Minutes of Regular Meeting

The Board of Trustees
Somerset Independent School District

A Regular Meeting of the Board of Trustees of Somerset Independent School District was held Monday, September 11, 2023, beginning at 6:30 PM in the Somerset High School Performing Arts Center, 7650 S. Loop 1604, Somerset, Texas 78069.

Miss Andrea De La Cruz called the Regular Meeting to order at 6:30 PM and established quorum of 6 board members present.

Board Members Present: Andrea De La Cruz, Don Green, Robert Sanchez, Elizabeth Hansen, Michael Lujan, and Francisco De Luna, Jr.

Note: Mr. Francisco De Luna Jr., was sworn in immediately following the Pledge of Allegiance.

Board Members Absent: Tim Segura

Staff Present:
José H. Moreno, Superintendent
Anna Montney, Executive Assistant to the Superintendent
Sheila Collazo, Associate Superintendent of Instructional Services
Donald Berger, Police Officer
Roland Hernandez, Police Officer
Natalie Martinez, Director of Communications
Michael Carrales, Chief Financial Officer
Nieves Carrales, Somerset Elementary School Principal
Arla Maldonado, Executive Director of Support Services
Mark Hodges, Facilities Manager
Sara Gonzales, Early Childhood Elementary Principal
Mary Rodriguez, Barrera Elementary Principal
Cynthia Gamez, Savannah Heights Principal
Roni Gonzales, Junior High Principal
Tracy Padilla, Somerset High School Principal
Kriesti Bunch, Chief Academic Officer
Brian Bielefeld, Chief of Police
Michael Balderrama, Director of Transportation
Giny Beltran, Director of Special Education
Yesina Martinez, District Accountant
Lisa Salazar, Director of Child Nutrition/Custodial Services
Angelica Garza, Sr. Coordinator of Data Services
Liliaana Perez, Director of Technology
John Kennedy, Network Administrator
Mario Goff, Senior Instructional Coordinator
Rose Chapa, Senior Instructional Coordinator
Susie Pool, CommunityRelations/SISDEF
Kelli Taylor, CTE Coordinator
Teresa Sellers, Executive Master Teacher

Attorney Present:
Jameson Baker

Invocation:
Michael Lujan, Board of Trustee, led us in prayer

Pledge of Allegiance:

Don Green, Board of Trustee and the following students led the Pledge of Allegiance:
Katalina Merino, Somerset Early Childhood Elementary School
Alivia Martinez, Somerset Elementary School
Holly Inocencio, Barrera Elementary School
Ahtziri Vega, Savannah Intermediate School
Taylor Tijerina, Somerset Junior High School
Adam Shields, Somerset High School
Athena Rangel, ZECLA

I. **OATH OF OFFICE FOR SINGLE MEMBER DISTRICT #6:**

Anna Montney, Notary/District Election Administrator, administered the Oath of Office to the appointed Board of Trustee, Francisco De Luna, Jr., for Single Member District #6

II. **PUBLIC COMMENT/PUBLIC INPUT:**

No Public Comment or Input.

III. **COMMUNICATIONS:** Police Department Recognitions & Updates and Superintendent's District-wide Updates and Announcements.

Chief Brian Bielefeld recognized Lieutenant Donald Berger and Sergeant Roland Hernandez with their badges and plaques.

Mrs. Sheila Collazo, Associate Superintendent of Student Services, gave the Board of Trustees an update on accountability.
Mrs. Kelli Taylor gave a presentation on the CTE Program.

Chief Tabitha Williams and Sgt. Major Carmicle gave a presentation on the ROTC program.

Dr. José H. Moreno, Superintendent of Schools, presented the District-wide Updates and Anouncements by highlighting the following districts events:

- **Upcoming TASB Convention from 9-28-23 – 10-01-23**
- **Football Tailgates for Home Games.**
- **KSAT 12 Pigskin Classic Recap**
- **Believe It Foundation Donation of Tricycles**
- **Drone Certification Program recognized**
- **Brighter Bites Program kicks off**
- **Somerset ISD Lecture Series**

IV. **CONSENT AGENDA:**
Approval and possible discussion of the following items: (If any of the items are pulled they will be subject to discussion and possible action)

Upon a motion by Don Green, seconded by Elizabeth Hansen, Board of Trustees unanimously voted to approve consent agenda items A-C as presented.

