



Leggett Valley Unified School District

PO Box 186, 1 School Way, Leggett, CA 95585

Phone (707) 925-6285 Fax (707) 925-6396

www.leggett.k12.ca.us

Hillary Magarrell, Superintendent Principal

LEGGETT VALLEY UNIFIED BOARD OF TRUSTEES

REGULAR MEETING

WEDNESDAY, OCTOBER 8, 2025

WHALE GULCH SCHOOL

76811 USAL ROAD

WHITETHORN, CA 95589

OPEN SESSION: 4:00 P.M.

CLOSED SESSION: 4:05 P.M.

<https://us06web.zoom.us/j/82063821720?pwd=L4aWTSaSaSdYbZrIIcZ0qCxZfpZkjCDM.1>

AGENDA

1. **Call to Order / Roll Call**

2. **Agenda Approval**

3. **Public Input re: Closed Session Items:**

- a. Consideration of Interdistrict Transfer Requests for 2025/2026 School Year
IDT 25/26~MM
- b. Public Employee Discipline/Dismissal/Release
- c. CONFERENCE WITH LABOR NEGOTIATOR:
 - Name of Agency Negotiator: Superintendent
 - Name of Organization Representing Employees: CSEA
- d. CONFERENCE WITH LABOR NEGOTIATOR:
 - Name of Agency Negotiator: Superintendent
 - Name of Organization Representing Employees: LAT

4. **Announcements from Closed Session**

5. **Correspondence:**

- a. Letter from the Assistant Superintendent, Business and Administrative Services regarding approval of the 2025-26 Budget and Local Control Accountability Plan (LCAP)

6. **Communication Reports**

- a. District:
- b. Leggett Valley School:
- c. Whale Gulch School:
- d. Business Manager
- e. CTA/LAT
- f. CSEA

7. **Public Comment:**

A maximum of 15 minutes is reserved for members of the public to address the Board. The Board may briefly respond to such public comments by asking questions to clarify the speakers' comments and refer the speaker to the Superintendent for further clarification. Individuals may address the Board on regular session agenda items at the time they are under consideration. While we are conducting

meetings remotely the Board Secretary will read any comments put in the chat box at the end of public comments.

8. ACTION: Consent Agenda

- a. Minutes of Regular Board Meeting - September 10, 2025
- b. Personnel Assignment Order
- c. Revolving Cash #2
- d. Warrant List September 2025
- e. Monthly Budget Report
- f. Budget Transfers
- g. Williams Quarterly Report - 1st Quarter Submittal

9. INFORMATION ITEMS:

- a. Facilities Report

10. DISCUSSION/ACTION ITEMS:

- a. Field Trip Request Whale Gulch High School
- b. Donations
 - C&K Market Rewards Program

11. Review Agenda for Next Regular Meeting:

- a. Resolution of Retirement
- b. Annual Organizational Meeting date
- c. Nutritional and Physical Activity Quality Indicators Review
- d. Discussion of Board Evaluations/Board Goals

12. Items Board Members Wish for Future Agendas

13. Date and Location of Next Regular Meeting: November 12, 2025 at 4:00pm - Leggett Valley School

14. Comments:

- a. Superintendent
- b. Board

15. Adjournment of Meeting

ADA Compliance Notice: Leggett Valley Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, at (707) 925-6285. All efforts will be made for reasonable accommodations.

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Leggett Valley Unified School District Office. For more information, please call (707) 925-6285.

CORRESPONDENCE



2240 Old River Road
Ukiah, CA 95482-6156

Ph. (707) 467-5001
Fax (707) 462-0379

NICOLE H. GLENTZER
Superintendent of Schools

SERVICE

EXCELLENCE

INNOVATION

TEAMWORK

September 15, 2025

Hillary Magarrell, Superintendent
Leggett Valley Unified School District
1 School Way
Leggett, CA 95585

Dear Superintendent Magarrell,

In accordance with Education Code Section 42127, the Mendocino County Office of Education (MCOE) has reviewed the Leggett Valley Unified School District's (District) 2025-26 Adopted Budget to determine if it complies with the Criteria and Standards for financial stability and allows the District to meet its financial obligations for the budget and two subsequent years.

After a thorough analysis of the District's Adopted Budget in relation to the Governor's May Revision for the 2025-26 fiscal year, the State's Adopted Budget, and subsequent trailer bills, as well as MCOE's approval of the District's 2025-26 Local Control and Accountability Plan (LCAP), MCOE has concluded that the District has met the necessary requirements and therefore **approves** the District's budget and LCAP as adopted by the District Board of Trustees (Board).

Local Control Accountability Plan (LCAP)

The County Office has completed a review of your LCAP for the 2025-26 fiscal year. Education Code requires the County Superintendent to approve the LCAP for each school district after determining the following:

- The LCAP adheres to the plan template adopted by the State Board of Education
- The budget includes expenditures sufficient to implement the specific actions and strategies in the LCAP.
- The LCAP adheres to the expenditure requirements for funds apportioned based on the number and concentration of unduplicated students pursuant to Sections 42238.02 and 42238.03.

Through the review and oversight process, it has been determined that your district's LCAP meets the required criteria and therefore approves the district's LCAP. We commend your district's commitment to developing a comprehensive and compliant plan that is responsive to the needs of your student population.

