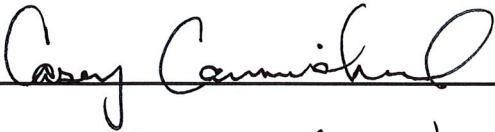


MINUTES OF THE EXECUTIVE SESSION

The Board of School Trustees of South Henry School Corporation met in an executive session on Tuesday, September 9, 2025, at 6:00 p.m. in the Tri Junior-Senior High School Titan Room at South Henry School Corporation. The following agenda items were discussed per I.C. 5-14-1.5-6.1, for the following reasons:

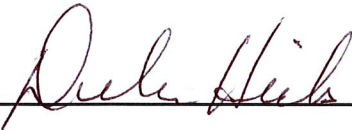
- I. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
I.C. 5-14-1.5-6.1 (b) (9).



President



Vice President



Secretary

MINUTES OF THE REGULAR SESSION

The Board of School Trustees of South Henry School Corporation met in regular session on Tuesday, September 9, 2025, in the Tri Junior Senior High School Titan Room at South Henry School Corporation. The following agenda items were discussed:

ITEM I. PRESIDENT CALL TO ORDER – PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Casey Carmichael at 7:01 p.m. After the Pledge of Allegiance, Mr. Carmichael welcomed all present. On call of the roll, the members of the Board of School Trustees were shown to be present or absent as follows:

Present: Casey Carmichael, Beth Carr, Randy Paul, Debbie Hicks, Lisa Thompson, Jonathan Willmore, and Misty Jones.

Absent: None.

Also Present: Superintendent, Sarah Lynch, Corporation Director of Finance and Business, Amy Milner, Corporation Secretary, Kim Laird, Director of Maintenance & Transportation, Joe Hoffman, and patrons. (See attached sign-in sheet)

ITEM II. APPROVAL OF AGENDA

Mr. Carmichael asked for approval of the agenda with the addition of the following items:
X., B. THS Fieldtrips - Add JH Volleyball Overnight Lock-In.

A motion was made to approve the agenda with the addition listed above by Mrs. Carr and seconded by Mrs. Hicks. The motion carried 7-0.

ITEM III. ADMINISTRATIVE UPDATE

THS Principal, Kelly Dungan, discussed changes with scheduling, the student services structure with Mrs. Frank and Mrs. Guarisco, the school's partnership with Indiana Online, and Mrs. Kinder working with staff to go to ILearn training. Mrs. Dungan recognized the students of the month as well as the August teacher of the month, Mr. Burger.

ITEM IV. PATRON COMMENTS

None.

ITEM V. MINUTES

Mr. Carmichael asked for approval of the following minutes.

A. Executive/Regular Session - August 12, 2025

A motion was made by Mr. Willmore and seconded by Mrs. Jones.
The motion carried 6-0-1. Mrs. Hicks abstained due to not being present.

ITEM VI. CLAIMS/FINANCIAL REPORT

A. Approval of August Claims

Mrs. Milner requested the approval of the August Claims. The motion was made by Mrs. Hicks and seconded by Mrs. Jones. The motion carried 7-0.

B. Approval of August Supplemental Payroll Report

Mrs. Milner requested approval of the August Supplemental Payroll Report. The motion was made by Mrs. Carr and seconded by Mr. Willmore. The motion carried 7-0.

C. Discussion of Monthly Financial Reports

Mrs. Milner discussed the monthly financial reports. She discussed the closing of the GEO bond.

D. Other

None.

ITEM VII. NEW BUSINESS

A. Recommendation to Authorize Publication of the Proposed 2026 Budget, CPF Plan, and School Bus Replacement Plan

- a. Form 3
- b. 2026 CPF Plan
- c. 2026 School Bus Replacement Plan

Mrs. Lynch asked for a motion to authorize publication of the above-listed items.

- a. A motion to approve the publication of Form 3 was made by Mrs. Carr and seconded by Mrs. Hicks. The motion carried 7-0.
- b. A motion to approve publication of the 2026 CPF Plan was made by Mrs. Carr and seconded by Mr. Paul. The motion carried 7-0.
- c. A motion to approve publication of the 2026 School Bus Replacement Plan was made by Mrs. Carr and seconded by Mrs. Jones. The motion carried 7-0.

B. Recommendation to Approve Resolution Authorizing Transfer of Funds from Education Fund to Operations Fund

Mrs. Lynch asked for a motion to approve a resolution that will authorize the transfer of \$475,000.00 from the Education Fund to the Operations Fund in the Budget Year 2025 to meet the obligations of the 2025 Operations Fund Budget.

A motion was made by Mr. Paul and seconded by Mrs. Jones. The motion carried 7-0.

