Marthaville Elementary & Junior High School
Student & Family Handbook
2026-2027

10800 Highway 120
P. O. Box 148
Marthaville, La. 71450

Telephone: (318)472-6141
Fax: (318) 931-0001
Cafeteria: (318)472-9249
SBHC: (318)472-5235
School Board Office: (318)352-2358

School Website: https://npsb.la/marthaville-elementaryjr-high-school

Laura Powell-Strahan, Principal
Dr. Grant Eloi, Superintendent

Message from the Principal

Laura Powell -Strahan



Welcome to Marthaville Elementary & Junior High! It is an honor and a privilege to serve as principal of a school with such a strong tradition of excellence, family, and community.

At Marthaville, we believe every child matters and deserves the opportunity to learn, grow, and succeed. Our dedicated faculty and staff are committed to providing a safe, supportive, and challenging learning environment where students are encouraged to reach their fullest potential.

What makes Marthaville truly special is our sense of family. Our students, parents, faculty, staff, and community work together to create opportunities that extend far beyond the classroom. Whether through academics, athletics, clubs, leadership, or service, we want every student to discover their strengths and find a place where they can shine.

I am excited about the opportunities ahead and grateful for the trust you place in us each day. Together, we will continue building on the proud traditions of Marthaville School while preparing our students for a bright and successful future.

Thank you for being part of our Hawk family. Together, we will continue Soaring to Excellence!

Hawk Strong!

Laura Strahan
Principal | Marthaville Elementary & Junior High

Our Mission

Learning **I**nvolves **F**amily, **T**eachers, and **S**tudents. Marthaville Elementary & Junior High School is committed to educating the whole child through a partnership of students, families, educators, and the community. We provide a safe, caring, and engaging environment that promotes academic excellence, strong character, and lifelong success.

Our Vision

At Marthaville Elementary & Junior High School, every student will be empowered to achieve academic excellence, develop strong character, and graduate prepared for success in high school, college, careers, and life as responsible, contributing citizens in their communities.

Purpose of the Handbook

This handbook has been prepared for the purpose of giving you some idea of the spirit, ideals, and objectives of Marthaville School. It is our belief that this publication will prove helpful to each student, teacher, and parent in knowing about this school. It is hoped that this book will be kept and referred to by students and parents as a source of ready information.

To the Students

This booklet contains information which students and teachers have found by experience to be most helpful and needed by students and families. You should read the handbook carefully and consult with your teachers and fellow students about any of it you do not understand. Knowing and understanding the contents of this booklet will help you not only to enjoy your school days more, but also to be a better citizen of Marthaville School.

Contact and Communication

You will be greeted and served by our school secretary Mrs. Kayla Greer. For general questions and school communications, contact the front office at 318-472-6141. Disciplinary concerns should be directed to the principal. Instructional concerns should be directed to your child's teacher first. If the issue is not resolved, contact the school principal. Marthaville School communicates with families primarily through the Remind app. Make sure your family is signed up for REMIND notifications from your child's teacher and from the school. All official school communication also comes through school-approved channels. Staff do not communicate with students or families through personal social media accounts or personal cell phones.

School Information

School	Marthaville Elementary & Junior High School
Grade Levels	Pre K - 8
Principal	Laura Powell-Strahan
School Secretary	Kayla Greer
School Nurse	Ashley Jordan
Master Teacher	Lindsay Weeks
Head Custodian	Jodi Kilgore
Cafeteria Manager	Cindy Mitchell
School Colors	Black & Gold
School Mascot	Hawks
School Hours	7:00 bus arrival & breakfast; Attendance taken at 7:20 AM - 3:00 PM dismissal
Front Office Hours	7:15 AM to 3:30 PM



Expectations for Students:

- Arrive to class on time: **tardy after 7:20 a.m**. Buses arrive at 7:00 a.m.
- Bring signed materials back from home
- Come to class with necessary materials
- Move through the building and on campus in an orderly manner
- Use your bathroom breaks and refrain from asking to go during class
- Meet expectations of the HAWK PBIS plan
- Meet cafeteria expectations and procedures
- Dress according to dress code policy
- Respect school property and the property of others
- Use appropriate language
- Settle conflicts appropriately
- Show respect for everyone
- Always represent your school and community well in public

To the Parents

Your objectives as a parent and the objectives of the school in respect to your child are the same; to give him/her the best possible guidance toward the realization of his/her highest potential. To accomplish that goal, full cooperation between home and school is essential.

