PENNSVILLE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
ACTION MEETING AGENDA
DISTRICT OFFICE BOARDROOM
SEPTEMBER 28, 2026

CALL TO ORDER

ROLL CALL

SC____ DD____ TM____ RT ____ RS____ KS _____ TH ____ DSM____ KC____

STUDENT REPRESENTATIVE(S)

FLAG SALUTE AND MOMENT OF SILENCE

READING OF THE SUNSHINE LAW STATEMENT
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. Per the provisions of this Act, the Pennsville Board of Education provided advance notice of this meeting, to be held in the District Office Administrative Building, 30 Church Street at 6 p.m., by posting the annual meeting schedule on the Pennsville School District Legal Notice Webpage and on the doors of the District Office Administrative Building, 30 Church Street.

MINUTES
It is recommended that the Board of Education approve the minutes of the following Board of Education meeting: August 10, 2026 and August 24, 2026

Motion: _____ Second: _____ # Yes ____ # No: ____ # Abstain: ___

STUDENT REPORTS

COMMUNICATIONS

PRESENTATION
- NJQSAC ~ Initial Placement and District Performance Review

SUPERINTENDENT'S UPDATES

SUPERINTENDENT'S REPORT

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS
The Board President will recognize those individuals in the audience who wish to comment on agenda items. Please respect the following procedure:
1. Be recognized by the Board President.
2. State your full name and address for the record.
3. Identify the agenda item on which you wish to comment.
4. Wait to be recognized before you make your comment (We will open the floor before we vote on the resolution).

5. Limit your comments to the specific agenda item you identified in #3.

If your questions or comments pertaining to litigation, student, or personnel matters, the board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. There will be time at the end of the meeting for non-agenda items.

SUPERINTENDENT'S RECOMMENDATIONS
On the recommendation of the Superintendent, please move to approve:

A. PERSONNEL

1. 2026-2027 Substitute Teachers
   Approve the following substitute teachers, who have State of New Jersey substitute teaching credentials and criminal history review, for the 2026-2027 school year at the rate of $120.00 per day worked:
   - Lisa Anderson
   - Katie Bigelow
   - Abigail Hemple
   - Matthew Jordan

2. 2026-2027 Substitute Paraprofessionals
   Approve the following individuals, who have criminal history approval, to the Substitute Paraprofessional Aide list for the 2026-2027 school year at the rate of $114.00 per day worked:
   - Lisa Anderson
   - Katie Bigelow
   - Matthew Jordan

3. Rescind Paraprofessional Aide Stipends
   Approve to rescind the Paraprofessional Aide stipends of $500 for the 2026-2027 school year, effective September 1, 2026, for the following individuals:
   - Carla Dougherty
   - Amber Johnson
   - Virginia Willis

4. Paraprofessional Aide Stipends
   Approve the following Paraprofessional Aides to receive the $500 stipend for the 2026-2027 school year retroactive to September 1, 2026:
   - Bethany Dilks-Depew
   - Sherri Kellejan

5. Retirement
   Approve with regret the retirement of Gayle Johnson Paraprofessional Aide at the Valley Park Elementary School, effective December 31, 2026. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

6. Resignation
   Approve the resignation with regret of Paige Pendleton from the position of 9th Grade Class Advisor for the 2026-2027 school year effective immediately. Inherent in this motion is to post and advertise per the negotiated agreement, if necessary.

7. Corrected Salaries
   - Approve the corrected salary of Diana DeSimine, Preschool Teacher at the Valley Park Elementary School, to Step 1-2 of the Bachelor's Guide at an annual salary of $54,426, effective September 1, 2026 through June 30, 2027.
   - Approve the corrected salary of Giavanna DiGiacomo, English Teacher at the Pennsville Memorial High School, to Step 6 of the Master's Guide at an annual salary of $59,017, effective September 1, 2026 through June 30, 2027.
   - Approve the corrected salary of Tracy Eastlack, Social Studies Teacher at the Pennsville Middle School, to Step 12 of the Master's Guide at an annual salary of $69,317, effective September 1, 2026 through June 30, 2027.
   - Approve the corrected salary of Jenna Isaac, Elementary Teacher at the Penn Beach Elementary School, to Step 1-2 of the Bachelor's Guide at an annual salary of $54,426, effective September 1, 2026 through June 30, 2027.

8. Employment
   Approve to employ Erin Townsend to the position of Paraprofessional Aide at the Pennsville Memorial High School for the 2026-2027 school year on Step 3 of the PEA Guide at an annual salary of $22,322 (prorated), together with a $325 degree stipend effective October 1, 2026 through June 30, 2027.

9. Long Term Substitute Position
   Approve employment for Abigail Hemple as long-term substitute teacher at the Penn Beach Elementary School for the period of September 16, 2026 through June 30, 2027, on Step 1-2 of the Bachelor's Guide at an annual salary of $54,426 (prorated).

