

SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 6:00 p.m. September 8, 2025

Present: Board President Natasha Mendoza, Board Vice President Justin VanDeBerg, Board Member Wyatt Compton, Board Member Nathan deWit, Board Member Chad Stoterau, Superintendent Guy Johnson & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, MS/HS Principal Chris McGregor, Jacki Liester, Garrick Moritz and Amber Schroeder.

At 6:00 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Mendoza led the Pledge of Allegiance and welcomed guests and visitors.

President Mendoza called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

Action 26-019: Motion by Stoterau, second by VanDeBerg, to approve the agenda as presented. Motion carried.

There were no comments made during the Open Forum portion of the meeting.

Action 26-020: Motion by Compton, second by deWit, to approve the following consent agenda items as presented. Approval of August 11, 2025 regular board meeting minutes, approval of payments for August 2025 claims, approval of the financial statements for August 2025, and approval of September 2, 2025 fuel quotes, 10% Ethanol from Palisades Oil - \$2.416 & #2 Diesel from Palisades Oil - \$2.812. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4
CLAIMS PAID SEPTEMBER 8, 2025

GENERAL FUND

A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, \$93.52; ALL AROUND WELDING, BUS/COMPLEX/MOWER/PLAYGROUND MAINTENANCE/REPAIRS, \$1,877.50; ALLIANCE COMMUNICATIONS, SEPTEMBER 2025 INTERNET & PHONE SERVICES, \$800.00; AMERICAN SCHOOL COUNSELOR ASSOCIATION, PROFESSIONAL MEMBERSHIP, \$129.00; ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA, ASBSD-SASD CONVENTION REGISTRATION, \$1,430.00; BASS, DENAE, CLASSROOM SUPPLIES- REIMBURSEMENT, \$50.00; BLACK HILLS SPECIAL SERVICES COOPERATIVE, 2025-2026 MEMBERSHIP, \$2,000.00; BRANDON ACE HARDWARE, MAINTENANCE SUPPLIES, \$444.75; CLIMATE SYSTEMS, INC., BOILER ROOM LEAK/SYSTEM 1- MAINTENANCE/REPAIRS, \$2,313.39; CULLIGEN WATER, PURIFIED SALT, \$124.50; DON'S AUTO & TIRE CO., BUS BATTERIES, \$357.98; GARBAGE-N-MORE, STOVE & TABLE PICK UP, \$50.00; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, AUGUST 2025 IMPREST ACCOUNT REIMBURSEMENT, \$6,528.60; GRAVES IT SOLUTIONS, 2025-2026 SUPPORT CONTRACT, \$7,546.00; HAUFF MID-AMERICA SPORTS, ATHLETIC SUPPLIES, \$1,532.50; HEALTHEQUITY, HEALTH SAVINGS ACCOUNT CONTRIBUTIONS/FEES, \$513.28; HENRY SCHEIN, INC., ATHLETIC/NURSING SUPPLIES, \$801.75; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$6,315.65; HORACE MANN, JULY 2025 FSA FEES/AUGUST 2025 PAYROLL ACH'S, \$499.94; IMAGINE LEARNING, LLC, SUNDAY SYSTEM ESSENTIALS- ONLINE LICENSES, \$10,700.22; INTELLIPRO SECURITY, LLC, CENTRAL STATION ALARM MONITORING- ONE YEAR, \$227.40; J.J. KELLER & ASSOCIATES, INC., LABOR LAW POSTERS, \$952.80; KONE, INC., ELEVATOR MAINTENANCE, \$4,708.92;

LUVERNE AREA CHAMBER OF COMMERCE, TRI-STATE BAND FESTIVAL REGISTRATION, \$75.00; LYNN, JACKSON, SHULTZ & LEBRUN, P.C., LEGAL SERVICES, \$1,066.00; M.J. DALSIN, CO., HALLWAY LEAK- REPAIRS, \$700.23; MCCOOK CENTRAL SCHOOL DISTRICT #43-7, CROSS COUNTRY MEET ENTRY FEE- 9/2/2025, \$100.00; OLSON'S PEST TECHNICIANS, BIMONTHLY PEST CONTROL SERVICES, \$100.00; PALISADES OIL, CO., BULK FUEL, \$3,107.95; PALISADES PROPANE, CO., PROPANE, \$313.79; PERFORMANCE PRESS, INC., ATHLETIC CALENDARS, \$505.00; PLANBOOKEDU, LLC, PREMIUM SUBSCRIPTION, \$816.00; POPPLERS MUSIC, INC., BAND MUSIC, \$176.50; ROTO-ROOTER, PLUMBING MAINTENANCE, \$300.00; SANFORD HEALTH OCCUPATIONAL MEDICINE, DRUG & ALCOHOL PROGRAM ADMINISTRATION, \$129.00; SCHROEDER, JERED, GYM WALL MAT REPLACEMENT, \$350.00; SOUTH DAKOTA DEPARTMENT OF EDUCATION, ZOOM LICENSES, \$220.00; SOUTH DAKOTA COUNSELING ASSOCIATION, PROFESSIONAL MEMBERSHIP, \$115.00; STEVE'S ELECTRIC & PLUMBING, INC., LOBBY SIGNS, \$925.75; WAGeworks, AUGUST 2025 ACH FEES, \$4,560.72; XCEL ENERGY, JUNE-JULY 2025 ELECTRICITY, \$8,656.37;
TOTAL GENERAL FUND, \$72,215.01

