

**REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES  
Monday, March 13, 2017**

**1. Roll Call**

Upon roll call, the following board members were present: Tricia Clements, Dan Chroninger, Earl Wallace, Duane Wallace, Janet Matthes; the following board members were absent: Rich Jaynes and Barry Peterson. Also attending: Douglas Olsen, Aaron Mithum, Kim Johnson, Chuck and Karen Bolstad, Jennifer Vielhaber, Tom Simonson, Doug and Sandy Malliet, and Kristi Deaver.

**2. Affirmation of the Proof of Publication of the Agenda**

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

**3. Approve Agenda**

To approve the agenda as published and posted.

Motion: Earl Wallace; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**4. Audience to Visitors/Board Members**

N/A

**5. Expense Vouchers/Receipts**

To approve expense vouchers and receipts as presented.

Motion: Tricia Clements; 2<sup>nd</sup>: Duane Wallace. Roll call vote carried with all ayes.

**6. Consent Agenda**

**a. Minutes from February 13, 2017 Regular Board Meeting**

**b. Minutes from February 28, 2017 Board Policy Committee Meeting**

**c. Minutes from February 28, 2017 Buildings/Grounds/Transportation Committee Meeting**

To approve the consent agenda as presented.

Motion: Duane Wallace; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**7. Action Agenda**

**a. Auditor Bids**

To award the three-year auditor bid to Johnson Block and Company, Inc.

Motion: Earl Wallace; 2<sup>nd</sup>: Tricia Clements. Roll call vote carried with all ayes.

**b. Revisions to Board Policy Section 900 – Instruction**

To approve Board Policy Section 900 – Instruction with minor revisions.

Motion: Dan Chroninger; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**c. Incentive Day Field Trip to Brewer's Game**

To approve the incentive day field trip to the Brewer's game on May 24, 2017 for 8<sup>th</sup> and 12<sup>th</sup> grade students.

Motion: Tricia Clements; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**d. Choir Performance at a Brewer's Game**

To approve the choir performance at the Brewer's game on April 28, 2017.

Motion: Duane Wallace; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**e. Volunteer Track Coaches**

To approve Steve Bass and Jim Burnham as volunteer track coaches for the 2017 season.

Motion: Earl Wallace; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**f. Long Term Substitute Teacher – Math**

To approve Ellyn Liecht as long term substitute teacher for Katie Griffin.

Motion: Tricia Clements; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**8. Informational Agenda**

**a. Discussion Items**

**1) 2017-18 CESA 3 Contract**

Superintendent Olsen discussed next year's CESA 3 contract with the board. Education for Employment is one of the services that we have been receiving and it is increasing from \$2,500 to \$3,000 for 2017-18. The merit of this service was discussed; a special licensure (LVEC) is required to oversee this program. Mr. Olsen will continue to research and will keep the board informed.

**2) Phase II of the Parking Lot**

The Buildings/Grounds/Transportation committee met with Mark Digman of Delta 3 and reviewed plans for the next phase of the parking lot as well as water and sewer line replacement. We should have bids for this project at the April meeting.

**3) Baseball Team Field Trip to Halfaer Field**

The summer baseball and softball teams have traveled with Cashton Schools to Halfaer Field in Milwaukee in past years; Eric Wiegel is requesting permission to join the La Farge teams this year to play at Halfaer Field. This trip is funded by activity fund concession revenue. The board will act on this request at the April board meeting.

**b. Schedule of Meetings for March and April**

1. A Board Policy committee meeting was scheduled for Thursday, March 23, 2017 @ 8:00 A.M. to review Board Policy Section 1000 – Students and review sample policies and create a policy to address the prevention of aiding and abetting of sexual misconduct that involves any student or minor.

A Buildings/Grounds/Transportation committee meeting was scheduled for Monday, April 10, 2017 for 6:00 P.M. to review bids for the parking lot and water and sewer line replacement.

**9. Superintendent's Report/Correspondence**

**a. Community Learning Center Grant**

Superintendent Olsen reported that he, along with Elementary Principal Kim Johnson and Cathy Schlicht, attended a workshop on the Community Learning Center grant. A team has been put together to work on this grant, which is due on March 28, 2017. The grant would provide funds to run an after school program four days per week for two hours per day. The funding would cover a program coordinator, staff costs, program materials, and transportation.

