

Hamilton  
Public  
Schools  
District 3

**Board of Trustees Meeting**  
**Revised Agenda**  
**Wednesday, January 10, 2017**  
**Daly Den – Daly Elementary**  
**6:30 p.m.**



Copies of attachments and documents contained in the Board packet are available upon request by contacting the Clerk's office at 363-2280.

Board Meeting: At this meeting the Board takes official action on agenda items. Items of information and discussion may also be placed on the agenda. Comments are solicited from the audience throughout the meeting.

Please note that the Board is bound by ethical practice, district policy, negotiated agreements and Montana statute to protect the rights of its employees; therefore, comments which may be construed as evaluative of the performance of a district employee are not allowed in an open meeting. The Board has developed policies and procedures to process concerns about programs, curriculum, learning materials, and personnel.

- A. CALL TO ORDER, WELCOME AND ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. REVIEW, REVISE, AND APPROVE AGENDA**

**Public Comment**

This is an opportunity for any member of the audience to bring to the attention of the Board questions or relevant comments concerning school district matters not on the agenda. Please note that the Board is bound by ethical practice, district policy, negotiated agreements and Montana statute to protect the rights of its employees. The Board is not permitted to take any action on matters brought to the attention of the Board unless specific notice of the matter is included in a properly noticed agenda. Therefore, in the Public Comment portion of the meeting, the Board will not discuss or take any action, but may refer a matter presented to a future agenda.

**D. REPORTS:**

- |   |   |
|---|---|
| 1. Student Council                        | 6. Finance  |
| 2. Food Service Director                  | 7. Principals and Director of Student Services                            |
| 3. Technology Director                    | 8. Superintendent and Campus Consolidation/<br>Renovation Project Reports |
| 4. Communication Director                 | 9. Board Committee Reports  |
| 5. Facilities and Transportation Director |   |

**E. CONSENT AGENDA:**

- |                                       |   |
|---------------------------------------|---|
| 1. Personnel Report                   | 3. Claims, Warrants and Financial Reports |
| 2. Minutes of Previous Board Meetings | 4. Out of District Student Requests       |

**F. NEW BUSINESS:**

- 1. Request for Approval/Consent to Building Additions/Improvements by Head Start to Kurtz Lane Property as Required by Lease Agreement (**Action**)
- 2. Recommendation for Montana High School Association Proposals (**Information/Action**)
- 3. Approval of Mileage Reimbursement Agreement for School Psychologists (**Action**)
- 4. Request for Out of State and Overnight Travel of 4<sup>th</sup> Grade to Yellowstone National Park (**Action**)
- 5. Board Communication (**Information/Action**)

**G. BOARD POLICY:**

- 1. First Reading – 7052
- 2. Second Reading/Adoption - New Policies – 2140, 3023 and 5032
- 3. Second Reading/Adoption - Revised Policies – 1020, 2085, 2130, 3005, 3010, 5010, 5035 and 7045

**H. CLOSING:**

- 1. The next Regular Meeting of the Hamilton School Board is scheduled for February 13, 2018, 6:30 p.m.

**TO:** Board of Trustees  
**FROM:** Tom Korst, Superintendent  
**SUBJECT:** Personnel Report  
**DATE:** January 10, 2018



**--- Certified ---**

**Retirement:** Bob Carmody, Teacher / Hamilton High School  
Jan Witt, Teacher / Hamilton High School

**--- Extracurricular – Hamilton Middle School ---**

**Appointment:** Zach Murray, HMS Assistant Wrestling Coach  
Michelle Fitchett, HMS Girls' Basketball Coach

**--- Extracurricular – Fall 2018 Varsity Head Coaches/Sponsors ---**

**Appointment:** Bryce Carver, Football Head Coach  
Owen Burch, Golf Head Coach  
Mark Albert, Cross Country Head Coach  
Roger Gantz, Girls' Soccer Head Coach  
Randy Lint, Boys' Soccer Head Coach  
Jodi Bush, Volleyball Head Coach  
Tom Schmidt, Science Olympiad  
Marie Antonolli, Science Olympiad

**--- Temporary ---**

**Appointment:** Jack Barnings, Music Support/Winter Concert/Drummer  
**Adult Education/Winter Session:** Jack Barnings, Hillery Daily,  
Kathy DeLong, Laurie Dunbar, Ray Dunbar, Nate Lant,  
Becky Lovejoy, Niel Miller, Kristen Pound, Dave Schlechten,  
Leon Strangl, Kendra Tucker, Shawn Wathen, Pam Watts,  
Cobey Williamson and Justen Zimmerman  
**Substitutes,** Marsha Archermann, Lindsay Petri, Kaitlin Trutzel,  
Nancy Valk, Cindy Willey and Stephannie Gonzalez

**A. CALL TO ORDER:** Board Chairman Mr. David F. Bedey called the Regular Meeting of the Board of Trustees to order at 6:30 p.m. on January 10, 2018, in the Den at Daly Elementary. Trustees present included: Mr. Tim Campbell, Mr. Patrick Hanley, Mrs. Demaris Moore, Mrs. Jeni Seifert, Mr. Jim Shea and Mr. Mark Yoakam. Administrators present included: Superintendent Mr. Tom Korst; Principals Mr. Dan Kimzey, Mr. Nate Lant and Mr. Marlin Lewis; Assistant Principals Mrs. Vicki Dickerson and Ms. Joel Stuber; and District Clerk Ms. Cathy Binando. Mr. Bedey led the group with the Pledge of Allegiance and there were no changes to the agenda.