C. Recommendation to Approve Resolution Authorizing Transfer of Funds from Education Fund to Rainy Day Fund

Mrs. Lynch asked for a motion to approve a resolution that will authorize the transfer of \$400,000.00 from the Education Fund to the Rainy Day Fund in Budget Year 2025. A motion was made by Mrs. Carr and seconded by Mrs. Jones. The motion carried 7-0.

D. Recommendation to Approve Resolution Authorizing Transfer of Funds from Rainy Day Fund to Operations Fund

Mrs. Lynch asked for a motion to approve a resolution that will authorize the transfer of \$400,000.00 from the Rainy Day Fund to the Operations Fund in Budget Year 2025 to meet the obligations of the 2025 Operations Fund Budget.

A motion was made by Mr. Paul and seconded by Mrs. Carr. The motion carried 7-0.

E. 2025 GO Bond Recommendations

- a. **Recommendation to Approve Purchase of Wheelchair Bus**
- b. **Recommendation to Approve Purchase of Truck**
- c. **Recommendation to Approve Hiring Resolve Tech to Replace Elementary Office HVAC**

Mrs. Lynch asked for approval of Joe Hoffman's recommendation for purchases out of the 2025 GO Bond listed above.

- a. Mr. Hoffman requested to purchase a new wheelchair bus from Midwest Transit for \$191,733.00. A motion to approve was made by Mrs. Thompson and seconded by Mrs. Carr. The motion carried 7-0.
- b. Mr. Hoffman requested to purchase a new school truck from Russ Hubler Chrysler for \$44,637. A motion to approve was made by Mrs. Hicks and seconded by Mrs. Jones. The motion carried 7-0.
- c. Mr. Hoffman requested to use Resolve Tech to replace the Elementary office rooftop HVAC unit for \$27,745.00. A motion to approve was made by Mrs. Carr and seconded by Mrs. Jones. The motion carried 7-0.

F. 2026 HELP Loan

- a. **Recommendation to Approve Letter of Intent to Purchase an Activity Bus**
- b. **Recommendation to Approve Letter of Intent to Purchase a 72-Passenger Bus**

Mrs. Lynch recommended approval of Mr. Hoffman's request to sign letters of intent to purchase an activity bus and a 72-passenger bus from the 2026 HELP Loan. This will help lock in the current prices. He recommends going with Midwest Transit for both buses. The activity bus is quoted at \$104,935.00, and the 72-passenger bus is quoted at \$174,763.00.

A motion to approve was made by Mrs. Carr and seconded by Mrs. Jones. The motion carried 7-0.

G. Recommendation to Approve Facility Use Forms

- a. Henry County 11u Travel Baseball Team - Benjamin Hamm
Practices During Fall 25 - Softball Field & Outdoor Batting Cages
- b. Basketball Training - Andrew Gray
Ongoing times - Tri Jr-Sr High Gymnasiums

Mrs. Lynch asked for approval of the above-listed facility use requests.

A motion to approve was made by Mrs. Carr and seconded by Mrs. Jones. The motion carried 7-0.

H. Recommendation to Approve Staff Evaluation Plan for 2025-2026

Mrs. Lynch asked for approval of the Staff Evaluation Plan based on Indiana RISE for the 2025-2026 school year. A motion to approve was made by Mrs. Hicks and seconded by Mrs. Jones. The motion carried 7-0.

I. Recommendation to Approve 2025-26 Title I Grant

Mrs. Lynch asked for approval of the 2025-26 Title I grant in the amount of 130,093.70. A motion to approve was made by Mr. Wilmore and seconded by Mrs. Carr. The motion carried 7-0.

J. Recommendation to Approve Donations

a. Recommendation to Approve Athletic Department "Pay It Forward" Donations

- i. Varsity Outfitters \$500.00
- ii. Chew's Appliance Repairs \$500.00
- iii. Magiera Farms, Inc. \$1,000.00
- iv. New Lisbon Community Club \$1,000.00
- v. REMC \$300.00

Mrs. Lynch asked for approval of the above-listed donations. A motion was made by Mrs. Jones and seconded by Mr. Paul. The motion carried 7-0.

b. Recommendation to Approve Varsity Football Donation

- i. Holly & Kevin Massengale \$200.00

Mrs. Lynch asked for approval of the above-listed donation. A motion was made by Mrs. Carr and seconded by Mr. Paul. The motion carried 7-0.

K. Recommendation to Remove Wall in BKP Area

Mrs. Lynch asked for approval of BKP's request to remove a wall in their area to accommodate more latch key kids. BKP's request states that they will pay the entire invoice. A motion to approve was made by Mr. Wilmore and seconded by Mrs. Jones. The motion carried 7-0.

L. Recommendation to Approve Purchase of a Book Vending Machine for TES

Mrs. Lynch asked for approval of TES Principal Emily Hamm's request to purchase a book vending machine from Inchy's Book Vending Company for the total amount of \$7,970.00 as a student incentive program. Mrs. Hamm's request stated that the quote includes the machine, student tokens, and an initial stock of books for distribution. It was stated that the book vending machine will be funded by donations. A motion to approve was made by Mrs. Carr and seconded by Mrs. Hicks. The motion carried 7-0.