Suggestions for Parents:

Regular and punctual attendance is the greatest single factor in school success; therefore, your first concern should be to see that your child attends regularly, not arriving late, or checked out early.

Help your child create a wholesome attitude toward school. Confidence in his teachers is essential to his success. Please avoid destructive criticism and bring your questions to the teacher and administration to be resolved.

You may further help your child by doing the following:

- Read and discuss this handbook with your family and fully understand and support it.
- Keep the school informed about absences.
- Require a progress report at each interim and a report card each nine weeks.
- Monitor student's assessments, homework assignments and teacher notes.

Check JCampus and join all class REMIND apps.

- Please do not telephone or contact students at school unless very important.
- Know your child's teacher and have an open line of communication.

Special Programs

Marthaville School offers several special programs to facilitate the learning of our students. These include such programs as Special Education, which serves children with special needs such as learning disabilities, gifted, and other exceptionalities; Title I, which provides services to all students in school; and the Migrant Program.

Parent/Teacher Organization

All parents, teachers, and staff are encouraged to join the parent/teacher organization. Meetings and activities are held on a regular basis. Our highlight activities include the Fall Halloween Carnival and Great Basket Raffle, and Fall Literacy events. The PTO also does many supportive activities throughout the school year. Please call the school office for more information.

Grading

Grades reflect what your child knows and can do. They are updated regularly in the Student Progress Center (JCampus) which families can access at any time. Pre K - 2nd grade is a number system and will be explained in more detail by your child's teacher. Grade 3-8 are letter grades based on a ten point scale. If you have questions about a grade, contact the teacher first. Report cards are issued at the end of each quarter. Interim progress reports are issued halfway through each quarter. Please refer to theNPSB Pupil Progression Plan on the district website for detailed information for parish policies.

Homework

Homework is assigned to reinforce what has already been taught. It should not require students to master new content independently. If your child is consistently struggling with homework, contact their teacher.

Academic Honesty

Cheating, plagiarism, and all forms of academic dishonesty are prohibited. This includes copying another student's work, using unauthorized materials during a test, and submitting work that is not your own. Violations will result in a zero on the assignment and a disciplinary referral. Repeated violations may result in a suspension.

LEAP and State Testing

Students in grades 3-8 participate in LEAP state assessments. Test results are one factor in promotion decisions and in evaluating academic programs. Students are expected to take all required assessments seriously and give their best effort. Any attempt to cheat on a state assessment is a serious violation with consequences that go beyond school discipline.

Arrival and Dismissal Times

The school day begins promptly at 7:20 a.m. and dismisses at 3:00 p.m. Buses arrive on campus at 7:00 a.m. and breakfast is served from 7:00 a.m. to 7:20 for grades 1-8. Pre K and K will be taken to breakfast by their teacher at 7:20. No students shall arrive on the school grounds before 7:00 a.m. Faculty members report to duty stations at this time. Students who eat breakfast are to report to the cafeteria immediately upon arrival at school and then go directly to the homeroom classroom. Students who are not eating breakfast will report immediately upon arrival to their homeroom classroom and have a morning routine with the homeroom teacher. Parents dropping students off in the mornings should enter from Rains Road and exit the main gate. If you have ONLY a 6-8 student, you enter the west front gate and drop off at that point.