**Public Comment:** None

**B. Reports:**

**1. Student Council** – Student Council Representative Tristan Searle and Advisor Seeley Mickelson attended the meeting. The food drive and planting trees were discussed.

**2. Food Service Director** – Mrs. Burrows was present at the meeting and provided a written report.

**3. Technology Director** – In addition to the written report in the packet, Mr. Schachte discussed computer issues.

**4. Communication Director** – Ms. Gantz was not present at the meeting and did not provide a written report.

**5. Facilities and Transportation Director** – Ms. Hake was not present and did not provide a written report.

**6. Finance** – Ms. Binando reported on the December warrants, processing 1099's, 1095's and W-2's and preparing for the audit.

**7. Principals and Director of Student Services:**

Washington Elementary: Mr. Holland provided a written report for the packet.

Daly Elementary: Mr. Lant was present and handed out a report at the meeting.

Hamilton Middle School: Mr. Lewis was present at the meeting and provided a written report for the packet.

Hamilton High School: Mr. Kimzey was present at the meeting and provided a written report.

Director of Student Services: Mr. Larson was not present and did not provide a written report.

**8. Superintendent and Campus Consolidation and Renovation Project Reports** – Mr. Korst handed out a schematic design of Daly Elementary. The new addition will include 12 classrooms, a new gym, and restrooms. Parking and drop-off/pick-up, a light at Marcus and Daly Avenue were also discussed. Mr. Korst stated that the sports complex included a stadium with 1500 seats, 500 seat visitor bleachers and a 10 lane track.

**9. Board Committee:**

**a. Curriculum Committee** – Mr. Hanley reported that the committee was completing the review of the polices and would soon be working on the science and health enhancement/physical education curricula.

**b. Buildings and Grounds Committee** – Mr. Campbell reported the committee had met and the items discussed are on the agenda.

**C. Consent Agenda:**

1. Personnel Listing:

**Retirement:**                                **Bob Carmody**, Teacher / Hamilton High School  
   **Jan Witt**, Teacher / Hamilton High School

**--- Extracurricular – Hamilton Middle School ---**

**Appointment:**                                **Zach Murray**, HMS Assistant Wrestling Coach  
   **Michelle Fitchett**, HMS Girls' Basketball Coach

**--- Extracurricular – Fall 2018 Varsity Head Coaches/Sponsors ---**

**Appointment:**                                **Bryce Carver**, Football Head Coach  
   **Owen Burch**, Golf Head Coach  
   **Mark Albert**, Cross Country Head Coach  
   ~~**Roger Gantz**, Girls' Soccer Head Coach\*~~  
   **Randy Lint**, Boys' Soccer Head Coach  
   **Jodi Bush**, Volleyball Head Coach  
   **Tom Schmidt**, Science Olympiad  
   **Marie Antonolli**, Science Olympiad

**--- Temporary ---**

**Appointment:**                                **Jack Barnings**, Music Support/Winter Concert/Drummer  
   **Adult Education/Winter Session:** Jack Barnings,  
   Hillery Daily, Kathy DeLong, Laurie Dunbar, Ray Dunbar,  
   Nate Lant, Becky Lovejoy, Niel Miller, Kristen Pound,  
   Dave Schlechten, Leon Strangl, Kendra Tucker,  
   Shawn Wathen, Pam Watts, Cobey Williamson  
   and Justen Zimmerman  
   **Substitutes**, Marsha Archermann, Lindsay Petri,  
   Kaitlin Trutzel, Nancy Valk, Cindy Willey  
   and Stephannie Gonzalez

2. Minutes – Regular Board Meeting – December 13, 2017
3. Claims, warrants, and financial reports for November 2017:
  - a. December Claims #69660-69772 (113 Warrants - \$266,050.05)
  - b. December Payroll Warrants – 543 Warrants - \$1,025,809.65
4. Out of District Students – 192 out of district students are attending Hamilton Schools, with five new students requesting enrollment this month.

\*It was noted that Mr. Gantz had withdrawn his name from consideration of the soccer coach position after the agenda/personnel listing had been posted.