M. Recommendation to Approve Corrected Adjunct Teacher Contract for Jeffrey Burger

Mrs. Lynch asked for approval of Jeffrey Burger's corrected adjunct teaching contract. The previously approved contract had his prep being bought out for 180 days, and it should only be for 174 days. A motion to approve the corrected contract for the prep being bought out for 174 days was made by Mrs. Jones and seconded by Mrs. Hicks. The motion carried 7-0.

ITEM VII. PERSONNEL

A. Recommendation to Approve Personnel Report Pending Successful Background Checks and Other Necessary Paperwork

A. Permission to Hire - Certified

- a. Sydney Sherwood - Tri Elementary 5th Grade Teacher for 2025-26 - beginning 9/2/25

B. Resignation – Non-Certified

- a. Jeff Widner - Sub Custodian effective 8/1/25
- b. Jeff Widner - Bus Aide effective 8/1/25

C. Permission to Hire – Non-Certified

- a. James Groce - Substitute Bus Driver - pending passing of final CDL endorsement test
- b. Kyle McCoy - Substitute Bus Driver - pending passing of final CDL test
- c. Alex Bragg - Tri Jr-Sr High School Instructional Assistant

D. Permission to Hire - ECA/Lay Coaches

- a. Cara Litten - Tri Elementary Student Council for 2025-26 - split stipend with Hannah Hays who has been previously approved
- b. Jordan Kendall - Tri Elementary Newspaper Club for 2025-26 - split stipend with KaliAnna Farris
- c. Audrey Upchurch - 7th Grade Volleyball Coach for 2025-26 (replace Allison Engelman)
- d. Mason Wilson - Football Assistant & JV Coach for 2025-26

****will split Football JV & Assistant Coaching stipends with E.Cook, P.Craft, C.Parham, L.Spurgin, Z.Hamilton, C.Thompson who were already approved on 6/10/25. Football JV & Assistant coaching stipends will be split evenly among all coaches who are hired for those coaching positions*

- e. Chloe Gentry - Softball JV Coach for 2025-26 (trf from varsity softball coach-replace previously approved Jim Brumfiel who is now a volunteer)
- f. Traci Mills - Softball Assistant Coach for 2025-26 (replace Chloe Gentry)
- g. Bailey Parham - 5th Grade Girls Basketball Coach for 2025-26

E. Coaches/ECA – Volunteer

- a. Kierstyn Conyers - Volunteer Softball Coach for 2025-26
- b. Jim Brumfiel - Volunteer Softball Coach for 2025-26 (trf from Softball JV Coach previously approved)
- c. Mel Mann - Volunteer Softball Coach for 2025-26
- d. Bob Cochran - Volunteer Softball Coach for 2025-26

F. Miscellaneous

- a. Allison Engleman - Rescind previous approval for 7th Grade Volleyball Coach for 2025-26 due to incomplete hiring paperwork
- b. Cayden Smekens - Rescind previous approval for Volunteer Tennis Coach for 2025-26 due to incomplete hiring paperwork

Mr. Carmichael asked for a motion to approve item D., g., Bailey Parham as a separate item. A motion to approve Bailey Parham as 5th Grade Girls Basketball Coach was made by Mrs. Hicks and seconded by Mrs. Carr. The motion carried 6-0-1. Mrs. Jones abstained due to being related to Ms. Parham.

Mr. Carmichael asked for a motion to approve the remaining personnel report as presented. A motion to approve was made by Mrs. Carr and seconded by Mr. Willmore. The motion carried 7-0.

ITEM IX. PROFESSIONAL LEAVE/FIELD TRIPS

- A. TES - informational only
- B. THS - A motion to approve the overnight JH Volleyball lock-in was made by Mrs. Jones and seconded by Mrs. Carr. The motion carried 7-0.

ITEM X. REPORTS/UPDATES FROM THE SUPERINTENDENT

- A. THS ECA Report
- B. TES ECA Report
- C. SRO Report
- D. ADM Update

ITEM XI. CTA COMMENTS/UPDATES

No comments made.

ITEM XII. INFORMATION FROM BOARD PRESIDENT

The next special Board meeting will be Tuesday, September 23, 2025 at 5:30 pm

The next regular Board meeting will be Tuesday, October 14, 2025 at 7:00 pm

ITEM XIII. BOARD COMMENTS

No comments made.

ITEM XIV. ADJOURNMENT

There being no further business to come before the meeting, on motion duly made by Mr. Willmore and seconded by Mrs. Jones. The motion carried 7-0. The meeting thereupon adjourned at 7:40 p.m.

Cary Canham President

Beth Carr Vice President

Debra Hicks Secretary