10. 2026-2027 Mentor Teachers
    Approve the following Mentors and Mentor fees for the 2026-2027 school year:

TEACHER	MENTOR	FEE
Diana DeSimine, VP	Christine Havrisko, VP	$1,000
Giavanna DiGiacomo, HS	Christina Neff, HS	$550
Mary Anne Ecret, VP	Lauren Bowen, CP	$550
Abigale Hemple, PB	Angela McCarthy, PB	$1,000
Jenna Isaac, PB	Melanie Hill, PB	$550

11. 2026-2027 Paraprofessional Statement of Assurance
    Approve the submission of the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff to the Salem County Department of Education.

12. Longevity Stipends
    Approve the following contractual longevity stipends:
    - June Boos ~ Paraprofessional at HS ~ $1,200 ~ retroactive to September 1, 2026
    - Stephanie Wagner ~ Paraprofessional at PB ~ $600 ~ retroactive to September 1, 2026

13. Leaves of Absence
    Approve the following leaves of absence:
    - Intermittent leave for employee #0444 from the Central Park Elementary School for the period of September 1, 2026 thru September 1, 2027. (FMLA)
    - Intermittent leave for employee #2093 from the Valley Park Elementary School for the period of September 1, 2026 thru September 1, 2027. (FMLA)
    - Intermittent leave for employee #0875 from the Valley Park Elementary School for the period of September 1, 2026 thru September 1, 2027. (FMLA)

14. 2026-2027 Schedule “C” Extra-Curricular
    Approve the following individuals to Schedule “C” Extra-curricular positions at the contractual stipends listed, as per the negotiated agreement for the 2026-2027 school year:

C-1 (Tier 2)		
HS Freshman Class Advisor	Wendy Hankin	$1,700
HS Freshman Class Advisor	Gary Minguez	$1,700
C-1 (Tier 3)		
HS Future Business Leaders of America	Jennifer Morgan	$1,000

15. Revised Start Date
    Approve the revised start date of April Wood, Paraprofessional Aide at the Valley Park Elementary School, to October 1, 2026.

16. 2026-2027 Coach Employment
    Approve the following coach at the contractual stipend listed for the 2026-2027 school year:

SPORT	HEAD/ASST. COACH	STIPEND
Boys Wrestling	Daniel LaMont, Asst. Coach	$4,500

17. Approve the following Fall Game Personnel for the 2026-2027 school year at the indicated rates when utilized:

Ticket Seller - 1 Event ($50 per event) Football Clock Operator - 1 Event ($50 per event) Chain Crew - ($40 per event) Soccer Clock Operator - 1 Event ($40 per event) Winter Scrimmage Clock Operation - 1.5 Events ($52.50 per scrimmage) Basketball/Wrestling Clock Operator - 2 Events ($35 per event - $70 total) Clock Operator - 1 Event Only ($35 per event) Clock Operator - Quad Wrestling ($35 per event - $140 total) Clock Operator - Tri-Wrestling ($35 per event - $140 total) Ticket Seller - Quad Wrestling ($100 per event) Ticket Seller - Tri-Wrestling ($100 per event) Salem County Meet Event Helper - ($75) Salem County Meet Announcer - ($150) Salem County Meet Director - ($300) Graduation Security - 1 Event ($7500 per event)	Derek Foglein Colleen Fulmer Michael Healy Howard Herrmann, IV Beth Jackson-Montagna Amy McDade Gary Minguez Alicia Romolini Dion Romolini Kimberly Whalen Kelly Whitzell Robert Desparrois Mike Miller Kevin Passaro James Hofacker
Announcer - 1 Event - ($50 per event)	Matthew Karr Christopher Watson
SCC FEES (to be paid by SCC)	
SCC Football Tickets (2) - ($75 per event) SCC Football Team Liaison - ($150) SCC Football Clock Helper - ($50)	Derek Foglein Colleen Fulmer Michael Healy Howard Herrmann, IV Beth Jackson-Montagna Amy McDade Gary Minguez Alicia Romolini Dion Romolini Kimberly Whalen Kelly Whitzell
SCC Football Site Manager - ($300)	Jamison Thomas

18. <u>2026-2027 VP, CP, PB and MS After School Tutoring Program Staff</u>
Approve the employment of the following staff members to participate in the Valley Park, Central Park, Penn Beach and Middle School After School Tutoring Programs for the 2026-2027 school year. The programs will run on an “as needed” basis for up to one (1) hour per day up to four (4) days per week at Valley Park, up to one and a half (1.5) hours up to three (3) days per week at Central Park and Penn Beach, and up to one and a half (1.5)

hours up to four (4) days per week at the Middle School. Staff will be compensated at the contractual overtime rate of $39.00 per hour worked when utilized:

Valley Park

Eileen Brennan
Emily Higgins
Jennifer Miller
Meghan Wiggins

Central Park

Candis Campbell
Christine Craig
Melanie Fairfield
Stephanie Farmer
Jamie O'Brien
Lisa Powers
Jennifer Reiter

Penn Beach

Katherine Berger
Rachael Cowdrick
Lisa Darling
Stephanie Shaughnessy
Sophia Wagner

Middle School

Kelly Dorsey
Keith Dunkelberger
Mary Fiordimondo
Michelle Getler
Meghan Martin
Whitney Widger

19. 2026-2027 District Webmaster
    Approve Ryan Emmons to the position of District Webmaster for the 2026-2027 school year at the contractual stipend of $3,000.

20. Tenure Date Correction
    Approve the correction of tenure date for Kara Efelis, Elementary Teacher at the Penn Beach Elementary School, to September 2, 2027.

21. Transfers
    Approve the following transfers effective October 1, 2026 thru June 30, 2027:
    - Carla Barnhart, Lunch Aide at the Pennsville Memorial High School, to Lunch Aide at the Pennsville Middle School (5 hours per day)
    - Marlene Brubaker, Lunch Aide at the Pennsville Middle School, to Lunch Aide at the Pennsville Memorial High School (5.5 hours per day)

B. CURRICULUM & INSTRUCTION

1. Change in Degree
   Approve the contractual change in degree status, retroactively to September 1, 2026, for the following teachers:
   - Andrea Brozina-Dahlberg, Bachelor's Degree to Master's Degree
   - Whitney Widger, Master's Degree to Master's plus 60

2. 2026-2027 Evaluation Platforms
   Approve the 2022 Danielson Framework as the teacher evaluation platform and the New Jersey Principal Evaluation for Professional Learning Observation Instrument for the 2026-2027 school year, in connection with district-approved policy.

3. Workshops and Conferences
   Approve the following workshop, meals plus mileage not to exceed the state travel reimbursement requirements set forth by the Department of Treasury:

   - Heather Delaney, Science Teacher at the Pennsville Memorial High School, to attend the New Jersey Science Convention to be held on October 20, 2026, in Princeton, New Jersey, with a registration fee of $240.00.
   - Pamela Henderson, Media Specialist at the Central Park Elementary School, to attend the 2026-2027 What's New in Children's Books, to be held December 8, 2026, in Cherry Hill, New Jersey, with a registration fee of $325.00.
   - Susan Kibbe, ESL Teacher at the Valley Park Elementary School, to attend the Multilingual Learner Symposium to be held online on December 8, 2026, with a registration fee of $178.00 per person, with no additional expenses.

4. Field Trips
   Approve Field Trips 01-13. The specific information cannot be put into the board motion for the safety of our students.

C. ADMINISTRATIVE

1. 2026-2027 Week of Respect and Week of Violence Awareness
   Approve the designated week of October 5-9, 2026, as the “Week of Respect”, and the designated week of October 19-23, 2026, as the “School Violence Awareness Week” for the Pennsville School District, as required by *N.J.S.A.* 18A:37-29.

2. 2026-2027 School Safety and Security Plan Annual Review Statement of Assurance
   Approve the School Safety and Security Plan Annual Review Statement of Assurance to the Salem County Department of Education in accordance with N.J.A.C. 6A:16-5.1.

D. POLICY

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

BUSINESS ADMINISTRATOR
On the recommendation of the Business Administrator, please move to approve:

E. BUSINESS AND FINANCE

1. Board Secretary/Treasurer's Reports

   Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of June 30, 2026, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
   Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

   Board's Certification: Pursuant to N.J.A.C.6A:23A-16.10(c)4, the Pennsville Board of Education certifies that as of July 31, 2026, after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
   Board Secretary's Certification: Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary certifies that no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Pennsville Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A.C. 6:23-16.10(a)1. And, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources.

2. Cash Reconciliation Reports

   Approve the final cash reconciliation report for the month of June 30, 2026 and July 31, 2026.

3. Bills for Payment

   Approve the bills list for September 28, 2026.
   Approve payroll for August 2026.

4. High School Photography

   Approve the Senior and Undergraduate Photography Contracts with Lors Photography of Union, New Jersey for the 2026-2027 school year.

5. Incoming Tuition

   Approve the following incoming tuition students for the 2026-2027 school year:

Student SID #	Sending District	Receiving District	Grade	ESY Tuition	Tuition	Effective Dates
7208724185	State	Pennsville	4	n/a	$21,451	9/2/26-6/30/27

6885770947	Monroe Township	Pennsville	12	$5,500	$25,711	7/6/26-6/30/27
1304043308	West Deptford	Pennsville	10	n/a	$34,711	9/2/26-6/30/27
7465174801	West Deptford	Pennsville	8	n/a	$22,471	9/2/26-6/30/27
3476751080	State	High Roads of SC	12	n/a	$29,700	9/2/26-6/30/27

6. Consultative Services
   Approve an agreement for applied behavior analysis consultative services in a school-based setting for the 2026-2027 school year.