State Budget

The 2025-26 California Budget Act sustains substantial investment in public education despite broader fiscal constraints. Proposition 98 funding is maintained for TK-12 schools, including a 2.3% cost-of-living adjustment (COLA) to the Local Control Funding Formula (LCFF). The budget prioritizes educational equity and student well-being through:

- ✚ Expansion of Transitional Kindergarten to all four-year-olds
- ✚ Strengthening of the Expanded Learning Opportunities Program (ELOP)
- ✚ A new \$1.7 billion block grant for student support and professional development

- ✚ Targeted investments in literacy and math coaching, universal meals, and behavioral health

Given evolving economic conditions, state revenues and federal funding levels will continue to be closely monitored. Broader risks to the state budget, such as unpredictable tariffs and trade policies, changes in federal priorities, and potential cost shifts from Washington, D.C., to states, heighten the need for caution. LEAs should avoid structural deficit spending, maintain adequate reserves, and engage in long-term financial planning to ensure fiscal stability.

Adopted Budget

As adopted by the District's Governing Board, the 2025-26 budget projects an ending fund balance of \$612,601, comprised of \$374,388 in unrestricted and \$238,213 in restricted reserves. The minimum state reserve level of 5% for a district of your size has been met.

In 2025-26, the General Fund reports unrestricted deficit spending of -\$99,631. Even though the District meets minimum reserve requirements, MCOE remains concerned about ongoing deficit spending. Therefore, we urge the District to review and monitor revenues and expenditures.

For the out-years, the District projects:

- ✚ 2026–27: Unrestricted ending fund balance of \$245,388 and deficit spending of -\$129,000
- ✚ 2027–28: Unrestricted ending fund balance of \$205,094 and deficit spending of -\$40,294
- ✚ The minimum state reserve is reported as met in both years.

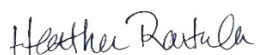
Collective Bargaining

According to the Criteria and Standards, negotiations with all bargaining units for the 2025–26 fiscal year are not settled. Since compensation-related expenditures constitute the most significant portion of the District's budget, any increases in salary or benefits must be fully supported by ongoing revenues to avoid creating or exacerbating a structural deficit. Before finalizing any collective bargaining agreements, the District must comply with Government Code Section 3547.5, which requires a public disclosure of the financial impact, including updated projections for the current year and the two subsequent years.

Summary

Our office appreciates the preparation and timely submittal of your Adopted Budget Report. A technical review will be communicated to the business office. The First Interim Report is due to our office no later than December 15, 2025. If you have any questions, please feel free to call me at (707) 467-5034.

Sincerely,



Heather Rantala
Assistant Superintendent, Business and Administrative Services

cc:

Jenna Crone, District Business Manager
Nicole H. Glentzer, County Superintendent of Schools
Dr. Nicole Odell, Assistant Superintendent, Education Services
Jamie Main, MCOE Director, External Business Services
Brandi Burtness, MCOE District Fiscal Management Advisor

COMMUNICATION REPORTS



Whale Gulch School

76811 Usal Road
Whitethorn, CA 95589
(707) 986-7131

OCTOBER 2025

WHAT'S HAPPENING:

***10/2 Movie Night for JH and HS students. Movie the "Princess Bride", pizza and snacks. More details to come.**

***10/3 ELOP Friday program, 8:00 to 4:00. At the school for K-6th grade students.**

***10/8 District Board meeting at Whale Gulch School. Zoom link and time will be announced. Everyone welcome.**

***10/9 Alia and Erin's class will be going to the pumpkin patch in Fortuna. Each student will get a pumpkin to bring back to school and use in the classroom before it goes home. They will go to the park and have pizza after the pumpkin patch.**

***10/20-10/22 J.H & H.S. students are going to Santa Rosa Luther Burbank Center for the Arts to see a play, "In to America". They will be staying in cabins at the KOA. They will be riding a ferry to view the Angel Island Immigration Station Museum. Have a great time!**

***10/27-10/30 Spirit Week! Always a fun week more details will follow!**

MARK YOUR CALENDAR

*10/2 JH & HS Movie Night

*10/3 ELOP Friday

*10/8 District Board Meeting @ WGS

*10/9 K-5th grades FT to Pumpkin Patch

*10/20-10/22 JH & HS FT to Santa Rosa Bay Area
10/27-10/30 SPIRIT WEEK!

*10/31 Trade Fair Halloween Fundraiser

Halloween Trade Fair

***10/31 Halloween Trade Fair Fundraiser at Thompson Creek Meadow. From noon to five. We barbeque hamburgers and parents bring a side to dish to share. Parents do shifts in the booth and students help with selling drinks. We will be sure parents and students can depart in time for trick or treat events!! We will be calling for shift sign ups! Thank you!**

Join us for our WGS Partners in Education meeting Monday October 6 @ 2:40! We'll be discussing upcoming fundraisers and volunteer opportunities.

CONSENT AGENDA



Leggett Valley Unified School District

PO Box 186, 1 School Way, Leggett, CA 95585

Phone (707) 925-6285 Fax (707) 925-6396

www.leggett.k12.ca.us

Hillary Magarrell, Superintendent/Principal

**LEGGETT VALLEY UNIFIED BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, SEPTEMBER 10, 2025
LEGGETT VALLEY SCHOOL
1 SCHOOL WAY
LEGGETT, CA 95585**

**CLOSED SESSION: 4:30 P.M.
RETURN TO OPEN SESSION: 4:45 P.M.**

<https://us06web.zoom.us/j/82063821720?pwd=L4aWTSaSaSdYbZrIIcZzOqCxZfpZkjCDM.1>

MINUTES

A. Call to Order / Roll Call

The Governing Board of the Leggett Valley Unified School District held a regular meeting at Leggett Valley School on September 10, 2025. Board President Tonie Traina called the meeting to order at 4:30 p.m.