A. Approval of the August 14, 2023, Regular Board Meeting Minutes and August 28, 2023, Public Hearing and Special Board Meeting Minutes.
B. Approval of the Atascosa County Texas 4-H Organization for recognition and eligible for extracurricular status Resolution.
C. Approval of the Somerset ISD Police Department Code of Conduct and General Orders.

V. **PRESENTATION, DISCUSSION AND/OR ACTION ITEMS:**

A. Presentation of Somerset ISD Education Foundation Quarterly Report.

Presentation Only. No Action Taken

B. Presentation, discussion and possible action regarding the review and approval of funds for Innovative Teaching Grants to Somerset ISD from the Education Foundation.

Upon a motion by Don Green, seconded by Michael Lujan, Board of Trustees unanimously voted to approve the acceptance of funds for Innovative Teaching Grants to Somerset ISD from the Somerset Education Foundation.

C. Discussion and possible action regarding the review and approval of the payment to Interface for the service agreement and licensing fees to maintain the district's current security camera system.

Upon a motion by Don Green, seconded by Robert Sanchez, Board of Trustees unanimously voted to approve the Interface for the service agreement and licensing fees in the total amount of $50,364.00.

D. Discussion and possible action regarding the review and approval of Phase II scope of work for E3 Entregal Solution, Inc. to include mechanical (HVAC) replacements.

Upon a motion by Michael Lujan, seconded by Elizabeth Hansen, Board of Trustees unanimously voted 4-2 to approve Phase II E3 Entregal Solutions' HVAC scope of work to replace units that are 13 years and older at the Barrera Veterans Elementary, Savannah Heights Intermediate, Ag/Maintenance Building and DAEP Building for the amount of $3,111,435.00 and to authorize the Superintendent to negotiate execute the final amount to be added into the current construction contract.

VOTED:
FOR: Mike Lujan, Andrea De La Cruz, Elizabeth Hansen, and Francisco De Luna.

OPPOSED: Robert Sanchez & Don Green

Motion Passed Due to Majority Votes.

E. Discussion and possible action regarding the review and approval of the proposal from RFP 23-001 Kitchen - Large Equipment to replace.

Upon a motion by Don Green, seconded by Elizabeth Hansen, Board of Trustees unanimously voted based on the review of the quotes received, to approve the purchase of large equipment from Mission Restaurant Supply at the quoted price of $250,108.00 and Jean's Restaurant Equipment at the quoted price of $49,553.13 for a total price of $299,661.13 plus freight and allow the superintendent the authority to finalize any adjustment and alternates for this project.

F. Discussion and possible action regarding the review and approval of the 2023-2024 TASB Risk Management Fund Agreement for required Unemployment Compensation Coverage.

Upon a motion by Don Green, seconded by Elizabeth Hansen, Board of Trustees unanimously voted to approve the Third Party Administrator Agreement between First Financial Administrators, Inc. and the District effective September 01, 2023.

G. Discussion and possible action regarding the review and approval of the resolution to nominate one to five candidates for Bexar Appraisal District Board of Directors.

Upon a motion by Don Green, seconded by Elizabeth Hansen, Board of Trustees unanimously voted to approve the resolution and nominate Mr. Leo Salas as the candidate for the selection process for the election of Bexar Appraisal District Board of Directors for 2023-2024.

H. Presentation of the Somerset Independent School District Finance Update.

Presentation Only. No Action Taken

VI. **CLOSED SESSION:**

No Agenda Items. No Action Taken.

VII. **OPEN SESSION:** Return to Open Session to Take Action Deemed Necessary.

A. Consider and take possible action on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

No Agenda Items. No Action Taken.

VIII. **ADJOURNMENT:**

Miss Andrea De La Cruz, Board of Trustees Board Vice President, adjourned the September 11, 2023, Regular Board Meeting at 7:53p.m.

Mr. Tim Segura, Board President

Minutes submitted by: abm

Mr. Don Green, Board Secretary