Parents are not allowed to line up on the Rains Road until 2:45 for pick up. There is only one car line in the afternoon. Buses will be entering this road for afternoon pick up. Once buses have exited the main gate, cars will be allowed to come through.. Students will not be allowed to check out students after 2:30 p.m. ALL STUDENTS will be dropped off or picked up through bus/ or designated carline.

Assemblies

Assembly programs are planned educational activities. To ensure that this is the case, the following guidelines are used:

- Administrator and/or faculty members plan assemblies. Teachers in charge of programs assume responsibility for planning the program and securing the help of other teachers as needed.
- All teachers assist in maintaining discipline, protecting school property, and keeping order among students during the program. All faculty members supervise students to and from assemblies, and stay with their classes during the program.
- During an assembly, students may applaud speeches and performances when appropriate. Yelling out, whistling and showing off will not be permitted.

Bus Procedures and Conduct

Students riding the bus are required to ride the designated bus to and from school. If a student is requesting a change in transportation from their usual method, then a note must be sent to school with parent/guardian signature and current phone number to contact. Due to safety precautions, **changes in transportation will not be taken over the phone**. **Please do not call the school to make transportation arrangements for your child.**

All disciplinary problems which develop on the school bus traveling to and from school will be referred to the principal on a bus referral form. The bus is an extension of the school day at Marthaville School. Problems on the bus are considered dangerous, as the welfare of all students and the driver are at risk. Students are assigned a seat and should remain in it at all times. They should always follow rules and the instructions of the driver. The privilege of riding the bus is conditioned on good behavior and observance of the rules and regulations. Failure to do this can result in disciplinary action as stated in the transportation guidelines in our parish handbook.

Cafeteria

1. All students are to arrive as a class to the cafeteria at lunchtime. They should go in an orderly manner and remain orderly in line.
2. Students misbehaving in line or the cafeteria will be subject to disciplinary action.
3. No items like food, straws, etc. should be taken from the cafeteria.
4. Do not leave food, napkins, trays, milk, etc. on the table.
5. Remain seated until teachers call for you to dismiss. At that time put trays away and line up to exit the cafeteria.
6. Students who bring their own lunch should report straight to their assigned area.
7. Canned or bottled drinks other than water are not allowed in the cafeteria. Fast food cannot be brought into the cafeteria.

Care of the Building and Campus

Everyone should take pride in our buildings and campus. We would hope that we would all do everything we can to keep it clean and attractive. You are expected to clean up any mess you make. Thoughtful citizens will pick up paper and trash instead of walking by it. Students marking on or damaging school property in any way will be required to clean the article or area. Parents and students are responsible for materials used by the students. Vandalizing or destroying school property could result in suspension or expulsion. Parents will be held liable for any damage to any school property.

Warning – LA Revised Statute 14:95.2

The carrying of a firearm on school property (including school buses) by anyone is a crime punishable by imprisonment at hard labor for up to five years.

Fire and Tornado Drills

Fire:

1. There will be a recorded voice and a continuous distinct buzzing sound from the **Fire Alarm.** This will be the signal for all students, teachers, custodians, cooks, and all other staff to vacate the buildings.
2. All students must exit, single file in a quiet and orderly but rapid manner, with the teacher to the exit that is assigned and posted. Teachers will have a roster of students with them to account for each student under their care.
3. Remain at least 60 feet away from the building after leaving and stay there until the all clear signal (one ring of the bell).