***Mrs. Moore moved to accept the consent agenda. Mr. Hanley seconded the motion. Mr. Shea noted the retirement of Mr. Carmody and stated his appreciation. Mr. Kimzey also noted Mrs. Witt's dedication to high needs students for many years. The Board voted and the motion carried 6-1 with Mr. Yoakam casting the opposing vote.***

**D. New Business:**

1. Request for Approval/Consent to Building Additions/Improvements by Head Start to Kurtz Lane Property as Required by Lease Agreement: Mr. John Filz, Executive Director of Ravalli Head Start, provided the Board with an executive summary of the planned improvements. The new construction will include a 4,100 square foot single level building, exterior play area, additional parking and a drop off loop. It is estimate that the project will be completed in the fall of 2019. It was noted that the District leases the property to Head Start and according to the lease agreement, written consent needs to be given before the improvements can be made.

***Mrs. Moore moved to approve the request for building additions and improvements to the Head Start building on the Kurtz Lane property. Mr. Yoakam seconded and the motion carried.***

2. Recommendation for Montana High School Association Proposals: Mr. Blome, Activities Director, had recommended that the District vote “no” to the 8<sup>th</sup> grade rule and “yes” to the increase in fines. Mr. Kimzey discussed the resolutions and rational for the recommendations.

***Mrs. Moore moved to accept the recommendation and not support the MHSA proposal for 8<sup>th</sup> grade participation and support the proposal to amend the fines at the annual meeting. Mr. Hanley seconded and the motion carried 7-0.***

3. Approval of Mileage Reimbursement Agreement for School Psychologists: The Board was asked to approve mileage reimbursement agreements for the two part-time school psychologists. This will not be necessary when a full-time school psychologist is hired.

***Mrs. Moore moved to approve mileage reimbursement agreements for the school psychologists. Mr. Campbell seconded and the motion carried 7-0.***

4. Request for Out of State and Overnight Travel of 4<sup>th</sup> Grade to Yellowstone National Park: The fourth grade teaching team, Mrs. Dickemoore, Mrs. Stuber, Ms. Krasovich, and Mrs. Betz, along with Mr. Lant, requested the Board's permission to take the 4<sup>th</sup> grade class to Yellowstone National Park for “Expedition Yellowstone”. This would be a curriculum based field trip. Discussion included: available dates, food, transportation, teachers, chaperons, costs and fundraising. Due to the limited space and the large number of 4<sup>th</sup> graders, this trip would require several weekends to complete.

***Mr. Yoakam moved to approve the request and allow the fourth grade teachers to pursue fund raising activities for the field trip. Mrs. Seifert seconded the motion. Mr. Bedey noted his concerns about raising the funds and wanted to make sure the deadline to cancel was not passed. The Board voted and the motion carried 7-0.***

5. Board Communication: Mr. Bedey discussed how email communications among trustees might result in the inadvertent “convening of a quorum” as defined in MCA 2-3-203. This is problematic because Montana’s open meeting laws (MCA 2-3-201, et seq.)

require public agencies to conduct business openly with the public being given the opportunity to participate in an agency's deliberations. He laid out "best practices" for trustee use of email and stated that emails from District staff members to the trustees needed to be regulated by the Superintendent.

**E. Board Policy:**

1. First Reading - Policy #7052

The Board had a first reading of the meal policy.

2. Second Reading/Adoption - New Policies – #2140, 3023 and 5032

***Mrs. Moore moved to approve Policy #2140 – Suicide Awareness and Prevention on the second reading. Mr. Hanely seconded. The discussion included current education, preparedness, and history in the District. The Board voted in favor of the motion 7-0.***

***Mrs. Moore moved to approve Policy #3023 – Education of Children in Foster Care on the second reading. Mr. Hanley seconded and the motion carried 7-0.***

***Mr. Yoakam moved to approve Policy #5032 – Prohibition on Aiding and Abetting Sexual Abuse. Mr. Campbell seconded and the motion carried 7-0.***

3. Second Reading/Adoption – Revised Policies – #1020, #2085, #2130, #3005, #3010, #5010, #5035 and #7045

***Mrs. Moore moved to approve Policy #1020 – School Board Elections on the second reading. Mr. Yoakam seconded and the motion carried 7-0.***

***Mr. Hanley moved to approve Policy #2085 – High School Graduation on the second reading. Mrs. Moore seconded. It was noted that typographical errors needed to be corrected in this policy. The Board voted and the motion carried 7-0.***

It was noted that Policy #2130 was not in the packet and no action was taken.

