

**LAINGSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
APPROVED MINUTES**

Regular Board Meeting
Middle School Library

July 18, 2012

The regular meeting was called to order by President Sayles at 7:00 p.m.

MEMBERS PRESENT: Larry Cook, Scott Danek (7:04), Patrick Dolan, Andy Hagerty,
Maggie Sayles, Chris Wilson

MEMBERS ECUSED: Mary Angst

OTHERS PRESENT: Superintendent Mike Foster, Matt Shastal, Karen Lockwood,
Brian Doecker, Ron Underhill

President Sayles explained to those in attendance that due to changes in the election law, (moving board elections to November in even years), the action of electing new officers will now take place in January. The current board officers will remain the same until then: Maggie Sayles, President; Chris Wilson, Vice President; Larry Cook, Secretary; Scott Danek, Treasurer.

Motion by Hagerty to approve the minutes from the special board meeting of June 27, 2012.
Seconded by Wilson. Motion carried unanimously.

Motion by Cook to approve the June 2012 Treasurers report.
Seconded by Hagerty. Motion carried unanimously.

Motion by Wilson to approve the June 2012 Warrants:

June 2012 Accounts Payable:	\$ 221,194.43
June 2012 Payroll:	\$ 808,367.55
June 2012 Building & Site:	\$ -0-
June 2012 Capital Projects:	\$ 319,432.30

Seconded by Dolan. Motion carried unanimously.

Motion by Dolan to amend Proposal #72 of the June 20, 2012 regular board meeting, that the meetings for the entire fiscal year, (July 2012-June 2013), shall be the third Wednesday of each month, except the November meeting, which will be on Monday, November 19th. All regular meetings will be held in the high school large group room at 7:00 p.m.
Seconded by Hagerty. Motion carried unanimously.

Motion by Cook to adopt the current format for regular meeting agendas.
Seconded by Wilson. Motion carried unanimously.

Scott Danek entered meeting, (7:04)

Motion by Dolan to approve the following designations of depositors for school funds and signature authorizations:

-All Board members be signatories for the General Fund and Debt Retirement Funds checking accounts.

-All Board members be signatories for the 2012 Capital Projects Fund.

-Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, and Central Office Manager, be signatories for the General Fund and Debt Retirement savings accounts.

-Citizens Bank for depositories for savings, General Fund checking, General Investments, Payroll checking, and Debt Retirement accounts and Building & Site Sinking Funds.

-Board Treasurer, Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, and Central Office Manager, be issued keys to the safety deposit box and that the box must be opened in the presence of two of the above mentioned people.

-Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, and Central Office Manager be signatories for the Cafeteria Plan Account.

-Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, and Central Office Manager, be signatories for the payroll accounts.

-Building Principal, Assistant Principal, Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, Central Office Manager, and Secretary of the building be signatories of the activity and petty cash accounts.

-Building Principal, Assistant Principal, Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, Central Office Manager, Athletic Director, Building Secretaries be signatories of the athletic accounts.

-Superintendent, Business Manager, Accounting Supervisor, Bookkeeper, and Central Office Manager be signatories of the Nash and Scoutten Scholarships Certificate of Deposits and the Margaret Scoutten Scholarship Checking account.

Seconded by Hagerty. Motion carried unanimously.

Motion by Dolan to designate the Bookkeeper to assist the Board Secretary in posting public notices. Seconded by Wilson. Motion carried unanimously.

Motion by Danek to designate the Bookkeeper to assist the Board Secretary in delegation of election duties. Seconded by Dolan. Motion carried unanimously

Motion by Hagerty to participate in the following organizational memberships:

M.A.S.B., M.A.S.B. Legal Trust, and Shiawassee County School Board Association

Seconded by Wilson. Motion carried unanimously.