Tornado:
A tornado drill will be in effect when three long **bells** are sounded repeatedly during the school day. All students in a class have an assigned area to assemble, usually in the hallway. Follow the lead of your teacher to your assigned area. Sit down, pull your knees up, and put your head between your knees. All doors will be closed and lights and equipment off. **Fire and Tornado drills are designed to prepare us all for a real emergency. They are to be treated seriously.**

Athletics

At Marthaville School, we offer a well-balanced athletic program for our students. We offer 5th-8th grade boy and girl basketball, softball, and baseball. We also have a cheerleading team and pep squad. We hope to expand to cross country, track and field, and volleyball in the near future. A student is ineligible to participate on any athletic team if he or she has received any failing grades during a particular grading period or does not maintain a 2.0 overall grade point average. A physical examination is required of all prospective student athletes along with the standard student insurance or proof of family coverage. Proper attitude and sportsmanship are expected at all times. We urge all students to participate and support our teams; however, students must follow guidelines of good sportsmanship at all times and at all events. Booing and disorderly conduct will not be allowed. Coaches' rules regarding participation and travel must be followed.

Fighting

Discipline procedures are covered in detail in the parish handbook. It is imperative that we also stress in this handbook that fighting on the school campus or a bus or at any sponsored school event is strictly forbidden. It is each student's responsibility to report to the office any conflict they or other students may be having so that preventive measures may be taken.

Forbidden at Marthaville School

- Weapons of any kind are prohibited
- Unapproved Electronic Devices (smart watches, smart glasses, etc.)
- None clear or transparent water bottles
- Glass bottles
- Cell Phones active during school day
- Explosive devices (including fireworks/firecrackers)
- Toys or gadgets
- **Any item that disrupts the school day as determined by the parish handbook policy, school administration, including items not listed above**

General Information

- Touching, petting, holding hands, hugging or any type of affection is not allowed at school.
- Students should rarely ever be in the hallway during class time. Restroom breaks are provided and students should use this opportunity.
- Junior high students who change classes each hour and all other students who move through the hallways should do so orderly and quietly so as not to disturb classes.

- Students are not allowed to sell any item at school. Students are not allowed to trade items at school.
- Students should never bully other students to give them money or personal items. This is a suspendable offense.
- Once students arrive at school, you are officially here and cannot leave campus until the school day is over or you are officially checked out by a parent or guardian before 2:30 PM.
- Late arrivals and early departures do affect your attendance record.
- No vehicles are to be driven to school by students.
- Throwing any object that might injure another student is not allowed.
- Running and sliding across walkways, sliding across banisters, and rails is prohibited.

Conferences

Parent/Teacher conference is scheduled at the end of the first two nine week grading periods. Please attend these conferences to work with your child's teachers on their progress. Conferences can also be scheduled during the teachers' planning periods by calling the school secretary at (472-6141 ext. 10) for appointments.

Student Insurance

School insurance forms are sent home at the beginning of school. All students are eligible to purchase this low-cost insurance. Parents are responsible for filing all claims. Students involved in athletics or team sports must have insurance with the school or sign a verification of private insurance.

Emergency Check Out

No student will be allowed to check out of Marthaville School for any reason without the student's legal guardian or those on the sign-out list there to pick them up. The parent, guardian or other person on the list must come to the office to sign them out. All students who become ill will secure permission to come to the office. Never come to the office without your teacher knowing where you are. The secretary will then call for the parent to come and check the students out through the office. If the parent cannot be reached, the student will have to remain at school. Please have some backup numbers on our sign out list, so a sick child will not have to be miserable at school. Please do not call the school near the end of the day trying to make last minute transportation arrangements for your child. **A note signed by the parent/guardian must be sent to school with the child and turned into the office for signature for a change to take place.**

Homework Policy

Homework reinforces skills that have been taught in the class. There are very few classes and occasions where a student has no homework. Most subjects do require work outside the class. Parents can greatly contribute to your son's/daughter's success in school by providing a good home study environment. Minutes of homework time vary from grade to grade and increase as the grade goes up. However, it should be a reasonable amount of time and parents can check with your child's teacher to know how much is expected as a general rule each year.