CAPITAL OUTLAY FUND

ACCESS SYSTEMS, SEPTEMBER 2025 SERVICES, \$1,498.82; APPLE FINANCIAL SERVICES, APPLE COMPUTER EQUIPMENT- PAYMENT #1, \$68,467.44; COMBINED BUILDING SPECIALTIES, INC., GYM BLEACHER SEATS/GYM EQUIPMENT- MOTORS & RIMS, \$38,140.00; PERFORMANCE PRESS, INC., HALL OF FAME DISPLAY WALL PIECE, \$1,150.00; PITNEY BOWES, EQUIPMENT LEASE, \$218.82; RIDDELL ALL AMERICAN SPORTS CORP., FOOTBALL HELMET, \$769.20; TIME MANAGEMENT SYSTEMS, INC., 2025-2026 ANNUAL SOFTWARE SUPPORT CONTRACT, \$792.00;
TOTAL CAPITAL OUTLAY FUND, \$111,036.28

SPECIAL EDUCATION FUND

BLUE STONE THERAPY, AUGUST 2025 SERVICES, \$3,103.45; ISI, LLC, AUGUST 2025 INTERPRETER SERVICES, \$3,704.50; MITCHELL SCHOOL DISTRICT #17-2, JULY 2025 SERVICES, \$1,996.06; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, AUGUST 2025 SERVICES, \$1,580.53;
TOTAL SPECIAL EDUCATION FUND, \$10,384.54

TOTAL CLAIMS: \$193,635.83

IMPREST CHECKS

AUGUST 2025

GENERAL FUND IMPREST CHECKS

ASPI SOLUTIONS, INC., BOUND- ACTIVITY REGISTRATION/SERVICES, \$750.00; CASH, SOCCER- WEST RIVER TRIP- MEAL MONEY, \$810.00; CHRISTENSEN, JILL, VOLLEYBALL OFFICIAL- 8/26/2025, \$182.36; COUNCIL ON COLLEGE ADMISSION IN SOUTH DAKOTA, FALL SCHOOL COUNSELOR WORKSHOP REGISTRATION, \$55.00; DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECKS, \$129.75; FEDEX FREIGHT, SCHEDULED DELIVERY/MAILING SERVICE, \$198.00; FIRST DAKOTA INDEMNITY CO., FINAL PAYROLL AUDIT, \$637.00; GARRETSON PTO, PLAYGROUND BALLS/TOYS/ETC.- REIMBURSEMENT, \$250.00; GLENN, MEGAN, SOCCER OFFICIAL- 8/19/2025, \$77.92; GLOBAL MUSIC RIGHTS, LLC, MUSIC LICENSE/RIGHTS- SCHOOL YEAR 2025-2026, \$115.25; HOVDESTAD, NICOLE, SOCCER OFFICIAL- 8/19/2025, \$119.04; HOWE, BETSY, SCHOOL NURSE ASSOCIATION DUES- REIMBURSEMENT, \$140.00; JACOBSON, CHRISTOPHER, SOCCER OFFICIAL- 8/23/2025, \$119.04; J.W. PEPPER & SON, INC., CHOIR MUSIC, \$878.07; KALBER, GLENN, SOCCER OFFICIAL- 8/19/2025, \$142.60; MAHLUM, BRAYDEN, SOCCER OFFICIAL- 8/23/2025, \$112.24; MCELHOSE, THEODORA, SOCCER OFFICIAL- 8/23/2025, \$182.20; MCGREGOR, CHRIS, CONFERENCE MILEAGE- REIMBURSEMENT, \$534.66; MILLER, BELINDA, VOLLEYBALL OFFICIAL- 8/26/2025, \$133.76; SCHROEDER, AMBER, CLASSROOM SUPPLIES- REIMBURSEMENT, \$50.00; SCHWEITZER, TAYLOR, CLASSROOM SUPPLIES- REIMBURSEMENT, \$50.00; SDAESP, 2025-

2026 AREA I PRINCIPALS ASSOCIATION DUES, \$90.00; WASTE MANAGEMENT, AUGUST 2025 GARBAGE & RECYCLING SERVICES, \$771.71;
TOTAL GENERAL FUND IMPREST CHECKS, \$6,528.60

TOTAL IMPREST CHECKS: \$6,528.60

Financial Report

The Business Manager presented a financial report on cash balances, expenditures, and receipts for the month of August 2025 as listed below:

Cash Balances as of August 29, 2025: General Fund: \$329,214.27; Capital Outlay Fund: \$1,723,951.28; Special Education Fund: \$345,447.86; Food Service Fund: \$235,559.82; Driver's Education Fund: \$13,892.17; Preschool Fund: (\$50,999.92); Custodial Fund: \$27,370.08.