***Mrs. Moore moved to approve Policy #3005 – Bullying, Harassment, Intimidation and Hazing of Students Prohibited on the second reading. Mr. Hanley seconded and the motion carried 7-0.***

***Mrs. Moore moved to approve Policy #3010 – School Admissions on the second reading. Mr. Yoakam seconded and the motion carried 7-0.***

***Mrs. Moore moved to approve Policy #5010 – Hiring Process Criteria on the second reading. Mr. Campbell seconded and the motion carried 7-0.***

***Mr. Hanley moved to approve Policy #5035 – Staff Ethics and Political Activity on the second reading. Mrs. Moore seconded and the motion carried 7-0.***

***Mr. Hanley moved to approve Policy #7045 – Transportation on the second reading. Mrs. Moore seconded and the motion carried 7-0.***

**F. Closing:**

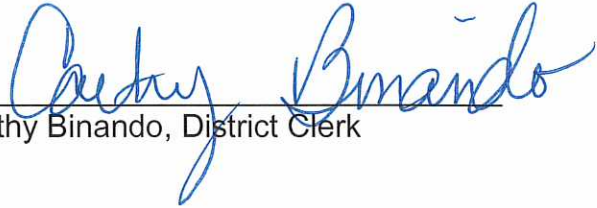
The next Regular Meeting of the Board of Trustees will be held on February 13, 2018, at 6:30 p.m.

Mr. Bedey adjourned the meeting at 8:18 p.m.

Approved:



David F. Bedey, Chairman



Cathy Binando, District Clerk

Hamilton  
Public  
Schools  
District 3

**Board of Trustees  
Special Meeting Agenda**

January 30, 2018  
Daly Den- Daly Elementary  
6:30 P.M.



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**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Welcome to Visitors
4. Approval of the Agenda

**Public Comment**

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**B. Recommendation from the Buildings and Grounds Committee for Board Approval of Athletic Complex Plans and Using Artificial Turf for the Field (Action)**

**C. CLOSING**

1. Next Regular Board Meeting: February 13, 2018

**CALL TO ORDER:** Board Chairman Mr. David Bedey called the Special Board Meeting to order at 6:30 p.m. on January 30, 2018, in the Daly Den. Trustees present included: Mr. Tim Campbell, Mr. Patrick Hanley, Mrs. Demaris Moore, Mrs. Jeni Seifert, Mr. Jim Shea and Mr. Mark Yoakam. Administrators present included Superintendent Mr. Tom Korst; Principals Mr. Nate Lant, Mr. Marlin Lewis and Mr. Dan Kimzey; Assistant Principal Mrs. Vickie Dickerson; Student Services Director Mr. Eric Larson; Activities Director Mr. Travis Blome; Maintenance/Transportation Director Ms. Judy Hake and District Clerk Ms. Cathy Binando. Mr. Erick Hulteng and Ms. Megan Morris were also present. Mr. Bedey led the group with the pledge.

**Public Comment:** None.

A. **Recommendation from Buildings and Grounds Committee for Board Approval of Athletic Complex Plans Using Artificial Turf:**

Previously, the Building and Grounds Committee Members, Mr. Campbell, Mr. Shea and Mr. Yoakam, voted unanimously to recommend approval of the athletic plans using artificial turf at the Building and Grounds Committee Meeting.

Mr. Korst provided a handout and reviewed pre-bond and post-bond information. Mr. Carl Posewitz, Paradigm v2 Architects, reviewed the plans. He stated that the project included 1500 seats and a 5,700 square foot building that included two warming rooms, public restrooms, concessions and a coach's office. Mr. Korst discussed the safety, maintenance, annual costs and schools that currently have artificial turf. Mr. Blome and Mr. Kimzey spoke in favor of artificial turf.

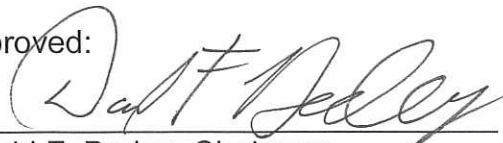
*Mr. Yoakam moved to approve the athletic complex plans using artificial turf. Mr. Shea seconded. Discussion included the variety and types of infill; repairing of the field, importance of not using general education funds for repair/replacement costs, property sales, scheduling, soccer, and the importance of planning for the future replacement costs. Mr. Hanley discussed his concern of the additional costs of an artificial turf and stated he would look to the administrators to make sure that academic programs are not reduced to cover these costs. Mr. Korst stated that the field should last for 10 to 15 years. Other items discussed included consolidation of schools, water issues, benefits to the community, tennis courts, usage. Mr. Burrows spoke in favor of the artificial turf and Mrs. Gabelhausen provided a letter of support from the Booster Club. Mr. Laurence stated he was now in favor of artificial turf. Mrs. Ojala stated her concerns of the facilities at the Middle School. The Board voted and the motion carried 6-1 with Mr. Hanley casting the opposing vote.*

B. **CLOSING:**

1. The next Board Meeting will be February 13, 2018.

Mr. Bedey adjourned the meeting at 7:40 p.m.

Approved:



David F. Bedey, Chairman



Cathy Binando, District Clerk