Technology

All students using computers or devices from school locations must agree to abide by NPSB

acceptable use policy. It may be viewed online at https://caps.npsb.la/, or you may request a copy from the school. It is the intention of NPSB to filter and restrict access to controversial materials from school computers. However, because online courses are web-based, content accessed from personally owned devices could put the student in contact with objectionable materials via the World Wide Web. It is the responsibility of the parent/guardian of the student to restrict any access to materials deemed inappropriate by the parent/guardian

Band

All students who are participating in the band program and use a school instrument will be responsible for the care of their instrument. If it is damaged, parents will be responsible for repair and replacement.

Textbooks

With the adoption of the new Louisiana Standards, some student textbooks are issued with the exception of consumable Science. Students use class sets of novels and trade books for English language arts classes and may check them out as needed, but are responsible for any damages to the book. The following Math curriculums have been adopted by the Natchitoches Parish School Board: K-5 Eureka Squared & 6-8 Illustrative Math 360. The modules used for each unit are printed for the students through the school in a workbook form. The student is responsible for keeping up with these workbooks. The Science curriculum is available to students via their school-issued iPads. Workbooks and printouts will be used as determined by the individual teachers. Social Studies classes will be using unit books issued to the students. Teachers will determine whether those books are to be written in and if they will go with the students or stay in the classrooms. School Board policy dictates the amounts we must charge for damages or lost books and class materials. It is the student's responsibility to keep up with and take care of all textbooks and materials assigned to them.

Visiting the School

Parents are welcome to visit Marthaville School. Visitors are not allowed to visit classrooms during the teachers' instructional times unless accompanied by office personnel. All visitors are required to sign in at the office prior to going anywhere on the campus. Visitors are to obtain a visitor pass from the office. Parents are encouraged to meet with teachers during their designated conference periods.

Lost and Found Articles

All clothing and supplies brought to or worn to school should be clearly labeled or initialed. This will serve two purposes, first to help return a missing item to the rightful owner and secondly to discourage theft. The school cannot be responsible for money or jewelry and other valuables missing. Students are discouraged from wearing expensive jewelry and bringing large amounts of money to school. If an item is lost, please notify the office immediately. Unclaimed items will be donated to charity. Should you find any article on the campus, you should turn it in immediately.

Medication Policy

Medication refers to all prescription and non-prescription drugs, including Tylenol, aspirin, cough drops, etc. All rules and regulations as stated in the Natchitoches Parish School Board Handbook must be followed. Students will not be allowed to have medications at school. Only the school

medication clerks can administer the medications as per Parish policy. The medication clerks will help parents fill out the proper paperwork. No medication will be brought to school or dispensed from the school until the proper paperwork is complete. All prescribed medication must be brought to the school by the parent and signed in by the medical clerk. DO NOT send medicine with your child to turn into the medical clerk.

Grading Scale for Interim Grades and Honor Roll

Progress reports indicating students' grades are sent home at the 4½ week period of each nine weeks. These reports should be reviewed and signed by the parent and returned to the teacher. Periodically, papers and work will be sent home to be reviewed and signed and sent back. Parents are encouraged to check on their child's progress as needed.

90 – 100 A Principal's List – 4.0 (All A's)

80 -- 89 B All "A" and/or one "B" - Honor Roll - No D or F

70 – 79 C "A", "B" and/or one "C - Honor Roll - No D or F

60 – 69 D

0 – 59 F

Library

The library is a materials center which is available to all students and staff. Books, magazines, newspapers and other resource materials are available for research and recreational reading. All classes at Marthaville School are assigned library class time and are instructed on the use of the library. As possible, the librarian will conduct an ELA/Digital Technology lesson during the library time in addition to allowing students to check out books. All students are expected to abide by such policy and take care of the materials checked out or used by them. Students are responsible for fines for overdue books, damaged books, or the price of a lost book. Any overdue books/fines not cleared prior to the end of the year will result in report cards being held until the fine is cleared. We are also able to utilize the Natchitoches Parish Library Book Mobile.

Attendance

The Natchitoches Parish School Board has adopted an attendance policy. Parents receive this policy at the beginning of the school year. (See NPSB Policy Handbook).

