2027 school year on Step 8 of the PEA Guide at an annual salary of $25,202 (prorated), together with a $325 degree stipend effective September 16, 2026 through June 30, 2027.

8. Summer Nurse Additional Hours
   Approve Crystal McFarland, School Nurse, for 2026 Summer Employment, not to exceed an additional twelve (12) hours at the rate of $39.00 per hour worked to review and set up preschool student folders.

9. 2026-2027 Substitute Teacher
   Approve the following substitute teacher, who has State of New Jersey substitute teaching credentials and criminal history review, for the 2026-2027 school year at the rate of $120.00 per day worked:
   - Amanda Scull

10. 2026-2027 Substitute Paraprofessional
    Approve the following individual, who has criminal history approval, to the Substitute Paraprofessional Aide list for the 2026-2027 school year at the rate of $114.00 per day worked:
    - Amanda Scull

11. Leaves of Absence
    Approve the following leaves of absence:
    - Leave of absence for employee #1599 from the Valley Park Elementary School for the period of July 24, 2026 thru September 11, 2026 and then intermittently thru December 14, 2026. (FMLA)
    - Intermittent leave for employee #1588 from the Valley Park Elementary School for the period of September 1, 2026 thru September 1, 2027. (FMLA)
    - Intermittent leave for employee #0559 from the Central Park Elementary School for the period of July 1, 2026 thru June 30, 2027. (FMLA)
    - Intermittent leave for employee #0843 from the Valley Park Elementary School for the period of July 1, 2026 thru June 30, 2027. (FMLA)

12. Long Term Substitute Position
    Approve employment for Alexander Dominy as long-term substitute teacher at the Pennsville Memorial High School for the period of September 1, 2026 through November 27, 2026, on Step 1-2 of the Bachelor's Guide at an annual salary of $54,426.

**B. CURRICULUM & INSTRUCTION**

1. 2026-2027 Pre K through 12 Curricula
   Approve the written curricula for all grades from Pre K through 12, including all State-mandated programs and services for the 2026-2027 school year.

2. 2026-2027 District Professional Development Plan
   Approve the 2026-2027 District Professional Development Plan for submission to the Salem County Department of Education.

**C. ADMINISTRATIVE**

**D. POLICY**

1. 2026-2027 Policy Adoption
   Approve and adopt all current Pennsville School District Policies for the 2026-2027 school year, as per Policies 9311-9314.

2. Second Reading - Policy/Regulation
   Approve the second reading of the following policy/regulation:
   - 6145, 6145R ~ Extracurricular Activities

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

**BUSINESS ADMINISTRATOR**
**On the recommendation of the Business Administrator, please move to approve:**

**E. BUSINESS AND FINANCE**

1. Board Secretary/Treasurer's Reports
   Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of June 30, 2026, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
   Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

2. Cash Reconciliation Report
   Approve the cash reconciliation report for the month of June, 2026.

3. Voided Checks
   Approve the voided checks through August 24, 2026.

4. Bills for Payment
   Approve the bills list for August 24, 2026.
   Approve payroll for July, 2026.

5. Bank Signature Change
   Approve and authorize the removal of Barbara Miller from the following account held at Pennsville National Bank effective August 31, 2026 and approve and authorize the following signatories on behalf of the Pennsville Township Board of Education for the following account held at Pennsville National Bank effective September 1, 2026.

   **Central Park Elementary**
   Steven Hindman Nicolette Burns

6. GCSSD JIF-Surplus Funds
   Approve the Resolution directing the distribution of the Pennsville Public School District's net returned surplus funds held in Trust by the Gloucester, Cumberland, Salem School Districts JIF.

7. Outgoing Tuition
   Approve to add a 1:1 aide for the following student for the 2025-2026 school year:

| Student SID # | Grade | 1:1 Aide | Effective Dates |
|---|---|---|---|
| ***Y.A.L.E. School North II, Inc. - Marlton, New Jersey*** | | | |
| 1452726740 | 1 | $23,180 | 3/2/26-6/30/26 |

**F. BUILDINGS AND GROUNDS**

1. Long Range Facility Plan (LRFP) Major Update
   The Pennsville School District Board of Education (Board) authorizes the School Business Administrator/Board Secretary, and Remington and Vernick Engineers to review and update all existing facilities per NJDOE requirements and add all potential known facility improvement projects to the LRFP for the 2026-2031 LRFP cycle.

