

**LAINGSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
APPROVED MINUTES**

Regular Board Meeting
Virtually via Zoom

July 15, 2020

The regular meeting was called to order by President Angst at 7:00 p.m.

MEMBERS PRESENT: Mary Angst, Patrick Dolan, Natalie Elkins,
Jason Michels, Andy Hagerty, Maggie Sayles, Renee Gutzman

MEMBERS EXCUSED:

OTHERS PRESENT: Superintendent Matt Shastal, Krissy Pratt

Motion by Elkins to approve the minutes from the June 17, 2020 regular board meeting.
Seconded by Sayles. Motion carried unanimously.

Motion by Sayles to approve the minutes from the June 29, 2020 special board meeting.
Seconded by Angst. Elkins abstained. Motion carried.

Motion by Elkins to approve the June 2020 Treasurer's report.
Seconded by Gutzman. Motion carried unanimously.

Motion by Dolan to approve the June 2020 Warrants:

June Accounts Payable:	\$277,926.82
June EFT/ACH Transfer(s):	\$ 10,118.98
June Payroll:	\$596,928.97
June Building & Sites:	\$ 8,770.35
June Capital Projects	\$104,636.46

Seconded by Hagerty. Motion carried unanimously.

Motion by Sayles to adopt the regular meeting agenda.
Seconded by Michels. Motion carried unanimously.

Designation of Depositories for School Funds and Signature Authorizations:

Depository for all District Funds

Motion by Elkins to use Huntington Bank for depositories for all district accounts.
Seconded by Michels. Motion carried unanimously.

General Fund and Debt Retirement Checking Signatories

Motion by Dolan that all board members be signatories for the General Fund and Debt Retirement Checking Accounts. Seconded by Hagerty. Motion carried unanimously.

Building and Site Checking Signatories

Motion by Sayles that all board members be signatories for the Building and Site Checking accounts. Seconded by Hagerty. Motion carried unanimously.

Cafeteria Plan Signatories

Motion by Hagerty that the Superintendent, Business Manager, Payroll Specialist and Accounting Officer/Administrative Support be signatories for the Cafeteria Plan account. Seconded by Sayles. Motion carried unanimously.

Payroll Accounts Signatories

Motion by Angst that the Superintendent, Business Manager, Payroll Specialist and Accounting Officer/Administrative Support be signatories for the payroll accounts. Seconded by Gutzman. Motion carried unanimously.

Building Activity Checking Account Signatories

Motion by Sayles that the Building Principal, Superintendent, Business Manager, Payroll Specialist, Accounting Officer/Administrative Support and Building Secretary be signatories of the activity accounts. Seconded by Michels. Motion carried unanimously.

High School Store Cash Account Signatories

Motion by Elkins that the Building Principal, CTE/VEI Teacher, Superintendent, Business Manager, Payroll Specialist, Accounting Officer/Administrative Support and Building Secretary be signatories of the school store activity account. Seconded by Gutzman. Motion carried unanimously.

Designation of Person for Posting Public Notices of Meetings

Motion by Angst to designate the Accounting Officer/Administrative Support to assist the Board Secretary in posting public notices of meetings. Seconded by Dolan. Motion carried unanimously.

Designation of Election Duties

Motion by Sayles to designate the Accounting Officer/Administrative Support to assist the Board Secretary in delegation of election duties. Seconded by Elkins. Motion carried unanimously.

Organizational Memberships

Motion by Dolan to participate in the following organizational memberships: MASB, MASB Legal Trust and Shiawassee County School Board Association. Seconded by Michels. Motion carried unanimously.

Annual Retainer Contracts

Motion by Sayles to approve the annual retainer contract with Thrun Law Firm. Seconded by Elkins. Motion carried unanimously.

Motion by Angst to approve the annual retainer contract with Lewis & Knopf auditing firm. Seconded by Sayles. Motion carried unanimously.

From Delegations or Visitors - None

Correspondence - None

From Superintendent and Staff

-Superintendent Shastal gave a brief Legislative Update as they are in summer recess. An hour after our last monthly meeting it was announced there would be a \$180 reduction per pupil, they also stated that night the school's will receive a \$2 to \$1 replacement in Cares Act money. However, he is unaware of the restrictions that are tied to that money.

-Superintendent Shastal gave a budget update for 2020-21. In June the Board adopted the 20-21 budget and we have already experienced nearly \$60k in COVID related expenses as we prepare for face to face instruction while we are in Phase 4 according to the MI Safe School Plan.

- Superintendent Shastal gave a staffing update. He stated they are looking to hire additional staff in Operating and Maintenance to allow us to meet some of the hygiene/cleaning requirements under the MI Safe Schools Plan.

-Superintendent Shastal informed the Board that the audit will begin on July 28th. He asked for a representative from the Board to attend a meeting at 9am on the first day, Andy Hagerty agreed to attend.

-Superintendent Shastal updated the board on the bond construction. Bid package 1 is well past 50% completion, the A/C units for the elementary should be delivered in a couple of weeks due to a supply chain issue. Bid package 2a, the foundation for the Auxiliary Gym and the Auditorium, is really starting to come out of the earth. Bid package 2b opened last Friday and the bids came within \$20-\$25k of the targeted budget. Another bid will open this Friday for 3 categories for about \$700K and it includes some theatrical items and Fire suppression.

- Superintendent Shastal reminded the Board about the upcoming sinking fund renewal on the August 4th Ballot. We have been sharing educational resources with the community.

- Superintendent Shastal updated the Board of the COVID-19 Preparedness and response plan that they are working closely with the local health department and focusing on certain areas. The principals and the teachers are working hard to put together some great learning options. We are trying to make this as flexible for families as we possibly can for those who do not want face to face instruction at the beginning of the school year. He stated the Board will get more information in the coming weeks.

From Board Members - NONE

From Board Committee Reports - NONE

Unfinished Business - NONE

New Business

Proposal #1

Motion by Elkins to approve the contract extension as presented for Superintendent Matt Shastal. Seconded by Dolan. Motion carried unanimously.

Proposal #2

Motion by Gutzman to approve the Laingsburg Education Association Collective Bargaining agreement as negotiated and presented. Seconded by Sayles. Angst and Hagerty abstained. Motion carried.

Proposal #3

Motion by Sayles to approve the annual amount of employer contributions to employee's HSAs to be \$1300 for single subscriber and \$2600 for 2 person and full family subscribers for the 2019-20 school year paid on January 1st for every eligible employee. Seconded by Elkins. Angst and Hagerty abstained. Motion carried.

Proposal #4

Motion by Michels to approve the school lunch price increase as presented by Food Service. Seconded by Gutzman. Motion carried unanimously.

Proposal #5

Motion by Michels to authorize the Superintendent to appoint on behalf of the Board districtwide professional development advisory committee as described in subsection 10 of the State School Aid Act of 1979, Act 94 of 1979 Section 38.1701. Seconded by Dolan. Motion carried unanimously.

Future Business

Regular Board Meeting August 19, 2020 @ 7pm

Motion by Sayles to adjourn at 7:49 pm. Seconded by Dolan. Motion carried unanimously.

Patrick Dolan, Board Secretary