- Trustees Present : Jennifer Parent, Jessica Roemer and Brandie Enright
- Trustees Absent : Tonie Traina (Left at 4:58), Mark Kelley

B. Agenda Approval

Motion to approve the agenda by Jennifer Parent , seconded by Jessica Roemer . Unanimously approved with a 4-0 vote.

C. Public Input on Closed Session Items: None

D. Recess to Closed Session at 4:32 PM

- a. Public Employee Discipline/Dismissal/Release (G.C. 54957 (b).)
- b. Consideration of Interdistrict Transfer Requests for 2025/2026 School Year
IDT 25/26~Y, IDT 25/26~Z, IDT 25/26~EE, IDT 25/26~FF, IDT 25/26~GG, IDT 25/26~HH, IDT 25/26~II, IDT 25/26~JJ, IDT 25/26~KK, IDT 25/26~LL

E. Reconvened to Open Session at 5:19 PM

F. Report Out of Closed Session

The Board unanimously approved Interdistrict Transfer Requests 25/26~Y, 25/26~Z, 25/26~EE through 25/26~LL with a motion from Jennifer Parent and a second from Jessica Roemer.

G. Correspondence: None

H. Public Comments: None

I. Communication Reports

- a. District

- i. Buses, potential theft? Gas gauges not working. Looking at monitoring the gas usage and making sure the amount of gallons used is accounted for.
 - ii. Leggett Fire using fuel
 - iii. Looking at need for new Conex container that is watertight
- b. Leggett Valley School
- i. 6th graders were moved to the High School. It was hard at first but is smoothing out
 - ii. Back to School night is September 24th
 - iii. Middle School Basketball team might be a possibility
- c. Whale Gulch School
- i. Whale Gulch Newsletter and Calendar submitted.
- d. Business Manager
- i. Thank you to staff for being patient during unaudited actuals. It is extremely time consuming and in depth and the patience given during that time is appreciated.
- e. CTA/LAT - None
- f. CSEA - None

9. Consent Agenda

- a. Minutes from August 13, 2025 Regular Meeting
- b. Warrants August 2025
- c. Personnel Assignment Order
- d. Revolving Cash #1
- e. Budget Report
- f. Budget Transfers

Motion to approve the Consent Agenda by Jennifer Parent, seconded by Brandie Enright, unanimously approved with a 3-0 vote.

10. Informational Items:

10a. - Recognition of New Staff

- **Whale Gulch**
 - Delila Seebauer - Cook
 - Taylor Conyers - ELOP
 - Jennifer Fox Kubat - Instructional Assistant
- **Leggett**
 - John Ford - Social Studies/Life Skills/Grades 6-12

10b. - Beginning of Year Enrollment Update

- Our overall enrollment for the beginning of the year is lower than last year as we had anticipated.

September 6, 2025	September 6, 2024
K-8 94(54+40)	97 (61+36)
9-12 20 (13+7)	23 (15+8)
Total - 114	<u>Total - 120</u>

11. Discussion/Action Items:

11a. - Resolution No. 25/26~1 for “GANN” Limit

- California Proposition 4 (1979), also known as the Gann limit, was approved by voters with the goal of keeping state and local government spending, including school spending, capped at 1978–79 levels, adjusted for changes in population and inflation. For local educational agencies (LEAs), issues with the limit can occur if revenues from taxes (both local revenues and state aid) increase at a greater rate than average daily attendance (ADA) and inflation, or if there is a drop in ADA. Since 1987, the state and LEA limits essentially have been administered as a combined total. As such, any LEA with more tax revenue than their limit allows may request the state to share some of the state’s limit to cover the shortfall in lieu of issuing refunds to taxpayers. Requests for more limit have been automatically approved, and the process for requesting more limit from the state has been incorporated in the Standardized Account Code Structure (SACS) software.
- Ed Code sections 1629 & 42132 specify that district governing boards must adopt a resolution that identifies the estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.
- **Motion** to adopt Resolution No. 1 for “GANN” Limit by Jennifer Parent, seconded by Brandie Enright, unanimously approved with a 3-0 vote.

11b. - Consideration of 2024/25 Unaudited Actuals

- The 2024/25 unaudited actuals represent the expenditures completed and revenues received when the books were closed. The 2024/25 unaudited actuals have an impact on the 2025/26 budget which will be reflected in the First Interim Budget Report. The First Interim will be presented at the December meeting. Board review and adoption of the 2024/25 actuals is required.
- The 2024/25 unaudited actuals include changes to:
 - Unrestricted ending revenues increased by \$390,598.16. Increases include LCFF funding \$228,983.74, State revenue from lottery increased \$102,732.60. Budgeted unrestricted spending went down by \$42,797.72. The general fund contributions decreased by \$63,529.53.
- The restricted ending balance increased by \$201,106.43.
- The next budget revision occurs with the First Interim Budget on October 31; the report will be presented in December.
- **Motion** to approve the Unaudited Actuals for 2024/25 by Jennifer Parent, seconded by Brandie Enright, unanimously approved with a 3-0 vote.

