

LAINGSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
Approved MINUTES

Regular Board Meeting
Middle School Media Center

January 18, 2023

The regular meeting was called to order by President Sayles at 7:00 p.m.

MEMBERS PRESENT: Mary Angst, Natalie Elkins, Jason Michels, Michael Rourke, Maggie Sayles

MEMBERS EXCUSED: Patrick Dolan, Renee Gutzman

OTHERS PRESENT: Superintendent Matt Shastal, Krissy Pratt, Julie Nosek, Sheila Freeman, Tara Hengesbach & Brandon Woodworth

Election of Officers

Proposal # 56

Motion by Elkins to nominate Michels as President. Seconded by Sayles. No further nominations.
Motion carried unanimously.

Proposal # 57

Motion by Elkins to nominate Sayles as Vice-President. Seconded by Angst. No further nominations.
Motion carried unanimously.

Proposal # 58

Motion by Angst to nominate Gutzman as Secretary. Seconded by Sayles. No further nominations.
Motion carried unanimously.

Proposal # 59

Motion by Sayles to nominate Elkins as Treasurer. Seconded by Michels. No further nominations.
Motion carried unanimously.

Motion by Angst to close nominations. Seconded by Sayles. No further discussion. Motion carried unanimously.

Motion by Sayles to nominate Angst as acting secretary during tonight's meeting in Gutzman's absence. Seconded by Elkins. No further discussion. Motion carried unanimously.

Motion by Angst to approve the minutes from the December 21, 2022, regular board meeting. Seconded by Rourke. No further discussion. Motion carried unanimously.

Motion by Elkins to approve the December 2022 Treasurer's reports. Seconded by Sayles. No further discussion. Motion carried unanimously.

Motion by Sayles to approve the December 2022 Warrants:

December Accounts Payable: \$ 211,101.21
December EFT/ACH Transfer(s):\$ 72,417.95
December Payroll: \$1,080,178.33
December Building and Site: \$ 0
Capital Projects: \$ 0

Seconded by Elkins. Discussed that payroll was higher due to three pay periods and year-end annual pay-outs. Motion carried unanimously.

Proposal # 60

Motion by Sayles to approve committees as follows, the appointments of the board to serve on the committees:

Finance, Curriculum, Policy, – Entire Board
Building and Facilities – Elkins-Chair, Sayles, Rourke
Extra-Curricular – Michels-Chair, Elkins, Gutzman
Scoutten Scholarship – Sayles-Chair, Elkins, Rourke
Shiawassee School Board Association – Angst
Shiawassee Regional Education Service District – Gutzman
L.E.A.F. – Elkins
School Improvement Committees – Rourke (H.S.), Gutzman (M.S.), Michels (E.S.)
Community Relations Committee – Sayles-Chair, Elkins, Gutzman

Seconded by Elkins. No further discussion. Motion carried unanimously.

Information and Proposals

From Delegations and Visitors

-LEAF Jen West and Lisa Shastal presented a check for \$25,971.73 to the board on behalf of LEAF for use for grants in the classrooms.

-Robotics The Elementary, and Middle School Robotics teams did a presentation to the board about what they have learned in robotics this year and they demonstrated their projects/robots that they have been developing. The Robotics program K-12 has grown from 16 members, 2 teams and 5 mentors to 67 members, 7 teams and 23 mentors during its tenure at LCS.

From Non-Staff Communications and Reports

-The Board acknowledged the request for a high school student to graduate early.

From Superintendent and Staff

- Superintendent Shastal acknowledged that January is School Board recognition month. Supt. Shastal thanked the board for their willingness to serve the district on behalf of the students, staff and community. Collectively, the board has served nearly 75 years on behalf of the district.

-Superintendent Shastal updated the Board on the 2022-23 budget. Our student count is holding steady. There will be another Count Day on February 8. This count will not impact our 22/23 budget. We continue to make adjustments to our budget for “ins and outs”, such as natural gas prices, which should go down next year after we return to our co-op purchasing. We continue to amend the budget and will present our amended budget in February. It should be better than the deficit of \$374,703 represented in December.

-Superintendent Shastal gave an update to the Board on the 2023-24 preliminary budget. State revenues are up \$1.2 billion per the January Consensus Revenue Estimating Conference compared to May 2022 estimates, with \$440 million additional in the School Aid Fund. It is projected that the School Aid Fund will have a \$4 billion surplus at the end of the fiscal year. The State of the State address will be next Wednesday and the Governor is going to release her budget in early February. The House and Senate will release their budgets in March or April. The May Consensus Revenue Estimating Conference will also let us know where the School Aid Fund stands. With this information, we will better understand of the parameters for our 23/24 budget. For 23/24, we want to:

- Maintain our small class sizes and maintain all student programs
- Add an additional special education teacher and a secondary math & science teacher to replace positions that have been vacated.
- Add a professional staff member in the elementary school in either Title I or 4th grade, depending on the size of the grade.
- Increase the salary schedule in the CBA for our teaching staff
- Add funds for our transportation department for additional salaries, fuel costs, and new buses. We want to do a transportation study to help us determine the best way to proceed forward with transportation.
- Maintain funding for mental health, and school safety and pursue additional funding in these areas through categoricals.