7. Dual Credit Agreement
   Approve the Dual Credit Agreement between Salem Community College and Pennsville Memorial High School for the 2026-2027 School Year.

8. Care Closet Grant
   Approve applying for the Care Closet Grant in the amount of $2,000.

9. Change Order-PMHS Fireproof Ceiling
   Approve a Change Order with J.H. Williams Enterprises, Inc. for the project Pennsville Memorial High School Elevator for installing a fireproof ceiling in the elevator mechanical room for code requirement in the amount of $4,800.

10. Change Order-Roof Repairs
    Approve a Change Order with Laurent Construction for performing additional roof repairs on an area separate from the contract in the amount of $5,000.

11. Outgoing Tuition
    Approve the following outgoing tuition students for the 2026-2027 school year:

Student SID #	Grade	Tuition	1:1 Aide	Effective Dates
Salem County Special Services School District - Cumberland Campus				
8124953722	12	$58,864	n/a	9/21/26-6/30/27
5082497305	4	$58,864	n/a	9/10/26-6/30/27
3990863617	1	$58,864	n/a	9/10/26-6/30/27

F. BUILDINGS AND GROUNDS

1. Facility Use-Salem Community College
   Approve Salem Community College for facility use privileges for the 2026-2027 school year as (B.) uses and organizations indirectly related to the school under board policy 1330. Additional charges may apply if district personnel have to be present during events.

Motion: _____ Second: _____

Roll Call Vote: SC____ DD____ TM____ RT ____ RS____ KS____ TH____ DSM ____ KC ___

SUPERINTENDENT'S COMMENTS

BOARD MEMBER REPORTS

PRESIDENT'S REPORTS

HIB CASES
On the recommendation of the Superintendent and the Committee of the Whole, please move to affirm the findings and conclusions of the HIB Case Reports.

- HIB~N/A

PUBLIC COMMENT
This meeting will now be open to members of the public who wish to speak or make comments on agenda items or a school district issue that may be of concern to the residents of the Township of Pennsville. If your questions or comments pertaining to litigation, student, or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

Pursuant to the Open Public Meetings Act, the Board has set aside a portion of this meeting, the length of which will be announced by the presiding Board Officer prior to the first member of the public being acknowledged, for public comment.

Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Out of respect for other members of the public that may wish to speak, the Board requests that each speaker cede the floor to the next members of the public as soon as they have finished making their respective comment(s).

In addition, please note that the Board has established a specific grievance process in order to ensure an orderly and prompt response to certain public complaints. The process is set forth in File Code: 1312, "Community Complaints and Inquiries." A copy of this policy is available at your request in the Office of the Superintendent. In order to best facilitate public complaints, the Board requests that members of the public follow the process set forth in File Code: 1312.

RECESS INTO EXECUTIVE SESSION
It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

PENNSVILLE BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Pennsville Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will not reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Pennsville Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ 1. Confidential matters per statute or court order
_____ 2. Matters that would impact rights to receive federal funds
_____ 3. Unwarranted invasion of individual privacy
_____ 4. Collective bargaining
_____ 5. Acquisition of real property or investment of public funds
_____ 6. Tactics or techniques utilized in public safety procedures
_____ 7. Litigation, contract negotiations, or attorney
__X__ 8. Personnel matters
_____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

The next board meeting is scheduled for October 26, 2026.

ADJOURNMENT

Motion: _____ Second: _____ # Yes ____ # No: ____ Time: _____

PLEASE NOTE:
QUESTIONS FREQUENTLY ARISE CONCERNING WHAT AN AGENDA MUST LOOK LIKE. IN COMMON USAGE, AGENDA REFERS TO A LIST OF ITEMS TO BE DISCUSSED AND ACTED UPON, AN OUTLINE OF THINGS TO DO. SINCE THERE IS NOTHING IN THE SUNSHINE LAW TO INDICATE ANY SPECIAL MEANING TO THE WORD AGENDA, THE ATTORNEY GENERAL HAS STATED THAT THE ORDINARY AND UNDERSTOOD MEANING OF THE WORD IS TO BE USED. HE CONCLUDED THAT AGENDA REFERS SOLELY TO THE LIST OF SUBJECT MATTERS TO BE DISCUSSED AND ACTED UPON AT THE NEXT MEETING, AND DOES NOT INCLUDE THE SUPPORTIVE OR EXPLANATORY MATERIALS AND REPORTS. (A.G.F.O. 19.1976)