SCHOOL BOARD MINUTES

Regular Meeting Garretson School District #49-4 6:00 p.m. July 13, 2026

Present: Board President Natasha Mendoza, Board Vice President Justin VanDeBerg, Board Member Wyatt Compton, Board Member Nathan deWit, Board Member Chad Stoterau, Superintendent David Olson & Business Manager Jacob Schweitzer. Others present: Elementary Principal Katie Hoekman, HS/MS Principal Chris McGregor, Jacki Liester, Garrick Moritz, Kathi Nolz & Sherri Schoenfish.

At 6:00 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Mendoza led the Pledge of Allegiance and welcomed guests and visitors.

President Mendoza called for any additions or corrections to the Board agenda. There were no additions or corrections presented.

Action 26-113: Motion by Compton, second by Stoterau, to approve the agenda as presented. Motion carried.

There were no comments made during Open Forum.

Action 26-114: Motion by deWit, second by VanDeBerg, to approve the following consent agenda items as presented. Approval of June 8, 2026 regular board meeting minutes, approval of payments for June 2026 claims, approval of the financial statements for June 2026, approval of June 2026 payroll, approval of the food service contract with Lunchtime Solutions, Inc., and approval of the following personnel action: Janie Lundberg resignation. Motion carried.

GARRETSON SCHOOL DISTRICT #49-4
CLAIMS PAID JULY 13, 2026
GENERAL FUND
A-OX WELDING SUPPLY CO., INC., AG. CYLINDER RENTALS, $93.52; ACE SIGNS, RECORD BOARD UPDATES, $266.04; ALL AROUND WELDING, MAY-JUNE 2026 MAINTENANCE/REPAIRS, $812.50; ALLIANCE COMMUNICATIONS, JULY 2026 INTERNET & PHONE SERVICES, $797.00; ANKRUM, FORD, TRUCK WHEEL ALIGNMENT-REIMBURSEMENT, $89.95; APPLE, INC., COMPUTER/IPAD EQUIPMENT, $19,870.00; APPTEGY, INC., STAFF CONNECT SUBSCRIPTION, $3,000.00; ASPI SOLUTIONS, INC., BOUND SERVICES, $750.00; CITY OF GARRETSON, GAS/SEWER/WATER, $929.49; CLIMATE SYSTEMS, INC., ACTUATOR/CONTROLLER REPAIRS, $160.00; DAKOTA AUTO PARTS, TRANSPORTATION SUPPLIES, $27.52; DAKTRONICS, INC., VIDEO BOARD, $1,600.00; DEANS DISTRIBUTING, BULK OIL, $3,192.69; DON'S AUTO & TIRE CO., OIL/V-BELT, $86.60; FOREMAN SALES & SERVICE, TRANSPORTATION SUPPLIES, $144.77; G-SPORTS WRESTLING, TOURNAMENT WALL CHARTS, $98.00; GARRETSON GAZETTE, MAY 2026 BOARD MEETING MINUTES/AUDIT FISCAL AFFAIRS, $207.22; GARRETSON SCHOOL DISTRICT CUSTODIAL ACCOUNT, JUNE 2026 IMPREST ACCOUNT REIMBURSEMENT, $17,871.24; GENESIS TECHNOLOGIES, INC., ADOBE ACROBAT/INDESIGN, $864.00; GRAVES IT SOLUTIONS, 2026-2027 CONTRACT/SUPPORT, $7,546.00; HAUFF MID-AMERICA SPORTS, JUNIOR HIGH TRACK MEET AWARDS/WRESTLING WALL CHARTS, $499.50; HEALTHEQUITY, HEALTH SAVINGS ACCOUNT CONTRIBUTIONS/FEES, $881.70; HEIMAN FIRE EQUIPMENT, FIRE EXTINGUISHERS- ANNUAL INSPECTION, $3,196.00; HENRY SCHEIN, INC., STRETCH TAPE/TOENAIL CLIPPERS, $54.82; HFGROUP, LLC, TECTBOOK BINDING, $74.00; HILLYARD,