We have 103 graduating seniors and we will know more about the upcoming kindergarten class after the kindergarten round-up in March.

-Superintendent Shastal gave a Legislative Update. Four former teachers are now in charge of four key education committees – the Senate and House Education Committees and the Senate and House Appropriations Subcommittees. Senate Bill 12 modifies the requirements for the third-grade retention law. It takes away retention. House Bill 4017 is for supplemental appropriations and is in the discussion stage.

-Superintendent Shastal gave a CMAC update. The CMAC is looking to expand the number of schools in the league after Fulton left the league last year. Five schools have petitioned to be added. They are planning to add one school with an 11-man football team (Ovid-Elsie, Stockbridge, and Perry) and one school with an 8-man football team (Webberville and Lansing Christian). There will be a vote in the spring on which schools to add. Six out of the eight member schools must vote 'yes' for a school to be admitted. The CMAC is also adding 7th and 8th-grade football to the league.

-Superintendent Shastal gave a strategic goal planning update. The district will be adding an operating millage renewal proposal to the ballot for the May 2, 2023 election. This is just a renewal of the existing millage for non-homestead property and the renewal would be for 10 years.

The City is trying to get a grant to help with the cost for the new parking lot next to the ECEC. Construction is expected to start in June.

The board authorized Matt to solicit facilities studies on LES from The Christman Company and/or Tower Pinkster.

A generous donation was made by an alumnus to the school for \$100,000 for a baseball pavilion and \$100,000 for the high school business program.

Kelly Zemla was able to obtain a grant for \$60,000 to purchase new ovens for the district.

Building Reports:

-Sheila Freeman, Elementary School Principal: In December, LES had 2 books fairs, classroom Christmas parties, the parents hosted a Teacher Appreciation Lunch and the 1st and 5th grade classrooms teamed up with a reading buddy program where the 5th graders would read to the 1st graders. Winter benchmarking was conducted in January and preliminary data shows a lot of increase in student performance. The staff will be analyzing the data. The school will host a Math night in February.

-Tara Hengesbach, Middle School Principal: In December, The LMS Bands had their Holiday Concert. The performance was great and well-attended. The school hosted the Winter Games before the holiday break. Winter benchmarking was conducted in January. The staff will be analyzing the data. The school will be offering a second round of extra assistance for those students who feel they need it. They had 27 students take advantage of the extra help during the first round. The school does 30 minutes of social & emotional learning on Mondays and it is going very well. The Robotics team is in full gear with competitions. Boy's basketball has wrapped up and girls' basketball is starting. The Peer-To-Peer group is starting a student store during the flex period, and Aspiring Teachers is preparing for 100th Day on January 31.

-Brandon Woodworth, High School Principal: NHS will be hosting a blood drive in December. This is the first one since 2019. The school hosted a student breakfast for all students on the last day before the holiday break and the students participated in various games that day. Transcripts were sent home to every student. Ian Smith is a finalist for the Cook Family Foundation Scholarship for a full ride to U of M. Robotics is up and running with Melissa Kramer coming back to head up the program! We are glad to have her back!

-Julie Nosek, Assistant Superintendent: The staff had professional development on Monday, January 16. The focus was on curriculum alignment for K-12.

From Board Members:

Board Committee Reports – None

Unfinished Business –

Proposal #61

Motion by Sayles to approve Board Bylaws and Policy Update(s). Board Bylaws and Policy Update(s)

Bylaws – None

Section 1000 – Administration – None

Section 2000 – Program – None

Section 3000 – Professional Staff – None

Section 4000 – Support Staff – None

Section 5000 – Students – None

Section 6000 – Finances

Policy 6108 – Authorization to Use Electronic Fund Transfers and
Automated Clearing House Arrangements (new)

Policy 6460 – Vendor Relations (Revised)

Policy 6700 – Fair Labor Standards Act (FLSA) (Revised)

Section 7000 – Property

Policy 7440.03 – Small Unmanned Aircraft Systems (Revised)

Section 8000 – Operations - None

Section 9000 – Relations

Policy 9150 – School Visitors (Revised)

Seconded by Elkins. No further discussion. Motion carried unanimously.

Proposal # 62

Motion by Rourke to approve Letter of Agreement with the LEA to modify Appendix B of the current CBA. Seconded by Elkins. No further discussion. Angst abstained & the motion carried unanimously.

New Business

Personnel:

The Board acknowledges the resignation of Lauren St. Clair, Food Service

Proposal # 63

Motion by Sayles to hire Sam Kaastra, 8th-grade Girls' Basketball Coach. Seconded by Angst. No further discussion. Motion carried unanimously.

Proposal # 64

Motion by Elkins to hire Melissa Kramer, High School Robotics Coach. Seconded by Angst. No further discussion. Motion carried unanimously.

Future Business

Meeting Dates

Regular Meeting – February 15, 2023

Regular Meeting – March 15, 2023

Preview of Topics for Future Agendas

2022-23 General Fund Budget

2023-24 General Fund Preliminary Budget

General Discussion to Guide Future Recommendation

Executive Session – for the purpose of employee negotiations

Motion by Sayles to adjourn at 8:26 pm. Seconded by Elkins. Motion carried unanimously.

Mary Angst, Board Secretary