Tardy Policy

The discipline administered for tardiness is based on the number of tardies received. There will be escalating consequences for each tardy. Regardless of school policy, any student that is tardy five times in a grading period will be reported to the Supervisor of Child Welfare Attendance for possible Truancy Court. The unexcused tardies and/or absences will result in a truancy letter being filed with the Truancy Office.

Marthaville School Policy:

1st tardy – verbal warning

2nd tardy – lunch detention

3rd tardy – Parent Conference with administrator

4th tardy – Saturday morning detention

5th tardy – refer to Supervisor of Child Welfare Attendance

Positive Behavior Interventions and Support Plan

Good behavior and discipline of students are essential prerequisites to academic learning, the development of student character, and the general, as well as educational socialization of children and youth. All schools in Natchitoches Parish have participated in training for Positive Behavior Interventions and Supports in compliance with the Juvenile Justice Reform Act (R.S. 17:252) and the BESE Model Master Plan for discipline. As a result, our school has developed an amazing Positive Behavior Interventions and Supports Team who meets regularly to monitor, evaluate, and modify their Model Master Plan for Discipline. It is important for parents to work closely with their school as we implement these positive behavior supports and improvement of school climate. Marthaville School utilizes the Natchitoches Parish Code of Student Conduct as our school-wide discipline plan which is posted in the hallways. Teachers also have classroom expectations posted in their rooms. Students who abide by the Code of Conduct are recognized routinely throughout the school year, through the school's incentive/rewards program for positive behavior.

CHRISTUS ST. FRANCES CABRINI Hospital

Marthaville Elementary/Jr. High
School-Based Health Center
Phone 318-472-5235 Fax 318-472-6592

Marthaville is a part-time SBHC, open on Tuesday and Thursdays, 8:00am to 4:00 pm. The School Based Health Center offers basic medical services at no cost to parents. These services include: Routine Comprehensive Physical Examinations, Immunizations, Treatment of Minor Illnesses and Injuries, Health Screenings, Counseling Services, Dietician Consultations, & Classroom Education.

WHO PROVIDES THESE SERVICES? Michelle Harris, PA-C; Robyn Roberts, RN; April Matt, LPC; Brenda
Riggs, Sec.; Mary Guidry, Registered Dietician

WHO CAN TAKE ADVANTAGE OF THESE SERVICES? Any student attending this school and has completed a signed consent form that is on file in the Health Center. Consent forms are sent home to all students at the beginning of each school year. If you didn't receive a form, please contact the SBHC for a copy. We can only treat students who are registered in our system. **Any questions concerning the services of this Health Center, please contact Jill Firman, Director 318-448-6530.**



School-level Family and Community Involvement Policy

Marthaville Elementary / Junior High School

2026-2027

Laura Strahan July 2026 Family Involvement Contact Person Date of Approval

Student Agendas July 2026 Method of Distribution Planned Date of Evaluation

Mission/ Belief Statement

Learning **I**nvolves **F**amily, **T**eachers, and **S**tudents. Marthaville School's mission is to educate the whole student, which takes the cooperation of all parties involved in a student's life. Student education involves character building as well as academic instruction. Having students develop into respectful young people with strong, positive character qualities, lends itself to the development of students who can achieve great academic success in the classroom and community. Educators will provide instruction in a caring, positive, and safe environment in which each student will have an opportunity to reach his/her goal. Teachers will strive to continue his/her education in order to provide academic strategies, professional development, and best practices to educate students with great success. Support of the community will assist teachers in accomplishing this mission for student success. A positive communication between the community and the school is essential in building the bridge to success for all students at Marthaville School.

Introduction

The Parental Involvement Policy of Marthaville Elementary/Junior High School is developed to ensure the following:

- Provide opportunities for parents to share their concerns, suggestions, and opinions regarding the planning, design, and implementation of our Parish and school programs. • Provide ongoing, systemic communication with parents regarding decisions about student performance,

instructional programs, and school policies.