INC., CLEANING/MAINTENANCE SUPPLIES, $2,119.18; HIRSHFIELDS, PAINT/PAINT SUPPLIES, $376.86; HORACE MANN, MAY 2026 FSA FEES/JUNE 2026 PAYROLL ACH'S, $499.94; HOUGHTON MIFFLIN HARCOURT, MAP GROWTH K-12/MIDDLE SCHOOL SCIENCE LAB MATERIAL, $7,415.06; IMAGINE LEARNING, EDGENUITY, $9,120.65; INFINITE CAMPUS, ANNUAL LICENSE/SUPPORT/REPORTS FEE, $500.00; J.W. PEPPER & SON, INC., CHOIR MUSIC, $192.79; KAUFMAN LAW OFFICE, LEGAL SERVICES, $1,440.00; LASTING IMPRESSIONS UNLIMITED, INC., CLUB BASEBALL/SOFTBALL AWARDS, $187.00; LODGE AT DEADWOOD, PRINCIPALS CONFERENCE- HOTEL, $815.00; M.J. DALSIN, CO., CEILING LEAKS-MAINTENANCE/REPAIRS, $754.91; MCGREGOR, CHRIS, MILEAGE- DEADWOOD, $558.60; MEDICAID, FISCAL YEAR 2026 QUARTER 2 ADMIN. FEE, $64.42; MEDICUS HEALTH, WRESTLING URINE CUPS, $171.67; MENARDS, CLEANING SUPPLIES, $119.34; MIDWEST BUS PARTS, INC., TRANSPORTATION SUPPLIES, $82.70; OLSON'S PEST TECHNICIANS, BIMONTHLY PEST CONTROL SERVICES, $100.00; PALISADES OIL, CO., TIRE MAINTENANCE, $70.00; PERFORMANCE PRESS, INC., ENVELOPES/FOLDERS/LETTERHEAD, $972.03; POPPLERS MUSIC, INC., BAND MUSIC/INSTRUMENT REPAIR, $1,235.00; RESTAURANT EQUIPMENT REPAIR, ICE MACHINE REPAIRS, $2,092.33; SCHOOL ADMINISTRATORS OF SOUTH DAKOTA, 2026-2027 MEMBERSHIP/SUMMER CONFERENCE, $1,275.00; SHI INTERNATIONAL CORP., MICROSOFT LICENSING AGREEMENT, $2,635.48; SIOUX FALLS AUTO GLASS, ROCK CHIP REPAIR/TRANSPORTATION MAINTENANCE, $844.95; SOUTHEAST AREA COOPERATIVE, PRIMARY ACADEMY, $200.00; SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION, 2026-2027 MEMBERSHIP DUES, $700.00; SPLIT ROCK AG. SERVICES, MAINTENANCE SUPPLIES, $129.97; STEVE DRENTH CONSTRUCTION, LOCKER ROOM DOOR REPAIRS, $702.69; STURDEVANT'S AUTO VALUE, FILTERS/FRONT DISC BRAKE PAD/GLASS CLEANER, $489.18; TRAVELERS, FISCAL YEAR 2027 CYBER INSURANCE POLICY, $6,406.00; WAGEWORKS, JUNE 2026 ACH FEES, $749.82; WASTE MANAGEMENT, JULY 2026 GARBAGE & RECYCLING SERVICES, $650.64; XCEL ENERGY, APRIL-MAY 2026 ELECTRICITY, $9,363.86;
TOTAL GENERAL FUND, $116,147.63

CAPITAL OUTLAY FUND
ACCESS SYSTEMS, JULY 2026 COPIER/PRINTER SERVICES, $1,627.17; CLIMATE SYSTEMS, INC., COMPRESSOR/CONTACTOR/FILTERS, $19,225.50; HAUFF MID-AMERICA SPORTS, VOLLEYBALL UNIFORMS, $3,939.00; HILLYARD, INC., GYM FINISH/SUPPLIES, $3,518.75; HUDL, SPORTS PROGRAMMING STATS PACKAGES, $13,000.00; RIDDELL ALL AMERICAN SPORTS CORP., FOOTBALL HELMETS, $7,109.95; RIVERSIDE TECHNOLOGIES, INC., MAC MINI LAB PROJECT MONITORS, $4,200.00; SUMMIT MEASUREMENT, LLC, WRESTLING SCALE, $559.00;
TOTAL CAPITAL OUTLAY FUND, $53,179.37

SPECIAL EDUCATION FUND
BLUE STONE THERAPY, JUNE 2026 SERVICES, $2,096.11; CHILDREN'S HOME SOCIETY, MAY 2026 TUITION, $3,215.60; MITCHELL SCHOOL DISTRICT #17-2, MAY 2026 SERVICES, $1,814.60; TEACHWELL SOLUTIONS, FISCAL YEAR 2026 RELATED SERVICES, $9,920.00;
TOTAL SPECIAL EDUCATION FUND, $17,046.31