11c. - Public Hearing: Notification of Compliance with EC 60119 (Instructional Materials) for 2025/26

- The Board must conduct a Public Hearing per EC Section 60119 to encourage participation by
- parents, teachers, bargaining unit leaders and members of the community interested in the affairs of the schools regarding the sufficiency of textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum frameworks adopted by the state, and shall make a determination that funds designated for instructional materials have been expended for that purpose. Governing Boards that have met the requirements of EC 60119 and have also certified compliance with the IMFRP requirements regarding provision of adopted standards-aligned instructional materials for all students (EC 60411) may spend 100% of any remaining IMFRP funds from that year’s allocation for other approved purposes. A Public

Hearing Notice regarding this topic has been posted for 10 days.

- EC 60119 specifies there must be sufficient materials in the following subject areas:
 - English /Language Arts (including an English language development component)
 - Mathematics
 - History/Social Science
 - Science
- We have sufficient texts and instructional materials and they are listed on the Core Curriculum Adopted Textbook Matrix. The Board must also determine whether pupils enrolled in foreign language or health courses have sufficient textbooks or instructional materials, and that laboratory science classes have been provided with sufficient science equipment for courses in grades 9-12. The principals will report on the status of instructional materials in the specified subject areas.
- **Open Public Hearing at 5:41 pm**
- **No Public Comment**
- **Close Public Hearing at 5:42 pm**

11d. - Resolution No. 25/26~2 for Compliance with EC60119 for 2025/26

- The Board has been provided a copy of EC 60119, and the Textbook Matrix and held a Public Hearing to determine the sufficiency of textbooks and instructional materials in specified subject areas consistent with the content and cycles of the curriculum frameworks adopted by the state. If the Board has determined that there are sufficient materials as prescribed by law in all the subject areas listed in EC 60119, and that the textbook adoptions follow the state cycles, then Resolution No. 25/26~2 can indicate the Board's findings and state that we are in compliance with EC 60119.
- **Motion** to adopt Resolution No. 2 for Compliance with EC 60119 for 2025/26 by , seconded by , unanimously approved with a 3-0 vote.

11e. - Update to the LVUSD Governance Handbook

- The Leggett Valley Governance Handbook has not been revised since 2019/2020. I have updated the handbook with current district LCAP goals and current names.
- **Motion** to adopt the handbook with changes as discussed by Brandie Enright, seconded by Jennifer Parent, unanimously approved with a 3-0 vote.

11f. - District Goal Setting 2025/2026

- The LCAP goals are generally the road map for the District Goals. The board may also want to select board specific goals. A discussion regarding additional goals is recommended.
- **Motion** to adopt the LCAP Goals as the District Goals for 2025/26 by Jennifer Parent, seconded by Brandie Enright, unanimously approved with a 3-0 vote

12. Review Agenda for Next Regular Meeting:

- Williams Uniform Complaint Form - 1st Quarter

J. Items Board Members Wish for Future Agendas:

K. Date and Location of Next Regular Meeting: Wednesday, October 8, 2025 @ Leggett Valley School

L. Comments:

Superintendent -
Board -

M. Adjournment of Meeting at 5:57 P.M.

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LEGGETT VALLEY UNIFIED SCHOOL DISTRICT
REVOLVING CASH FUND #2 2025/2026

October 8, 2025

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
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NONE