• Provide opportunities for parents to become actively involved in all school matters that will assist them with the education of their children.

A) Hold annual meetings, at convenient times, for the purpose of keeping family members informed and involved in school planning as well as their child's education process. A. Annual Open House and Title 1 Informational Assembly (August 4, 2025, 6:30 - 7:30 PM) B. Nine Week Report Card Conferences

B) Involve parents in an organized, ongoing way in the planning, review and improvement of Title I programs, if applicable.

C) Offer meetings and trainings to help family members work with their children to improve their children's school achievement.

A. Open House/Title I Information Night at the beginning of the school year (August 6, 2026, 6:00-7:00 PM)

B. Parent/ Teacher Conference Days (October 8-9, 2025, December 17-18, 2026, March 11-12, 2027) C. Family Reading/Social Studies (November 18, 2026 5:00 PM – 6:30 PM)

D. Family Math/Science/ Night (Jan. 14, 2027 – 5:00PM- 6:30 PM)

E. Family Test Prep/Technology - (State Testing) (March 2027 - TBD)

D) Provide family members with their child's required school performance profiles and assessment results including interpretation of the results.

A. State Testing – Send home state-provided explanations with individual scores. (August 2026)

E) Provide family members with a description of the curriculum in use and the forms of assessment used to measure student progress.

A. Curriculum available for review at Open House and in Agendas

B. Parents invited to see instructional materials that are housed in the classrooms

C. Provide Web-Site addresses for Louisiana resources

F) Develop with family members a home-school compact that would involve the student, teacher, and parent. A plan to evaluate and revise must be included.

A. Compact signed by student, teacher, and parent at Open House.

B. Revision will be held before printing new compacts in spring of 2027, after review of the Parent Survey from the previous school year.

G) Hold family conferences regularly. NCLB mandates this in the elementary grades.

A. Family Nights (4 times) during the year

B. Parent Teacher Conferences at the end of first and second nine weeks.

C. Teachers are readily available for conferences during planning times.

Please call the school office for contact. E-mail addresses are also provided on the school's web site. Use the REMIND app for the school or your child's teacher.

H) Provide assistance to family members in interpreting and understanding the new State Content Standards and benchmarks, the Louisiana Accountability System, and State and local assessments.

A. Explanations given by teachers at Open House.

I) Report frequently to family members about their child's progress.

A. Agenda notes; student work folder; graded papers

B. Interim grades sent home at 4½ weeks of each 9 weeks.

C. Nine weeks report cards

J) Provide opportunities for family and community members to volunteer in the school.

A. Parents complete a volunteer application located in the school office.

B. Teachers and/or school organizations request volunteer assistance with various activities on an “as-needed” basis.

K) Develop appropriate roles for community-based organizations.

A. Fire Department brings equipment to school (Fall Semester 2026)

B. Book-mobile brings books from Parish Library (Bi-monthly)

C. Local area Banks bring information about banking (TBA)

L) Coordinate and integrate Family Involvement activities with the Pre-K programs.

A. Home visits to every student; Request parent volunteers

B. Parent Involvement Night Participation

C. Establish an 8th grade/Pre K Buddy Program

M) Ensure, to the extent possible, that information related to school and family programs are sent to the home of children in an understandable language and format.

A. Work closely with Migrant Advocate who is home-based at Marthaville.

N) Describe methods to ensure that information and materials are provided to those family members who cannot attend meetings and/or conferences.

A. Agendas with Take – Home Pouch for documents

B. Marthaville School Newsletters and social media sources

O) Describe how parents are involved in the decisions regarding how funds are allotted for parental involvement activities.

