

**REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
Monday, January 8, 2018**

1. Roll Call

Upon roll call, all board members were present. Also attending: Doug Olsen, Aaron Mithum, Kim Johnson, Kent Petersen, Sandy Malliet, Kristi Deaver, and Jen Vielhaber.

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

To approve the agenda as published and posted.

Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

4. Audience to Visitors/Board Members

N/A

5. Expense Vouchers/Receipts

To approve expense vouchers numbered 92729 through 92829 totaling \$384,250.39, P Card charges totaling \$35,038.93, and receipts totaling \$909,871.64.

Motion: Dan Chroninger; 2nd: Duane Wallace. Roll call vote carried with all ayes.

6. Consent Agenda

a. Minutes from the December 11, 2017 Board Meeting

To approve minutes from the December 11, 2017 regular board meeting as presented.

Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

7. Action Agenda

8.

a. Determine Open Enrollment Space Availability for 2018-19

To approve the following criteria for 2018-19 open enrollment: To cap all regular education classes at 40, with 0(zero) space available in elementary CD and speech, 3 (three) spaces available in elementary cross-categorical, 1 (one) space available in each of the following: middle school LD, high school CD, and high school Cross-Categorical. Should the class size exceed 40 in areas where there are openings in special education programs, the class size would take precedence. Students will be placed on a waiting list for classes and programs with 0 (zero) space available.

Motion: Tricia Clements; 2nd: Dan Chroninger. Motion carried with all ayes.

b. 8-Man Football for 2019-20

To approve going to 8-man football starting with the 2019-20 school year contingent upon at least five other districts within reasonable driving distance going to 8-man football as well.

Motion: Duane Wallace; 2nd: Dan Chroninger. Motion carried with all ayes.

9. Informational Agenda

a. Discussion Items

1) 2016-17 Auditors' Report

Business manager Sandy Malliet reviewed the auditor's report with the board, stating that it was a good audit, there were no adverse findings, and they were easy to work with.

2) 2018-19 District Calendar

The calendar was discussed under superintendent's report.

3) 2017-18 Budget Update & 2018-19 Budget Discussion

The Baird model was reviewed and discussed at the meeting, with administration reminding the board that the projections look a bit gloomy because of the estimated enrollment figures. So far, the projections typically end up lower than the actual numbers. The board also discussed fund balance, notably how much should be kept in the fund on an annual basis. Business manager Sandy Malliet stated that a good rule of thumb was to keep 22.5% of yearly expenditures in it; basically enough to avoid short-term borrowing.

b. Schedule of Meetings for January and February

1) Buildings/Grounds/Transportation Committee Meeting ~ 1/30/2018

Delta 3 will be presenting a proposal for a domestic hot water system to the committee.

2) Informational Track Meeting ~ January 31, 2018

Three different companies will be presenting proposals for a new track and/or an engineering design for the field area. The public will be invited and there will be time designated after the proposals for attendees to ask questions and voice concerns and opinions.

10. Superintendent's Report/Correspondence

Superintendent Olsen discussed the 2018-19 calendar with the board. Districts are now required to keep track of minutes rather than days of instruction. There has been some discussion at recent CESA 3 meetings of not making up "days" with students if the required number of minutes are met, and use inclement weather make-up days for teacher inservice/professional development. Mr. Olsen asked for direction from the board as to whether or not he should participate in planning sessions for an Academy of Professional Development plan with other districts; they felt it was a good idea and encouraged his participation.

Also discussed with the board was the use of PTO days for school year employees, with consideration of allowing staff to take vacations during the school year based on longevity of employment with the district. Teachers would not be allowed to take vacation time every year, and the thought is to require them to videotape lectures as well as leave detailed lesson plans for their substitute. Superintendent Olsen will continue to work on a plan for use of PTO and bring it back to the board at a future meeting.

The district's TEACH grant would allow (filtered) hot spots to be purchased and checked out from the library by students, which would allow them to connect to the internet from home if they didn't have wi-fi. Superintendent Olsen has sent an email out to teachers asking them to let him know how frequently they assign work that requires internet access at home. One concern is the data expense from the cell phone carriers, and the connectivity available in our area for wifi through cell towers.

11. Principals' Reports

Kim Johnson, Elementary

Rick Bakkum (the board will be approving him as math interventionist tonight) will be observing classrooms, getting to know the students and learning classroom strategies. He will begin working with individual students on Tuesdays and Thursdays. Rick will also be spending time with high achieving students to form math teams.

Our three National Boards candidates will be attending a writing workshop geared towards obtaining their certification, writing is a critical component of the board process.

Rob Zube will begin teaching 2nd grade next week; he will be team-teaching with Lori Nestingen, who has been the long term sub in that position; Lori's last day is Thursday, January 18, 2018

Aaron Mithum, Middle/High School

Semester exams are coming up next week

Motivational speaker Carl Olson will talk to middle/high school students with a focus on being the best that you can be

The senior class will be giving \$1,200 back to the community with proceeds from the Holiday Dinner

A new ACT review has been implemented; students have already received their scores which allows teachers to review answers with them

12. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c)Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: 2019-20 Administrative Rollover; Individual Employee Compensation; Math Interventionist; Youth Basketball Coordinator Compensation; Middle School/Youth Wrestling Coordinator and Compensation

To convene to closed session.

Motion: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

12. Reconvene to Open Session

To reconvene to open session.

Motion: Tricia Clements; 2nd: Earl Wallace. Motion carried with all ayes.

13. Motions Made Following Closed Session Discussion

To approve an agreement with Landon Harger to pursue his special education certification.

Motion: Earl Wallace; 2nd: Duane Wallace. Motion carried with all ayes.

To approve Rick Bakkum as elementary math interventionist.

Motion: Tricia Clements; 2nd: Angie Egge. Motion carried with all ayes.

To approve youth basketball coordinator compensation of \$500.00 per season.

Motion: Earl Wallace; 2nd: Dan Chroninger. Motion carried with all ayes.

To approve Dustin Clements as middle school/youth wrestling coach with pay set at \$1,200.00.

Motion: Tom Simonson; 2nd: Angie Egge. Motion carried with ayes from Tom Simonson, Angie Egge, Duane Wallace, Earl Wallace, Dan Chroninger, and Janet Matthes; Tricia Clements abstained.

To approve 2019-20 administrative rollover.

Motion: Duane Wallace; 2nd: Dan Chroninger. Motion carried with all ayes.

14. Audience to Board Members/Visitors

N/A

15. Adjourn Meeting

To adjourn the meeting at 9:30 P.M.

Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By:

Board President

Board Clerk