Included in the board packet was an outline of the process for appointing a board member; Rich Jaynes has accepted a job in Norway and will be submitting his letter of resignation after the Spring Election.

An update on a website app was shared with the board. At a previous board meeting, a representative from Apptegy spoke via tele-conference; Kent Petersen and Jen Malphy also participated in a telepresence conference with them. Their app, which would include web hosting, is very versatile, but the board wasn't comfortable with their requirement of a 5-year agreement. Kent Petersen recently spoke with our current web hosting company, CMS, via telepresence; they are in the process of developing an app that is very similar to Apptegy but it is still in the testing phase. The Apptegy app comes at a cost of \$26,700, with half the amount paid in June of 2017 and the other half at the end of the 2017-18 school year. CMS is asking about \$655.00 less per year, but as mentioned above is still being tested. Kent's recommendation, should the board wish to pursue, would be to go with Apptegy; this would require board approval at the April meeting in order to have it installed and have staff properly trained before the start of the 2017-18 school year.

#### **10. Principals' Reports**

Kim Johnson

- Kindergarten teacher Erica Johnson got married in February and is now Erica Gretebeck
- Dancing at the elementary with Sue Hulsether went very well again this year
- A nutritionist will be conducting 5 weeks of classes with elementary students
- Mrs. Johnson attended a Math Institute and brought back several ideas and techniques for assisting teachers with student learning strategies
- The elementary partnered with S & S Cycle for Read Across America week and the event was a success. Anna Marty created a video with a song parody performed by staff members and Jen Malphy published the week's events on the school website and the district's Facebook page.
- The elementary is preparing for Forward exams

Aaron Mithum

- The Class of 2017 is in the process of planning a class trip to the Wilderness Resort. The trip will be paid for by their class activity funds account and will occur on a weekend.
- Middle school students recently participated in the Modern Woodman's speech competition and the following will go on to the next level: 1<sup>st</sup> - Delayni Fleeharty, 2<sup>nd</sup> - Teagan Arndt, 3<sup>rd</sup> - Karissa Alexander and Carrie Neefe (alternate)
- Winners of the Patriot's Pen were 1<sup>st</sup>: Emily Hall; 2<sup>nd</sup>: Melissa Olson; 3<sup>rd</sup>: Serena Storbakken
- Winners of the Voice of Democracy: 1<sup>st</sup>: Audrey Bass; 2<sup>nd</sup>: Tori Campbell; 3<sup>rd</sup>: Kaylee Fawcett
- This year's Technical Excellence scholarship will be awarded to Nathan Phillips
- The Robotics Team recently took 3<sup>rd</sup> place at a SeaPerch competition

#### **11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)**

*(c)Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**PURPOSE: Business Manager Contract for 2017-18; Assistant M.S. Track Coach**

To convene to closed session.

Motion: Earl Wallace; 2<sup>nd</sup>: Dan Chroninger. Roll call vote carried with all ayes.

**12. Reconvene to Open Session**

To reconvene to open session.

Motion: Tricia Clements; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**13. Motions Made Following Closed Session Discussion**

To approve Angie Egge as assistant middle school track coach for 2017.

Motion: Earl Wallace; 2<sup>nd</sup>: Duane Wallace. Motion carried with all ayes.

To approve the 2017-18 business manager contract for Kent Petersen upon the retirement of Doug Malliet effective July 1, 2017.

Motion: Tricia Clements; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**14. Audience to Board Members/Visitors**

President Janet Matthes commented favorably on the complimentary letter written by Vicki Olsen and Jenny Havlik to food service employees Tina Nelson, Barb Bass, and Shannon Russell. Janet also mentioned that she had looked at other district's board minutes and packets on their websites and that our minutes and packets were well put together in a professional manner compared to some of those other districts.

**15. Adjourn Meeting**

To adjourn the meeting at 9:00 P.M.

Motion: Dan Chroninger; 2<sup>nd</sup>: Duane Wallace. Motion carried with all ayes.

**Minutes submitted by Kristi Deaver, Board Secretary.**

**Attested By:**

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**Board President**

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**Board Clerk**