Checks Dated 09/01/2025 through 09/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5035474	09/03/2025	MAGARRELL, HILLARY A	01-5200	ELOP SWIM LESSONS		199.50
5035475	09/03/2025	WILSON, JENNIFER N	01-4300	Classroom Supplies		248.20
5035476	09/03/2025	AMAZON CAPITAL SERVICES, INC	01-4300	Classroom Supplies	222.79	
				ELOP Classroom Supplies	37.73	
				Walkie Talkies	86.29	346.81
5035477	09/03/2025	CALIF INTERSCHOLASTIC FED	01-5300	CIF - Enrollment Dues		12.96
5035478	09/03/2025	FORT BRAGG ELECTRIC INC	01-5800	Generator Service/Maint		500.26
5035479	09/03/2025	FRONTIER COMMUNICATIONS	01-5903	Server and Fax line		104.74
5035480	09/03/2025	NORTH COAST SECTION-CIF	01-5300	CIF - Association Fees		478.00
5035481	09/03/2025	P G & E	01-5510	Electricity	1,928.18	
				Elerctricity	20.48	1,948.66
5035482	09/03/2025	QUILL CORP.	01-4300	OFFICE COPY PAPER		713.92
5035483	09/03/2025	THOMPSON GAS	01-5520	PROPANE WG		1,126.00
5035484	09/03/2025	US CELLULAR	01-5800	Student Hot Spots		73.58
5035485	09/03/2025	WEX BANK	01-4361	Van Fuel: College Summer Classes		212.07
5035486	09/03/2025	WHALE GULCH EDUCATION ASSOC	01-5600	WG Lease: July-Dec 2025		12,500.00
5035846	09/10/2025	BRADLEY, MELISSA	01-5200	MILEAGE - PETERSON CAT		100.80
5035847	09/10/2025	MARINO, KRISTIN	12-5200	MILEAGE - SUPES MTG MCOE		98.00
5035848	09/10/2025	COMMUNITY FIRST CREDIT UNION	01-4300	Staff meeting lunch Peg House	217.74	
			01-5800	Adobe Photoshop and Pro	208.87	
				Online curriculum	29.95	
			01-5903	Crexendo Aug 2025	332.23	
				Crexendo July 2025	338.11	
			01-5904	Certified Mail - Student Records	15.80	1,142.70
5035849	09/10/2025	EMERALD TECHNOLOGIES	01-4300	Computer and Charger WG		774.95
5035850	09/10/2025	HM RECEIVABLES CO LLC	01-4100	MATH CURRICULUM	436.98	
				Online Math	242.55	679.53
5035851	09/10/2025	REDWOOD WASTE SOLUTIONS	01-5540	WASTE MANAGEMENT LV		1,152.00
5035852	09/10/2025	USA BLUE BOOK	01-5530	WATER TESTING SUPPLIES		163.66
5035853	09/10/2025	WYCKOFF'S	01-5800	LATE FEES		15.70
5036635	09/24/2025	MARINO, KRISTIN	12-5200	mileage for monthly mtg in ukiah		98.00
5036636	09/24/2025	PIERSON, MICHAEL	01-5530	Sept 2025 water sample delivery		39.78
5036637	09/24/2025	ACELLUS EDU SERV LLC	01-5800	Accellus On line Courses		3,950.00
5036638	09/24/2025	ACSIG/EDGE DENTAL	01-9522	EMPLOYEE DENTAL PLAN		3,108.00
5036639	09/24/2025	AMAZON CAPITAL SERVICES, INC	01-4100	High School Textbook	62.23	
			01-4300	Batteries for Soap and Towel dispensers	134.37	
				CLASSROOM DESK	140.23	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2025 through 09/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5036639	09/24/2025	AMAZON CAPITAL SERVICES, INC	01-4300	Classroom Textbook	126.86	2,288.89
				Desk And Chair for D.O.	135.90	
				ELOP Classroom Supplies	66.69	
				Maintenance Fire Extinguisher	47.98	
				Maintenance Light Cover	243.07	
				MAINTENANCE SUPPLIES	212.36	
				Maintenance-Filters and signs	428.53	
				Maintenance-mini blinds	299.60	
				Math Supplies	67.66	
				Office Supplies WG	232.74	
5036640	09/24/2025	AMPLIFY	01-4100	Student Cume Files	69.34	
				Visitor Labels	21.33	
5036641	09/24/2025	DEPARTMENT OF JUSTICE	01-5800	Math Curriculum	4,333.04	8,802.51
				Science Curriculum	4,074.68	
5036642	09/24/2025	Typing.com LLC	01-5800	Unpaid Sales Tax	394.79	128.00
				TYPING LICENSES	274.75	
5036643	09/24/2025	EMERALD TECHNOLOGIES	01-5800	I.T. Services		1,364.25
5036644	09/24/2025	FILTRATION TECHNOLOGY INC	01-5530	Water Filters	1,031.45	1,103.12
				Unpaid Sales Tax	71.67	
5036645	09/24/2025	FRONTIER COMMUNICATIONS	01-5903	Server and Fax line		305.22
5036646	09/24/2025	KELLEY AUTOMOTIVE	01-5800	bus maintenance		943.23
5036647	09/24/2025	NO TEARS LEARNING INC	01-4100	CURSIVE HANDWRITING WORKBOOKS		560.56
5036648	09/24/2025	LEGGETT GAS	01-4361	fuel for mower	41.65	84.15
				fuel for van 2	42.50	
5036649	09/24/2025	MENDES SUPPLY CO	01-4300	CUSTODIAL SUPPLIES		1,333.47
5036650	09/24/2025	PYLON COMMUNICATIONS LLC	01-5903	Internal ph system WG		167.12
5036651	09/24/2025	QUILL CORP.	01-4300	OFFICE SUPPLIES		203.19
5036652	09/24/2025	RECOLOGY EEL RIVER	01-5540	WASTE MANAGEMENT WG		217.04
5036653	09/24/2025	RELIANCE ENTERPRISES	01-5800	ICE MACHINE CHECK AND CLEAN		675.00
5036654	09/24/2025	STILE EDUCATION	01-5800	Teacher and Student Licenses		717.00
5036655	09/24/2025	TAG/AMS INC	01-5800	employment testing		190.00
5036656	09/24/2025	US BANK EQUIPMENT FINANCE	01-5600	fax/copy machine		1,993.95
5036657	09/24/2025	VALLEY PACIFIC PETROLEUM SERV ICES INC.	01-4361	Fuel for vehicles		462.57
5036658	09/24/2025	VESTIS GROUP INC	01-5800	kitchen aprons ,towels,mat	191.43	391.07-
				kitchen aprons towels, mat	191.43	
				kitchen aprons towels,mat	391.07-	