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

**NEW BUSINESS**
**On the recommendation of the Superintendent and Business Administrator, please move to approve:**

## A. PERSONNEL

1. Transfer
   Approve the transfer of Angela McCarthy, Elementary Teacher at the Penn Beach Elementary School, to Elementary Interventionist at the Penn Beach Elementary School, for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

2. 2026-2027 District Pianist
   Approve a contract with Larry Brody as District Adjunct Academy Pianist for the 2026-2027 school year, effective September 1, 2026 through June 30, 2027, at a salary not to exceed $15,555.

3. Revised Start Date
   Approve the revised start date of Alyssa DiMenna, Paraprofessional Aide at the Valley Park Elementary School, to September 16, 2026.

## B. CURRICULUM & INSTRUCTION

## C. ADMINISTRATIVE

## D. POLICY

## E. BUSINESS AND FINANCE

1. Outgoing Tuition
   Approve the following outgoing tuition students for the 2026-2027 school year:

| Student SID # | Grade | Tuition | 1:1 Aide | Effective Dates |
|---|---|---|---|---|
| ***Salem County Special Services School District - Cumberland Campus - ESY*** | | | | |
| 2211547247 | 4 | $58,864 | n/a | 9/8/26-6/30/27 |
| 2738565344 | 8 | $58,864 | n/a | 9/8/26-6/30/27 |
| 4920998568 | 2 | $58,864 | $62,347 | 9/8/26-6/30/27 |
| 6985657062 | K | $58,864 | $62,347 | 9/8/26-6/30/27 |
| 6736718134 | 3 | $58,864 | n/a | 9/8/26-6/30/27 |
| 4627008773 | 11 | $58,864 | $62,347 | 9/8/26-6/30/27 |
| ***Bancroft*** | | | | |
| 8134618542 | K | $85,043.70 | $61,950 | 7/8/26-6/30/27 |

2. Vended Meals Contract 2026-2027
   The Board approves entering into a Vended Meals Contract for the 2026-2027 school year with Penns Grove-Carneys Point Regional School District for an annual estimated cost of $46,080.

3. Change Order-PMHS Exhaust Fan Replacement

Approve a Change Order with LGB Mechanical, Inc. for the project Pennsville Memorial High School Exhaust Fan Replacement to replace the old existing SIMM controls with new Trane controls for the fifteen new exhaust fans in the amount of $35,202.

**SUPERINTENDENT'S COMMENTS**

**BOARD MEMBER REPORTS**

**PRESIDENT'S REPORTS**

**HIB CASES**
On the recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports.

- HIB~N/A

**PUBLIC COMMENT**
This meeting will now be open to members of the public who wish to speak or make comments on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. If your questions or comments pertaining to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Pursuant to the Open Public Meetings Act, the Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

**RECESS INTO EXECUTIVE SESSION**
It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

**PENNSVILLE BOARD OF EDUCATION**
**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS,** N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

**WHEREAS,** the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the length of the executive session is estimated to be 15 minutes after which the regular meeting of this Board of Education will not reconvene and proceed with business;

**NOW, THEREFORE, BE IT RESOLVED** that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ 1. Confidential matters per statute or court order
_____ 2. Matters that would impact rights to receive federal funds
_____ 3. Unwarranted invasion of individual privacy
_____ 4. Collective bargaining
_____ 5. Acquisition of real property or investment of public funds
_____ 6. Tactics or techniques utilized in public safety procedures
____ 7. Litigation, contract negotiations, or attorney
_____ 8. Personnel matters
_____ 9. Imposition of penalties upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.
**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

**RESUMPTION OF PUBLIC PORTION OF THE MEETING**

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

The next board meeting is scheduled for September 28, 2026.

**ADJOURNMENT**

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

PLEASE NOTE:
QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE

ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)