

LAINGSBURG COMMUNITY SCHOOLS

BOARD OF EDUCATION

Approved MINUTES

Middle School Media Center

July 10, 2024

The regular meeting was called to order by President Michels at 7:00 p.m.

MEMBERS PRESENT: Mark Burley (7:20), Renee Gutzman, Andy Hagerty, Jason Michels, Michael Rourke, Maggie Sayles

MEMBERS EXCUSED: Mary Angst

OTHERS PRESENT: Superintendent Matt Shastal

Motion by Hagerty to approve the minutes from the June 19, 2024, regular board meeting. Seconded by Sayles. Motion carried unanimously.

Motion by Hagerty to approve the minutes from the June 28, 2024, special board meeting. Seconded by Rourke. Motion carried unanimously.

Motion by Gutzman to approve the June 2024 Treasurer's report. Seconded by Hagerty. Motion carried unanimously.

Motion by Sayles to approve the June 2024 Warrants:

June Accounts Payable:	\$507,892.03
June EFT/ACH Transfer(s):	\$ 75,936.72
June Payroll:	\$752,797.53
June Building and Site:	\$ 57,624.40

Seconded by Rourke. Motion carried unanimously.

Motion by Sayles to adopt the regular meeting agenda. Seconded by Hagerty. Motion carried unanimously.

Designation of Depositories for School Funds and Signature Authorizations:

- Depository for all District Funds:
- General Fund and Debt Retirement Checking Signatories
- Building and Site Checking Signatories
- Cafeteria Plan Signatories
- Payroll Accounts Signatories
- Building Activity Checking Account Signatories
- High School Store Cash Account Signatories

Motion by Gutzman to designate the Depositories for School Funds and Signature Authorizations to be the same as the prior year without any amendments. Seconded by Sayles. Motion carried unanimously.

Designation of Person for Posting Public Notices of Meetings

Motion by Sayles to designate the Accounting Officer/Administrative Support to assist the Board Secretary in posting public notices of meetings. Seconded by Rourke. Motion carried unanimously.

Designation of Election Duties

Motion by Gutzman to designate the Accounting Officer/Administrative Support to assist the Board Secretary in the delegation of election duties. Seconded by Rourke. Motion carried unanimously.

Organizational Memberships

Motion by Hagerty to participate in the following organizational memberships: MASB, MASB Legal Trust, and Shiawassee County School Board Association. Seconded by Sayles. Motion carried unanimously.

Annual Retainer Contracts

Motion by Hagerty to approve the annual retainer contracts with Thrun Law Firm and with Lewis & Knopf auditing firm. Seconded by Rourke. Motion carried unanimously.

From Delegations or Visitors – Public comment was heard by Jesse Jackson and Rachel Beach.

Correspondence – None

From Superintendent and Staff

2024-25 Budget Update: The budget adopted in June was a deficit of \$512,016. With that, there were some key assumptions: The student count would be 1134, that the per-pupil foundation allowance would increase by \$217, and that we would maintain the 31aa. Our student count is good, but the State removed the increase in the per-pupil allowance and reduced the 31aa.

Staffing Update: Overall, the staffing is in pretty good shape. We are looking also to fill the following positions:

- Middle School Science
- Elementary Special Education
- Subs:
 - Paraprofessionals
 - Childcare
 - Teachers
 - Bus Drivers

- Superintendent Shastal informed the Board that the audit is scheduled for July 29th to 31st. He asked for a representative from the Board to attend a meeting. Jason Michels agreed to attend.

Summer Projects Update:

- ECEC Bus Lane – July 15th
- Bathroom Stalls at MS & HS – Done
- Special Education Classroom at ES
- Complete new fourth-grade classroom

- Painting Projects
- Security Projects
- Deep Clean

From Board Members – A special board meeting will take place on September 10th for the Facility Study Report Presentation.

From Board Committee Reports - NONE

Unfinished Business - NONE

New Business

1. Board Bylaws and Policy Update(s) – Review, 1st Reading

Bylaws – None

Section 1000 – Administration

Policy 1240 – Evaluation of the Superintendent (Revised)

Section 2000 – Program

Policy 2410 – Prohibition of Referral or Assistance (Rescinded)

Policy 2414 – Reproductive Health and Family Planning (Revised)

Policy 2418 – Sex Education (Revised)

Section 3000 – Professional Staff

Policy 3220 – Professional Staff Evaluation (Technical Correction)

Section 4000 – Support Staff – None

Section 5000 – Students – None

Section 6000 – Finances

Policy 6320 – Purchasing (Technical Correction)

Policy 6321 – New School Construction, Renovation (Technical Correction)

Policy 6325 – Procurement Federal Grands / Funds (Technical Correction)

Policy 6350 – Prevailing Wage (New)

Policy 6520 – Payroll Deductions (Revised)

Policy 6700 – Fair Labor Standards Act (FLSA) (Technical Corrections)

Section 7000 – Property – None

Section 8000 – Operations

Policy 8800 – Religious/Patriotic Ceremonies and Observances (Revised)

Policy 8305 – Information Security (Revised)

Section 9000 – Relations – None

The Board acknowledged the resignation of Nick Pavloski, Middle School Teacher.

Proposal #1

Motion by Michels to approve the hiring of Michaela Fox, Varsity Volleyball Coach. Seconded by Gutzman. Motion carried unanimously.

Proposal #2

Motion by Sayles to approve hiring Emme Koutz, Elementary Teacher. Seconded by Hagerty. Motion carried unanimously.

Proposal #3

Motion by Rourke to approve the contract extension as presented for Superintendent Matt Shastal. Seconded by Gutzman. Motion carried unanimously.

Proposal #4

Motion by Sayles to approve the annual amount of employer contributions to employee's HSAs will be \$700 for a single subscriber and \$1400 for 2 person and full family subscribers for the 2025 calendar year paid on a monthly basis for every eligible employee. Seconded by Burley. Motion carried unanimously.

Proposal #5

Motion by Burley to authorize the Superintendent to appoint on behalf of the Board districtwide professional development advisory committee as described in subsection 10 of the State School Aid Act of 1979, Act 94 of 1979 Section 38.1701. Seconded by Hagerty. Motion carried unanimously.

Proposal #6

Motion by Rourke to approve the suspension of the middle school and high school athletic participation fee for the 2024-25 school year. Seconded by Sayles. Motion carried unanimously.

Proposal #7

Motion by Gutzman to approve the Annual Loan Resolution, School Bond Loan Fund. Seconded by Burley. Motion carried unanimously.

Proposal #8

Motion by Sayles to approve the Installment Purchase Agreement as presented. Seconded by Rourke. Motion carried unanimously.

Future Business

Regular Board Meeting August 20, 2024 @ 7 pm

Motion by Sayles to adjourn at 7:39 pm. Seconded by Rourke. Motion carried unanimously.

Renee Gutzman, Board Secretary