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Checks Dated 09/01/2025 through 09/30/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5036658	09/24/2025	VESTIS GROUP INC	01-5800	kitchen aprons towels,mats	75.00	
			13-5800	kitchen aprons ,towels,mat	107.18	
				kitchen aprons towels, mat	107.18	
				kitchen aprons towels,mats	93.25	374.40
5036659	09/24/2025	WEX BANK	01-4361	fuel for van		87.96
VCH-00000015	09/10/2025	Elevated Mgmt & Consulting	01-5800	BUSINESS MANAGEMENT & HUMAN RESOURCE SERVICES		10,025.40
VCH-00000016	09/24/2025	INSIGHT PUBLIC SECTOR INC	Cancelled	credit owed due to dates	61.97-	*
				microsoft for staff 2025/2026	328.50	266.53 *
		Cancelled on 09/29/2025				
VCH-00000017	09/24/2025	MICROBAC LABORATORIES	01-5530	MONTHLY WATER TESTING		575.00
VCH-00000018	09/24/2025	SCHOOL INNOVATIONS & ACHIEVEMN T	01-5800	TERM RENEWAL		7,000.00
VCH-00000019	09/24/2025	SYSCO SACRAMENTO INC	13-4700	Food for Cafeteria		6,643.56
Total Number of Checks					51	76,574.69

	Count	Amount
Cancel	1	533.06
Net Issue		<u>76,041.63</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	47	68,694.53
12	CHILD DEVELOPMENT	2	196.00
13	CAFETERIA SPECIAL REVEN	2	6,951.17
Total Number of Checks		50	75,841.70
Less Unpaid Sales Tax Liability			<u>466.46-</u>
Net (Check Amount)			<u>76,308.16</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Balances through June **Fiscal Year 2025/26**

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 01 - GENERAL						
9000		1,025,853.44	1,025,853.44			.00
Total for Starting Balance accounts		1,025,853.44	1,025,853.44	.00	.00	.00

Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
8000	Revenue Limit (Summary)	3,492,203.35	3,492,203.35	439,904.00	3,052,299.35
Total for Revenue accounts		3,492,203.35	3,492,203.35	439,904.00	3,052,299.35

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1000	Certificated Salaries	1,156,417.02	1,156,417.02	831,272.38	194,486.54	130,658.10
2000	Classified Salaries	637,414.94	637,414.94	488,916.07	140,345.28	8,153.59
3000	Employee Benefits	879,980.94	879,980.94	613,148.85	155,032.82	111,799.27
4000	Books and Supplies	223,972.17	223,972.17	8,600.33	43,110.43	172,261.41
5000	Services	897,330.00	906,330.00	183,365.87	169,900.49	553,063.64
7000	Other Outgo	110,340.94	110,340.94			110,340.94
Total for Expense accounts		3,905,456.01	3,914,456.01	2,125,303.50	702,875.56	1,086,276.95

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		612,600.78	603,600.78	408,005.05	2,533,308.55	2,125,303.50
Total for Ending Balance accounts		612,600.78	603,600.78	408,005.05	2,533,308.55	2,125,303.50

Total for Fund 01						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	1,025,853.44	3,492,203.35		3,914,456.01	603,600.78	
Actual	.00	439,904.00	2,125,303.50	702,875.56	2,388,275.06-	

Fund 12 - CHILDDEV						
9000		4,407.12	4,407.12			.00
Total for Starting Balance accounts		4,407.12	4,407.12	.00	.00	.00

Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
8000	Revenue Limit (Summary)	69,192.00	69,192.00	5,367.27	63,824.73
Total for Revenue accounts		69,192.00	69,192.00	5,367.27	63,824.73

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000	Classified Salaries	31,443.58	31,443.58	27,189.40	5,991.37	1,737.19-
3000	Employee Benefits	23,196.81	23,196.81	19,480.30	4,222.25	505.74-

Balances through June **Fiscal Year 2025/26**

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 12 - CHILDEV (continued)						
4000	Books and Supplies	4,000.00	4,000.00		508.49	3,491.51
5000	Services	9,662.76	9,662.76		196.00	9,466.76
7000	Other Outgo	888.85	888.85			888.85
Total for Expense accounts		69,192.00	69,192.00	46,669.70	10,918.11	11,604.19

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		4,407.12	4,407.12	502.03	47,171.73	46,669.70
Total for Ending Balance accounts		4,407.12	4,407.12	502.03	47,171.73	46,669.70

Total for Fund 12						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted	4,407.12	69,192.00		69,192.00	4,407.12	
Actual	.00	5,367.27	46,669.70	10,918.11	52,220.54-	

Fund 13 - CAFETERIA

Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
8000	Revenue Limit (Summary)	173,229.79	173,229.79		173,229.79
Total for Revenue accounts		173,229.79	173,229.79	.00	173,229.79

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
2000	Classified Salaries	78,868.02	78,868.02	66,065.40	17,732.40	4,929.78-
3000	Employee Benefits	61,889.77	61,889.77	36,607.14	8,470.46	16,812.17
4000	Books and Supplies	28,300.00	28,300.00	28,035.84	9,549.27	9,285.11-
5000	Services	4,172.00	4,172.00	3,265.00	307.61	599.39
Total for Expense accounts		173,229.79	173,229.79	133,973.38	36,059.74	3,196.67

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000				32,370.72	166,344.10	133,973.38
Total for Ending Balance accounts		.00	.00	32,370.72	166,344.10	133,973.38

Total for Fund 13						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		173,229.79		173,229.79	.00	
Actual		.00	133,973.38	36,059.74	170,033.12-	

Fund 14 - DEF MANT

9000		297,725.04	297,725.04			.00
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Selection Filtered by User Permissions, (Org = 49, Online/Offline = N, Fiscal Year = 2026, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, SACS Fund? = N, Fund Page Break? = N, Obj Lvl = 1, Obj Digits = 0, Page Break? = N)