Expenditures: General Fund: Claims, \$47,074.80; Payroll, \$292,670.54; Capital Outlay Fund: Claims, \$61,843.98; Special Education Fund: Claims, \$10,048.07; Payroll, \$40,297.08; Driver's Education Fund: Claims, \$343.26; Preschool Fund: Payroll, \$7,343.83; Custodial Fund: ACH Fees, \$5,573.94; Claims, \$67,723.80.

Receipts: General Fund: Local Sources, \$16,832.94; Intermediate Sources, \$1,642.79; State Sources, \$238,655.60; Capital Outlay Fund: Local Sources, \$3,862.37; Special Education Fund: Local Sources, \$2,320.95; State Sources, \$24,899.00; Food Service Fund: Local Sources, \$29,746.54; Custodial Fund: Local Sources, \$51,547.29.

Old Business:

Fiscal Year 2026 Budget

RESOLUTION 2025-2026-1: Motion by VanDeBerg, second by Compton, to adopt the fiscal year 2026 budget as presented. Motion carried. The approved Budget is published separately in this week's Garretson Gazette, and the approved Resolution is as follows:

RESOLUTION 2025-2026-1

ADOPTION OF ANNUAL BUDGET:

Let it be resolved that the School Board of the Garretson School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL- 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2025 through June 30, 2026. The adopted Annual Budget totals are as follows:

General Fund: \$5,499,420; Capital Outlay Fund: \$1,421,230; Special Education Fund: \$1,070,867; Food Service Fund: \$449,657; Driver's Education Fund: \$10,174; Preschool Fund: \$118,451.

Tax Levy Request

| | |
|--------------|---|
| General Fund | \$1.125/per \$1,000 of agricultural valuation |
| | \$2.518/per \$1,000 of owner-occupied valuation |
| | \$5.211/per \$1,000 of non-agricultural valuation |

| | |
|-------------------|--|
| Capital Outlay | \$1,209,130 |
| Special Education | \$1.462/per \$1,000 of total valuation |
| Bond Redemption | \$0.00 |
| Opt Out | \$500,000 |

Action 26-021: Motion by deWit, second by Stoterau, to approve the waterline easement as shown in the documents. Motion carried.

New Business:

There were no conflicts of interest.

Action 26-022: Motion by deWit, second by Compton, to approve the supplemental budget for fiscal year 2025 as presented. Motion carried.

Action 26-023: Motion by VanDeBerg, second by deWit, to approve the transfer from the General Fund to the Preschool Fund for \$38,102.43. Motion carried.

Action 26-024: Motion by VanDeBerg, second by Stoterau, to adjust the adult meal price from \$5.10 to \$5.15 for the 2025-2026 school year. Motion carried.

The School Board scheduled a school board retreat for November 17, 2025 starting at 5:30 p.m. and set November 19, 2025 as a second date to continue/finish if needed.

The following information items were presented to the Board: Policy GCDB/GDDB: Employee Criminal Background Check and Policy GCDBC: Criminal Background Checks- Volunteers and Employees of Contractors.

The First Readings of the following were presented to the Board as a part of the policy adoption process: Policy JEA: Compulsory Attendance Ages and Policy JEG: Exclusions and Exemptions from School Attendance.

The Second Reading of Policy JGD-JGE: Student Suspension-Expulsion was presented to the Board.

Action 26-025: Motion by Compton, second by deWit, to adopt Policy JGD-JGE: Student Suspension-Expulsion. Motion carried.

Administration provided the Board with five administrative reports:

- a. Board President's Report - President Mendoza discussed Quorum, a web-based school board tracking & engagement platform, with the rest of the Board.
- b. Superintendent's Report - Superintendent Johnson updated the Board on preliminary enrollment numbers (466 at time of board meeting). He also made the Board aware that projects on doors around the building are expected to be complete by week's end.
- c. Prairie Lakes Educational Cooperative Report - Board member deWit reported to the Board that the recent Prairie Lakes Coop. meeting consisted of approving the bills.

- d. Elementary Principal/Curriculum Director's Report - Principal Hoekman discussed numerous items with the Board, including Open House, SOAR Assembly and SOAR Rotations, NWEA-MAP testing and Homecoming.
- e. Middle School/High School Principal's Report - Principal McGregor congratulated Alysha Kientopf for being named the 2025 NAAE Outstanding Agriculture Teacher Award for Region III. He then briefly discussed Homecoming week and enrollment numbers. Lastly, Principal McGregor gave the Board a summary of Dual Credit and what it looks like in the Garretson School District.

Action 26-026: Motion by Stoterau, second by VanDeBerg, to adjourn at 7:02 p.m.
Motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2025.

Board President

Business Manager