President Sayles informed those in attendance that, again, due to changes in the election law, the following committee appointments will remain the same until the January meeting:

Finance, Curriculum, Policy, – Entire Board

Building and Facilities – Wilson-Chair, Cook, Hagerty

Extra Curricular – Sayles-Chair, Angst, Hagerty

Scoutten Scholarship – Dolan-Chair, Sayles, Wilson

Shiawassee School Board Association – Sayles

Shiawassee Regional Education Service District – Cook

M.A.S.B. Technology Liaison – Hagerty

L.E.A.F. – Dolan

M.A.S.B. Legislative Relations Network – Sayles
School Improvement Committees – Hagerty (H.S.), Danek (M.S.), Angst (E.S.)
Community Relations Committee – Danek-Chair, Dolan, Wilson

Motion by Wilson to approve the annual retainer contract with law firm Thrun Law Firm and the annual retainer contract with auditing firm Lewis & Knopf, Flint.
Seconded by Hagerty. Motion carried unanimously.

Information and Proposals

From Delegations and Visitors

-Jan Holifield asked if there would be an update on hiring the new High School Principal. The status will be part of the Superintendents report.

From Non-Staff Communications and Reports

-Thank you from JoAnne Dezess for the plant sent in memory of her late husband Arlen “Buck” Dezess.

From Superintendent and Staff

-Superintendent Foster informed the board that the legislators went back into session this week, and the school employee retirement will be one of the first issues addressed. Also, the Governor announced that it is his plan to have a new School Aid Fund policy in place by September 2013.

-An update report was presented to the board and audience by Superintendent Foster, outlining some of the extra work that can be accomplished due to the extra contingency monies available. These funds have increased due to economic times, which have caused some very low and competitive bids. Principal Lockwood showed some slides of interior work being done at the elementary school.

-A discussion on installation and implementation of Point-of-Sale equipment. The business office has been in contact with other districts and have found that some of the software being used has failed. They are cautiously moving forward and continuing discussions, but are hesitant to purchase until they are confident that what is purchased can function as needed.

-There was also discussion on the use of a district credit card system. This is an area the auditors recommend caution in using, due to the monitoring, costs and fees attached to its use.

From Questions Asked by the Board Members

-None

Board Committee Reports

-None

Unfinished Business

-None

New Business

President Sayles informed those in attendance, that it has been a long time since the district has been able to hire new teachers, but is excited to say, that we are hiring four (4) new teachers to begin this next school year.

Proposal #1

Motion by Dolan to approve the recommendation to hire Katie Swiastyn, Middle School Special Education Teacher. Seconded by Hagerty. Motion carried unanimously.

Proposal #2

Motion by Wilson to approve the recommendation to hire Sarah Stevens, Elementary Teacher. Seconded by Danek. Motion carried unanimously.

Proposal #3

Motion by Hagerty to approve the recommendation to hire Rachel Hooper, Elementary Teacher. Seconded by Wilson. Motion carried unanimously.

Proposal #4

Motion by Dolan to approve the recommendation to hire Sara Perrin, Elementary Teacher. Seconded by Danek. Motion carried unanimously.

Proposal #5

Motion by Dolan to approve the recommendation to enter into a Superintendent Contract with Matt Shastal, effective October 1, 2012. Seconded by Danek. Motion carried unanimously.

President Sayles also wanted to welcome and introduce Mr. Brian Doecker, the districts new Middle School Principal. His contract was approved at last month's regular meeting.

Proposal #6

Motion by Cook to approve the recommendation to continue the building security contract and expand the security coverage area with more equipment with Guardian Alarm, Guard, & Medical Monitoring Company. Seconded by Wilson. Motion carried unanimously.

Future Business

Meeting Dates – August 15, 2012, Regular meeting

Superintendent Foster informed those in attendance that the committee will begin interviews next week for the new High School Principal.

Secretary Cook wanted to remind the board and those in attendance that due to elections now being held in November, the deadline for filing school board petitions at the Shiawassee County Clerk's Office is August 14, 2012. He also wanted to make it public that it is not his intention to run for another term on the board of education. Twenty plus years has been long enough and is time to step down. Board member Danek said ditto, it is also not his intention to run for another term on the board.

Motion by Dolan to adjourn at 7:52 p.m. Seconded by Danek. Motion carried unanimously.

Larry D. Cook, Board Secretary