A. Parental Surveys (Spring, 2027)

B. Provide parents an opportunity to ask questions regarding parental involvement funding.

****Signatures of the participants in the development/review of the Marthaville School–Level Family and Community Involvement Policy for the 2025-2026 school year, are available at the school.**

Please use the following as a checklist for pages or forms that need to be <u>SIGNED AND RETURNED to Homeroom Teachers</u>:

School Handbook portion of the Agenda

- _____ Review of the School’s handbook
- _____ Documents mandated by NCLB
- _____ Parent-Student-Teacher Compact
- _____ Student Photograph Usage

- _____ Corporal Punishment Permission
- _____ Computer Network Usage

Parish Handbook portion of the Agenda

- _____ Computer Network Users
- _____ Code of Student Conduct

- _____ Parental Involvement Policy Notification

Marthaville School Student Handbook

Dear Parent/Guardian,

Please review the Marthaville Elem. /Jr. High School **STUDENT HANDBOOK** with your child. Please complete the information below after completing your review.

My child, _____, and I have reviewed and understand the Student/Parent Handbook.

_____ _____ Student Signature Teacher / Grade

_____ _____ Parent /Guardian Signature Date

****

NCLB Documents

Our district is mandated by the **No Child Left Behind Act (NCLB) of 2001** to distribute the documents listed below to each parent. Please read each of the documents listed below, located in the Handbook, and sign the form below to indicate that you have received these documents.

- District Parental Involvement Policy
- School's Parental Involvement Policy

- Parent's Right to Know
- Parent/School/Teacher Compact

I have read and received the documents listed above.

_____ _____ (Student's Name PRINTED) Teacher/Grade

_____ _____ (Parent/Guardian Name PRINTED) (Parent/Guardian Signature and Date)

Marthaville Elementary/Junior High School

Parent – Student – Teacher Compact

SHARED RESPONSIBILITY FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

SCHOOL AGREEMENT

The entire school staff will share the responsibility for improved student achievement; therefore, we will do the following:

- Hold parent/teacher conferences
- Send frequent reports to the parents on their child's progress
- Provide opportunities for parents to volunteer and participate in their child's class and observe classroom activities
- Respect the student, his/her parents and the diverse culture of the school

School/Teacher's Signature _____

PARENT/GUARDIAN AGREEMENT

I want my child to reach his/her full potential, therefore I will do the following to support my child's learning:

- Have on-going communication with my child's school; including parent/teacher conferences and volunteering in the classroom
- See that my child attends school regularly and is punctual
- Support the school staff and respect cultural differences of others

- Establishes a time and a place for homework and checks it regularly
- Monitor and limit phone, social media, television and movie viewing
- Will help to make a positive use of extra-curriculum time

Parent/Guardian's Signature _____

STUDENT AGREEMENT

It is important that I do the best that I can; therefore, I will do the following: • Come to school each day on time with my homework completed with the supplies that I need • Always try to work to the best of my ability

- Conform to the rules of conduct at my school
- Show respect for my school, myself, other students, and have consideration for cultural difference

Student's Signature _____

Marthaville Elementary/Junior High School

Parent Permission Form for Use of Student Photographs

I understand my child's photo could be published in the school's social media, newsletter, on the school's web site (https://npsb.la/marthaville-elementaryjr-high-school), or in the newspaper in accordance with the Natchitoches Parish Acceptable User Policy.

_____**YES**, you may use my child's photo on the school website, newsletter, or newspaper.

_____**NO**, you may not use my child's photo on the school website, newsletter or newspaper

Student Name _____ Parent/Guardian's Signature _____

****

COMPUTER USAGE PERMISSION FORM

The use of the school's iPads and internet network aids in the instruction of students. The district has guidelines for student usage, which can be located in the Natchitoches Parish handbook portion of this Agenda. If you agree to its "Acceptable User Policy", please also sign below and return this page / form to your child's homeroom teacher.

_____**YES**, my child, _____, has permission to utilize the school computer network as described in the parish policy.

_____ **NO**, my child, _____, does not have permission to utilize the school computer network.