Balances through June						Fiscal Year 2025/26
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance

Fund 14 - DEF MANT

Total for Starting Balance accounts		297,725.04	297,725.04	.00	.00	.00
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Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
8000	Revenue Limit (Summary)	5,000.00	5,000.00		5,000.00
Total for Revenue accounts		5,000.00	5,000.00	.00	5,000.00

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services	10,000.00	10,000.00			10,000.00
Total for Expense accounts		10,000.00	10,000.00	.00	.00	10,000.00

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		292,725.04	292,725.04			.00
Total for Ending Balance accounts		292,725.04	292,725.04	.00	.00	.00

Total for Fund 14					
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>
Budgeted	297,725.04	5,000.00		10,000.00	292,725.04
Actual	.00	.00	.00	.00	.00

Fund 15 - P/TRN EQ

9000		130,572.45	130,572.45			.00
Total for Starting Balance accounts		130,572.45	130,572.45	.00	.00	.00

Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance
8000	Revenue Limit (Summary)	1,500.00	1,500.00		1,500.00
Total for Revenue accounts		1,500.00	1,500.00	.00	1,500.00

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		132,072.45	132,072.45			.00
Total for Ending Balance accounts		132,072.45	132,072.45	.00	.00	.00

Total for Fund 15					
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>
Budgeted	130,572.45	1,500.00			132,072.45
Actual	.00	.00			.00

Fund 17 - SP RES O

Balances through June						Fiscal Year 2025/26
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund 17 - SP RES O						
9000		372,843.78	372,843.78			.00
Total for Starting Balance accounts		372,843.78	372,843.78	.00	.00	.00
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	5,000.00	5,000.00			5,000.00
Total for Revenue accounts		5,000.00	5,000.00		.00	5,000.00
Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9000		377,843.78	377,843.78			.00
Total for Ending Balance accounts		377,843.78	377,843.78	.00	.00	.00
Total for Fund 17						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>		<u>= Calculated Ending Balance</u>
Budgeted	372,843.78	5,000.00				377,843.78
Actual	.00	.00				.00
Fund 67 - SELF INS						
9000		10,804.52	10,804.52			.00
Total for Starting Balance accounts		10,804.52	10,804.52	.00	.00	.00
9000		10,804.52	10,804.52			.00
Total for Ending Balance accounts		10,804.52	10,804.52	.00	.00	.00
Total for Fund 67						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>		<u>= Calculated Ending Balance</u>
Budgeted	10,804.52					10,804.52
Actual	.00					.00
Fund 69 - SFINS 82						
9000		30,036.85	30,036.85			.00
Total for Starting Balance accounts		30,036.85	30,036.85	.00	.00	.00
Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8000	Revenue Limit (Summary)	300.00	300.00			300.00
Total for Revenue accounts		300.00	300.00		.00	300.00
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
5000	Services	420.00	420.00			420.00

Balances through June **Fiscal Year 2025/26**

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
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Fund 69 - SFINS 82 (continued)

Total for Expense accounts		420.00	420.00	.00	.00	420.00
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Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
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9000		29,916.85	29,916.85			.00
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Total for Ending Balance accounts		29,916.85	29,916.85	.00	.00	.00
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Total for Fund 69						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>	
Budgeted	30,036.85	300.00		420.00	29,916.85	
Actual	.00	.00	.00	.00	.00	

Total for Org 049 - Leggett Valley Unified School District						
	<u>Starting Balance</u>	<u>+ Revenues</u>	<u>- Encumbrances</u>	<u>- Expenditures</u>	<u>= Calculated Ending Balance</u>	
Budgeted	1,872,243.20	3,746,425.14		4,167,297.80	1,451,370.54	
Actual	0.00	445,271.27	2,305,946.58	749,853.41	2,610,528.72-	

Journal Entry #	Status Not Found	Type	Fiscal Year	Transaction Date
Created Requisition #		Posted Purchase Order #		Department Batch #
Comment				
Account #	Comments	Line Seq	Debits	Credits
JE # Totals				



SERVICE EXCELLENCE INNOVATION TEAMWORK

Williams Settlement Legislation
Quarterly Uniform Complaints Procedure Reporting Form
2025-2026

District Name: Leggett Valley Unified School District

Person Completing this Form Ruby Arias

Title: Administrative Assistant

This report is being submitted for the following quarter (please check one):

Table with 4 columns: Quarter, Reporting Period, Report Due To MCOE. Rows include Quarter #1 (checked), Quarter #2, Quarter #3, and Quarter #4.

Check which applies:

[X] No complaints were filed with any school in the district during the quarter indicated above.

[X] Complaints were filed with schools in the district during the quarter indicated above.
The following chart summarizes the nature and resolution of the complaint.

Table with 4 columns: Type of Complaint, Total No. of Complaints, No. of Complaints Resolved, No. of Unresolved Complaints. Rows include Textbooks and Instructional Materials, Teacher Vacancies or Mis-assignments, Facility Conditions, and TOTALS.

