

LAINGSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
Approved Minutes-Regular Board Meeting

Middle School Media Center

July 12, 2023

The regular meeting was called to order by President Michels at 7:00 p.m.

MEMBERS PRESENT: Mary Angst, Jason Michels, Andy Hagerty,
Maggie Sayles, Renee Gutzman, Michael Rourke

MEMBERS EXCUSED: Natalie Elkins

OTHERS PRESENT: Superintendent Matt Shastal

Motion by Angst to approve the minutes from the June 20, 2023, regular board meeting.
Seconded by Hagerty. Motion carried unanimously.

Motion by Sayles to approve the minutes from the June 27, 2023, special board meeting.
Seconded by Rourke. Motion carried unanimously.

Motion by Hagerty to approve the June 2023 Treasurer's report.
Seconded by Angst. Motion carried unanimously.

Motion by Angst to approve the June 2023 Warrants:

June Accounts Payable:	\$ 451,344.93
June EFT/ACH Transfer(s):	\$ 60,595.44
June Payroll:	\$1,029,579.78
June Building and Site:	\$ 26,478.00
June Capital Projects-	\$ 0.00

Seconded by Rourke. Motion carried unanimously.

Motion by Sayles to adopt the regular meeting agenda.
Seconded by Rourke. Motion carried unanimously.

Designation of Depositories for School Funds and Signature Authorizations:

- Depository for all District Funds:
- General Fund and Debt Retirement Checking Signatories
- Building and Site Checking Signatories
- Cafeteria Plan Signatories
- Payroll Accounts Signatories
- Building Activity Checking Account Signatories
- High School Store Cash Account Signatories

Motion by Angst to designate the Depositories for School Funds and Signature Authorizations to be the same as the prior year without any amendments. Seconded by Hagerty. Motion carried unanimously.

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Designation of Person for Posting Public Notices of Meetings

Motion by Sayles to designate the Accounting Officer/Administrative Support to assist the Board Secretary in posting public notices of meetings. Seconded by Rourke. Motion carried unanimously.

Designation of Election Duties

Motion by Gutzman to designate the Accounting Officer/Administrative Support to assist the Board Secretary in the delegation of election duties. Seconded by Angst. Motion carried unanimously.

Organizational Memberships

Motion by Sayles to participate in the following organizational memberships: MASB, MASB Legal Trust, and Shiawassee County School Board Association. Seconded by Hagerty. Motion carried unanimously.

Annual Retainer Contracts

Motion by Angst to approve the annual retainer contracts with Thrun Law Firm and with Lewis & Knopf auditing firm. Seconded by Rourke. Motion carried unanimously.

From Delegations or Visitors - None

Correspondence – A thank-you note was received from Olivia Rodriguez for the scholarship that she was awarded. A musical plaque was donated to the high school.

From Superintendent and Staff

2022-23 Budget Update: Our current student count is projected to be 1,125. School of Choice activity looking strong so far, it closes on August 4th. State Aid passed with increases resulting in a positive net flow of revenue. We anticipate a strong amendment in October.

Staffing Update: Overall, the staffing is in pretty good shape. We are looking to also fill the following positions:

- Director of Operations and Maintenance
- Fourth-grade Teacher
- High School Social Studies
- High School Counselor
- Bus Driver

- Superintendent Shastal informed the Board that the audit is scheduled for August 1st-3rd. He asked for a representative from the Board to attend a meeting. Maggie and Michael agreed to attend.

Summer Projects Update:

- Continue to work on the ECEC parking lot with the City
- Carpeting at the ECEC is almost done
- Additional office space at the elementary is underway
- Painting projects at the middle school and ECEC are about to start

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- High School: irrigation shed, pedestal for Wolfpack statue, concrete pad outside of weight room and the red benches are almost complete or installed
- Softball Field improvements

From Board Members – Reviewing the opportunity for a higher level fitness program, military-grade, more information to come. They also discussed the challenges they are working through with the city on the ECEC parking lot project.

From Board Committee Reports - NONE

Unfinished Business - NONE

New Business

1. Board Bylaws and Policy Update(s) – Review, 1st Reading

Bylaws – None

Section 1000 – Administration –None

Section 2000 – Program

Policy 2340 – Field and Other District-Sponsored Trips (Revised)

Policy 2623 – Student Assessment (Revised)

Section 3000 – Professional Staff – None

Section 4000 – Support Staff – None

Section 5000 – Students

Policy 5330.02 – Opioid Antagonists (New)

Section 6000 – Finances

Policy 6325 – Procurement – Federal Grants /Funds (Revised)

Section 7000 – Property

Policy 7540.02–Web Accessibility, Content, Apps, and Services (Revised)

Policy 7540.03–Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revised)

Section 8000 – Operations

Policy 8300 – Continuity of Organizational Operations Plan (Revised)

Policy 8305 – Information Security (Revised)

Policy 8315 – Information Management (Revised)

Policy 8400 – School Safety Information (Revised)

Section 9000 – Relations

Policy 9700.01 – Advertising and Commercial Activities (Revised)

The Board acknowledged the resignation of Erin Cooper-JV Volleyball Coach and Shannon Cochrane-Preschool Teacher.

Proposal #1

Motion by Angst to approve the hiring of Melissa Kramer, High School Teacher, Partial FTE. Seconded by Sayles. Motion carried unanimously.

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Proposal #2

Motion by Sayles to approve hiring Katelynne Turpin, Preschool Lead Teacher. Seconded by Hagerty. Motion carried unanimously.

Proposal #3

Motion by Angst to approve the contract extension as presented for Superintendent Matt Shastal. Seconded by Rourke. Motion carried unanimously.

Proposal #4

Motion by Sayles to approve the annual amount of employer contributions to employee's HSAs will be \$700 for a single subscriber and \$1400 for 2 person and full family subscribers for the 2024 calendar year paid on a monthly basis for every eligible employee. Seconded by Angst. Motion carried unanimously.

Proposal #5

Motion by Gutzman to authorize the Superintendent to appoint on behalf of the Board districtwide professional development advisory committee as described in subsection 10 of the State School Aid Act of 1979, Act 94 of 1979 Section 38.1701. Seconded by Rourke. Motion carried unanimously.

Proposal #6

Motion by Sayles to approve the suspension of the middle school and high school athletic participation fee for the 2023-24 school year. Seconded by Angst. Motion carried unanimously.

Proposal #7

Motion by Angst to approve the Annual Loan/Repayment Resolution. Seconded by Gutzman. Motion carried unanimously.

Proposal #8

Motion by Angst to approve the resolution that the District approve MISEC, as Agent on behalf of the District, enter into a 15-year Power Purchase Agreement with North Star Energy for the generation and delivery of solar electricity. Seconded by Hagerty. Motion carried unanimously.

Future Business

Regular Board Meeting August 16, 2023 @ 7 pm

Motion by Angst to adjourn at 7:49 pm. Seconded by Sayles. Motion carried unanimously.

Renee Gutzman, Board Secretary