FOOD SERVICE FUND
INFINITE CAMPUS, ANNUAL LICENSE/SUPPORT/REPORTS FEE, $1,185.60; MURRAY, APRIL, LUNCH ACCOUNT BALANCE- REIMBURSEMENT, $23.90;
TOTAL FOOD SERVICE FUND, $1,209.50

TOTAL CLAIMS: $187,582.81

IMPREST CHECKS
JUNE 2026
IMPREST CHECKS

A-1 PUMPING & EXCAVATING, INC., PUMPING OF GREASE TRAP, $270.00; CITY OF GARRETSON, GAS/SEWER/WATER, $1,205.13; FIRST DAKOTA INDEMNITY CO., FISCAL YEAR 2027 WORKER'S COMPENSATION INSURANCE, $12,044.00; MOEHLENBRINK, REECE, NATIONAL HISTORY DAY NATIONAL CONTESTS- REIMBURSEMENT, $1,320.00; PALISADES OIL, CO., BULK FUEL, $1,597.46; SDACTE, DUES/CONFERENCE REGISTRATION, $565.00; WASTE MANAGEMENT, JUNE 2026 GARBAGE & RECYCLING SERVICES, $869.65;
TOTAL IMPREST CHECKS: $17,871.24

Financial Report
The Business Manager presented a financial report on cash balances, expenditures, payroll and receipts for the month of June 2026 as listed below:

Cash Balances as of June 30, 2026: General Fund: $577,463.27; Capital Outlay Fund: $2,334,353.31; Special Education Fund: $217,813.55; Food Service Fund: $210,053.49; Driver's Education Fund: $14,142.17; Preschool Fund: ($39,074.40); Custodial Fund: $60,798.46.

Expenditures: General Fund: ACH Fees, $64.42; Claims, $174,428.20; Payroll, $303,585.13; Capital Outlay Fund: Claims, $250,744.62; Special Education Fund: Claims, $27,650.91; Payroll, $48,088.20; Food Service Fund: Claims, $28,852.21; Preschool Fund: Payroll, $6,706.81; Custodial Fund: ACH Fees, $2,131.46; Claims, $92,676.87.

Payroll by Department (General Fund): Administration/Office, $57,585.89; Elementary, $79,206.49; Middle School, $30,743.00; High School, $59,492.72; Guidance, $12,924.80; Custodial, $29,100.63; Transportation, $8,312.96; Activities/Athletics, $17,337.53; Other, $8,881.11.

Receipts: General Fund: Local Sources, $94,857.51; Intermediate Sources, $1,483.25; State Sources, $198,151.19; Federal Sources, $96,519.00; Capital Outlay Fund: Local Sources, $47,914.23; Special Education Fund: Local Sources, $29,136.77; State Sources, $11,225.00; Federal Sources, $107,147.00; Food Service Fund: Local Sources, $236.34; State Sources, $1,077.50; Federal Sources, $7,531.11; Preschool Fund: Local Sources, $110.00; Custodial Fund: Local Sources, $66,613.61.

Old Business:
None

Action 26-115: Motion by Stoterau, second by Compton, to adjourn at 6:03 p.m. Motion carried.

Superintendent Olson ran the meeting until the Board chose officers. He called the meeting to order at 6:04 p.m.

Business Manager Schweitzer administered the Oath of Office to Wyatt Compton.

Action 27-001: Nomination by VanDeBerg, second by Stoterau, to nominate Natasha Mendoza as Chairperson of the Board. Nomination carried.

Action 27-002: Motion by Stoterau, second by Compton, that nominations cease for Chairperson of the Board. Motion carried.

Mendoza will serve as Board Chairperson until the July 2027 annual board meeting. As Board Chairperson, Mendoza presided over the remainder of the meeting.

Action 27-003: Nomination by deWit, second by Stoterau, to nominate Justin VanDeBerg as Vice Chairperson of the Board. Nomination carried.

Action 27-004: Motion by Compton, second by Stoterau, that nominations cease for Vice Chairperson of the Board. Motion carried.

VanDeBerg will serve as Board Vice Chairperson until the July 2027 annual board meeting.