Superintendent's Name: Hillary Magarrell

Superintendents Signature:

Forwarded a copy of this completed report to
Veronica Bazor, vbazor@mcoe.us



Journal Entry #	Status Not Found	Type	Fiscal Year	Transaction Date
Created Requisition #		Posted Purchase Order #		Department Batch #
Comment				
Account #	Comments	Line Seq	Debits	Credits
		JE # Totals		

INFORMATION ITEMS

LEGETT VALLEY UNIFIED SCHOOL DISTRICT

TO: Board of Trustees
FROM: Hillary Magarrell, Superintendent/Principal
DATE: October 8, 2025
RE: Facilities Report

Explanation:

- Update on current facility projects and needs
- Status on gym floor and FEMA
- Update on electrical vehicle and charging stations

Attachments:

None

DISCUSSION/ACTION ITEMS

LEGGETT VALLEY UNIFIED SCHOOL DISTRICT

TO: Board of Trustees
FROM: Hillary Magarrell Superintendent Principal
DATE: October 8, 2025
RE: Field Trip Approvals for Whale Gulch School.

Explanation:

Santa Rosa Luther Burbank Center to see the play In to America -- a story of immigration. Petaluma stay at KOA and visit/tour the rescue farm. Angel Island visit to the museum and grounds of the "West Coast's Ellis Island."

Recommendation:

Superintendent recommends approving overnight field trip for WG that promotes experiential learning through extracurricular activities in the community.

Attachments:

- Field Trip Requests



LEGGETT VALLEY UNIFIED
SCHOOL DISTRICT

P.O. Box 186, 1 SCHOOL WAY, LEGGETT, CA 95585
VOICE: (707) 925-6285 FAX: (707) 925-6396
JOAN POTTER, INTERIM SUPERINTENDENT PRINCIPAL

Field Trip or Other Off Campus Activity Request Form

Name: Julia Ann George Position/Grade: WG Director/this trip: 6-12

Conference/Activity (Attach a conference/activity brochure): Field Trip

Destination/Location/Itinerary: Santa Rosa Luther Burbank Center to see the play In to America -- a story of immigration. Petaluma stay at KOA and visit/tour the rescue farm. Angel Island visit to the museum and grounds of the "West Coast's Ellis Island."

Dates: From: 10/20/2025 to: 10/22/2025

What benefit will the District/Students gain? _____

Our Junior High and High School students have been studying Immigration Literature in their English classes and our HS US History class has been studying the historical periods and waves of immigration that built/populated our country from its inception. This trip is timed to be the culminating experience for our students. We have added the Petaluma farm tour because so many of our students' SDL interests concern animal rescue.

What/Whose budget will be charged? Transportation (District); Luther Burbank (Prop 28 funds), and WGSEA for Angel Is fees & accom.

Expenses (please include Transportation Costs from *reverse side*):

transportation 3 vans @ 520 mi	\$ 1560.00
lodging (KOA) & food paid for through WGSEA	\$ 0.00
Luther Burbank play (Prop 28: District) --22 students + 4 chaperones	\$ 237.00
Angel Island entrance fees and ferry (WGSEA)	\$ 0.00
_____	\$ _____
_____	\$ _____
_____	\$ _____
Note that the total is for District expenses	\$ _____
_____	\$ _____

TOTAL EXPENSES: \$1797.00

Julia Ann George
Requestor's Signature

09/05/2025
Date

Hillary Magarrell
Superintendent's Signature

Date

LEGGETT VALLEY UNIFIED SCHOOL DISTRICT

TO: Board of Trustees
FROM: Hillary Magarrell, Superintendent/Principal
DATE: October 8, 2025
RE: Acceptance of Donations

Explanation:

Board Policy 3290 addresses Gifts, Grants, and Bequests. Prior to the acceptance of gifts, grants, or bequests the Board should take action to approve or deny based on this policy.

Recommendation:

Superintendent recommends Acceptance of the following Donations

1. \$186.49 from the CK Market Rewards Program 9/16/2025

Attachments:

8633441

INV DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT AMOUNT	NET AMOUNT
7/12/25	071225ACCREWAR	32	62.96		62.96
8/09/25	080925ACCREWAR	32	64.79		64.79
9/06/25	090625ACCREWAR	32	58.74		58.74

CHECK NO.	CHECK DATE	GROSS TOTAL	DISCOUNT TOTAL	NET AMOUNT
9622216	9/16/2025	186.49		186.49

C&K Market Inc.
 850 O'Hare Pkwy, Ste. 100
 Medford, Oregon 97504 (541)412-3099 FAX (541)706-9597

LEGGETT VALLEY UNIFIED SCHOOL

▼ REMOVE DOCUMENT ALONG THIS PERFORATION ▼



850 O'Hare Pkwy, Ste. 100
 Medford, Oregon 97504
 (541)412-3099 FAX (541)706-9597

US Bank 93-38/929

CHECK DATE	CHECK NO.
9/16/2025	9622216

CHECK AMOUNT
\$*****186.49

VOID AFTER 90 DAYS

One Hundred Eighty-Six and 49/100

TO THE ORDER OF LEGGETT VALLEY UNIFIED SCHOOL
 PO BOX 186
 LEGGETT, CA 95585

[Handwritten Signature]
 AUTHORIZED SIGNATURE

DOCUMENT CONTAINS BLUE PANTOGRAPH & MICROPRINTING. BACK HAS THERMOCHROMIC INK & A WATERMARK, HOLD AT AN ANGLE TO VIEW. VOID IF NOT PRESENT.

⑈9622216⑈ ⑆123000848⑆ 153912197552⑈

Patent Number US 7,975,904 B2

PSFPREZ-B