Action 27-005: Motion by Stoterau, second by VanDeBerg, to authorize payment of claims for the 2027 fiscal year. Motion carried.

New Business:
There were no conflicts of interest.

Action 27-006: Motion by Compton, second by VanDeBerg, to approve the Garretson School District comprehensive plan for Special Education. Motion carried.

Action 27-007: Motion by VanDeBerg, second by deWit, to designate Business Manager Schweitzer as custodian of all bank accounts, to designate Business Manager Schweitzer as Treasurer of School Food Services and Custodial accounts, to authorize Superintendent Olson as the purchasing agent, to designate First Bank & Trust as official depository, to designate Vice Chairperson VanDeBerg, in addition to Chairperson Mendoza, to countersign checks drawn by the Business Manager, to authorize Superintendent Olson as federal representative for all program applications and to authorize Business Manager Schweitzer as federal representative for fiscal responsibility and approval of federal funding, to designate Superintendent Olson as the Truancy Officer, to designate Board Chairperson Mendoza as hearing official for the School Breakfast & Lunch Programs, to join the ASBSD Emergency School Bus Mutual Assistance Pact, to approve membership to ASBSD & SDUSA, to set the School Board Election as the first Tuesday in June, June 1, 2027, to set the official meeting date and time of the School Board meetings as the second Monday of each month at 6:30 p.m., to designate Gerry Kaufman, Jr. & Rodney Freeman of Kaufman Law Office as the School Attorneys, and to designate the Garretson Gazette as the official newspaper. Motion carried.

Action 27-008: Motion by Compton, second by Stoterau, to adopt a resolution to allow the Business Manager the authority to pay Alliance Communications, Chesterman Co., City of Garretson, Delta Dental, First Bank & Trust Credit Cards, First Dakota Indemnity Co., Horace Mann, Madison National Life Insurance, Northern Plains Insurance Pool, Palisades Oil, Co., Pitney Bowes, Standard Life Insurance, Vision Service Plan, and Xcel Energy when due, prior to the approval of monthly bills, to adopt a resolution to establish an Imprest Fund and set the Fund at $30,000, to adopt a resolution to allow the Business Manager to invest school district funds, and to set a bond for the Business Manager & Assistant to the Business Manager at $100,000 each. Motion carried.

Action 27-009: Motion by Compton, second by deWit, to set the school board member salary at $60.00 per meeting, to set Substitute pay at $155.00 per day and $165.00 per day beyond ten consecutive days, to set preschool tuition fees at $225 per month, to participate in the National School Breakfast & Lunch Program for the 2026-2027 school year and set the prices for adults at

$5.35 per meal for lunch and $3.15 per meal for breakfast, for grades 6-12 at $3.80 per meal for lunch and $2.50 per meal for breakfast, for grades K-5 at $3.70 per meal for lunch and $2.50 per meal for breakfast, and $0.60 per carton of milk, to set prices for admission to school events at $5 for students and $7 for adults, to set activity ticket prices at $25 for students, $50 for adults and $150 for families. Motion carried.

A budget hearing was held at 6:30 p.m.

There were no Information Items presented.

The First Reading of following was presented to the Board as a part of the policy adoption process: Policy GDBC: Support Staff Fringe Benefits.

There were no Second Readings.

Administration provided the Board with two administrative reports:

a. Superintendent's Report - Superintendent Olson thanked the community for the warm welcome he and his family have received since moving to Garretson. He then talked about meeting with the principals and numerous other staff, touring the building with Head Custodian Mel Jensen, touring the bus routes with Transportation Director Ford Ankrum, and visiting the sports complex with Kevin Steckler. Superintendent Olson added that he attended the Garretson city council meeting and that the Board would be having a board training/retreat here at the school on July 27th.
b. Business Manager's Report - Business Manager Schweitzer discussed the ASBSD-SASD Convention taking place in Sioux Falls on August 6th & 7th. He also informed the Board that the Garretson School District purchased two electric buses from the Morris, Minnesota School District for $35,000.

Action 27-010: Motion by VanDeBerg, second by Stoterau, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: A Personnel Matter. Motion carried. The Board entered executive session at 6:51 p.m.

President Mendoza declared the Board out of executive session at 7:02 p.m.

Action 27-011: Motion by Compton, second by Stoterau, to adjourn at 7:02 p.m. Motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2026.

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Board President Business Manager